

**MUNICIPAL COUNCIL**  
**October 18, 2016**  
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Minutes of the regular session of **Municipal Council** held on October 18, 2016, at 10:05 a.m. at the Municipal Administration Building, Annapolis Royal, NS

**Present:** Warden Reg Ritchie, Deputy Warden Timothy Habinski, and Councillors: Brian “Fuzzy” Connell, Wayne Fowler, Paul McDonald, Gregory Heming, Alex Morrison, Martha Roberts, Diane LeBlanc, and Horace Hurlburt.

**Absent:** Councillors Marilyn Wilkins and Frank Chipman

**Also**

**Present:** CAO John Ferguson, Sr. Administrative Assistant Wanda Atwell, other staff, and several members of the public.

### **Additions/Deletions**

Requests were made for the following additions to the agenda: 10(A) Audit Committee recommendation-set a date; (B) NS Natural Resources – Response to Morse Estate Letter; (C) Bridgetown Community Recreation Association – Funding Request from Max Young Fund; (D) Winter Maintenance Agreement – Municipality and NS Transportation & Infrastructure Renewal; (E) Letter to Department of Business re Rural Internet Connectivity and Rural Broadband Workshop For All Councils; (F) Carbon Credits; (H) Crossskill Court; (G) November Council; (H) Strategic Planning Committee and (I) Active Transportation.

Warden Ritchie strongly urged councillors to submit agenda items to the Municipal Clerk on the Monday, 8 days prior to Committee of the Whole and Council meetings to allow for the efficient and proper operation of Council.

### **Approval of the Agenda**

Upon motion of Councillors Connell and McDonald, the agenda was approved as amended. Motion carried unanimously.

### **Minutes**

#### **MOTION 161018.01 Minutes Regular Session September 20, 2016**

It was moved by Councillor Fowler, seconded by Councillor Hurlburt, that the minutes of the regular session of Council held on September 20, 2016, be approved as circulated. Motion carried unanimously.

#### **MOTION 161018.02 Minutes Special Session October 11, 2016**

Councillor Roberts moved, seconded by Councillor McDonald, that the minutes of the special session of Council held on October 11, 2016, be approved as circulated. Motion carried unanimously.

### **Business Arising from the Minutes**

Re: RFD-Revised Inter-municipal Emergency Services Agreement (October 11, 2016) – Revision Requested by the Town of Annapolis Royal – on October 11<sup>th</sup>, Committee of the Whole reviewed an RFD regarding the revised Inter-municipal Services Agreement and recommended that Municipal Council authorize the Warden and Clerk to sign the agreement. In addition to the revisions presented, an additional revision has been requested by the Town of Annapolis Royal in Section 8 as follows:

**Change the following:**

~~8. The parties shall share the cost of the operations of the REMO based on a contribution of \$2500 annually from each municipality and the remainder of annual budget divided proportionally based upon current uniform assessment.~~

**To this:**

8. The parties shall share the cost of the operations of the REMO based on a contribution of \$2500 annually from each town, \$5,000 from the County (including \$2,500 from Bridgetown) and the remainder of the annual budget divided proportionally based upon current uniform assessment.

**MOTION 161018.03 Inter-municipal Emergency Services Agreement**

Councillor Connell moved, seconded by Councillor Heming, that Municipal Council amend the Committee of the Whole recommendation to include the additional revision requested by the Town of Annapolis Royal in Section 8. Motion carried unanimously. *See also Motion 161018.09*

**Municipal Solicitor’s Report**

Re: Municipal Solicitor (September)

- A report for the month of September was circulated at the meeting.

It was moved by Councillor Heming, seconded by Deputy Warden Habinski, to receive the monthly report for information. Motion carried unanimously.

**Councillor Comments**

*District 3* – Councillor Fowler thanked the residents of District 3 for voting on Election Day, and apologized to the Chamber of Commerce in Bridgetown for not attending the Meet and Greet; however, he was out soliciting votes for re-election. On October 16<sup>th</sup> he joined Premier McNeil in planting the first bulbs for the upcoming 150<sup>th</sup> anniversary celebration in Port Lorne.

