

2023-06-20 Municipal Council Agenda

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6.3 SR2023-57 Basin Aquatics Association	23
Council Motion Tracking List - March, April, May	27



MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

MUNICIPAL COUNCIL AGENDA

10:00 a.m. – Tuesday, June 20, 2023

Municipal Administration Building, 752 St. George Street, Annapolis Royal

PAGES	1.	ROLL CALL
	2.	DISCLOSURE OF INTEREST
	3.	APPROVAL OF THE ORDER OF THE DAY
	4.	APPROVAL of MUNICIPAL COUNCIL MINUTES
2-6	4.1	2023-02-21 Public Hearing (<i>housekeeping</i>)
7-13	4.2	2023-05-16 Regular Council
	5.	COTW RECOMENDATIONS
		<i>2023-06-13 Committee of the Whole</i>
14	5.1	SR2023-49 AM-1.3.6.18 Climate Change Action Plan Review Committee Policy
14		New
14	5.2	SR2023-50 Brooklyn Sewer and Water Connection Charges M14 Bylaw to Repeal
14		1 st Reading
14	5.3	<i>SR2023-51 Nova Scotia Public Works Cost-Sharing Agreement for Paving of J-Class.</i>
14		<i>Streets</i>
14	5.4	SR2023-52 PCAP Application – Bear River Water System Project
14	5.5	SR2023-52 PCAP Application – Granville Ferry Water Storage Project
14	5.6	SR2023-53 2023 Bridgetown Regional Consolidated School (BRCS) Trust Award
		Payouts and Scholarships/Awards
14	5.7	SR2023-54 Town of Middleton Source Water Protection Advisory Committee
14		Request for Membership
14	5.8	SR2023-55 Call Tender to Demolish Dangerous Structure Port George
15	5.9	SR2023-36 (2) Municipally-Registered Heritage Property (MRHP) St. John's
15		Anglican Substantial Alteration – Request Reconsideration
15	5.10	Red Bear Healing Home Society
15	5.11	Ernest Buckler Literary Event Society
15	5.12	Annapolis Region Community Arts Council
15	5.13	Valley Douglas – Kings County Resource Centre
15	5.14	Annapolis Valley Farm to School Committee
15	5.15	Annapolis Royal Football Club
16	5.16	Southwest Nova Biosphere Association
16	5.17	Clean Annapolis River Project Society
16	5.18	Lawrencetown & District Lions Club
16	5.19	Hampton Lighthouse and Historical Society
16	5.20	Heart of the Valley Festival
16	5.21	Bridgetown and Area Chamber of Commerce
16	5.22	Farm to Feast Café
17	5.23	Port Royal Lighthouse Association
17	5.24	Bridgetown Curling Club
2 of 35		2023-06-20 Council Agenda Package



MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

MUNICIPAL COUNCIL AGENDA

10:00 a.m. – Tuesday, June 20, 2023

Municipal Administration Building, 752 St. George Street, Annapolis Royal

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| 17 | 5.25 | Paradise Historical Society |
| 17 | 5.26 | Middleton & District Rink Commission |
| 17 | 5.27 | Age Advantage Association |
| 17 | 5.28 | Soldiers Memorial Hospital Foundation |
| 17 | 5.29 | St. Anne's Anglican Youth Camp |
| 17 | 5.30 | Lawrencetown Exhibition Youth Arena |
| 18 | 5.31 | Margaretsville Shore Society |
| 18 | 5.32 | Annapolis Valley Exhibition Society |
| 18 | 5.33 | Trans County Transportation Society |
| 18 | 5.34 | Cats for Keeps Rescue Society |
| 18 | 5.35 | Three Rivers Community Association |
| 18 | 5.36 | Moschelle Community Hall Society |
| 18 | 5.37 | West Paradise Community Club |
| 18 | 5.38 | Wilmot Community Centre Society |
| 19 | 5.39 | Port Lorne Community Centre Association |
| 19 | 5.40 | Clarence Community Club |
| 19 | 5.41 | Friends of the Annapolis Pool Society |
| 19 | 5.42 | South Shore Annapolis Valley Trail Association |
| 19 | 5.43 | Annapolis County Trails Society |
| 19 | 5.44 | Annapolis Valley Trails Coalition |
| 19 | 5.45 | Review Grants Policies |
| 19 | 5.46 | Parks and Recreation Facilities Report |
| 20 | 5.47 | Extension of Waste Collection Agreement - EFR |
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 | | |
| | 6. | NEW BUSINESS |
| 21 | 6.1 | Warden's June Update and Forecast |
| 22 | 6.2 | SR2023-45 M10 Sewer Charges Bylaw Final Reading |
| 23-26 | 6.3 | SR2023-57 Basin Aquatics Association |
| | 6.4 | Nova Scotia Federation of Municipalities (NSFM) Membership Survey Report (<i>to be circulated</i>) |
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 | | |
| | 7. | COUNCILLOR COMMENTS |
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| | 8. | IN-CAMERA |
| | 8.1 | In accordance with <i>MGA</i> Section 22(2)(e) contract negotiations |
| | 8.2 | In accordance with <i>MGA</i> Section 22(2)(c) personnel |
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 | | |
| 27-35 | | Council Motion Tracking List (<i>March, April, May</i>) |
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| | 9. | ADJOURNMENT |

