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MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

COMMITTEE OF THE WHOLE AGENDA

Tuesday, March 12, 2024

10:00 a.m. (final *winter start time*)

Municipal Administration Building, 752 St. George Street, Annapolis Royal



PAGES

	1.	ROLL CALL
	2.	DISCLOSURE OF INTEREST
	3.	APPROVAL of the Order of the Day
	4.	APPROVAL OF MINUTES
2-3	4.1	2024-02-12 Special COTW
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9	4.3	2024-03-04 Special COTW
	5.	INFORMATION/STAFF REPORTS
10-20	5.1	SR2024-14 Policy 109 Tax Exemption and Reduction NEW
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	6.	RECOMMENDATIONS/REPORTS from Boards/Committees
36	6.1	2024-02-13 Forestry Advisory Committee Recommendation
37-39	6.2	2024-02-29 Physician Recruitment and Retention Committee Recommendations
	7.	NEW BUSINESS
40	7.1	Warden' Update – March
	8.	IN-CAMERA
	8.1	In accordance with MGA Section 22(2)(a) acquisition, sale, lease and security of municipal property
		5:00 p.m. STATED ADJOURNMENT

Minutes of the special Committee of the Whole meeting held on Tuesday, February 12, 2024, at 10:00 a.m., at the Baptist Church Hall, 762 St. George Street, Annapolis Royal, NS.

This special meeting was called to provide Councillors with background and hold discussion on the 2024-25 draft operating budget.

ROLL CALL

District 1 – Bruce Prout, present
District 2 - Brian “Fuzzy” Connell, present
District 3 – Dustin Enslow, present
District 4 – Clyde Barteaux, present
District 5 – Lynn Longmire, present
District 6 – Alex Morrison, Warden, present
District 7 – David Hudson, present
District 8 – Michael Gunn, present
District 9 – Wendy Sheridan, present
District 10 – Brad Redden, Deputy Warden, present
District 11 – Diane Le Blanc, present

Also Present: CAO Chris McNeill; Municipal Clerk Carolyn Young; other staff, A. Anderson, L. Bent, D. Campbell, D. Ryan, N. MacCormack, C. Mason, and Jim Young.

NEW BUSINESS

Re: 2024-25 Draft Operating Budget Background and Discussion

CAO McNeill noted this will not be the only budget meeting. Staff are dealing with accounting system changes, which will make it easier for staff, council, and the public to understand. The numbers will be corrected as we move forward, and staff will outline which numbers we can control and which numbers we can't control. Directors will give a brief overview of their departmental pressures.

Discussion today will cover the following:

- Demographics
- 2023-24 tax rates – rural and regional
- Assessment Districts
- 2023-24 Assessment Changes
- 2024-25 Uniform Assessment
- Budget pressures and relief
- Budget changes for: Finance, Planning and Inspection Services, Corporate Services, Community Development, Municipal Operations, General government
- New Requests
- Possible Water/Sewer Extensions for Housing
- Current Cost Sharing of Services
- Council Member Requests
- Future Direction

Discussion Point:

What do we need to do, what can we do, to attract people here in the next 5-10 years to increase population?

- Housing
- Transportation
- Medical Services
- Economic Development
- Small Business attraction and support
- Alternative Housing
- Better use of Fallow Farmland
- Security
- Good Governance

Next Meeting

Monday March 4th at 10:00 Church Hall

Adjournment

The Warden declared the meeting adjourned at 2:40 p.m.

Unapproved
Draft

Warden

Municipal Clerk

Minutes of the regular Committee of the Whole meeting held on Tuesday, February 13, 2024, at 10:00 a.m., at the Municipal Administration Building, 752 St. George St. Annapolis Royal, NS.

ROLL CALL

District 1 – Bruce Prout, present
District 2 - Brian “Fuzzy” Connell, present
District 3 – Dustin Enslow, present
District 4 – Clyde Barteaux, present
District 5 – Lynn Longmire, present
District 6 – Alex Morrison, Warden, present
District 7 – David Hudson, present
District 8 – Michael Gunn, present
District 9 – Wendy Sheridan, present
District 10 – Brad Redden, Deputy Warden, present
District 11 – Diane Le Blanc, present

Also Present: CAO Chris McNeill; Municipal Clerk Carolyn Young; other staff, L. Bent, D. Campbell, C. Hazel, M. Koushki, C. Mason, N. McCormick, B. Olsen, D. Ryan (10:04 a.m.), N. Whitman, J. Young, and Jim Young.

Disclosure of Interest

None.

Order of the Day

Approved as circulated.

Minutes

Re: 2024-01-09 Regular Committee of the Whole

Approved, no errors or omissions.

Information/Staff Reports

Re: SR2024-06 Policy 108 Medical Assistance Recruitment Program New

To refer Policy 108 Medical Assistance Recruitment Program (new) to the Physician Recruitment and Retention Committee to review for a recommendation back to a future Committee of the Whole.

Moved: Councillor Longmire

Seconded: Councillor LeBlanc

Motion carried.

Re: SR2024-07 Development Officer Appointment Mahsa Koushki

That Municipal Council appoint Mahsa Koushki as a Development Officer for the Municipality of the County of Annapolis to administer the Municipality's Land Use Bylaws and Subdivision Bylaw.

Moved: Councillor LeBlanc

Seconded: Councillor Sheridan

Motion carried.

Re: SR2024-08 Repeal Policies of the Former Town of Bridgetown

That Municipal Council repeal the following policies of the former Town of Bridgetown [7-day notice]:

Policy #1 Complaints (January 6, 1969)

Policy #2 Culverts (January 18, 2012)

Policy #3 Equipment Rental (January 18, 2012)

Policy #4 Accessibility Rebate Policy (April 15, 2009)

Policy #5 Code of Conduct (April 15, 2009)

Policy #6 Fire Call Public Works Employees (January 18, 2012)

Policy #7 Special Council Meeting Minutes (January 18, 2012)

Policy #9 Proclamations (August 24, 2011)

Policy #12 Suspension of Driving Privileges (January 18, 2012)

Policy #13 Tangible Capital Assets (August 24, 2011)

Policy #15 Tariff of Fees and Expenses for Election Officials (August 25, 2008)

Policy #16 Contractors on Town Property Not Hired by Town (January 18, 2012)

Policy #17 Tree Committee Enforcement Resolution (January 18, 2012)

Policy #19 Council Remuneration and Expense (January 22, 2013)

Policy #20 Disclosure Minutes of Council and Committees (January 18, 2012)

Policy #21 Naming of Streets (January 18, 2012)

Policy #22 Hiring of Contractors Pursuant to WCA (January 18, 2012)

Policy #23 Safety and Health (OH&S) (December 11, 2012)

Policy #24 Council Meetings and Procedures (December 11, 2012)

Policy #25 Conducting Meetings by Electronic Facilities (January 18, 2012)

Policy #25 (2) Tax Exemption for Charitable and Non-Profit Organizations (October 17, 2012)

Policy #26 User Fees [MPS / LUB] (May 12, 2008)

Policy # 27 Human Resources (October 17, 2012)

Policy #28 Committee of the Whole (March 26, 2013)

Policy #29 Wearing of Scents (April 8, 2003)

Policy #32 Dog Registration Fees (April 11, 2005)

Policy #33 Agents of the Town (May 9, 2005)

Policy #34 Tax Collection (July 12, 2010)

Policy #35 Deputy Mayor (December 11, 2012)

Policy #36 Procurement (January 28, 2014)

Policy #37 Documentation of Accounting Policies and Procedures (January 28, 2014)

Policy #38 Debt Management (February 25, 2014)

Moved: Councillor Hudson

Seconded: Councillor Gun

Motion carried.

