

**Summary of Motions
Special Council
October 17, 2019**

MOTION 191017.01	MCOA Consolidated Financial Statements to March 31, 2019	1
MOTION 191017.02	Audit Committee Letter – Authorize CAO to Sign	1
MOTION 191017.03	Audit Representation Letter – Authorize Warden and CAO to Sign.....	1
MOTION 191017.04	Transfer \$11,387 from Bridgetown Sewer Capital Replacement Reserve to General Operating	2
MOTION 191017.05	Transfer \$117,491 from Annapolis County Sewer Capital Replacement Reserve to General Operating	2

Draft

Minutes of the **special session of Municipal Council** held on Friday, October 17, 2019, at the Municipal Administration Building, 752 St. George Street, Annapolis Royal, NS, at 1:12 p.m.

Present: District 1 – VACANT
District 2 - John A MacDonald
District 3 - Wayne Fowler (**not present**)
District 4 - Burt McNeil (**unable, personal appointment**)
District 5 - Gregory Heming (**not present**)
District 6 - Alex Morrison
District 7 – Warden Timothy Habinski, Chair
District 8 - Michael J Gunn
District 9 - Wendy Sheridan
District 10 – Deputy Warden Martha Roberts, and
District 11 - Diane LeBlanc.

Also

Present: CAO John Ferguson, Municipal Clerk Carolyn Young, and other staff.

This special meeting was called to deal with recommendations from Audit Committee.

New Business

Re: Municipality of the County of Annapolis Consolidated Financial Statements to March 31, 2019

MOTION 191017.01 MCOA Consolidated Financial Statements to March 31, 2019

In accordance with the recommendation of the Audit Committee, Deputy Warden Roberts moved, seconded by Councillor Morrison, that Municipal Council approve the Municipality of the County of Annapolis Financial Statements to March 31, 2019, as prepared by Kent & Duffett, and authorize the Warden and CAO to sign the document as amended for submission to the Minister. Motion carried, 4 in favour, 3 against (Roberts Sheridan Gunn)

Re: Audit Committee Letter (October 17, 2019)

MOTION 191017.02 Audit Committee Letter – Authorize CAO to Sign

Pursuant to the recommendation of the Audit Committee, Deputy Warden Roberts moved, seconded by Councillor MacDonald, that Municipal Council authorize the CAO to sign the October 17, 2019 Audit Committee letter. Motion carried, 4 in favour, 3 against (Roberts Sheridan Gunn)

Re: Audit Representation Letter (October 17, 2019) – for recommendation

MOTION 191017.03 Audit Representation Letter – Authorize Warden and CAO to Sign

Deputy Warden Roberts moved, seconded by Councillor MacDonald, in accordance with the recommendation of the Audit Committee, that Municipal Council authorize the Warden and CAO to sign the Audit Representation Letter as amended. Motion carried, 4 in favour, 3 against (Roberts Sheridan Gunn)

Re: On-Site Audit Committee Training

MOTION 191017.04 On-Site Audit Committee Training

It was moved by Deputy Warden Roberts, seconded by Councillor Sheridan, in accordance with the recommendation of the Audit Committee, that municipal council request Municipal Affairs and Housing to provide an in-person, on-site Audit Committee training session. Motion carried unanimously.

Re: Transfer from Bridgetown Sewer Capital Replacement Reserve to General Operating

MOTION 191017.05 Transfer \$11,387 from Bridgetown Sewer Capital Replacement Reserve to General Operating

Deputy Warden Roberts moved, seconded by Councillor Gunn, that municipal council authorize a transfer of \$11,387 from the Bridgetown Sewer Capital Replacement reserve to General Operating to reimburse General Operating for the 2018-19 sewer deficit. Motion carried unanimously.

Re: Transfer from Annapolis County Sewer Capital Replacement Reserve to General Operation -

MOTION 191017.06 Transfer \$117,491 from Annapolis County Sewer Capital Replacement Reserve to General Operating

It was moved by Deputy Warden Roberts, seconded by Councillor Gunn, that municipal council authorize a transfer of \$117,491 from the Annapolis County Sewer Capital Replacement Reserve to General Operating to reimburse General Operating for the 2018-19 sewer deficit. Motion carried unanimously.

Adjournment

The Warden declared the meeting adjourned at 1:27 p.m.

Warden

Municipal Clerk