Minutes of a Public Hearing held on Tuesday, February 21, 2023, at 11:00 a.m., at the Municipal Administration Building, Annapolis Royal, NS.

Present: District 1 – Bruce Prout, present
District 2 - Brian “Fuzzy” Connell, present
District 3 – Dustin Enslow, present (via Zoom)
District 4 – Clyde Barteaux, present
District 5 – Lynn Longmire, absent
District 6 – Alex Morrison, Warden, present
District 7 – David Hudson, present
District 8 – Michael Gunn, present
District 9 – Wendy Sheridan, absent
District 10 – Brad Redden, Deputy Warden, present
District 11 – Diane Le Blanc, present

Also Present: Interim CAO Doug Patterson, Deputy Municipal Clerk Wanda Atwell, and other staff including L. Bent, B. Lamb, N. McCormick, E. Melanson, Janice Young, and Jim Young, as well as two members of the public.

Welcoming Remarks – Warden Alex Morrison

The purpose of a Public Hearing is to permit members of the public to make their views known to Council, via oral or written submissions, concerning, solely, the application before Council.

This Public Hearing concerns File No. 2022-DA-001: an application received from Harry Wilson on September 28, 2022 for a Development Agreement Amendment: for the future expansion of MacBeth’s Grooming and Kennel Boarding located on the land identified as parcel PID 05292347 at 10301 Highway 201 in the Community of Meadowvale.

All questions and comments throughout the public hearings are required to be addressed to the chair. The chair will afford an opportunity for public input and will ask that persons speaking identify themselves so that their comments may be recorded in the minutes of these proceedings and that the person speaking identify if they are speaking in favour or against the application. Written presentations are acknowledged first, followed by public oral presentations. Questions and comments from Council members are asked to be held until all public comment is heard.

New Business

Re: MacBeth’s Grooming and Kennel Boarding Development Agreement Amendment

- **Presentation by Planner** – Application Specifics & Planning Process – B. Lamb

In 2006, MacBeth’s Grooming and Kennel Boarding located at 10301 Highway 201 (PID 05292347) entered into a development agreement with the Municipality of the County of Annapolis to expand the existing non-conforming animal kennel/grooming salon building located on the property.

Under the Municipal Government Act (MGA), Council may enter into a development agreement if the Municipal Planning Strategy (MPS) and the Land Use Bylaw (LUB) permits. The East End Area MPS and corresponding LUB allow for development agreements to expand an existing non-conforming commercial and industrial uses within the residential designation, Policy 1.5.1, as long as they are within the defined scope and requirements set out under Policy 9.3.1 and Policy 9.3.2.

The 2006 development agreement allowed for the expansion of the existing non-conforming animal kennel/groom salon building to include an additional twenty animal kennels and two supply closets, as well as an additional six animal kennels and an obedience training room in the loft.

The applicant is requesting to amend the development agreement not only to build the new open concept building to house large dogs during weather conditions where it is inappropriate for the dogs to stay outside. The amendment will also indicate where future expansions to the business can take place without future amendments, including an increase in size of the new indoor kennel space if more room is required, a new bathroom for staff to use, and a new outdoor kennel pad.

Mr Lamb, advised the applicant has not finalized Schedule 1, and therefore recommended should council be in favour of giving second and final reading of its intent to amend this development agreement, that the words "signed only once Schedule 1 is submitted and approved by the Development Officer."

- **Presentation of the Request** – Applicant Harry Wilson

The applicant apologized for not having Schedule 1 available this date, and hopes time has not been wasted.

- **Acknowledgement of Written Submissions** (Municipal Clerk)

None received.

- **Call for Oral Presentations** (open discussion from the floor – public)

- i. 1st call for comments against the application - none
- ii. 2nd call for comments against the application - none
- iii. 3rd call for comments against the application - none
- iv. 1st call for comments in support of the application - none
- v. 2nd call for comments in support of the application - none
- vi. 3rd call for comments in support of the application – none

- **Call for questions or comments from Council Members**

Councillor LeBlanc – thanked B. Lamb for the presentation, and the applicant who lives in her district for expanding the business. This application is an indication the business is doing well. Congratulations and thank you.