Re: SR2024-09 Water Supply Area Advisory Committee Policies Repeal

That municipal council repeal AM-1.3.6.12 Lake Cady Water Supply Area Advisory Committee Policy, AM-1.3.6.13 Lawrencetown Water Supply Area Advisory Committee Policy, and AM-1.3.6.15 Margaretville Water Supply Area Advisory Committee Policy, seven-day notice.

Moved: Councillor Gunn

Seconded: Councillor Longmire

Motion carried.

Re: SR2024-10 2024 Election – List of Electors Information Sharing Agreement

That municipal council use the provincial electors list as maintained by the Province of Nova Scotia, and authorize the CAO to sign the 2024 Information Sharing Agreement between His Majesty the King in the Right of the Province of Nova Scotia (Chief Electoral Officer) and the County of Annapolis (Chief Administrative Officer).

Moved: Deputy Warden Redden

Seconded: Councillor Hudson

Motion carried.

Re: SR2024-11 AM-1.3.1 Presentation of Annual Reports Policy Repeal

That municipal council repeal AM-1.3.1 Presentation of Annual Reports Policy, seven-day notice.

Moved: Deputy Warden Hudson

Seconded: Councillor Enslow

Motion carried.

Re: SR2024-12 Release Capital Reserve Funds North Queens Fire Association

That Municipal Council authorize the withdrawal of \$80,000 from the Capital Fire Services Reserve Fund to the North Queens Fire Association in the 2023-24 fiscal year.

Moved: Councillor Gunn

Seconded: Councillor Prout

Motion carried.

Re: SR2023-04 (2) 2023-24 Community Grants Application - Grow to Gather Garden Association

That Municipal Council approve a grant to the Grow to Gather Garden Association in the amount of \$1,950 to support their "Renewing the Gardens" program in accordance with *AM 1.4.9 Community Grants, Community Programs Assistance Fund*.

Moved: Councillor Gunn

Seconded: Councillor Enslow

Motion carried.

Re: SR2023-04 (2) 2023-24 Community Grants Application - Arlington Forest Protection Society – This group pulled their request after the agenda package was circulated.

Re: SR2023-04 (2) 2023-24 Community Grants Application - Bear River Board of Trade

That Municipal Council approve a grant to the Bear River Board of Trade in the amount of \$3,000 to support waterfront park landscaping in accordance with *AM 1.4.9 Community Grants, Large Capital Pledge Grant*.

Moved: Councillor Gunn

Seconded: Councillor Longmire

Motion carried.

Re: SR2023-04 (2) 2023-24 Community Grants Application - Middleton Swimming Pool Society

That Municipal Council approve a grant to the Middleton Swimming Pool Society in the amount of \$1,225 to support expansion and revitalization of aqua fitness classes in accordance with *AM 1.4.9 Community Grants, Community Programs Assistance Fund*.

Moved: Councillor LeBlanc
Seconded: Councillor Sheridan
Motion carried.

Re: SR2023-04 (2) 2023-24 Community Grants Application - Middleton Railway Museum Society

That Municipal Council approve a grant to the Middleton Railway Museum Society in the amount of \$5,000 to support a new 1950's transport trailer exhibit in accordance with *AM 1.4.9 Community Grants, Small Project Matching Grants*.

Moved: Councillor LeBlanc
Seconded: Councillor Sheridan
Motion carried.

Re: SR2023-04 (2) 2023-24 Community Grants Application - Cottage Cove District Wharf Society

That Municipal Council approve a grant to the Cottage Cove District Wharf Society in the amount of \$10,000 to support upgrades and repairs to the Cottage Cove Wharf in accordance with *AM-1.4.3 Harbour Authorities & Societies Capital Assistance Program, Large Project Capital Investment Grant*.

Moved: Councillor Connell
Seconded: Councillor Gunn
Motion carried.

Re: SR2024-13 M8 Marketing Levy Bylaw New

That Municipal Council give First Reading to approve the new *M8 Marketing Levy Bylaw*.

Moved: Councillor Sheridan
Seconded: Councillor Gunn
Motion carried, 10 in favour, 1 against.

Recommendations / Reports from Boards / Committees

Re: 2024-01-17 TCTS Board Report

Re: 2024-01-26 Nominating Committee Recommendations

• **Policy 104 Audit Committee – Appointments: Citizen Members**

To recommend that municipal council appoint the following three citizen members to the Audit Committee, Erich Beifuss, Alexander Robert Cowan, and Melony Robinson, for a term ending November 30, 2024.

Moved: Councillor LeBlanc
Seconded: Councillor Longmire
Motion carried.

• **Policy 104 Audit Committee – Appointments: Council Members**

To recommend that municipal council appoint the following three councillors to the Audit Committee, for a term ending October 31, 2024, Deputy Warden Brad Redden, and Councillors Dustin Enslow and Wendy Sheridan.

Moved: Councillor LeBlanc
Seconded: Councillor Longmire
Motion carried.

Re: 2024-02-02 Physician Recruitment and Retention Committee Recommendation

- ***Medical Recruitment Financial Assistance Program Grant to Dr. AC Silver - \$10,000***

To recommend that Municipal Council approve a payment of \$10,000 to the Soldiers Memorial Hospital Foundation for the purpose of providing a grant to Dr. AC Silver, and further that the Foundation and doctor confirm receipt of the grant, in accordance with AM-1.4.9.1 Medical Recruitment Financial Assistance Program Policy.

Moved: Councillor Longmire
Seconded: Councillor Sheridan
Motion carried.

New Business

Re: Warden' Update – February

Re: 2024- Volunteer Week Selection Committee

Looking for 2 councillors to volunteer for this committee. Let Nadine know by Friday.

In-Camera

To meet in-camera from 10:40 a.m. to 2:21 p.m. in accordance with Section 22(2)(e) contract negotiations and 22(2)(h) public security of the *Municipal Government Act*.

Moved: Deputy Warden
Seconded: Councillor LeBlanc
Motion carried.

Adjournment

The Warden declared the meeting adjourned at 2:21 p.m.

