

MUNICIPAL COUNCIL
March 21, 2017

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Minutes of the regular session of **Municipal Council** held on March 21, 2017, at 10:00 a.m. in Council Chambers of the Municipal Administration Building, Annapolis Royal, N.S.

Present: Warden Timothy Habinski; Deputy Warden Martha Roberts; Councillors: John A MacDonald, Wayne Fowler, Burt McNeil, Gregory Heming, Alex Morrison, Michael J Gunn, Wendy Sheridan, and Diane LeBlanc.

Absent: Councillor Wilkins

Also

Present: CAO John Ferguson, Acting Municipal Clerk Wanda Atwell, and other staff.

Additions to the Agenda

Requests were made for the following items to be added to the agenda: under New Business as 8(B) Annapolis County Municipal Housing Corporation – Amendment to the Instrument of Incorporation, and 8(C) Town Hall, District 2; under Additions: 12(A) Community Services – Confirmation of Clyde Barteaux to the Western Regional Housing Authority Board; and 12(B) Excused Absence; and under In - Camera, items under Section 22(2)(a) and (g) of the *Municipal Government Act*.

Approval of the Agenda

Upon motion of Councillors LeBlanc and Heming the agenda was approved as amended. Motion carried unanimously.

Minutes

MOTION 170321.01 Minutes Regular Session February 21, 2017

It was moved by Councillor Fowler, seconded by Councillor Sheridan, that the minutes of the regular session of Council held on February 21, 2017, be approved as circulated. Motion carried unanimously.

MOTION 170321.02 Minutes Special Session, February 22, 2017

Deputy Warden Roberts moved, seconded by Councillor LeBlanc, that the minutes of the special session of Council held on February 22, 2017, be approved as circulated. Motion carried unanimously.

MOTION 170321.03 Minutes Special Session, March 2, 2017

It was moved by Councillor Fowler, seconded by Councillor McNeil, that the minutes of the special session of Council held on March 2, 2017, be approved as circulated. Motion carried unanimously.

In-Camera

It was moved by Councillor LeBlanc, seconded by Councillor Gunn, to meet in-camera at 10:16 a.m. until 12:20 p.m. in accordance with Sections 22(2) (a) acquisition, sale, lease and security of municipal property, (e) contract negotiations, and (g) legal advice eligible for solicitor-client privilege of the *Municipal Government Act*.

Additions to the Agenda

It was moved by Councillor Gunn, seconded by Councillor Fowler, to add Valley Waste-Resource Management Authority to the agenda, to be discussed immediately. Motion carried unanimously.

Re: Valley Waste-Resource Management Authority – Deputy Warden Roberts moved, seconded by Councillor Heming, that the Chief Administrative Officer send an email to the Chief Administrative Officers for the units served by the Valley Waste-Resource Management Authority, including a copy of the motion of Annapolis County Council dated July 16, 2013 and a copy of the motion of the Berwick Council dated May 29, 2014, to provide clarity to the inter-municipal agreement. Motion carried unanimously.

Municipal Solicitor's Report

Re: Municipal Solicitor (March)

Councillor McNeil moved, seconded by Councillor Fowler, to receive the Solicitor's monthly report for information. Motion carried unanimously.

Lunch

The Warden declared a lunch break at 12:34 p.m. All returned at 2:00 p.m. as previously noted, except Councillor Morrison.

Additions to the Agenda (to end of Agenda)

It was moved by Deputy Warden Roberts, seconded by Councillor MacDonald, that the following items be added to the end of the agenda: 12(C) 12700-32 Contract with Province as Discussed In-Camera, and 12(D) Letter of Intent with the Municipality of the District of Clare regarding Internet Connectivity. Motion carried unanimously.

Business Arising From the Minutes

There was no business arising from the minutes.

Councillor's Comments

District 2 – Councillor MacDonald reported he is now a commissioner of Clan Donald Annapolis Valley.