- **Planning Process Next Steps** (Planner)

- The development agreement amendment procedure (supported by MPS policy) is the same as a planning document procedure except that
- MGA 230 (1): Council shall amend a development agreement by policy.

- MGA 230 (2): Council shall hold a public hearing before approving a development agreement amendment.
- MGA 230 (3): Voting is by the majority of Council present at the Public Hearing.
- setting out the right of NSURB Appeal (14 Days)
- MGA 230 (5): A certified copy of the amending by-law is sent to Minister.
- MGA 228 (3) (b): The development agreement is signed by the property owner and the municipality.
- MGA 228 (3) (c): The signed copy is filed in the registry.

Closing Comments and Adjournment (Warden) – there were no comments forthcoming from the Warden.

ADJOURNMENT

Warden Morrison declared the Public Hearing adjourned at 11:20 a.m., noting the Regular Session of Council would now be resumed.

unapproved draft

Warden

Municipal Clerk

**2023-05-16 Municipal Council
Summary of Motions**

MOTION 230516.01	May 9, 2023 Special Council Minutes – Approved as Amended	2
MOTION 230516.02	SR2023-42 Tom’s Cool Bus Vendor on Municipal Property Application	2
MOTION 230516.03	SR2023-43 Lawrencetown VFD Release of Funds.....	2
MOTION 230516.04	SR2023-43 Bridgetown VFD Acknowledge Call for Quotes.....	2
MOTION 230516.05	SR2023-45 M10 Sewer Charges Bylaw 1st Reading	2
MOTION 230516.06	SR2023-48 AM-1.2.0 Committees of Council and Council Meetings – Procedures	
Policy Amend	3	
MOTION 230516.07	SR2023-47 Participate in MPAL Program – Active Living Coordinator.....	3
MOTION 230516.08	MRHP St. John’s Anglican Church – Application for Alteration	3
MOTION 230516.09	Name Change Consideration for Heritage Advisory Committee – Refer to Heritage	
Advisory Committee	3	
MOTION 230516.10	Sponsor Lunch for Southwest Nova Biosphere Reserve June Board Mtg.	3
MOTION 230516.11	M13 Brooklyn Sewer and Water Connection Charges Bylaw Repeal – First Reading	4

Minutes of the regular session of Municipal Council held on Tuesday, May 16, 2023, at 10:00 a.m., at the Municipal Administration Building, 752 St. George Street, Annapolis Royal, NS.

Roll Call

District 1 – Bruce Prout, present
District 2 - Brian “Fuzzy” Connell, present
District 3 – Dustin Enslow, absent
District 4 – Clyde Barteaux, present
District 5 – Lynn Longmire, present
District 6 – Alex Morrison, present
District 7 – David Hudson, present
District 8 – Michael Gunn, present
District 9 – Wendy Sheridan, present
District 10 – Brad Redden, present
District 11 – Diane LeBlanc, present

Re: Excuse Absence

To excuse Councillor Enslow of meeting attendance requirements.

Moved: Councillor Gunn

Seconded: Councillor LeBlanc

Motion carried.

Also Present: CAO Chris McNeill, Municipal Clerk Carolyn Young; other staff including A. Anderson, A. Atwell, L. Bent, D. Campbell, A. Lewis, C. Mason, N. McCormick, E. Melanson, B. Olsen, D. Patterson, N. Whitman, and Jim Young.

Disclosure of Interest

None

Order of the Day

Request to add an item In-Camera in accordance with Section 22(2)(e) contract negotiations

That municipal council approve the Order of the Day as amended.

Moved: Deputy Warden Redden

Seconded: Councillor LeBlanc

Motion carried.

Minutes

2023-04-18 Regular approved with no errors or omissions

2023-04-19 Special approved with no errors or omissions

2023-04-26 Special approved with no errors or omissions

Re: 2023-05-09 Special - Councillor Hudson noted he had asked for his ‘no’ vote to be recorded in motion 230509.03 Collection of Area Rates.

MOTION 230516.01 May 9, 2023 Special Council Minutes – Approved as Amended

That the minutes of the special council meeting held on May 9, 2023, be revised to show Councillor Hudson's recorded 'no' vote for motion 230509.03 Collection of Area Rates.

Moved: Councillor Longmire

Seconded: Councillor LeBlanc

Motion carried.