Unapproved
Draft

Minutes of the special Committee of the Whole meeting held on Monday, March 4, at 10:00 a.m., at the Baptist Church Hall, 762 St. George Street, Annapolis Royal, NS.

This special meeting was called to continue discussion on the 2024-25 draft operating budget.

ROLL CALL

District 1 – Bruce Prout, present
District 2 - Brian “Fuzzy” Connell, present
District 3 – Dustin Enslow, present
District 4 – Clyde Barteaux, present
District 5 – Lynn Longmire, present
District 6 – Alex Morrison, Warden, present
District 7 – David Hudson, present
District 8 – Michael Gunn, present
District 9 – Wendy Sheridan, present
District 10 – Brad Redden, Deputy Warden, present
District 11 – Diane Le Blanc, present

Also Present: CAO Chris McNeill; Municipal Clerk Carolyn Young; other staff, A. Anderson, L. Bent, D. Campbell, C. Hazel, D. Ryan, and Jim Young.

NEW BUSINESS

Re: 2024-25 Draft Operating Budget Recap & Updated Operating Budget with No Tax Rate Changes
There was a review of the February meeting and subsequent changes that were made.

Re: Review of Proposed 5-Year Capital Plan
Draft documents were circulated and reviewed by year.

Lunch
12:05 p.m. – 12:45 p.m.

Councillor Barteaux left the meeting at 2:00 p.m.

Next meeting
None.

Adjournment
The Warden declared the meeting adjourned at 2:53 p.m.

Warden

Municipal Clerk



STAFF REPORT

Report To: Committee of the Whole
Meeting Date: March 12, 2024
Prepared By: Shelly Hudson, Manager of Accounts Receivable
Report Number: SR2024-14 Policy 109 Tax Exemption and Reduction NEW
Subject: *Tax Exemption and Reduction Policy*

RECOMMENDATION(S):

That Municipal Council approve *Policy 109 Tax Exemption and Reduction (New)*, seven-day notice.

LEGISLATIVE AUTHORITY

Part IV, Sections 69A and 71, *Municipal Government Act*, as amended.

BACKGROUND

This policy is reviewed as necessary to delete exemptions for properties which are no longer owned by the organizations to which the exemption was granted and provide approval for any new applications received.

DISCUSSION

No new applications were received for the 2024-25 fiscal year.

FINANCIAL IMPLICATIONS

Based on 2023-24 tax rates the total value of tax exemptions provided will save these Charitable and Non-profit Organizations \$132,363.76 in property taxes for 2024-25.

POLICY IMPLICATIONS

Seven-day notice to Municipal Council is required before a policy is passed, amended or repealed. In accordance with Sub-section 10 (e) of *AM - 1.3.5 Committees of Council Policy*, consideration by the Committee of the Whole is deemed to fulfil the requirement for seven days' notice to Municipal Council in accordance with Sub-section 48 (1) of the *Municipal Government Act*.

ALTERNATIVES / OPTIONS

N/A

NEXT STEPS

Approval of recommendation requested from Committee of the Whole. If recommended by the Committee of the Whole, the new policy will be placed on the upcoming agenda for approval by Municipal Council.

ATTACHMENTS

Policy 109 Tax Exemption and Reduction, proposed

Prepared by:
Shelly Hudson, Manager of Accounts Receivable

Approved by:


Chris McNeill
Chief Administrative Officer

Approval Date:

MARCH 5, 2024
(Date)

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS POLICY AND ADMINISTRATION MANUAL	Policy 109
Section MUNICIPAL SERVICES	Subject Tax Exemption and Reduction Policy

1. Purpose

The purpose of this Policy is to provide relief of current taxes and area rates for:

- (a) property of qualifying non-profit organizations as defined within this policy and as specifically identified on appendices attached;
- (b) the taxes or a portion of the taxes payable on a building destroyed or partially destroyed by fire, storm, or otherwise proportionate to the reduction in assessed value;
- (c) the Annapolis County Water Utility.

2. Authority

This policy is enacted pursuant to Part IV, Sections 69A and 71, *Municipal Government Act*, as amended.

3. Definitions

For the purposes of this policy:

Qualifying Non-profit Organizations means – a registered Canadian charity [*Can. Revenue Agency*] (if the property being exempted is used directly and solely for a charitable purpose);

OR

a non-profit community, charitable, fraternal, educational, recreational, religious, cultural or sporting organization (if, in the opinion of the council, the organization provides a service that might otherwise be a responsibility of the council).

Tax Reduction means – a reduction from commercial tax rates to residential tax rates.

4. Tax Exemption – Charitable and Non-profit Community Organizations

- (a) Municipal Council may, at their discretion, provide a tax exemption or tax reduction to qualifying non-profit organizations demonstrating service to the residents of the County of Annapolis.
- (b) When a property listed in this policy ceases to be owned by the organization named or ceases to be used for the purpose for which the exemption or reduction was granted, the exemption or reduction shall cease and the owner shall immediately be liable for the full property tax and area rates on the entire property for the remainder of the current taxation year and all future taxation years.
- (c) New applications for tax exemptions must be received prior to February 28th of each year for the upcoming taxation year. Any applications received after this deadline shall be considered for the subsequent taxation year.
- (d) Notwithstanding § 4 (c) above, a property which is disqualified from tax exempt status under the *Assessment Act* may submit an application for exemption at any time.

5. Building Destroyed or Partially Destroyed

- (a) For a building that has been destroyed or partially destroyed by fire, storm, or otherwise, the County of Annapolis shall request Assessment Services to provide a new valuation for the purposes of this policy reflecting the reduction in value due to damage. Such reductions do not cover tax arrears.

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS POLICY AND ADMINISTRATION MANUAL	Policy 109
Section MUNICIPAL SERVICES	Subject Tax Exemption and Reduction Policy

- (b) If the owner of the property is found guilty of arson, or if the County has reasonable and probable grounds to believe that the owner willfully and intentionally caused the property damage, the tax reduction shall be denied / revoked and the full taxes shall become due and payable with interest accrued thereon.

