

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS <b>POLICY AND ADMINISTRATION MANUAL</b>	<b>AM-1.3.8</b>
Section <b>Procedure &amp; Organization of Council</b>	Subject <i>Letters of Support &amp; Acknowledgement Policy</i>

**1.0 Purpose**

The purpose of this policy is to provide a clear process for Municipal Council to provide letters of support or acknowledgement for project proposals or grant applications.

**2.0 Authority**

This policy is enacted pursuant to Section 65 of the *Municipal Government Act*, as amended.

**3.0 General Provisions**

3.1 Subject to review and at the discretion of Municipal Council, letters of support or acknowledgement may be provided for project proposals or grant applications for which a copy of the final proposal or application has been submitted for review by the Chief Administrative Officer and Municipal Council.

3.2 Municipal Council may, at its discretion, agree to provide a letter of support or acknowledgement for project proposals or grant applications contingent upon receiving a copy of the final proposal or application to ensure that it does not assume an unapproved obligation or financial commitment by the County of Annapolis.

<p>Municipal Clerk’s Annotation for Official Policy Book</p> <p>I certify that this policy was adopted by Municipal Council as indicated below:</p> <p><i>Seven (7) Day Notice</i> ..... <b>March 12, 2013</b></p> <p><i>Council Approval</i> ..... <b>March 19, 2013</b></p>	
<p><b><u>CAROLYN YOUNG</u></b> Municipal Clerk</p>	<p><b><u>March 19, 2013</u></b> Date</p>
<p><i>At Annapolis Royal Nova Scotia</i></p>	