Committee of the Whole Recommendations 2023-05-09**• SR2023-42 Tom's Cool Bus Vendor on Municipal Property Application****MOTION 230516.02 SR2023-42 Tom's Cool Bus Vendor on Municipal Property Application**

That municipal council authorize the Clerk to issue a 2023-24 Vendor on Municipal Property permit to Tom Marshall for the operation of Tom's Cool Bus Canteen at the Annapolis River Causeway Park in accordance with *S6 Commercial Activity on Municipal Property Bylaw*, and permit the canteen to stay at the park overnight for the May-October season, subject to reasonable requests from the Municipality to move it from time to time.

Moved: Councillor Gunn

Seconded: Councillor Barteaux

Motion carried.

• SR2023-43 Lawrencetown VFD Release of Funds**MOTION 230516.03 SR2023-43 Lawrencetown VFD Release of Funds**

That Municipal Council authorize a withdrawal of \$407,272.50 from the Fire Services Capital Reserve to the Lawrencetown & District Volunteer Fire Department in the 2023-24 fiscal year to assist with the purchase of their tanker.

Moved: Deputy Warden Redden

Seconded: Councillor Sheridan

Motion carried.

• SR2023-44 Bridgetown VFD Request to Call for Quotes**MOTION 230516.04 SR2023-43 Bridgetown VFD Acknowledge Call for Quotes**

That municipal council acknowledge that the Bridgetown Volunteer Fire Department is proceeding with obtaining quotes for a replacement of their pumper.

Moved: Councillor Hudson

Seconded: Councillor Barteaux

Motion carried.

• SR2023-45 M10 Sewer Charges Bylaw 1st Reading**MOTION 230516.05 SR2023-45 M10 Sewer Charges Bylaw 1st Reading**

That municipal council give first reading to *M10 Sewer Charges Bylaw*.

Moved: Councillor Barteaux

Seconded: Councillor Prout

Motion carried.

• SR2023-46 AM-1.2.0 Committees of Council and Council Meetings – Procedures Policy Amend

MOTION 230516.06 SR2023-48 AM-1.2.0 Committees of Council and Council Meetings – Procedures Policy Amend

That municipal council amend *AM-1.2.0 Committees of Council and Council Meetings - Procedures Policy* by adding the words “*and such consideration shall be deemed as fulfilling the requirement for seven days’ notice to Municipal Council before a policy is passed, amended or repealed in accordance with Sub-section 48 (1) of the Municipal Government Act*” in Subsection 47 a) 1); 7-day notice.

Moved: Councillor Prout

Seconded: Councillor Gunn

Motion carried.

- **SR2023-47 Participate in Municipal Physical Activity Leadership Program (MPAL) - Active Living Coordinator Position**

MOTION 230516.07 SR2023-47 Participate in MPAL Program – Active Living Coordinator

That Municipal Council authorize that the County join the Municipal Physical Activity Leadership Program (MPAL), partnering with the Province of Nova Scotia to hire an Active Living Coordinator who will develop and implement a physical activity strategy.

Moved: Deputy Warden Redden

Seconded: Councillor Longmire

Motion carried.

- **Municipally-Registered Heritage Property (MRHP) St. John’s Anglican Church – Application for Alteration**

MOTION 230516.08 MRHP St. John’s Anglican Church – Application for Alteration

That Municipal Council allow the replacement of the existing light green asphalt shingles to a copper green colour metal roofing material for the municipally-registered heritage property St. John’s Anglican Church & Columbarium at 694 Highway 201, Moschelle and to advise the contractor of the heritage status of the building.

Moved: Councillor LeBlanc

Seconded: Councillor Barteaux

Motion carried.

- **Name Change Consideration for Heritage Advisory Committee**

MOTION 230516.09 Name Change Consideration for Heritage Advisory Committee – Refer to Heritage Advisory Committee

That municipal council refer the matter of *changing the name of the Heritage Advisory Committee to the Heritage & History Committee* to the Heritage Advisory Committee for consideration and recommendation back to Council.

Moved: Councillor LeBlanc

Seconded: Councillor Connell

Motion carried.

- **Southwest Nova Biosphere Reserve – Sponsor Lunch for June Board Meeting**

MOTION 230516.10 Sponsor Lunch for Southwest Nova Biosphere Reserve June Board Mtg.

That municipal council approve funds to sponsor a light lunch for the Southwest Nova Biosphere Reserve board meeting being held on June 14th at the Upper Clements Hall.

Moved: Councillor Gunn
Seconded: Councillor Sheridan
Motion carried

New Business

Re: Warden's Update to May 2023

Re: SR2023-48 Brooklyn Street Sewer and Water

CAO McNeill noted that council had asked for a report on the clarity, background, and fairness of the *M13 Brooklyn Sewer and Water Connection Charges Bylaw*.

