

Special Session of Municipal Council
Summary of Motions
May 3, 2022

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MOTION 220503.01 Levy and Collection of Tax Rate for Fiscal Year 2022-2023 1

MOTION 220503.02 Collection of Area Rates for 2022-2023 2

Minutes of the special **Municipal Council** meeting held on Tuesday, May 3, 2022, at 1:02 p.m., in council chambers, Municipal Administration Building, 752 St. George Street, Annapolis Royal, NS.

Present: District 1 – Bruce Prout, present
District 2 - Brian “Fuzzy” Connell, present
District 3 – Alan Parish, Warden, present
District 4 – Clyde Barteaux, present
District 5 – Lynn Longmire, present
District 6 – Alex Morrison, present
District 7 – David Hudson, present,
District 8 – Michael Gunn, Deputy Warden, present
District 9 – Wendy Sheridan, present
District 10 – Brad Redden, present
District 11 – Diane Le Blanc, present

Also Present CAO David Dick; Municipal Clerk Carolyn Young; W. Atwell (zoom), A. Anderson, Nadine Barteaux, L. Bent, D. Campbell, N. Comeau, D. Hopkins, S. Hudson, C. Mason (zoom), Janice Young, and Jim Young.

Disclosure of Interest

None.

Approval of Agenda (Order of the Day)

A request was made to add In-camera (22)(2)(a) acquisition, sale, lease and security of municipal property.

Councillor Barteaux moved, seconded by Councillor Longmire, to move item 4.1 to follow item 4.3. Motion carried unanimously.

Deputy Warden Gunn moved, seconded by Councillor LeBlanc, to approve the Order of the Day as amended. Motion carried unanimously.

New Business

Re: Draft 2022-2023 Capital Budget – The CAO, along with Janice Young and Jim Young, provided a power point presentation on the draft 2022-23 draft capital budget and will provide 5-year plan in the near future.

MOTION 220503.01 2022-2023 Capital Budget Approved

It was moved by Deputy Warden Gunn, seconded by Councillor Longmire, to approve the 22/23 capital budget as presented. Motion carried unanimously. **(SCHEDULE A)**

Re: Levy and Collection of Tax Rate for Fiscal Year 2022-2023

MOTION 220503.02 Levy and Collection of Tax Rate for Fiscal Year 2022-2023

Deputy Warden Gunn moved, seconded by Councillor Morrison, that municipal council authorize the levying and collection of the rate of \$1.025 on each one hundred dollars of the assessed value of residential and resource property assessed in the assessment roll and the rate of \$1.80 on each one hundred dollars of the assessed value of commercial property assessed in the assessment roll, which rates the Council deems sufficient to raise the sums required to defray expenditures of the said Municipality for the said year, and any deficit from any proceeding year; and

Authorize that interest at the rate of 12% per annum be charged on current rates and taxes remaining unpaid on or after June 30, 2022; and

Authorize the payment of said taxes to be made to the Municipal Treasurer of the said Municipality on or before the last day of June in the said year; and

That Municipal council fixes June 30, 2022, as the day after which the Clerk may proceed to issue warrants for the collection of all rates and taxes unpaid; in accordance with the recommendation of Special Committee of the Whole. **(SCHEDULE B)**

Motion carried, 8 in favour, 3 against.

Re: Collection of Area Rates for 2022-2023

MOTION 220503.03 Collection of Area Rates for 2022-2023

It was moved by Deputy Warden Gunn, seconded by Councillor Connell, that municipal council set the area rates for streetlights, fire hydrants, paving, sidewalks and other specified rates as presented for the 2022-23 fiscal year; in accordance with section 75 of the *Municipal Government Act*, the area rate shall apply to the residential, commercial, resource, and business occupancy assessment in the area, as recommended by Special Committee of the Whole. Motion carried, 10 in favour, 1 against (Hudson). **(SCHEDULE C)**

Re: Strategic Planning Session – Council was asked to set a date and alternate date for this workshop.

Wednesday, May 11th start at 3pm 9 pm

Tuesday, June 7th start at 3pm – 9pm

Re: Virtual meeting with Minister Lohr – council was asked to select a date for a virtual meeting with Minister Lohr (May 12, May 18 or May 25 provided by Minister's office).

May 12th – closer to 3pm if possible.

Adjournment

Upon motion of Councillors Sheridan and Redden, the meeting adjourned at 4:11 p.m.