Municipal Clerk's Annotation for Official Policy Book	
I certify that this policy was adopted by Municipal Council as indicated below:	
Seven (7) Day Notice	March 12, 2024
Council Approval	March 19, 2024
<u><i>Carolyn Young</i></u>	<u>March 19, 2024</u>
Municipal Clerk	Date
<i>At Annapolis Royal Nova Scotia</i>	

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS POLICY AND ADMINISTRATION MANUAL	Policy 109
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<u>Organization</u>	<u>Description</u>	<u>Incorp #</u>
In District #1		
Kinsman Club of Kingston – Greenwood	Land, Hall and Other Building at Wilmot AAN #104-965-086	1275916
Melvorn Square & Area Community Association (1988)	Land and Community Centre at Melvorn Square 165 Bridge St AAN #103-394-018	1848245
Melvorn Square & Area Community Association (1988)	Land and Community Hall at Melvorn Square Bridge St AAN #109-900-276	1848245
In District #2		
Forest Glade Community Club	Land – Forest Glade AAN #201-540-572	1750415
Forest Glade Community Hall	Land, Community Hall and Other Building at Forest Glade AAN #201-540-599	1750415
Margaretville Community Hall Society	Land at Margaretville AAN #200-890-022	1280358
Margaretville Community Hall Society	Land and Building at Margaretville AAN #203-024-466	1280358
Margaretsville Shore Society	37 Haddock Alley, Parcel HMQ-1A Margaretsville Buildings AAN #203-390-616	799868922 RR0001 3293382
Mount Hanley & District Schoolhouse Museum Society	2130 Mount Hanley Rd., Mount Hanley Land and Building AAN #09812881	813655149 RR001 *3124871
Port George District Lighthouse Society	Land/lighthouse Port George AAN #203-390-551	3027988
Port George Regional Recreation Centre	1.32 Acres Land & Community Hall at Port George AAN #206-338-984	1756504
The Friends of Margarettsville Lighthouse	13 Lighthouse Rd, Parcel 2015-1 Margaretsville AAN # 203-390-594	3274056 804282739 RR001
Wilmot Community Group	Land and Community Hall at Wilmot AAN #204-964-969	1815847
In District #3		
Clarence Community Club Trust	Land and Community Hall at Clarence East AAN #300-794-163	1742981
Bridgetown Curling Club	Land/Club and Lounge AAN # 300-475-602	Private Act
Hampton Social and Recreation Society	Land and Community Hall at Hampton (Bayshore Rd) AAN #301-870-521	1846472
Hampton Lighthouse Society	Land/lighthouse Hampton AAN #303-390-659	3060949
Mt. Rose Community Club Trustees	Land and Community Hall Mount Rose	3051697

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Section MUNICIPAL SERVICES	Subject Tax Exemption and Reduction Policy

	AAN #303-344-231	
Port Lorne Community Centre	Land & Hall Port Lorne AAN #303-789-004	3061761

In District #4		
74th Crusaders Motorcycle Touring Club	Land and Building (Boat Club) at Lequille AAN #400-092-193	1481297
Granville Ferry Community Hall	Land and Community Hall at Granville Ferry AAN #401-787-373	1267453
Granville Centre Community Club Trustees	Land & Hall 5650 #1 Hwy Granville Centre AAN #404-371-178	3080694
Moschelle Community Hall Society	Land and Community Hall at Moschelle AAN #403-620-956	2340493
Round Hill & District Recreation Commission	Land and Community Hall at Round Hill AAN #405-147-883	1286421
Round Hill Hall Company	Land and Community Hall at Round Hill AAN #404-064-089	1286421
Trustees of Tupperville School Building	School Museum Land – 2663 Highway 201 AAN #403-392-295	3006590
Tupperville Community Hall Association	0.05 Acres Land and Community Hall at Tupperville AAN #404-692-225	2046824
In District #5		
Fundy Community Recreation Club	Land and Community Hall at Young's Cove AANs #501-618-237 and #510-699-789	1755952
Fundy Community Recreation Club	0.69 Acres Land at Young's Cove AAN #505-042-887	1755952
Habitation New Horizons Club	Land and Building at Port Wade AAN #501-835-939	1267940
Litchfield-Delaps Cove Community Hall Association	Land and Community Hall at Litchfield AAN #502-566-281	1732031
Lower Granville Community Hall	Land and Community Hall at Port Royal AAN #502-613-077	1765193
Parker's Cove Fundy Thread and Thimble	Land and Building at Parker's Cove AAN #500-811-734	1964798
Parker's Cove United Baptist Church	Land – 614 Milbury Lake Rd Young's Cove AAN #502-021-897	107815318 RR0001 3273179
Port Royal Lighthouse Association	Land and Lighthouse – 3420 Granville Rd AAN# 503-390-721	4445386

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Section MUNICIPAL SERVICES	Subject Tax Exemption and Reduction Policy

In District #6		
Cornwallis Park Recreation & Parks Society	Resource General for Land at Martingale Place Deep Brook AAN #607-042-566	863850731R R0001 *3062786
Cornwallis Park Recreation & Parks Society	Commercial Land at 285 Shady Lane Cornwallis Park AAN #607-042-647	863850731R R0001 *3062786
Cornwallis Park Community Assoc.	Community Centre Cornwallis Park AAN #609-146-415	3012134
Atalanta Hospice Society	1126 Highway 1, lot 225 Cornwallis Park AAN #609-148-698	3310042 799430913 RR0001
Atalanta Hospice Society	Commercial Land No 1 Hwy Cornwallis Park AAN #609-149-295	3310042 799430913 RR0001
Deep Brook / Waldeck Lions Club Field Card #11245000	23 Acres Land and Building at Deep Brook AAN #603-394-212	2504520
Upper Clements & District Community Association	Land, Hall and Other Building at Upper Clements AAN #610-017-262	1532146
In District #7		
Bridgetown and Area Historical Society (effective April 1, 2015)	12 Queen Street, Bridgetown (James House Museum) AAN #701-854-275	1253941
Centrelea Community Club	Land and Community Hall at Centrelea AAN #700-704-296	2093393
Centrelea Community Club	Lot 1 – Land Highway 201 Centrelea AAN # 709-800-204	2093393
Paradise Historical Society	Land and Building at Paradise AAN #703-394-077 (including AAN #10859220 and AAN #10859239)	3317879
Paradise Community Hall Assoc.	Land and Community Hall at Paradise AAN #703-653-617	1759696
Paradise Community Hall Assoc.	Land, Highway 1, Paradise AAN #710-638-887	1759696
Saint Anne's Anglican Youth Camp	2.5 Acres Leased Land and Buildings at Gibson Lake AAN #709-554-017	1285879
West Paradise Community Club	Land and Community Hall at West Paradise AAN #704-874-951	1768883
In District #8		
Bear River Board of Trade	Land & Windmill Bldg. 100 Wharf Rd	*1647197

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Section MUNICIPAL SERVICES	Subject Tax Exemption and Reduction Policy