MOTION 230516.11 M13 Brooklyn Sewer and Water Connection Charges Bylaw Repeal – First Reading

That municipal council give first reading to repeal *M13 Brooklyn Sewer and Water Connection Charges Bylaw* and start a process with the Town of Middleton regarding a new water agreement.

Moved: Councillor Connell
Seconded: Councillor Gunn
Motion carried.

Re: 2023-05-16 Memo – Volunteer Week Selection Committee – N. McCormick noted that the Volunteer Selection Committee is made up of 2 councillors, a community member, and a representative from the Town of Middleton. Please contact Nadine if you would like to volunteer to participate, please contact her directly. She would welcome all who want to participate.

Councillor Comments

District 1 – Councillor Prout (as submitted)

Good day from District 1. I hope that all the Mothers in our communities were able to celebrate Mother's Day this past weekend. With the days finally warming up, it is wonderful to see the lawns turning green and the trees 'leafing out'. With Victoria Day quickly approaching it will soon be time when all gardeners will want to have their seeds planted, and after another ten days or so, will want to have their plants set out after the risk of frost has abated.

Please remember to exercise caution on our local roads as a number of farm vehicles and equipment will be on the move to prepare and to plant the fields of our many farms in Annapolis County.

A quick update on the Rainbow Riders Gymnastics & Trampoline Club in Middleton and the ten athletes from that club who qualified for Team Nova Scotia in Trampoline and Tumbling. They finished the 2023 Eastern Canadian Gymnastics Championships in Sherbrooke, Quebec on Sunday and they did very well. Rylee Armstrong of Spa Springs was the Flag Bearer for the Nova Scotia Team. I will have a more detailed report on this subject at the regular Council meeting in June.

District 2 – Councillor Connell reported that fund-raising breakfasts are starting – Margaretsville Fire Hall on the first Saturday of the month, and at the Port George Regional Recreation Centre on the first Sunday of the month. The Port George Jamboree is returning in July. We need to talk about promotion of volunteerism, fire services have asked us to consider doing something to promote volunteers, something out of the ordinary – radio ads, etc. for committees and groups. Spring is here.

District 4 – Councillor Barteaux noted that community halls are becoming more active. Moschelle Hall hosts a Card Night on Thursday nights. There will be a pancake breakfast on May 27th. Cycles are now on the road – please be aware to help prevent accidents. Also bikers need to be aware. Drive safe. It has been a dry spring – be aware of posted burn bans, check before you burn. Lots of valuable volunteer time is spent fighting fires. Hopes for rain for fire conditions, wells and gardens. Transplants are now available at the Thexton's Greenhouse in Lequille.

District 5 – Councillor Longmire also hopes for rain as it is extremely dry. Need to be mindful of fire bans, a burden on fire services. Attended lots of luncheons, meeting old and new friends. Need to support and recruit more volunteers. Attended the Atalanta Hospice Gala – amazing support that night. Lots of musical jams take place in her district. Come to the Crow's Nest in Hillsburn for great seafood, and check out local farm stands on your drives, i.e. - Mackenzie Mountain Road. Shop truly local.

District 6 – Warden Morrison (*as submitted*)

Attended Cornwallis Community breakfast - had a good opportunity to see and speak with many members of the extended community for the first time in years. Everyone has a story about the pandemic, how it affected them, how their lives changed and how they will relate to future activities. A member of County staff, with spouse, attended - a warm and welcome sight!

The next breakfast will be on Saturday 10 June.

The Cornwallis Park annual yard sale will be held on Saturday 3 June. This event attracts folks from throughout our county as well as from other municipalities.

A few days ago, Elizabeth and I met two mothers and their children who were just entering one of the big fields at Cornwallis. They were there to play baseball and then go hunting for sea glass. This was not a rare occurrence as many individuals and families take advantage of the facilities on a regular basis.

The Upper Clements Picnic Park is attracting many visitors, including tourists. It is an attractive place in many respects and the local supporting organization and staff are to be commended for hard and productive work.

We all look forward to Saturday 24 July and the opening of the magnificent trails on the other side of Highway 1 from the picnic park.

This is gardening season. I have been told by those in the know that we ought to be sure not to be too hasty.

District 7 – Councillor Hudson wished a belated Happy Mother's Day to all mothers. A song out by Luke Bryan says 'I believe most people are good, and most mommas oughta qualify for sainthood'. There is a Roast Pork Supper on June 3 at the West Dalhousie Hall, with the proceeds going to Annapolis County Ground Search and Rescue, which began in West Dalhousie. On May 20th there is a plant and bake sale at the West Paradise Community Hall, with the proceeds to support the hall. On May 20th there will be an Open House fundraiser from 9-1 at the Paradise Heritage Centre Restoration Project.