District 11 – Councillor LeBlanc wished all a happy spring, and reported that all appears to be going well in her district.

District 8 - Councillor Gunn reminded everyone about, and encouraged their attendance at, the annual Maplefest in Milford upcoming April 22nd. After receiving the Property Tax Relief forms to distribute to relevant constituents, he canvassed the people on the list. Many did not require one hand-delivered as they already received one in the mail, and the face-to-face process - at times - made both parties uncomfortable. He suggested in the future, new councillors be advised that forms have been sent out. However, as a result of the process, he got to spend quite a bit of time with individual constituents who had concerns regarding roads that were in bad shape and required work; bushes that need to be cut back; ditches that are full and not draining; and road-side garbage that need picking up. Residents were advised to call the Department of Highways, in particular Tony Harvey in Middleton. He attended the Woodland Conference in Caledonia. Many participants were concerned about the recent deal between DNR and WEST FOR to have management of Crown land for the purposes of clear cutting. Many WEST FOR contractors are from New Brunswick, Quebec, and Eastern Nova Scotia. Lastly, he noted

the recent passing of Borden Sanford, Clementsvale, and Marg Wright, Clementsport. Both were community-minded, and active volunteers.

District 10 – Deputy Warden Roberts attended an Annapolis Valley Exhibition meeting; they are holding a supper auction on April 8th at the Aylesford fire hall. Pro Show is working on their last fund raiser – a supper and auction in May; as of last month there were only seven tickets left.

District 5 – Councillor Heming noted for the last two years he and a group of individuals had cleaned a section of highway in the district; filling five large dumpsters from residue dumped along the Hollow Mountain Road. Garbage has reappeared, so they plan to do an annual clean-up along that road.

District 9 – Councillor Sheridan recently attended an Annapolis County Recreation event at the Nictaux playground and also a Lions Club fundraiser supper.

District 4 –Councillor McNeil reported he attended: the monthly Firemen’s Breakfast in Bear River Fireman’s breakfast; a meeting of the Granville Ferry Hall Association – information was well received, there was good attendance and lots of ideas; and a meeting of the Upper Clements Parks Society; and the wake of Neil Bailey in Round Hill. He also noted the recent death of Judge John R. Nichols, and passed along his condolences to the family.

District 7 - Warden Habinski congratulated Rev Dr George Allen on the occasion of his 104th birthday today.

New Business

Re: RFD – Survey of Land Port Lorne (from March 14 COTW)

MOTION 170321.04 Land – Port Lorne

It was moved by Deputy Warden Roberts, seconded by Councillor Fowler, that up to \$4,000.00 be withdrawn from the Capital Reserve, to engage a Nova Scotia Land Surveyor to conduct a survey of PID 05286463 in support of the application to the Province to acquire the park property in Port Lorne. Motion carried unanimously.

Re: Annapolis County Municipal Housing Corporation (ACMHC) Amendment to the Instrument of Incorporation – in correspondence dated December 20th, 2016, the ACMHC Board requested changes to the bylaw governing the appointment of board members and their length of service. At Council’s instruction, the municipal solicitor reviewed the Corporation’s proposed changes and made several revisions in order to clarify the intent and the meaning.

MOTION 170321.05 ACMHC Instrument of Incorporation - Amend

Deputy Warden Roberts moved, seconded by Councillor Sheridan, that the instrument of incorporation by which the Corporation was established and approved by Certificate of Incorporation dated October 3, 1984 (the “Instrument of Incorporation”), and amended by Resolution dated March 3, 2015, be amended by the municipal solicitor by:

1. Revoking the amendment dated March 3, 2015 and filed on March 31, 2015; and
2. Deleting in full the third paragraph of the Instrument of Incorporation of the Annapolis County Municipal Housing Corporation replacing it with the following:
 - a. None of the members shall be a councillor of the Municipality of the County of Annapolis;
 - b. No member shall be in a family relationship with or associated as a partner or business associate with any other member of the Board;
 - c. The regular term of appointment as a member is two (2) years;