	AAN #805-396-395	
Bear River Board of Trade	Lot 95-1 CDEF – 100 Wharf Rd AAN #807-029-330	*1647197
Bear River Community Crafts & Recreation	Land & Building (fmr Oakdene School) at Bear River AAN #803-394-239	2453306
Clementsvalle & District Recreation Commission	2 Acres Land and Hall at Clementsvalle AAN #800-644-714	1574617
Community Hall Trustees (Maitland Bridge)	Land and Community Hall at Maitland Bridge AAN #800-889-717	1699201
Milford Area Community Association	Community Hall at South Milford AAN #803-233-588	1281442
The Keith Lodge, No. 16, AF & AM	Land and Lodge Hall at Bear River AAN #804-561-856	1280832
In District #9		
Middleton & District Lions Club	Land at Nictaux AAN #903-527-794	1281400
Middleton & District Lions Club	Land and Hall at Nictaux Falls AAN #903-228-819	1281400
Nictaux Baptist Church (Twelve Baskets Food Bank)	Land (Lot 8 Plan AC52) Buildings – Food Bank Highway 10 at Nictaux AAN #904-712-498	2169103
In District #10		
Annapolis Co Family Resource Centre	10 Middle Road, Lawrencetown AAN #1010-279-161	3041287 866864978 RR0001
Brickton Community Hall	Land and Community Hall and Other Building at Brickton AAN #1000-475-173	1767300
Carleton Road Industries Assoc.	Lot 2 – Land Lawrencetown AAN #1007-028-016	1285160 107891020 RR001
Carleton Road Industries Assoc.	Land & Building 468 Main St., Lawrencetown AAN #1003-216-667	1285160 107891020 RR001
Carleton Road Industries Assoc.	Land & Dwelling 455 Main St., Lawrencetown AAN #1004-225-546	1285160 107891020 RR001
Carleton Road Industries Assoc.	Land, 11 Prince St., Lawrencetown AAN #1000-260-827	1285160 107891020 RR001
Carleton Road Industries Assoc.	Land Dining (Restaurant), 465 Main St., Lawrencetown AAN #1002-470-853	1285160 107891020 RR001

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS POLICY AND ADMINISTRATION MANUAL	Policy 109
Section MUNICIPAL SERVICES	Subject Tax Exemption and Reduction Policy

Carleton Road Industries Assoc.	Dwellings & Building Lot 1 -347 Main St. Lawrencetown AAN #1001-127-705	1127705
Christian Community Council of Nova Scotia	Land and Buildings, 37 Old Lodge Rd., Lot 39/05 Albany Cross Campground AAN #1000-028-061	1251456 118856137 RR0001
Inglisville Community Club	Land and Community Hall at East Inglisville AAN #1002-141-175	2010889
South Shore Annapolis Valley Recreational Trail Association	Land Princess Road at Springfield AAN #1004-324-153	3051950
Springfield Golden Age Seniors Club	Land and Community Hall at Falkland Ridge AAN #1001-453-793	*3014249
Springfield Union Picnic Grounds Commission	12 Acres Land at Springfield Lake AAN #1004-395-603	*1719861
<u>In District #11</u>		
Three Rivers Community Association	Land, Community Centre and Other Buildings at Torbrook Mines AAN #1103-394-085	1844670

COUNTY of ANNAPOLIS
NATURALLY ROOTED

Tax Exemption or Reduction Application Form

Please complete and return to:

Municipality of the County of Annapolis, P. O. Box 100, Annapolis Royal, NS B0S 1A0

ATTN: Ms. Shelly Hudson

****Please attach a copy of the Tax Bill or Assessment Notice to this application form****

Property Owner (Charitable or Non-profit Organization) _____

Assessment Account # _____ Property Location (civic address) _____

Mailing Address _____

Briefly explain activities of the organization which provide a service to the residents of the County of Annapolis:

Please attach a copy of the constitution or bylaws of the organization

NS Registry of Joint Stock Number: _____ Federal Charitable Status Number: _____

I hereby request Municipal Council to consider a tax exemption on the above noted property. I also declare that the information contained in the application is true and correct to the best of my knowledge.

Name (please print)

Signature

Date

Contact Phone#

Email

If you require assistance, phone 902-532-3132 or email to: shudson@annapoliscounty.ca

COUNTY *of* ANNAPOLIS
NATURALLY ROOTED

PROPERTY TAX REDUCTION FOR DAMAGE TO BUILDING

APPLICATION FORM

Please complete and return to:

Municipality of the County of Annapolis, P. O. Box 100, Annapolis Royal, NS B0S 1A0

ATTN: Ms. Shelly Hudson

*****Please attach a copy of the Tax Bill or Assessment Notice*****

Assessed Owner _____ Assessment Account # _____

Property Location (please use civic address) _____

Applicant _____

Mailing Address _____

Date Damage Occurred (Month/Day/Year) _____

Type of Damage (fire, wind, etc.) _____

Estimate of Damage/Loss _____

Briefly explain the situation that occurred (attach copies of reports such as Fire Department, Insurance Company, etc.)

I hereby request a reduction in taxes on the above noted property based on the information provided. I declare that the information contained in the application is true and correct to the best of my knowledge. Any approved reduction does not cover area rates, tax arrears, or related interest charges.

Name (please print)

Signature

Date

Contact Phone#

Email

If you require assistance, phone 902-532-3132 or email to: shudson@annapoliscounty.ca



COUNTY of ANNAPOLIS
NATURALLY ROOTED

STAFF REPORT

Report To: Committee of the Whole
Meeting Date: March 12, 2024
Prepared By: Cheryl Mason, Manager of Protective Services
Report Number: SR2024-15 Derelict Vehicle Collection Program
Subject: Derelict Vehicle Collection Program

RECOMMENDATION:

That Municipal Council approve the Derelict Vehicle Collection Program for a three (3) year term (2024-2025 to 2026-2027) with an option for the County of Annapolis to extend the Program for an additional two (2) years.

LEGISLATIVE AUTHORITY

Municipal Government Act, Section 31(2)(d)(i)

BACKGROUND

The County of Annapolis has facilitated arrangements for a Derelict Vehicle Collection Program for 17 years, resulting in nearly 1100 vehicles throughout the County, including the two towns, being removed since the implementation of this Program. The Program was originally created through a partnership with the Resource Recovery Fund Board and shared through Valley Waste Resource Management, developed with the goal of ensuring residents were able to dispose of their derelict vehicles in a manner which met salvage yard requirements and complied with all laws and regulations.

The alternative for residents has always been for them to contact any salvage hauler to have "derelict vehicles, vessels, items of equipment or machinery" removed from their property at their own expense.

The previous five (5) years have seen a decline in numbers, from 40 in 2019/2020 to 12 in 2023/2024. This decline does stand to indicate the viability of the Program throughout its history.

DISCUSSION

If it is Council's wish to continue the program, a Request for Proposals will be placed on the Provincial Procurement site and on our website to see if there are any businesses that are interested in being a provider of this valued service to the residents.

FINANCIAL IMPLICATIONS

All associated costs of vehicle removal will be borne by the contractor, who then recovers their costs through the sale of parts and metals salvaged from the vehicles once they have been relocated to a salvage yard. Residents have no obligation to use the service, however, the County encourages residents to make use of the program.

Advertising costs are minimal as it is done through the County website, social media platforms and newsletter, with other low-cost advertising through community publications.

POLICY IMPLICATIONS

None

ALTERNATIVES / OPTIONS

- 1- Recommend approval to continue the Derelict Vehicle Program for a three (3) year term with the option to extend for an additional two (2) years.
- 2- Discontinue the Program.

NEXT STEPS

If recommended, staff to proceed with the Request for Proposals.