District 8 – Councillor Gunn (*as submitted*)

Happy No-Mow May to all. I'd just like to remind everyone that the County has opted to "lead by example" with regards to not using Glyphosate on County-owned land. Remember that for home-use, there are always alternatives.

I've received communications about the following topics this month:

- Bear River water, and the dire need and responsibility for the County to address the lack of potable water in downtown Bear River;

- The condition of the Virginia Road left by logging trucks, as well as the lack of life-sustaining refuge blocks of forested tree-stands for wildlife in government owned land; and
- Commending the County for recognizing the importance of protecting our woodlands, and for setting an example with the upcoming Greywood location.

In other news, it being Mental Health Awareness month, I'd like to commend the Bear River & Area Health Clinic for becoming the first Virtual Care Hub in the Western Zone. That began in July of 2022, but for those interested in Virtual Care, there is an information session at the library in Digby on Warwick Street. The session runs from 2 to 3:30 on June 13th but registration is required by June the 11th.

The Forrester's Hall in Clementsvalle is offering a cold plate take-out supper on June 23. Check out their Facebook page for more information. The next Market day at the Forrester's Hall will be Saturday May 27th.

There will be a guided walk at Mickey Hill this Sunday at 10:30am, hosted by the Mersey Tobeatic Research Institute. Check out their Facebook page and Eventbrite page to register for the event.

Gardening season is upon us, and I hope everyone takes the opportunity to get out there and work a piece of land for a garden. Growing food is not just good for your health and budget, but it combats food insecurity and is good for your mental health as well.

District 9 – Councillor Sheridan called attention to recent and ongoing wildfires and burn bans which affect our firefighters and volunteers. Bingo is starting in Nictaux on Saturday, May 27th, and every other Saturday.

District 10 – Deputy Warden Redden recognized patient and tolerant mothers. He added that the Lawrencetown Volunteer Fire Department will celebrate an anniversary on June 17 and will have their new pumper on display. Preparations are well underway for the Annapolis Valley Exhibition in August.

District 11 – Councillor LeBlanc also offered belated Mother's Day wishes. She Spent day with her grandchildren and children. Three Rivers Community Centre had successful fund-raising turkey supper last week - stay tuned for more and check their website. All appears to be calm, people are out doing yardwork and gardening and children are out and about playing on bikes. Have a great spring and enjoy it until summer arrives.

In-Camera

That municipal council meet in-camera from 11:02 a.m. until 12:10 p.m. in accordance with Section 22(2)(e) contract negotiation of the *Municipal Government Act*.

Moved: Deputy Warden Redden

Seconded: Councillor Sheridan

Motion carried.

Adjournment

The Warden declared the meeting adjourned at 12:11 p.m.

Warden

Municipal Clerk

2023-06-13 Committee of the Whole Recommendations

To

2023-06-20 Municipal Council

- ***SR2023-49 AM-1.3.6.18 Climate Change Action Plan Review Committee Policy New***
That Municipal Council approve *AM-1.3.6.18 Climate Change Action Plan Review Committee Policy* in accordance with seven-day notice given on June 13, 2023.
- ***SR2023-50 Brooklyn Sewer and Water Connection Charges M14 Bylaw to Repeal 1st Reading***
That Municipal Council give first reading of their intention to adopt *M14 Bylaw to Repeal Bylaw M13 Respecting Brooklyn Sewer and Water Connection Charges*.
- ***SR2023-51 Nova Scotia Public Works Cost-Sharing Agreement for Paving of J-Class Streets***
That Municipal Council authorize the Warden and Clerk to sign Nova Scotia Public Works Cost Share Agreement No. 2023-001 for the paving of subdivision (J-Class) Streets
- ***SR2023-52 PCAP Application – Bear River Water System Project***
That Municipal Council support the submission of an application to the Provincial Capital Assistance Program (PCAP) in the amount of \$205,000 for the detailed design phase regarding the Bear River Water System Project.
- ***SR2023-52 PCAP Application – Granville Ferry Water Storage Project***
That Municipal Council support the submission of an application to the Provincial Capital Assistance Program (PCAP) in the amount of \$28,500 for the detailed design phase regarding the Granville Ferry Water Storage Project.
- ***SR2023-53 2023 Bridgetown Regional Consolidated School (BRCS) Trust Award Payouts and Scholarships/Awards***
That Municipal Council authorize payment from the Bridgetown School Trust to the Bridgetown Regional Community School in the amount of \$5,365; and authorize payment up to \$2,800 for scholarships/awards recipients upon attendance at post-secondary education.
- ***SR2023-54 Town of Middleton Source Water Protection Advisory Committee Request for Membership***
That Municipal Council appoint Councillor Wendy Sheridan to be a member of the Town of Middleton Source Water Protection Advisory Committee effective immediately for a term ending November 30, 2024, per the terms and conditions stated on the Town of Middleton Committee Terms of Reference and add this Committee to the list of required appointments reviewed by the Nominating Committee.
- ***SR2023-55 Call Tender to Demolish Dangerous Structure Port George***
That Municipal Council authorize the Administrator under Dangerous and Unsightly Premises to call a tender to demolish the dilapidated outbuilding, remove the demolition debris and level the land to make it safe at civic 12285 Shore Road East, Port George, PID 05039268 AAN 04913892.