- d. A member may be re-appointed for an additional two (2) year appointment;
 - e. A member may be reappointed after serving 4 consecutive years for not more than 2 additional two year terms to fill vacancies or to provide for staggering of members terms
 - f. A member shall not serve on the Board for more than 8 consecutive years; and
 - g. A member who has served on the Board for a maximum of 8 consecutive years shall be eligible for membership again after an absence from membership for at least one year.
3. Becoming effective as of the first day of May, A.D., 2017. Motion carried unanimously.

Re: Council Public Engagement 2017-2020 – Town Hall, District 2 – Thursday, April 22nd was set as the new date for the Town Hall meeting in District 2. All were reminded that the meeting starts at 6:30 p.m. at the Port George Regional Recreation Centre.

Reports and Recommendations

Re: Committee of the Whole (March 14, 2017)

- ***Fundy YMCA***

MOTION 170321.06 Fundy YMCA

In accordance with the recommendation of Committee of the Whole, Deputy Warden Roberts moved, seconded by Councillor LeBlanc, that Municipal Council refer the YMCA budget reports for consideration in the 2017-18 budget process. Motion carried unanimously.

- ***Annapolis Valley Chamber of Commerce***

MOTION 170321.07 Annapolis Valley Chamber of Commerce

Deputy Warden Roberts moved, seconded by Councillor Fowler, in accordance with the recommendation of Committee of the Whole, that Municipal Council refer consideration of a contribution of \$20,000 per year for the next three years beginning in 2017 to the Annapolis Valley Chamber of Commerce to the 2017-18 budget process. Motion carried unanimously.

- ***Clean Annapolis River Project (CARP) – Rural Communities Foundation***

Clean Annapolis River Project (CARP) – Rural Communities Foundation

Pursuant to the recommendation of Committee of the Whole, it was moved by Deputy Warden Roberts, seconded by Councillor Fowler that Municipal Council refer CARP's request for a contribution of \$2,000.00 towards their application to the Rural Communities Foundation in order to leverage an additional \$8,000.00 for a project that includes:

- (1) in partnership with the County, to plan and deliver three public consultation meetings in three locations spread throughout Annapolis County;
- (2) in partnership with the County, to plan and deliver two consultation and strategic planning meetings with identified stakeholder groups in Annapolis County;
- (3) summarize the results in a final report that will inform strategic directions and actions for both the Municipality and CARP, and identify opportunities for collaboration; and
- (4) that CARP take the lead on completing the proposal to be submitted to the RCF with input from County staff,

Be referred to the 2017-18 budget process.

By consensus it agreed to amend the motion to add that a letter of commitment be sent to the Clean Annapolis River Project. The motion as amended was called.

MOTION 170321.08 Clean Annapolis River Project (CARP) – Rural Communities Foundation

Pursuant to the recommendation of Committee of the Whole, it was moved by Deputy Warden Roberts, seconded by Councillor Fowler that Municipal Council refer CARP's request for a contribution of \$2,000.00 towards their application to the Rural Communities Foundation in order to leverage an additional \$8,000.00 for a project that includes:

- (1) in partnership with the County, to plan and deliver three public consultation meetings in three locations spread throughout Annapolis County;
- (2) in partnership with the County, to plan and deliver two consultation and strategic planning meetings with identified stakeholder groups in Annapolis County;
- (3) summarize the results in a final report that will inform strategic directions and actions for both the Municipality and CARP, and identify opportunities for collaboration; and
- (4) that CARP take the lead on completing the proposal to be submitted to the RCF with input from County staff,

be referred to the 2017-18 budget process, and that a letter of commitment be sent to the Clean Annapolis River Project. Motion carried unanimously

Declaration of Interest

Councillor Gunn declared an interest in the following item because he might become part of the Arts Council's project and removed himself from the meeting.