ATTACHMENTS

None

Prepared by:

Cheryl Mason

Manager of Protective Services/Administrator for Dangerous and Unsightly Premises

Approved by:


Chris McNeill
Chief Administrative Officer

Approval Date:

MARCH 5, 2024
(Date)

STAFF REPORT

Report To: Committee of the Whole
Meeting Date: March 12, 2024
Prepared By: Nancy Whitman, Recreation Manager
Report Number: **SR2024-04 (3) Community Grants Applications**
Subject: Community Grants

RECOMMENDATION(S):

That Municipal Council approve a grant to the Upper Clements and District Community Hall Association in the amount of \$1,200 to support roof repairs to the hall in accordance with *AM 1.4.9 Community Grants, Community Halls and Centres Assistance Program*.

That Municipal Council approve a grant to the Fundy Folk Association in the amount of \$5,000 to help support the Evergreen Theatre Stage Lighting Replacement Project in accordance with *AM 1.4.9 Community Grants, Small Project Matching Grants*.

That Municipal Council approve a grant to the Round Hill and District Recreation Commission in the amount of \$16,679.87 to support building repairs and upgrades to the Bishop Park recreation facility in accordance with *AM 1.4.9 Community Grants, Large Capital Pledge Grant*.

LEGISLATIVE AUTHORITY

Section 65A, *Municipal Government Act* and *AM-1.4.9 Community Grants Policy*

BACKGROUND

AM-1.4.9 Community Grants Policy allows organizations to apply for funding to support their services, programs, and initiatives. There are several categories under which they can apply, and each section outlines the criteria for the application.

Applications listed below follow policy requirements and are eligible for approval by Municipal Council.

DISCUSSION

Grant Applications listed by category.

Community Halls and Centres Assistance Program – to provide funding to non-profit / charitable organizations or to trustees for property held for public use, to assist with:

- capital maintenance or repairs;
- facility upgrade or development;
- installation or replacement of fixtures, appliances or equipment;
- leverage of senior government funding.

The facility must be used for activities of a recreational, educational, environmental, cultural, community, or social nature and accessible for use by the general public. Religious sanctuaries, schools or facilities that are not available to the general public are not eligible to apply. Maximum grants shall not normally exceed \$1,200. At the discretion of Municipal Council, a facility may be eligible for a grant of up to \$2,400 if it exceeds 2,000 square feet in size. [

Group	Amount Requested	Total Project Cost	Recommended	Identified Project / Need
Upper Clements and District Community Hall Association	\$1,200.00	\$6,800.00	\$1,200.00	Roofing materials, and installation costs. The have applied for provincial funding to cover the remaining cost.
Small Project Matching Grants - Eligible applications include initiatives that demonstrate significant benefit to the region or a high degree of creativity, innovation, unique appeal, or benefit, as determined by the council. Awards are one-time grants and shall not normally exceed \$5,000. Grant approval shall require proof of matching funds in cash and/or "in kind" contribution by the applicant.				
Fundy Folk Association	\$5,000.00	\$30,000.00	\$5,000.00	New stage lighting for the Evergreen Theatre. The association is fundraising the remaining costs and has applied to ACOA.
Large Capital Pledge Grants - Applications shall only be considered for capital projects for facilities, programs and/or services the municipality would or might otherwise provide. Eligible capital expenditures shall be consistent with the accounting principles and requirements applicable to municipalities. Awards are one-time capital grants and shall not normally exceed \$25,000. The municipality may pay capital pledge grants over two or more fiscal years, subject to the availability of funds as determined by the council. The grants are considered a contribution to non-owned assets which are made from operations and may be funded by a transfer from the operating reserve.				
Round Hill and District Recreation Commission	\$16,679.87	\$21,679.87	\$16,679.87	Building repairs and upgrades to the canteen, storage, washroom building. Contractor gifted \$5,000 of labour as a donation to the park and the association will fund any extra or unexpected costs to the renovations.

AM 1.4.9 Community Grants Policy - Summary

Total Requested/Recommended	\$22,879.87		\$22,879.87	
Total cost of projects/programs impacting Annapolis Co.		\$58,479.87		
Remaining in Budgeted			\$25,245.19	
Remaining funding for fiscal year			\$2,365.32	

based on recommendations above				
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FINANCIAL IMPLICATIONS

The 2023-24 General Operating Budget has \$25,245.19 remaining in the current fiscal year for *Community Grants Policy*. If the above recommendations are approved there will be \$2,365.32 remaining for this fiscal year.

POLICY IMPLICATIONS

Recommended funding is in accordance with current policies.

ALTERNATIVES / OPTIONS

Council can approve the recommendation(s).

Council could decide to approve (a) lesser or greater amount(s); or

Council could decide not to approve the applications.

NEXT STEPS

Issue grants as approved and inform applicants of Council’s decisions regarding their applications.

ATTACHMENTS

None

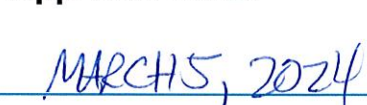
Prepared by:

Nancy Whitman, Recreation Manager

Approved by:


Chris McNeill
Chief Administrative Officer

Approval Date:


(Date)



STAFF REPORT

Report To: Committee of the Whole
Meeting Date: March 12, 2024
Prepared By: Nancy Whitman, Recreation Manager
Report Number: SR2024-16 Bridgetown Dog Park
Subject: Land use for dog park in Bridgetown

RECOMMENDATION(S):

That Municipal Council enter into a three-year lease agreement with Bridgetown Dog Park Association for the lease of PID# 05149505; Bridgetown to allow for the creation of a dog park.

LEGISLATIVE AUTHORITY

Municipal Government Act 51 (1) and 61 (2)

BACKGROUND

The Bridgetown Dog Park Association is a registered non-profit incorporated with the Registry of Joint Stock Companies, November 21, 2023. Their mission is to create a safe, secure, and fun dog park for our canine citizens and a place for likeminded people to gather with their dogs to socialize, exercise and develop friendships. This is a community project designed to satisfy the needs of dog owners and non-dog owners alike while following the rules and guidelines of the park to ensure a safe and fun environment.

The president of the association made a presentation to municipal council in January outlining their proposal to create and maintain a dog park in Bridgetown, located behind the ball field PID#05149505. Attachment A – Proposal.

DISCUSSION

The identified PID is located behind the ballfield with access from Jeffery Street, Bridgetown. The area they are requesting to use is not currently used for any purpose. The land is currently maintained by the county and mowed in the summer months.

The association requested initially that the county maintain the premises, and work in partnership with them. Subsequent discussions with them and considerations by staff, other options were explored such as subdividing and selling the association the land requested or entering into a lease agreement with the association. As this is the first request for a dog park in the county, entering into a lease agreement is recommended as the best option for the association, and the municipality. This will allow time for the development of the park, evaluation on impacts for the community, and the long-term sustainability of the park and association with minimal impacts to either them or the municipality.