2023-06-13 Committee of the Whole Recommendations

To

2023-06-20 Municipal Council

- ***SR2023-36 (2) Municipally-Registered Heritage Property (MRHP) St. John's Anglican Substantial Alterations – Request Re-Consideration***

That Municipal Council amend the previous motion:

Motion 230516.08 MRHP St. John's Anglican Church – Application for Alteration

That Municipal Council allow the replacement of the existing light green asphalt shingles to a copper green colour metal roofing material for the municipally-registered heritage property St. John's Anglican Church & Columbarium at 694 Highway 201, Moschelle and to advise the contractor of the heritage status of the building;

by replacing 'copper green' with 'black', for the St. John's Anglican Church, 694 Highway 201, Moschelle application for reconsideration.

- ***Red Bear Healing Home Society***

That Municipal Council approve a grant to the Red Bear Healing Home Society in the amount of \$1,000 to support free voice mail services in accordance with the *AM-1.4.9 Community Grants Policy*, Community Programs Assistance Fund.

- ***Ernest Buckler Literary Event Society***

That Municipal Council approve a grant to the Ernest Buckler Literary Event Society in the amount of \$1,000 to support their "Reading Where We Live" event in accordance with *AM-1.4.9 Community Grants Policy*, Community Programs Assistance Fund.

- ***Annapolis Region Community Arts Council***

That Municipal Council approve a grant to the Annapolis Region Community Arts Council in the amount of \$2,000 to support their event showcasing artworks by Harold Cromwell in accordance with *AM-1.4.9 Community Grants Policy*, Community Programs Assistance Fund.

- ***Valley Doulas – Kings County Resource Centre***

That Municipal Council approve a grant to the Valley Doulas – Kings County Resource Centre in the amount of \$2,000 to support prenatal education and postpartum support programs in accordance with *AM-1.4.9 Community Grants Policy*, Community Programs Assistance Fund.

- ***Annapolis Valley Farm to School Committee***

That Municipal Council approve a grant to the Annapolis Valley Farm to School Committee in the amount of \$2,000 to support the Farm to School snack program in accordance with *AM-1.4.9 Community Grants Policy*, Community Programs Assistance Fund.

- ***Annapolis Royal Football Club***

That Municipal Council approve a grant to the Annapolis Royal Football Club in the amount of \$1,500 to support the purchase of a new lawn mower in accordance with *AM-1.4.9 Community Grants Policy*, Community Programs Assistance Fund.

2023-06-13 Committee of the Whole Recommendations

To

2023-06-20 Municipal Council

- ***Southwest Nova Biosphere Association***

That Municipal Council approve a grant to the South West Nova Biosphere Association in the amount of \$2,500 to support the creation of the first Amazing Place in South West Nova Scotia at Delap's Cove in accordance with *AM-1.4.9 Community Grants Policy*, Marketing & Promotion Partnership Program.

- ***Clean Annapolis River Project Society***

That Municipal Council approve a grant to the Clean Annapolis River Project Society in the amount of \$5,000 to support marketing costs for the Annapolis River Festival in accordance with *AM-1.4.9 Community Grants Policy*, Marketing & Promotion Partnership Program.

- ***Lawrencetown & District Lions Club***

That Municipal Council approve a grant to the Lawrencetown & District Lions Club in the amount of \$5,000 to support marketing costs for the Port George Jamboree in accordance with *AM-1.4.9 Community Grants Policy*, Marketing & Promotion Partnership Program.

- ***Hampton Lighthouse and Historical Society***

That Municipal Council approve a grant to the Hampton Lighthouse and Historical Society in the amount of \$1,200 to support the cost of a portable toilet for the tourist season in accordance with *AM-1.4.9 Community Grants Policy*, Marketing & Promotion Partnership Program.

- ***Heart of the Valley Festival***

That Municipal Council approve a grant to the Heart of the Valley Festival in the amount of \$3,000 to support the Heavy Events Clinic during the festival in accordance with *AM-1.4.9 Community Grants Policy*, Marketing & Promotion Partnership Program.