- ***Annapolis Region Community Arts Council – Annapolis Region Maritime Culture Then and Now***
Annapolis Region Community Arts Council – Annapolis Region Maritime Culture Then and Now
Deputy Warden Roberts moved, seconded by Councillor McNeil, pursuant to the recommendation of Committee of the Whole, that Municipal Council refer the Annapolis Region Community Arts Council's request for \$15,000 to the 2017-18 budget process.

By consensus it agreed to amend the motion to add that a letter of commitment be sent to the Annapolis Region Community Arts Council. The motion as amended was called.

MOTION 170321.09 Annapolis Region Community Arts Council – Annapolis Region Maritime Culture Then and Now

Deputy Warden Roberts moved, seconded by Councillor McNeil, pursuant to the recommendation of Committee of the Whole, that Municipal Council refer the Annapolis Region Community Arts Council's request for \$15,000 to the 2017-18 budget process, and that a letter of commitment be sent to the Annapolis Region Community Arts Council. Motion carried unanimously.

- ***Derelict Vehicle Collection Program Multi-Year Contract Extension***

MOTION 170321.10 Derelict Vehicle Collection Program Multi-Year Contract Extension

In accordance with the recommendation of Committee of the Whole, Deputy Warden Roberts moved, seconded by Councillor LeBlanc that Municipal Council approve an extension of the multi-year contract option as of 2017-18 to the current Hauler for the Derelict Vehicle Collection Program for an additional two years. Motion carried unanimously.

Councillor Gunn returned at 2:37 p.m.

- ***AM-1.2.6 Certificates of Recognition Policy – Amend***

MOTION 170321.11 AM-1.2.6 Certificates of Recognition Policy – Amend

Deputy Warden Roberts moved, seconded by Councillor LeBlanc, in accordance with seven day notice having been given, that Municipal Council amend Sub-section 3.3 of AM-1.2.6 Certificates of Recognition Policy by replacing the words “Communication Coordinator” with “Municipal Clerk’s Office”. Motion carried unanimously.

- ***AM-1.3.0 FCM Delegate Selection Policy – Amend***

MOTION 170321.12 AM-1.3.0 FCM Delegate Selection Policy - Amend

Pursuant to seven day notice having been given, Deputy Warden Roberts moved, seconded by Councillor LeBlanc that Municipal Council amend AM-1.3.0 FCM Delegate Selection Policy by:

- In Section 3 replacing “two” with “three”
 - In Section 3 replacing “AM-1.8.1 Travel / Conference / Municipal Related Activities Expenses Policy” with “County Policies”
 - In Sub-section 4.1 replacing “two” with “three” in each place that it appears
 - In Sub-section 4.1 deleting “first and second”
 - In Sub-section 4.1 deleting “A councillor who has attend an FCM Annual Conference in either of the two preceding years, (excluding attendance in accordance with subsection 4.4) is not eligible for selection”
 - In Sub-section 4.3 inserting “not” and deleting “from two to one”
 - Adding Sub-section 4.5
 - Adding Sub-section 4.6
- Motion carried unanimously.

- ***AM-1.3.5 Committees of Council Policy – Amend***

MOTION 170321.13 AM-1.3.6 Committees of Council Policy - Amend

Deputy Warden Roberts moved, seconded by Councillor Gunn, pursuant to seven day notice having been given, that Municipal Council amend AM-1.3.6 Committees of Council Policy as follows:

- In Section 19 replace “each” with “the”
- In Section 20 replace “a” with “the”

Motion carried unanimously.

- ***Valley Waste-Resource Management Inter-Municipal Agreement***

MOTION 170321.14 Valley Waste-Resource Management Inter-Municipal Agreement

In accordance with the recommendation of Committee of the Whole, Deputy Warden Roberts moved, seconded by Councillor Gunn that Municipal Council send a letter to the Chief Administrative Officers of the municipal parties to the inter-municipal agreement regarding the apparent invalid structure of the Valley Waste Resource Management Authority requesting consideration of a more appropriate management structure that would ensure greater clarity relating to how the management structure is to operate; and to instruct the Chief Administrative Officer to have these amendments made to the inter-municipal agreement. Motion carried unanimously.