*Bridgetown* – Councillor Hurlburt, on behalf of the community of Bridgetown residents, thanked Council, the Province and County staff for the support and work that has been and continues to be provided to Bridgetown. He flagged three items which he felt were important for the new council to be aware of: (1) Bridgetown Year 5 – Year 5 will take place at the same time as the next municipal election – Year 3 is critical to finalizing a plan in Year 4; (2) Strategic Plan - farming and fishing industries fit into the larger plan, but he did not see any agenda item over the past year in regard to these significant industries; and (3) Tax Dollars – in the next two to three years, councillors should take a close review of large ticket items and implementation support, i.e. County internet, watershed protection plans, implementation of a new strategic plan, Bridgetown Year 5, water utilities (Bridgetown’s new well). He extended best wishes to the new Council remarking the community of Bridgetown is now represented by two councillors and the residents are looking forward to a brighter future.

*District 11* - Councillor LeBlanc extended thanks to the residents of District 11 for voting; she is pleased to represent the area again. She thanked Warden Ritchie for his guidance and noted it has been a pleasure to work with him and the other councillors who are ‘retiring’. Also a Turkey Supper will take place at the Three Rivers Community Centre, Thursday, October 27<sup>th</sup>, 4-6:30 p.m. Take out is available.

*District 6* – Councillor Morrison commented that over the past week many people in District 6 have undergone an exercise in governance, and he thanked all who voted. Council has been and continues to

be confronted by the challenge of how to inform the maximum number of residents about what is happening within Annapolis County. This needs to be discussed and dealt with more seriously to come up with measures to ensure more are informed.

*District 7* – Deputy Warden Habinski noted the past four years on Council have been a great experience. He extended his thanks to departing councillors and commented they would be missed and that he had learned a great deal from everyone.

*District 5* – Councillor Heming echoed the Deputy Warden’s sentiments. He extended a special thank you to Warden Ritchie who has been very helpful to him professionally and personally.

*District 2* – Councillor Connell commented he enjoyed his many years on Council; he learned a lot, such as working for the good of the County as a whole. There were many ups and downs, challenges, arguments and frustrations, and he will miss serving the residents. He encouraged the new Council to be productive, and expressed he enjoyed working with Warden Ritchie, and CAO Ferguson.

*District 4* – Councillor McDonald thanked council and staff for their hard work over the years. He thanked the CAO, Warden and solicitor for their assistance, and noted he will enjoy retirement.

*District 10* – Councillor Roberts thanked Warden Ritchie for all the lessons taught her, and noted a huge respect for those no longer holding office, but that she has a go-to person if she has questions.

*Chief Administrative Officer* – expressed his enjoyment of working with Warden Ritchie - always emotionally strong on difficult issues, a steady, and common sense individual – who will be missed. He commended all Councillors for working so well together.

*Municipal Solicitor, B. Gillis* – expressed it has been great to work with all councillors, and particularly the Warden for all these years.

*District 8* – Warden Ritchie remarked it has been a privilege and honour to serve the public for the past 25 years. He noted municipal staff are second to none and the new council will soon find out they can be depended upon, especially the Chief Administrative Officer. He is due to receive a 25 year award from the Union of Nova Scotia Municipalities which he hopes will be presented to him in his former Chambers at December council. He wished everyone the best life has to offer, and suggested the new Warden, once elected, send congratulations to the two new Mayors as they will form the new membership of the Partnership Steering Committee.

### **New Business**

There was no new business.

### **Reports and Recommendations**

Re: Planning Advisory Committee (*October 6, 2016*)

• **66520-35 2016 LUB-002 MacDonal East End Area LUB Amendment Application**

**MOTION 161018.04 66520-35 2016 LUB-002 MacDonal East End Area LUB Amendment**

In accordance with the recommendation of the Planning Advisory Committee, Deputy Warden Habinski moved, seconded by Councillor LeBlanc, that Municipal Council approve the MacDonal application to amend the East End Area Land Use Bylaw (LUB) Zoning Map to rezone the Falcourt Inn property located at 8979 Highway 201, Nictaux from the Rural (R-5)

Zone to Institutional (I) Zone to permit the redevelopment of the property as an Addictions Rehabilitation Counselling Centre in accordance with the East End Area MPS Policy 2.1.5; and that a Public Hearing be held on Tuesday, November 15<sup>th</sup>, 2016 at 11:00 a.m. in Council Chambers, Municipal Administration Building, 752 St. George Street, Annapolis Royal. Motion carried unanimously.

