

752 St. George Street, PO Box 100 Annapolis Royal, Nova Scotia, Canada BOS 1A0

Phone: (902) 532.2331 Fax: (902) 532.2096 Website: AnnapolisCounty.ca planning@annapoliscounty.ca

File #:	
Fee Paid:	

SITE PLAN APPROVAL

	NOTE: Please	complete & return to Plar	nning & Inspection Serv	rices at the above address				
1.	Applicant is:	Registered Owner(s) Agent Lessee Prospective Owner Other (please specify)	complet	re Section 2 re Sections 2 & 3 re Section 2 & 4, 3 if applicable re Section 2 & 4, 3 if applicable re Section 2 & 4, 3 if applicable				
2.	Name of Ap	Name of Applicant(s):						
			Postal Code					
	· ·			ness:				
3.	Name of Ag	Name of Agent(s):						
	Mailing Addr	ess:	Postal Code					
	· ·	Home:		ness:				
	Registered C)wner(s) signature(s) aut	horizing the agent to	o act on their behalf:				
	Signature	 Pri	nt Name	 Date				
		ered owner(s), written a		authorized agent acting on registered owner(s) must				
ALL /	APPLICANTS MU	IST COMPLETE THIS SECTI	ON:					
5.	Lot Description	on:						
a)	Street Addre	ss:						
b)								
C	Existing Use:							

d)	Water Services:	existing		central system		
	□ proposed		ed/artesian	□ dug v		
	□ N/A		nicipal	□ privat		
e)	Sewer Services:	J	,		sed	
C \	□ on-site	-	□ muni	•		
f)			the lot(s) from	an existing put	olic street or highway?	
	□ yes □ no street		ogd2 - vos			
	Is access provided Road/street name		•			
	Is access provided			□ no		
	Is access provided	,	•			
g)	Proposed develop			•		
h)	Other relevant info	rmation:				
	te: A sketch map and a ched to this application		eed description o	of the lot(s) may	be required to be	
		•		•	Amendment may be r Amending the LUB a	
					oval may be required	
prov	ide additional inform	ation as set ou	ut in the Criteria	for a Develop	ment Agreement or Si	
Plan	Approval as per the	applicable Mu	unicipal Plannir	ıg Strategy & L	and Use Bylaw.	
7.	Legal Declaration:					
ı						
',						
of,						
	(applicant's/agent	's name)		(addres	s)	
do s	alamply dactare that	all of the state	monts and att	achments are	true and accurate	
ao s	olemnly declare that	all of the state	emenis and an	acriments are	irue ana accurare.	
Date	ed at	this		day of _	, 20	
App	licant's Signature:					

Site Plan Checklist

Outlined below is a checklist of things to be identified on a site plan so that the Development Officer may make an informed decision.

You can kindly pass this information on to the site plan designer.

- 1. North Arrow
- 2. The date the plan was prepared, include any revisions
- 3. The true shape and dimensions of the lot to be used (The plan shall be based on a recent survey or location certificate ensuring accurate property boundaries)
- 4. Identify and include dimensions for any proposed streets, existing or proposed rightsof-way, and easements
- 5. Location of buildings/structures, existing and proposed
- 6. Setback distances from all proposed buildings to property boundary (not the road) and to other buildings on the lot
- 7. Setback from any watercourses, wetlands such as marshes, swamps, and bogs and the proximity to highway ramps, and other nuisance factors.
- 8. The proposed location and dimensions of any parking spaces, loading spaces, driveways, access points to a public or private street(s) and road(s) and if required landscaped areas
- 9. Paved Areas, existing and proposed, labelled respectively
- 10. Identify proposed vegetation and existing vegetation
- 11. Identify existing or proposed screening such as fencing, trees, shrubs, berms, retaining walls etc.
- 12. Existing driveway and exact location of proposed driveway location along property boundary, labelled respectively
- 13. Any existing or proposed pedestrian infrastructure such as walkways, trails, patios, decks, etc.
- 14. Identify proposed phasing of the development including unit numbers, boundaries, and dates of construction (to the best of your ability) for each phase.
- 15. Outdoor storage area if any

- 16. Septic and which buildings it will service
- 17. Well and which buildings it will service
- 18. Location of communal collection on the property if applicable

NEXT STEPS

- 1. Awaiting requested plans
- 2. Submit your application, completed site plan, and other applicable plans.
- 3. Staff and departmental review

If you have any questions or concerns, please reach out to planning@annapoliscounty.ca