- ***Valley Waste-Resource Management 2017-18 Draft Operating and Capital Budgets***

MOTION 170321.15 Valley Waste-Resource Management 2017-18 Draft Operating and Capital Budgets

Deputy Warden Roberts moved, seconded by Councillor Gunn, in accordance with the recommendation of Committee of the Whole, that Municipal Council not approve the proposed 2017-18 VWRMA draft budgets due to structural and financial concerns. Motion carried unanimously.

- ***Kings Transit 2017-18 Draft Operating Budget***

MOTION 170321.16 Kings Transit 2017-18 Draft Operating Budget

Pursuant to the recommendation of Committee of the Whole, Deputy Warden Roberts moved, seconded by Councillor LeBlanc, that Municipal Council refer the Kings Transit 2017-18 draft budget for consideration in the 2017-18 budget process. Motion carried unanimously.

- ***Bridgetown Area Advisory Committee (not more than 5 citizens)***

MOTION 170321.17 Bridgetown Area Advisory Committee

Deputy Warden Roberts moved, seconded by Councillor McNeil, pursuant to the recommendation of Committee of the Whole that Municipal Council appoint Nancy McGrath as a citizen member of the Bridgetown Area Advisory Committee for a two year term ending November 30, 2018; and further that the councillors of Districts 3 and 7 seek and encourage applications from citizens in the Bridgetown Planning Area as per the provisions of the committee; and failing the receipt of additional applications by the end of April 2017, to re-advertise for applicants to fill the vacancies on the Bridgetown Area Advisory Committee on the County website, Face Book page, and in the Bridgetown Reader. Motion carried, 8 in favour, 1 against (Gunn).

- ***Bridgetown Source Water Protection Advisory Committee (not more than 5 citizens)***

MOTION 170321.18 Bridgetown Source Water Protection Advisory Committee

In accordance with the recommendation of Committee of the Whole, Deputy Warden Roberts moved, seconded by Councillor LeBlanc, that Municipal Council appoint Karen Jones and Nancy McGrath as citizen members of the Bridgetown Source Water Protection Advisory Committee for a two year term ending November 30, 2018; and further that councillors of Districts 3 and 7 seek and encourage applications from citizens in Bridgetown Water Supply Area as per the provisions of the committee; and failing receipt of additional applications by the end of April 2017, to re-advertise for citizens to fill the vacancies on the Bridgetown Source Water Protection Advisory Committee on the County website, Face Book page, and in the Bridgetown Reader. Motion carried, 8 in favour, 1 against (Gunn)

- ***Cornwallis Park Area Advisory Committee (not more than 6 citizens)***

MOTION 170321.19 Cornwallis Park Area Advisory Committee

Deputy Warden Roberts moved, seconded by Councillor Fowler, in accordance with the recommendation of Committee of the Whole, that Municipal Council approve the appointment of Lawrence Garner and George Shewfelt as citizen members of the Cornwallis Park Area Advisory Committee for a term ending November 30, 2018; and further that the councillor of District 6 seek and encourage applications from persons who own, operate or manage an existing commercial, institutional or industrial business within the community of Cornwallis Park for a minimum of six months prior to appointment; and failing receipt of additional applications by the end of April 2017, to re-advertise for citizens to fill the vacancies on the Cornwallis Park Area Advisory Committee on the County website, Face Book page, and in the Bridgetown Reader at the end of April 2017. Motion carried unanimously.