Re: Committee of the Whole (October 11, 2016)

• ***Annapolis Valley Exhibition-Building Communities through Arts & Heritage Grant (BCAH) – Request Letter of Support***

**MOTION 161018.05 Annapolis Valley Exhibition – Letter of Support**

In accordance with the recommendation of Committee of the Whole, Deputy Warden Habinski moved, seconded by Councillor Connell, that Municipal Council send a letter to the Annapolis Valley Exhibition Society in support of their Building Communities through Arts & Heritage grant for local festivals. Motion carried unanimously.

• ***Upper Clements Parks Society-Canada 150 Grant – Request Letter of Support***

**MOTION 161018.06 Upper Clements Parks Society – Letter of Support**

Deputy Warden Habinski moved, seconded by Councillor LeBlanc, in accordance with the recommendation of Committee of the Whole, that Municipal Council send a letter to the Upper Clements Parks Society in support of their application for a Canada 150 grant to develop a heritage trail at Upper Clements Parks. Motion carried unanimously.

• ***The Age Advantage Association-150 Forward Fund – Request Letter of Support***

**MOTION 161018.07 Age Advantage Association – Letter of Support**

Deputy Warden Habinski moved, seconded by Councillor McDonald, pursuant to the recommendation of Committee of the Whole, that Municipal Council send a letter to The Age Advantage Association in support of their application to the Nova Scotia Department of Communities, Culture and Heritage's 150 Forward Fund. Motion carried unanimously.

• ***Tall Ships 2017***

**MOTION 161018.08 Tall Ships 2017**

In accordance with the recommendation of Committee of the Whole, Deputy Warden Habinski moved, seconded by Councillor LeBlanc, that Municipal Council approve Councillor Morrison's attendance at the October 21<sup>st</sup> meeting and that travel expenses be claimed on the regular monthly expenditure report. Motion carried unanimously.

• ***Revised Inter-municipal Emergency Services Agreement***

**MOTION 161018.09 Inter-municipal Emergency Services Agreement - Revised**

Deputy Warden Habinski moved, seconded by Councillor Connell, in accordance with the recommendation of Committee of the Whole, that Municipal Council authorize the Warden and Clerk to sign the revised Inter-municipal Emergency Services Agreement, including the additional revision in Section 8 as requested by the Town of Annapolis Royal as follows:

**Change the following:**

~~8. The parties shall share the cost of the operations of the REMO based on a contribution of \$2500 annually from each municipality and the remainder of annual budget divided proportionally based upon current uniform assessment.~~

**To this:**

8. The parties shall share the cost of the operations of the REMO based on a contribution of \$2500 annually from each town, \$5,000 from the County (including \$2,500 from Bridgetown) and the remainder of the annual budget divided proportionally based upon current uniform assessment.