The only other dog park within Annapolis County is located and maintained in and by the Town of Annapolis Royal. They have a consistent user base, however, have experienced challenges with upkeep and monitoring.

As outlined in their proposal, the association will build and maintain the dog park with their volunteer base and has garnered community support such as in-kind services and donations from local businesses and interested individuals.

Pros and cons have been offered by the association in their proposal and discussed with municipal staff. Research conducted indicates dog parks are growing in popularity, although some have met with challenges especially in larger urban areas where the population is larger. Dogs injuring other dogs have been the base for some litigation. Protective Services offered insight and observations such as they currently are dealing with complaints regarding dogs and, similar complaints may arise. They recommended the potential of implementing a registry system and expressed concern about enforcement of the rules, and enforcement of complaints for animal control staff.

FINANCIAL IMPLICATIONS

No new financial implications, with the exception of any administrative fees required.

POLICY IMPLICATIONS

Recommendation does not conflict with any policies, however the *A1 Dog Bylaw* may need to be amended to incorporate this use of the county's land.

ALTERNATIVES / OPTIONS

Council can approve the recommendation.

Council could decide to not enter into a lease agreement and work with the association to look for an alternate dog park location; or

Council could decide to not approve the recommendation.

NEXT STEPS

Inform the association of Council's decisions regarding their request. Conduct any follow-up staff tasks based on Council's decision.

ATTACHMENTS

Attachment A – Proposal – Bridgetown Dog Park Association

Prepared by:

Nancy Whitman, Recreation Manager

Approved by:



Chris McNeill
Chief Administrative Officer

Approval Date:

MARCH 5, 2024
(Date)

Off-Leash Dog Park/Area Project Proposal

Presentation to:
County of
Annapolis

JANUARY 2024

Bridgetown Dog Park Association



Annapolis County Off Leash Dog Park

Bridgetown Dog Park Association is a registered non-profit incorporated with the Registry of Joint Stock Companies, November 21, 2023.

Mission Statement:

To create a safe, secure, and fun dog park for our canine citizens. A place for likeminded people to gather with their dogs to socialize, exercise and develop friendships. A community project in partnership with the County, designed to satisfy the needs of dog owners and non-dog owners alike while following the rules and guidelines of the park to ensure a safe and fun environment.

Executive:

Angela Privé – President

Beth Bent – Secretary

Iona Fox – Treasurer

Rob Bright – Director

Laura Bright – Director

Mary Kelly - Director

- ✓ Since our first meeting we have completed the following:
 - registered a non-profit association
 - held two meetings with Nancy Whitman to discuss the project
 - identified unused land appropriate for a dog park
 - negotiated an agreement for donation of chain link fencing
 - drafted Rules for the proposed dog park
 - researched County bylaws, existing parks, and potential sites
 - solicited feedback and strong support from residents
 - solicited support from local businesses

Annapolis County Off Leash Dog Park

Objective

- **We are approaching Municipal Council to request that they consider and support the creation of an off-leash dog park/area.**
- **The location requested is in a central county area in the community of Bridgetown. PID# 05149505 (off Jeffery Street beyond the baseball field).**
- **This project is a partnership with the municipality to create and maintain an off-leash dog park.**

Need

Currently dog owners have no securely fenced area to allow their dogs to run freely and socialize with other dogs. A field beside the new Bridgetown Community school was used in the past, but recently this arrangement ended due to contention within the community. The gate to the field has been locked to prevent entry. As a result, some folks have resorted to using the running track to exercise their dogs.

Most dog owners are responsible and clean up behind their dogs, however, we realize not all individuals meet their responsibility 100% of the time. This is a reality we've considered in the context of a new dog park. So, a Rules Sign will instruct park users to pick up after their own dogs, and we will also ask park users to help clean up regardless of whether it is their dog's mess or not. Because we value a clean fresh space for our dogs, a member of the Association will check the park daily and ensure any poop is removed.

Many dog owners have been approached on the streets as they walk their dogs and we have received nothing but positive feedback for this project. People in the community are excited to have a place to let their dogs run off-leash. That being said, there will likely be some negative views and comments as well.

Page 3 of 8

As per the 2021 population census conducted by Stats Can, there are almost 23,000 people living in Annapolis County, and more than 10,000 private dwellings (Stats Can). According to the Financial Post, approximately 58% of households in Canada have a pet (Feb 16, 2021). Given these stats and the many dog breeders, dog trainers, and dog groomers in the county, it is likely that 40 – 50% of households have a canine family member. Annapolis County is 3,189 km square, and yet other than the dog park in Annapolis Royal, no dog parks exist anywhere else in the county. A dog park in central Annapolis County (Bridgetown) would be accessible to many more citizens and provide a much-needed resource for the numerous households with dogs.

Did you know?

- Dog parks and off leash areas have been successfully created and maintained throughout Canada and increasingly so in the Maritimes. Often people have negative attitudes about them due to common misconceptions.
- A dog park is a facility set aside for dogs accompanied by their owners to exercise and play off-leash in a legal, safe, and controlled environment. Off-leash parks provide great benefits not only to the dogs, but also to the county at large.
- Parks may vary in size and design, however, usually a park perimeter has 4' to 6' fencing, separate, double gated entry and exit, benches for owners, shade for hot sunny days, waste receptacles and bags, and various play structures for dogs.
- For visitors and vacationers travelling with their dogs, off leash parks are a common search on google maps. Adding the new dog park area to google maps is an easy task that will benefit the local economy and boost tourism.
- Dog parks enhance communities by promoting walkability and providing a green space where community members can gather and socialize.

Pros:

- A safe, secure and easily accessible place to take your dog, thereby reducing stress, boredom, and reactive behaviors.
- Exercise for you and your dog, improving health.
- Mental health benefits like reducing anxiety—for dogs and people.
- A friendly place to form friendships with like-minded people.
- A stopping place for tourists, visitors, campers and vacationers.
- A designated place for dogs that will prevent conflict within the community by reducing contact with walkers, joggers, and children.
- Well-exercised dogs are also less likely to chase wildlife.
- Dogs are securely fenced and reduce anxiety for people afraid of dogs.
- People unable to keep a dog in their home can come to the park and enjoy the company of other people's dogs. This helps build community.
- Accessible community. Older adults, or those with accessibility concerns, have easy, safe access to exercise working dogs.
- Off street parking.
- The proposed location is already a designated park space.
- Little to no landscaping is required for preparation.
- The municipality would have an ideal community partner to assist in promoting responsible dog ownership.

Cons:

- Possible conflict between dogs.
- People not cleaning up behind their dogs.
- Barking dogs could bother residents (happy dogs playing generally don't bark).
- Possible overuse at peak times such as after work and early morning.

The Site

The proposed location is in a central area of the county in the community of Bridgetown. PID# 05149505 (off Jeffery Street beyond the baseball field. Approximate dimensions: 125' across X 200' long).