PROJECTS	GROSS PROJECT COST	GAS TAX	MAX YOUNG RESERVE	RESERVE FUNDS - All reserves not related to water/wastewater	WATER/ WASTE WATER Reserve	FINANCING	OTHER FUNDING	GRANTS	TOTALS
General Government Services (Buildings-IT Equipment & Office Equipment)									
Annapolis Administration Renovation	\$ 530,000	\$ -	\$ -	\$ -	\$ -	\$ 530,000	\$ -	\$ -	\$ 530,000
Bridgetown Arena Capital Improvements	\$ 96,000	\$ 40,000	\$ 21,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 96,000
Asset Management Software and Implementation	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Software and License Upgrades (SharpPoint/Exchange Server/Windows)	\$ 37,543	\$ -	\$ -	\$ 37,543	\$ -	\$ -	\$ -	\$ -	\$ 37,543
Totals	\$ 763,543	\$ 140,000	\$ 21,000	\$ 72,543	\$ -	\$ 530,000	\$ -	\$ -	\$ 763,543
Environmental Development Services									
Former Upper Clements Park Demolition	622,066	-	-	-	-	622,066	-	-	622,066
Totals	\$ 622,066	\$ -	\$ -	\$ -	\$ -	\$ 622,066	\$ -	\$ -	\$ 622,066
Transportation Services (Transit, Streets, Sidewalks, and Storm Sewers)									
Church Street Pedestrian Cross Walk Repair (includes accessibility requirements)	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Harbourview Crescent storm water diversion/drains	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Totals	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000
Drinking Water Management									
Source Water Implementation (GF/Mville/Cornwallis/B'town) - Action Items	\$ 54,500	\$ -	\$ -	\$ -	\$ 54,500	\$ -	\$ -	\$ -	\$ 54,500
Bridgetown and County Water Capital Improvements	\$ 466,000	\$ 130,000	\$ -	\$ -	\$ 336,000	\$ -	\$ -	\$ -	\$ 466,000
Totals	\$ 520,500	\$ 130,000	\$ -	\$ -	\$ 390,500	\$ -	\$ -	\$ -	\$ 520,500
Environmental Services (Wastewater Management)									
Bridgetown and County Lift Station Capital Improvements	\$ 275,000	\$ 225,000	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 275,000
Bridgetown & County Wastewater - Capital Improvements	\$ 565,000	\$ 445,000	\$ -	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ 565,000
Totals	\$ 840,000	\$ 670,000	\$ -	\$ -	\$ 170,000	\$ -	\$ -	\$ -	\$ 840,000
Consolidated Projects - Water/Sewer/Roads									
SCADA (Supervisory control and data acquisition) Upgrade - All County/B'town Water & Wastew	\$ 181,000	\$ 60,000	\$ -	\$ -	\$ 121,000	\$ -	\$ -	\$ -	\$ 181,000
Queen Street Upgrade (water, sewer, street sidewalk) additional funds	\$ 745,291	\$ -	\$ -	\$ 491,892	\$ 253,399	\$ -	\$ -	\$ -	\$ 745,291
Totals	\$ 926,291	\$ 60,000	\$ -	\$ 491,892	\$ 374,399	\$ -	\$ -	\$ -	\$ 926,291
Facilities Parks and Trails									
Raven Haven - remediation of site/park improvements	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Jubilee Park Capital Improvements	\$ 25,000	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Sport Hub Capital Improvements	\$ 173,000	\$ 60,000	\$ -	\$ 60,000	\$ -	\$ -	\$ 3,000	\$ 50,000	\$ 173,000
Parks/Trails Capital Improvement	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Totals	\$ 303,000	\$ 60,000	\$ -	\$ 190,000	\$ -	\$ -	\$ 3,000	\$ 50,000	\$ 303,000
Solid Waste Services									
Site Reclamation Plan - Waste Transfer	\$ 14,000	\$ 14,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,000
Totals	\$ 14,000	\$ 14,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,000
Capital Equipment Purchasing Plan									
Vehicle Replacement Program	\$ 330,000	\$ -	\$ -	\$ 65,000	\$ 85,000	\$ 180,000	\$ -	\$ -	\$ 330,000
Snow Plow & Salt Spreader F550	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Brush Chipper	\$ 10,000	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Totals	\$ 370,000	\$ -	\$ -	\$ 105,000	\$ 85,000	\$ 180,000	\$ -	\$ -	\$ 370,000
Total Project Costs	\$ 4,399,400	\$ 1,114,000	\$ 21,000	\$ 859,435	\$ 1,019,899	\$ 1,332,066	\$ 3,000	\$ 50,000	\$ 4,399,400