Motion carried unanimously. See also Motion 161018.03

- **C6 Regional Emergency Management Bylaw – First Reading**  
**MOTION 161018.10 C6 Emergency Management Bylaw Amendment – First Reading**  
Deputy Warden Habinski moved, seconded by Councillor McDonald, pursuant to the recommendation of Committee of the Whole, that Municipal Council give first reading to amend the C6 Regional Emergency Management Bylaw. Motion carried unanimously.
- **New Road Name in Granville Ferry**  
**MOTION 161018.11 New Road Name Granville Ferry – Osprey Lane**  
In accordance with the recommendation of Committee of the Whole, Deputy Warden Habinski moved, seconded by Councillor McDonald, that Municipal Council approve the road name ‘Osprey Lane’ as the new road name for the shared access road in Granville Ferry. Motion carried unanimously.
- **Proposed Road Name for New Development in Parkers Cove**  
**MOTION 161018.12 Road Name Parkers Cove – Initiate Process**  
Deputy Warden Habinski moved, seconded by Councillor Heming, in accordance with the recommendation of Committee of the Whole, that Municipal Council authorize staff to initiate the road naming process to name a new road in Parkers Cove. Motion carried unanimously.
- **Dangerous and Unsightly Premises, 1952 Inglisville Road, Inglisville, PID 05115431**  
**MOTION 161018.13 Dangerous and Unsightly PID 05115431**  
Deputy Warden Habinski moved, seconded by Councillor Roberts, pursuant to the recommendation of Committee of the Whole, that Municipal Council authorize the Administrator of Dangerous and Unsightly Premises to have unsafe structures rendered inaccessible and unsightly debris removed from the property, PID 05115431. Motion carried unanimously.
- **AM-1.3.5.1 Audit Committee Policy – Approve**  
**MOTION 161018.14 AM-1.3.5.1 Audit Committee Policy - Approve**  
Pursuant to seven-day notice having been given, Deputy Warden Habinski moved, seconded by Councillor Morrison, that Municipal Council approve the new AM-1.3.5.1 Audit Committee Policy. Motion carried unanimously.

• ***AM-1.3.5 Committees of Council Policy – Amend***

**MOTION 161018.15 AM-1.3.5 Committees of Council Policy - Amend**

In accordance with seven-day notice having been given, Deputy Warden Habinski moved, seconded by Councillor Hurlburt, that Municipal Council amend AM-1.3.5 Committees of Council Policy by:

- Removing all references to the Audit Committee;
- Adding a definitions section;
- Deleting in Sub-section 4(g) “citizen” and replacing with “committee”; and
- Adding in Sub-section 4(k) “the Administration Building in Bridgetown”.

Motion carried unanimously.

• ***AM-1.3.6 Advisory Committees and Boards Policy – Amend***

**MOTION 161018.16 AM-1.3.6 Committees and Boards Policy - Amend**

Deputy Warden Habinski moved, seconded by Councillor Fowler, in accordance with seven day notice having been given, that Municipal Council amend AM-1.3.6 Advisory Committees and Boards Policy by:

- adding the Bridgetown Source Water Protection Advisory Committee effective December 1, 2016;
- deleting the Bridgetown Water Supply Area Advisory Committee;
- adding the Bridgetown Area Advisory Committee effective December 1, 2016;
- deleting “Manager of Planning” in all places where it appears and replacing with “Director of Community Services”;
- changing the number of councillors on the Granville Ferry Source Water Protection Advisory Committee from one (1) to (2);
- deleting the word “Area” in Sub-section 64 d); and
- deleting the word “Area” in Sub-sections 69 e) and f).

Motion carried unanimously.

• ***Annapolis Valley Hospice Foundation, Our Community Our Health Campaign - \$54,000 Grant (annual payment for five years beginning fiscal 2013-14)***

**MOTION 161018.17 Annapolis Valley Hospice Foundation-\$54,000 Grant Payment (Year 3 of 5)**

Pursuant to the recommendation of Committee of the Whole, Deputy Warden Habinski moved, seconded by Councillor Heming, that Municipal Council take \$54,000.00 from the Operating Reserve to honour the grant to the Annapolis Valley Hospice Foundation. Motion carried unanimously.

• ***NS Transportation and Infrastructure Renewal 2017-18 Subdivision Streets Program - Submit Welton’s Lane for Consideration***

**MOTION 161018.18 NSTIR 2017-18 Sub-Division Streets Program – Welton’s Lane**

Deputy Warden Habinski moved, seconded by Councillor LeBlanc, pursuant to the recommendation of Committee of the Whole, that Municipal Council request that Welton’s Lane be considered for double chipping or paving under the NS Transportation and Infrastructure Renewal’s 2017-18 Subdivision Streets Program, using the same funding formula, and that the landowner be provided with two options for the road treatment. Motion carried unanimously.