- ***Lawrencetown Water Supply Area Advisory Committee (not more than 4 citizens)***
MOTION 170321.20 Lawrencetown Water Supply Area Advisory Committee
Pursuant to the recommendation of Committee of the Whole, Deputy Warden Roberts moved, seconded by Councillor Sheridan that Municipal Council appoint Lynette Gilks and Phil Milo as citizen members of the Lawrencetown Water Supply Area Advisory Committee for a two year term ending November 30, 2018; and further that the councillor of District 10 seek and encourage applications from citizens in the Lawrencetown Water Supply Area as per the provisions of the committee; and failing receipt of additional applications by the end of April 2017, to re-advertise for citizens to fill the vacancies on the Lawrencetown Water Supply Area Advisory Committee on the County website, Face Book page, and in the Bridgetown Reader. Motion carried unanimously.

- ***Fences Arbitration Committee***
MOTION 170321.21 Fences Arbitration Committee
Deputy Warden Roberts moved, seconded by Councillor MacDonald, pursuant to the recommendation of Committee of the Whole, that Municipal Council appoint Councillor Heming as the chair of the Fences Arbitration Committee, and Councillor Fowler as the alternate member for a two year term ending November 30, 2018. Motion carried unanimously.

- ***Regional Emergency Management Organization (REMO) Advisory Committee***
MOTION 170321.22 Regional Emergency Management Organization Advisory Committee
Pursuant to the recommendation of Committee of the Whole, Deputy Warden Roberts moved, seconded by Councillor LeBlanc that Municipal Council appoint Warden Habinski and Councillor Gunn to the Regional Emergency Management Organization (REMO) Advisory Committee for a two year term ending November 30, 2018. Motion carried unanimously.

- ***Hatch Contract - Internet Funding Application***
Hatch Contract - Internet Funding Application
Deputy Warden Roberts moved, seconded by Councillor MacDonald, in accordance with the recommendation of Committee of the Whole, that Municipal Council engage Hatch to prepare the County's Internet Funding Application at a cost of \$26,300.00 and to produce a design build contract at a cost of \$10,500.00, for a total lump sum cost of \$36,800.00.

By consensus it was agreed that the motion be amended to read: that Municipal Council engage Hatch to prepare the County's Internet Funding Application *and municipal finance corporation application* at a cost *estimated to be* \$26,300, and \$10,500 for the design build contract production - *the project will be built on a time and materials cost basis to a maximum limit of* \$36,800.00. The motion as amended was called.

MOTION 170321.23 Hatch Contract – Internet Funding Application
Deputy Warden Roberts moved, seconded by Councillor MacDonald, that Municipal Council engage Hatch to prepare the County's Internet Funding Application and municipal finance corporation application at a cost estimated to be \$26,300, and \$10,500 for the design build contract production - the project will be built on a time and materials cost basis to a maximum limit of \$36,800.00. Motion carried unanimously.

Presentations

Re: Report on FCM Board of Directors Meeting, Resort Municipality of Whistler, BC, March 14-17, 2017 – Councillor Heming thanked Council and staff for their support in facilitating his work as council's elected FCM Board member. He was selected to sit on the following committees: Environmental Issues and Sustainable Development; International Relations; Rural Forum; Atlantic Caucus; and Committee of the Whole. He reported that FCM is both delighted and excited that Annapolis County will be hosting the September, 2018 board meeting at the Annapolis Basin Conference Centre. While there is much to do in order to facilitate the meeting, he is now assured it is within our capabilities to provide a high-quality experience and a very productive board meeting. FCM has taken on more responsibility and the expected deliverables by both the federal government and the municipal members has increased exponentially. It is likely that in the near future fees for FCM membership will increase, and there will also be a need to increase membership from municipalities that are not current members. Two major programs will become the main focus of FCM in 2017-2020: Municipalities for Climate Innovation, and Municipal Asset Management Program; he will keep council informed as these programs unfold. He alerted Council to the fact that his term as an FCM board member expires in June of this year, and that he is prepared to run for one more one-year term. The election happens during the FCM June 1-4, 2017.