Previously Approved Funded Projects

Hillside Water Distribution Upgrade (73.33% grant; 26.67% customer pay)	\$	395,226
Water Rate Studies (County & Bridgetown) carry forward	\$	30,000
Spot Hub Capital Improvements accessibility	\$	100,000
Queen Street Upgrade (water, sewer, street sidewalk)	\$	937,800
Bridgetown Easement (Pyle)	\$	35,000
Arm Asset Management Program (Consultant)	\$	62,500
Bridgetown Parking lot sign and brickwork carry forward	\$	23,500
Church Street Pedestrian Cross Walk Repair (includes accessibility requirements)	\$	50,000
Bear River Bridge TIR Work Complete waiting on invoice from TIR	\$	75,000
Bridgetown Bridge Maintenance (TIR Cost Share)	\$	15,000
Lift Station GF #3 Access and r/s/safety	\$	15,000
Lift Station Carleton Corner	\$	20,000

Projects Being Considered Pending Funding Applications

Sewer Extension Mountains and Meadows (73.33% grant; 26.67% customer pay)	\$	681,250
Bear River Water Extension (73.33% grant; 26.67% customer pay)	\$	529,914

Levy and Collection of Tax Rate for Fiscal Year 2022-23

Pursuant to section 72 of the *Municipal Government Act*, the Municipal Council of the Municipality of the County of Annapolis estimates that sums amounting to \$12,694,250 are required for the lawful purpose of the Municipality for the year ending March 31, 2023, to be raised from the residential assessment and the sums amounting to \$1,056,760 are required as aforesaid to be raised from commercial assessment, after crediting the probable revenue from all sources other than rates for the said year and making due allowances for the abatement and losses which might occur in the collection of the taxes for the said year which may not be collected or collectible;

In accordance with the recommendation of the Committee of the Whole, municipal council authorize the levying and collection of the rate of \$1.025 on each one hundred dollars of the assessed value of residential and resource property assessed in the assessment roll and the rate of \$1.80 on each one hundred dollars of the assessed value of commercial property assessed in the assessment roll, which rates the Council deems sufficient to raise the sums required to defray expenditures of the said Municipality for the said year, and any deficit from any proceeding year; and

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That Municipal council fixes June 30, 2022, as the day after which the Clerk may proceed to issue warrants for the collection of all rates and taxes unpaid.

Collection of Area Rates for 2022-23

Pursuant to the recommendation of the Committee of the Whole, that municipal council set the area rates for streetlights, fire hydrants, paving, sidewalks and other specified rates as presented for the 2022-23 fiscal year; in accordance with section 75 of the *Municipal Government Act*, the area rate shall apply to the residential, commercial, resource, and business occupancy assessment in the area, attached.

2022-23 Area Rates

	DISTRICT #	CODE	RATE
<u>Hydrants</u>			
Margaretsville	2	HA	0.002587
Inglewood	3	HB	0.002345
Granville Ferry	4&5	HC	0.002125
Carleton Corner	7	HD	0.001950
Church Road	3	HE	0.001946
Middleton	2,10	HF	0.002413
Cornwallis Park	6	HG	0.002567
Bridgetown	3&7	HH	0.002890
<u>PAVING</u>			
Chipman Dr./Baxter Ave.	1	PK	0.000702
Cameron Drive	1	PL	0.000301
Brookside/Pine Grove	1	PQ	0.000641
Bradley Street	1	PS	0.000447
Ward Estates Paving (per 2022/23- lum sum)	11		\$ 435.33
Water Supply Lending Program	1 acct		
McKearney	115661		\$ 1,761.16
<u>STREET LIGHTING (Selected Areas)</u>			
	all	LT	0.000428
<u>KINGSTON FIRE PROTECTION</u>			
	1 & 11	FP	0.000600
<u>VILLAGE OF LAWRENCETOWN RATE</u>			
	10	V1	0.006600
<u>FIRE RATE CAPITAL</u>			
	all	FC	0.000611
<u>BRIDGETOWN COMMUNITY RATE</u>			
	Residential	BC	0.005290
	Commercial	B2	0.007935

Bridgetown Rates - BC, B2, LT, HH, FC