- ***Police Advisory Board – Recommendation (September 28)***  
**MOTION 161018.19 Police Advisory Board - Recommendation**  
Deputy Warden Habinski moved, seconded by Councillor Morrison, in accordance with the recommendation of Committee of the Whole, that Municipal Council provide letters of welcome to new members of the Annapolis Detachment – Cst. Jay Goulding and Cst. Seth Smith. Motion carried unanimously.
- ***Memorandum of Understanding – Municipality and Bridgetown Community Recreation Association (BCRA)***  
**MOTION 161018.20 MOU – Municipality and BCRA – Authorize Warden and Clerk to Sign**  
In accordance with the recommendation of Committee of the Whole, Deputy Warden Habinski moved, seconded by Councillor Hurlburt, that Municipal Council enter into the Memorandum of Association between the County and the Bridgetown Community Recreation Association, and that the Warden and Clerk be authorized to sign the agreement. Motion carried unanimously.
- ***Village of Lawrencetown – Request Advance of \$15,000.00 from Gas Tax Funds re Reconstruction of River Hill Sidewalk Paving Project***  
**MOTION 161018.21 Village of Lawrencetown – Advance \$15,000 from Gas Tax Funds**  
Pursuant to the recommendation of Committee of the Whole, Deputy Warden Habinski moved, seconded by Councillor Roberts, that Municipal Council advance \$15,000.00 from Gas Tax funds to the Village of Lawrencetown to assist with the sidewalk paving project. Motion carried unanimously.

### **Break**

The Warden declared a break at 10:42 a.m. with all returning as previously noted at 10:52 a.m.

### **Correspondence**

Re: CUPW (September 7<sup>th</sup>) – inviting Council’s participation in the Canada Post review. Councillor Fowler moved, seconded by Councillor Connell to receive for information. Motion carried unanimously.

Re: NS Natural Resources (September 21<sup>st</sup>) – responding to Council’s letter to the Premier dated July 25<sup>th</sup>, 2016 regarding harvesting wood on Crown land. Councillor Fowler moved, seconded by Deputy Warden Habinski, to receive for information. Motion carried unanimously.

Re: NS Lotteries & Casino Corporation (September 23<sup>rd</sup>) – responding to Council’s letter dated September 9<sup>th</sup>, 2016, requesting the re-installment of the My-Play Card System. It was moved by Councillor Connell, seconded by Deputy Warden Habinski, to receive for information. Motion carried unanimously.

***Councillor Connell left the meeting at 10:53 a.m.***

Re: Digby/Annapolis Christmas Daddies Fund Committee (September 27<sup>th</sup>) – requesting Council consider appointing a Councillor to sit as a member of the Board since the monies raised at the Christmas Daddies Show is shared with Annapolis/Annapolis County providing funding/support to children in need.



*Councillor Connell returned to the meeting at 10:55 a.m.*

**MOTION 161018.22 Digby/Annapolis Christmas Daddies Fund Committee – Request Appt to Board**  
Deputy Warden Habinski moved, seconded by Councillor McDonald, to refer the request to Nominating Committee for consideration and report back to Council. Motion carried unanimously.

Re: Municipality of Digby (September 27<sup>th</sup>) – requesting that municipalities respect that “Gateway to the Bay of Fundy” designation is reserved for the geographical area of Brier Island, Digby County, as Penny Graham, a Brier Island resident and business owner, has a registered trade-mark for the term. It was moved by Councillor Connell, seconded by Councillor Roberts, to receive for information. Motion carried unanimously.

Re: NS Lotteries & Casino Corporation (September 27<sup>th</sup>) – advising 2016 marks the 10<sup>th</sup> anniversary of the corporation’s Social Responsibility Charter, and providing their 2015-16 Social Responsibility Community Report. Councillor Connell moved, seconded by Councillor Fowler, to receive for information. Motion carried unanimously.

Re: West Nova Scotia Regiment Regimental Association (Rec’d October 5<sup>th</sup>) – requesting that the Municipality sponsor an advertisement in the 80<sup>th</sup> anniversary issue of the publication telling the story of the West Novas; a tribute to the men and women of the Regiment who, from its creation in 1936, have served Queen and Country in so many corners of the world and often in harm’s way.

**MOTION 161018.23 West Nova Scotia Regiment Regimental Assoc. – Request to Sponsor an Advertisement**

It was moved by Councillor Morrison, seconded by Councillor Connell, that the request to sponsor an advertisement in the 80<sup>th</sup> anniversary issue of the publication be referred to the Heritage Advisory Committee for consideration and report back to Council. Motion carried unanimously.