NOTE: There is an existing fence along one of the 200' lengths



✓ **No environmental concerns.**

✓ **Already a “park space” in a quiet location.**

✓ **Would strengthen tourism.**

✓ **Reduce the presence of dogs in other local parks and trails.**



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Local Support

Businesses in Bridgetown that have been approached and are willing to donate to the dog park:

- ✓ Meisner's Contracting
- ✓ Britespan
- ✓ Frasers Building Supply
- ✓ Wool'son the Corner
- ✓ Lunn's Mills
- ✓ Tallulah Freeloove
- ✓ Bridgetown and Area Chamber of Commerce
- ✓ Pharmasave

More soliciting for donations will be done but so far the response has been extremely positive and many people are willing to help in various ways.

Park Rules

1. Park users assume all risks for themselves and their dogs.
2. Please do not bring aggressive or unaltered male dogs into the park.
3. All dogs must be leashed while entering and exiting the park.
4. Clean up behind your dog and use the disposal bins provided.
5. Please park in the designated parking spots.
6. Gates must be kept closed at all times.
7. Excessive barking will not be permitted.
8. No unsupervised children allowed.
9. The park is closed at dusk.

Proposed Budget

We are working with the property manager of the old school site and the company has agreed to donate 200 feet of chain link fencing, including fence posts. Brian Murray has agreed to donate his time and expertise to install the fencing.

We are confident we can obtain wholesale prices for additional fencing from one of our sponsors. The labour to install fencing, paint benches, and plant trees will be done on a volunteer basis.

Garbage will be picked up by the County; volunteers will empty bins and set them out next to the road for pickup.

Annual fundraising is planned to maintain and make improvements to the park. For example, a local dog groomer will trim nails on site for a small fee, proceeds donated to the dog park. A dog swim in the Bridgetown pool on the last day before draining for the season, admission by donation.

Expenses

Item	Cost
Chain link fencing, materials and labour	8,000.00
Insurance – general/liability	750.00
Lawn mowing – 16 cuts a season @ \$40 each	640.00
Signage for Park Rules	200.00
Trees X 4 plus planting	200.00
Disposal bags with dispenser	50.00
Wooden garbage bin	100.00
Meeting room rental: 2 X \$15	30.00
Social media/Logo design	400.00
Registration for Non-Profit with Joint Stocks	40.00
Total	10,410.00

Revenues

Item	Cost
Chain link fencing – In Kind materials, 200ft	2,000.00
Chain link fencing - materials, Frasers 250ft	4,000.00
Fencing installation – In Kind	2,000.00
Lawn mowing – County	640.00
Signage for Park Rules – Recreation In Kind	200.00
Trees and planting – In Kind	200.00
Wooden garbage bin – In Kind	100.00
Fundraising events – X 2; spring and fall	1,000.00
Social Media/Logo design - In Kind	400.00
Total	\$10,540.00 (Surplus \$130.00)

**Recommendation from 2024-02-13 Forestry Advisory Committee
To
2024-03-12 Committee of the Whole**

That Laura Carter of MTRI (Mersey Tobeatic Research Institute) should be invited to present to Committee of the Whole on the topic “Woodlands for Wildlife”.

Recommendations from
2024-02-29 Physician Recruitment & Retention Committee (Ad hoc)
To
2024-03-12 Committee of the Whole

- ***Policy 108 Medical Recruitment Financial Assistance Policy (New)***
To recommend that Municipal Council approve *Policy 108 Medical Recruitment Financial Assistance Policy, seven-day notice.* (attached)
- ***Confirm Mandate of the Physician Recruitment and Retention Committee (Ad hoc)***
That Municipal Council confirm that the mandate for the Physician Recruitment and Retention Committee (Ad hoc) includes supporting community recruitment and retention activities such as community navigators and welcomers.

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS POLICY AND ADMINISTRATION MANUAL		108
Section Procedure & Organization of Council	Subject MEDICAL RECRUITMENT FINANCIAL ASSISTANCE	

GENERAL

1. This policy is entitled "Medical Recruitment Financial Assistance Policy".

AUTHORITY FOR POLICY

2. Section 65 *Municipal Government Act*, as amended.

DEFINITIONS

3. Terms used in this policy shall have the same meaning as in the *Municipal Government Act*, or as their context applies according to a dictionary of the Canadian language.

PURPOSE

4. The purpose of this policy is to establish the criteria and conditions under which the Municipality may wish to contribute financially to the recruitment and retention of physicians and nurse practitioners that establish a full-time medical practice within Annapolis County.

PROGRAM CRITERIA

5. Any physician or nurse practitioner may apply to the Municipality for financial assistance within six (6) months of setting up a full-time or part-time practice in any community within Annapolis County.
6. Financial assistance provided by the Municipality may be used for salary enhancements, training, lease or rent payments, leasehold improvements, equipment and materials, additional staffing support, or work-related travel.
7. The Municipality may choose to provide the financial support directly, or indirectly through a community based non-profit society or another government entity.
8. In order to be eligible for financial assistance, the physician or nurse practitioner must sign a minimum three-year return of service agreement with the province; a copy of proof of which must be provided with their letter of request for financial support.
9. Funding under this program may be provided in addition to any incentive funding provided by the province or other government agency or non-profit organization.
10. The Municipality may choose to provide the funding in a lump sum, in two installments, or in three installments prior to the end of the return of service agreement.

Warden's Update – March

March 5, 2024

The Fire Services study has been circulated to all county fire departments and discussion will continue on its contents and on future developments. I am constantly impressed by the professional dedication of our firefighters. Their tasks are multi-faceted and cover not only the expertise of fire prevention and firefighting but must also be strategists as they think ahead. My best wishes to them all.

The CEO of the Nova Scotia Federation of Municipalities visited recently to discuss with CAO, myself and Councillor Longmire various aspects of the NSFM. A new system of permanent committees has been established and appears to be working to the benefit of all. The next province-wide meeting of NSFM will be in Baddeck in May. The program items released thus far indicate that there is great potential for lively discussion.

The Municipal Planning Strategy (MPS) for the Cornwallis Park area has been completed and positively considered by the members of the Cornwallis Park Area Advisory Committee. The Land Use Bylaw (LUB) will be forthcoming soon and it is to be hoped that the documents can be adopted in an appropriate period of time. Other plans are also being considered – all to the good of our county. The county-wide plan has been sent to provincial officials and we look forward to ministerial approval and then the ensuing county implementation.

The recent public meeting of the Annapolis County Outdoor Sports Society (ACOSS, as it is affectionally known) held at the Bridgetown Legion attracted a good crowd, constructive comments, perceptive questions – all indication of citizens' interest and desire to see the Bridgetown Sports Hub realize its full potential. A second public gathering is scheduled for the evening of Thursday March 24th at the Bridgetown Legion.

Cheers, Alex