

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS POLICY AND ADMINISTRATION MANUAL	AM - 1.4.11
Section MUNICIPAL SERVICES	Subject Community Contributions Policy

1. This program governs annual contributions to community organizations and charities.
2. Enacted pursuant to Section 65, *Municipal Government Act*, as amended.
3. Subject to annual review and at the discretion of Municipal Council, the general operating budget shall provide for annual contributions to community organizations and charities as described in *Schedule A*.
4. **ELIGIBILITY**
 - a) To be eligible to receive an annual contribution, the recipient organization must maintain current status as a
 - non-profit organization (under specific acts as identified within Subsection 65 (au) of the *Municipal Government Act*);
 - non-profit society (Nova Scotia Registry of Joint Stocks); or
 - registered Canadian charitable organization (Canada Revenue Agency).
 - b) Recipient organizations must annually submit (no later than July 5th) a copy of the organization's audited or signed financial statements.
 - c) Recipient organizations must annually submit (no later than May 1st) a written annual report for review by Municipal Council which outlines the services, projects and accomplishments of the previous year. (At the discretion of Municipal Council, the recipient organization may also be invited to make a presentation at a meeting of the Committee of the Whole or Municipal Council.)
5. The total of the contribution amounts paid out in accordance with this policy in any fiscal year shall not normally exceed the amount allocated in accordance with *Appendix A*.

Municipal Clerk's Annotation for Official Policy Book

I certify that this policy was adopted by Municipal Council as indicated below:

Seven (7) Day Notice **December 8, 2015**

Council Approval **December 15, 2015**

Carolyn Young **December 15, 2015**

Municipal Clerk Date

At **Annapolis Royal** Nova Scotia

Amendment:

- Sept. 17, 2013 – increased contribution to South West Nova Transition House Assoc. (Juniper House) from \$500 to \$1,000
- April 15, 2014 – changed normal maximum contribution amount from “0.35 of taxes” to \$45,000
- May 20, 2014 – increased contribution to Trans County Transportation Society from \$25,000 to \$33,000

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June 20, 2015 – following changes:

- In Section 5 deleted "\$52,460" and inserted the words "the amount;"
- Increased the amount provided to Southwest Nova Biosphere Reserve Association to \$500, and Special Olympics Annapolis County to \$1,500;
- In *Appendix A* corrected name to "Annapolis Valley Exhibition **Society** rather than **Association**; and
- Included annual contributions of \$2,000 to Visitor Information Centres within the County.

December 15, 2015 – increased contribution to Trans County Transportation Society from \$33,000 to \$35,000

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Schedule A

Annapolis County 4-H Leaders' Council	500
Annapolis County Barristers Society (Lovett Library)	2,460
Annapolis County Federation of Agriculture	500
Annapolis County Ground Search & Rescue	3,000
Annapolis County Seniors Safety Program	2,500
Annapolis County Visitor Information Centres (each)	2,000
Annapolis Royal Historic Gardens	2,000
Annapolis Valley Exhibition Society	2,500
Annapolis Valley Historical Society (Regional Museum)	1,000
Southwest Nova Biosphere Reserve Assoc.	500
South West Nova Transition House Assoc. (Juniper House)	1,000
Special Olympics Annapolis County	1,500
Victorian Order of Nurses (Annapolis Valley Branch)	2,500
Trans County Transportation Society	35,000