Re: Royal Canadian Legion, Branch 001 (October 5<sup>th</sup>) – requesting the purchase and laying of a wreath in the annual Remembrance Day Service and Poppy Campaign for 2016. Councillors were advised it is their usual practice to advise their Legion if they will attend and lay a wreath. Councillors can be reimbursed for the cost of the wreath.

Councillor Connell moved, seconded by Councillor Roberts, that the process for the purchase and laying of a wreath in the annual Remembrance Day Service and Poppy Campaign 2016 be referred to the new Council at the November 1<sup>st</sup> swearing in meeting so they may volunteer to attend a legion of their choice. Motion carried unanimously.

Re: Federation of Canadian Municipalities (October 12<sup>th</sup>) – in response to Council’s letter dated June 22<sup>nd</sup>, 2016 regarding support of the Atlantic Mayor’s Congress distribution formula for federal infrastructure program funds. It was moved by Councillor Roberts, seconded by Councillor Heming to accept the letter for information. Motion carried unanimously.

Re: Proclamation – Mi’kmak History Month: Reconciliation & Resilience (October) – Warden Ritchie noted he had proclaimed October as Mi’kmak History Month on October 3<sup>rd</sup>, 2016. The proclamation

was placed on the County's website, Face Book page and at the front desk in the Administration building, Annapolis Royal.

**Additions to the Agenda**

Re: Audit Committee Recommendations-Set Date for Meeting – It was agreed an invitation be sent to new councillors inviting them to attend the next Audit Committee meeting and that they be supplied with a copy of the Audit Report. A tentative date was set for Monday, October 24<sup>th</sup>, 9:00 a.m., at the Municipal Administration building in Annapolis Royal, dependent upon Mr. Duffett's availability.

*The CAO left the meeting at 11:13 a.m. to confirm/arrange a meeting date with Mr. Duffett.*

Re: NS Natural Resources, Response to Morse Estate Letter – Councillor McDonald moved, seconded by Deputy Warden Habinski, to receive for information. Motion carried unanimously.

Re: Bridgetown Community Recreation Association, Funding Request from Max Young Fund – the Director of Municipal Operations advised this request is for the purchase of new equipment, as well as an ice sensor (new to the original application to ACOA). An ice sensor is the single best purchase to save energy. The payback is less than five years.

*The CAO returned to the meeting at 11:20 a.m.*

**MOTION 161018.24 BCRA-Request Funding From Max Young Fund re Capital Improvements**

It was moved by Councillor Fowler, seconded by Councillor Hurlburt, that Municipal Council authorize the approval of the cashing of a maximum of \$60,000 in shares when / if required from the Max Young Trust Capital Fund for capital upgrades to the Bridgetown and District Memorial Arena to support funding applications. Motion carried unanimously.

Re: Winter Maintenance Agreement, Municipality and NS Transportation & Infrastructure Renewal –

**MOTION 161018.25 Winter Maintenance Agreement with NSTIR -Two Years**

Councillor Roberts moved, seconded by Councillor LeBlanc, that the Warden and Clerk be authorized to sign the agreement with Transportation and Infrastructure Renewal for snow and ice control on the East End County streets for two years. Motion carried unanimously.

Re: Letter to Department of Business Re Rural Internet Connectivity and Rural Broad Band Workshop for All Councils – the CAO advised a workshop has been set for November 16<sup>th</sup>, 10 a.m. in Caledonia. A location and meal arrangements are yet to be determined. At least six municipal councils will be in attendance, Councillor's travel expenses will be covered.

He circulated a letter which is a shared request to Minister Mark Furey, Department of Business, on behalf of the municipalities of the District of Lunenburg, Region of Queens, District of Chester, District of Clare, District of Digby, and Municipality of the County of Annapolis.

The letter asks the Province, through the Department of Business, to consider funding the technical, project and financial management expertise to guide and evaluate the competitive procurement of a design/build proposal for a backbone solution, and to work with the partnering municipalities in developing and

submitting a proposal for backbone service to the federal program by February 2017; specifically for financial support to be funded and spent within this fiscal year.