It was moved by Councillor MacDonald, seconded by Councillor LeBlanc to accept Councillor Heming's verbal report. Motion carried unanimously.

Re: FCM Board of Directors 2017-18 – Heming Application

MOTION 170321.24 FCM Board of Directors 2017-18 Endorse Gregory Heming

WHEREAS the Federation of Canadian Municipalities (FCM) represents the interests of municipalities on policy and program matters that fall within federal jurisdiction; and

WHEREAS FCM's Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the prestige required to carry the municipal message to the federal government; and

WHEREAS FCM's Annual Conference and Trade Show will take place from June 1 – 4, 2017, during which time the Annual General meeting will be held and followed by the election of FCM's Board of Directors;

IT WAS MOVED by Deputy Warden Roberts, seconded by Councillor Sheridan, that the Council of the **Municipality of the County of Annapolis** endorse **Gregory Heming** to stand for election on FCM's Board of Directors for the period starting in June 2017 and ending June 2018; and that Municipal Council assume all costs associated with **Gregory Heming** attending FCM's Board of Directors meetings. Motion carried unanimously.

Re: China 2017 –Warden Habinski had provided a full written report at February Committee of the Whole outlining January 2017 trip to China. That report was followed up at this meeting by a presentation of photos, a display of memorabilia, and commentary about what he and CAO Ferguson saw and events they participated in during that visit to China.

Correspondence

Re: Royal Canadian Legion Br 122 (February 15th) – noting, with appreciation, the good works of Council Members and advising that Comrade (Councillor) Alex Morrison, has been bestowed the title of Honorary

President of Royal Canadian Legion Branch 122 for 2017. Councillor Fowler moved, seconded by Councillor LeBlanc to receive for information. Motion carried unanimously.

Re: Municipal Affairs (February 17th) – informing that a direct deposit of \$7,223.14 will be made from the 911 Cost Recovery Fund. It was moved by Councillor McNeil, seconded by Councillor Sheridan to receive for information. Motion carried unanimously.

Additions

Re: Community Services – Confirmation of Clyde Barteaux to the Western Regional Housing Authority Board – correspondence from NS Community Services dated March 2nd, 2017 confirming acceptance of the municipality’s recommendation of Clyde Barteaux to the Western Regional Housing Authority Board.

MOTION 170321.25 Western Regional Housing Authority Board Member - Letter

It was moved by Councillor Heming, seconded by Councillor McNeil, that the Warden write a letter to Clyde Barteaux advising him of his three-year appointment to the Western Regional Housing Authority Board commencing February 7, 2017 and expiring February 7, 2020. Motion carried unanimously.

Re: Excused Absence

MOTION 170321.26 Excused Absence - Wilkins

Councillor Fowler moved, seconded by Councillor LeBlanc, that Councillor Wilkins be excused from meeting attendance requirements for this Council session, held on 2017-03-21. Motion carried unanimously.

Re: Letter of Intent with the Municipality of Clare Regarding Internet Connectivity –

MOTION 170321.27 Internet Connectivity – Letter of Intent, District of Clare

Deputy Warden Roberts moved, seconded by Councillor LeBlanc, that staff be directed to prepare a Letter of Intent with the Municipality of the District of Clare regarding internet connectivity. Motion carried unanimously.

Re: 12700-32 Contract with Province as Discussed In-Camera

MOTION 170321.28 12700-32 Contract with the Province

Deputy Warden Roberts moved, seconded by Councillor Fowler that the Warden and Municipal Clerk be authorized to sign the funding agreement with the Province as discussed in camera. Motion carried unanimously.

In-Camera

It was moved by Councillor Heming, seconded by Councillor Sheridan, to meet in-camera at 4:13 p.m. until 4:44 p.m. in accordance with Section 22(2) (e) contract negotiations, of the *Municipal Government Act*.

Adjournment

The Warden declared the meeting adjourned at 4:45 p.m.

Warden

Municipal Clerk