**MOTION 161018.26      Send Letter to Dept. of Business Re Rural Internet Connectivity**

It was moved by Deputy Warden Habinski, seconded by Councillor Hurlburt, that Municipal Council approve the sending of the letter, as circulated, to Minister Furey, Department of Business. Motion carried unanimously.

Re: Carbon Credits - Councillor MacDonald brought the matter of carbon credits to Council's attention noting there may be an opportunity for private woodlot and large landowners to receive some benefit from the credit. It was the consensus that this matter be kept top of mind for future actions.

Re: Crosskill Court - Councillor Fowler noted a mobile polling station had been set up at Mountain Lea Lodge for residents to vote during the recent municipal election; however, the residents of Crosskill Court were unable to vote at the mobile poll. He spoke with Premier McNeil's office and it was confirmed Crosskill Court residents must go to the Legion in Bridgetown to vote. He obtained two vehicles and arranged for these residents to be transported to the Legion to vote. Premier McNeil asked that Councillor Fowler write a letter to him requesting to have the legislation relating to ambulatory nursing home residents changed. Councillor Fowler requested that Municipal Council send a letter to the province requesting this change.

**MOTION 161018.27      Letter to Premier McNeil Requesting Change to Section 57A *Municipal Elections Act***

Councillor Fowler moved, seconded by Councillor Roberts, that Municipal Council send a letter to Premier McNeil requesting that Section 57A of the *Municipal Elections Act* that allows the Returning Officer to set up a mobile poll for licensed nursing homes be changed to also include facilities where residents are deemed to be able to 'exit on their own in an emergency', such as the Adult Residential Centre and Crosskill Court. Motion carried unanimously.

Re: November Council – Councillor Hurlburt suggested that the Chief Administrative Officer and Directors identify two or three items that are in front of Council for distribution to new councillors as a way for them to become familiar with Council's current business. He also suggested tours of infrastructure take place as soon as possible.

Councillors recalled methods and former orientations they found helpful, and suggested the following as best methods to educate/orient new council members: capture what residents expressed as their priorities while candidates campaigned door-to-door; remember that the strategic plan is a fluid, working document and that council works for the people; explain the operation of Council/committee meetings; receive copies of minutes from previous six months of various committees for review.

Councillor Heming moved, seconded by Councillor LeBlanc, that Municipal Council hold a workshop at the end of November to discuss and capture what candidates heard while campaigning. Motion carried unanimously.

Re: Audit Committee Recommendations-Set Date for Meeting (cont'd) - the CAO advised the auditor is in training this month but expects he will be available to meet with the Audit Committee Monday, October 24<sup>th</sup> at 9:00 a.m. Mr. Duffett will confirm the date as soon as possible. Councillors will be advised by email if a change in date is necessary.

Re: Strategic Planning Committee – Councillor Morrison advised the adhoc Strategic Planning Committee has carried out its duties and responsibilities and could be disbanded.

Councillor Morrison moved, seconded by Councillor McDonald, that Municipal Council disband the adhoc Strategic Planning Committee.

Deputy Warden Habinski noted the results of the youth engagement committee did not appear to be incorporated in the strategic plan, and the committee should carry on as is.

Councillor Morrison withdrew the motion.

Re: Active Transportation – Councillor Morrison wondered what happened with the implementation of the recommendations made in regard to the Active Transportation Plan.

Councillor Morrison moved, seconded by Councillor Roberts, that Municipal Council receive at Committee of the Whole, an update on progress achieved on the Active Transportation recommendations. Motion carried unanimously.

Re: Rural Broad Band Workshop for All Councils

**MOTION 161018.28 Councillors Be Reimbursed for Meeting Expenses re Rural Broadband Workshop**

It was moved by Councillor LeBlanc, seconded by Councillor Roberts that councillors be reimbursed for meeting expenses in relation to their attendance at the Rural Broadband Workshop, November 16<sup>th</sup>, 10 a.m. in Caledonia. Motion carried unanimously.

**Adjournment**

Upon motion of Councillors Connell and Leblanc, the meeting adjourned at 11:55 p.m.

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**Warden**

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**Municipal Clerk**