- ***Bridgetown and Area Chamber of Commerce***

That Municipal Council approve a grant to the Bridgetown and Area Chamber of Commerce in the amount of \$5,000 to support marketing costs for the annual Ciderfest celebrations in accordance with *AM-1.4.9 Community Grants Policy*, Marketing & Promotion Partnership Program.

- ***Farm to Feast Café***

That Municipal Council approve a grant to the Farm to Feast Cafe in the amount of \$5,000 to support costs for the Greenhouse Project at the NSCC Annapolis Campus in accordance with *AM-1.4.9 Community Grants Policy*, Capital Projects Assistance Program, Small Project Matching Grant.

2023-06-13 Committee of the Whole Recommendations

To

2023-06-20 Municipal Council

- ***Port Royal Lighthouse Association***

That Municipal Council approve a grant to the Port Royal Lighthouse Association in the amount of \$5,000 to support costs for the ongoing restoration and upgrades to the lighthouse at Schafner Point in accordance with *AM-1.4.9 Community Grants Policy*, Capital Projects Assistance Program, Small Project Matching Grant.

- ***Bridgetown Curling Club***

That Municipal Council approve a grant to the Bridgetown Curling Club in the amount of \$3,931.44 to support the purchase of a new ice compressor in accordance with *AM-1.4.9 Community Grants Policy*, Capital Projects Assistance Program, Small Project Matching Grant.

- ***Paradise Historical Society***

That Municipal Council approve a grant to the Paradise Historical Society in the amount of \$4,626.45 to support the installation of gutters and floor repairs for the “Paradise School” in accordance with *AM-1.4.9 Community Grants Policy*, Capital Projects Assistance Program Small Project Matching Grants.

- ***Middleton & District Rink Commission***

That Municipal Council approve a grant to the Middleton and District Rink Commission in the amount of \$2,771.92 to support arena repairs and upgrades in accordance with *AM-1.4.9 Community Grants Policy*, Capital Projects Assistance Program, Small Project Matching Grant.

- ***Age Advantage Association***

That Municipal Council approve a grant to the Age Advantage Association in the amount of \$5,000 to support the development of new content with the MapAnnapolis project in accordance with *AM-1.4.9 Community Grants Policy*, Capital Projects Assistance Program, Small Project Matching Grant.

- ***Soldiers Memorial Hospital Foundation***

That Municipal Council approve a grant to the Soldiers Memorial Hospital Foundation in the amount of \$10,000 (*year 4 of 5*) as a contribution towards health care facilities in accordance with *AM-1.4.9 Community Grants Policy*, Large Capital Grant.

- ***St. Anne’s Anglican Youth Camp***

That Municipal Council approve a grant to the St Anne’s Anglican Youth Camp in the amount of \$5,000 to support costs with roof and floor repairs to the Kaulback building in accordance with *AM-1.4.9 Community Grants Policy*, Large Capital Grant.

- ***Lawrencetown Exhibition Youth Arena***

That Municipal Council approve a grant to the Lawrencetown Exhibition Youth Arena in the amount of \$10,900 to support cost for the warm room extension in accordance with *AM-1.4.9 Community Grants Policy*, Large Capital Grant.

2023-06-13 Committee of the Whole Recommendations

To

2023-06-20 Municipal Council

- ***Margaretsville Shore Society***

That Municipal Council approve a grant to the Margaretsville Shore Society in the amount of \$25,000 to support their Shoreline Renewal and Safety project in accordance with *AM-1.4.9 Community Grants Policy*, Large Capital Grant.

- ***Annapolis Valley Exhibition Society***

That Municipal Council approve a grant to the Annapolis Valley Exhibition Society in the amount of \$20,000 to support 2023 capital upgrades and improvements in accordance with *AM-1.4.9 Community Grants Policy*, Large Capital Grant.

- ***Trans County Transportation Society***

That Municipal Council approve a grant to the Trans County Transportation Society in the amount of \$20,000 to support transit operational costs in accordance with *AM-1.4.9 Community Grants Policy*, Large Capital Grant.

- ***Cats for Keeps Rescue Society***

That Municipal Council approve a grant to the Cats for Keeps Rescue Society in the amount of \$7,000 to support operational costs for their rescue services in accordance with *AM-1.4.9 Community Grants Policy*, Large Capital Grant.

- ***Three Rivers Community Association***

That Municipal Council approve a grant to the Three Rivers Community Association in the amount of \$2,400 to support the installation of a generator in accordance with *AM-1.4.9 Community Grants Policy*, Community Halls & Centres Assistance Program.

- ***Moschelle Community Hall Society***

That Municipal Council approve a grant to the Moschelle Community Hall Society in the amount of \$2,250 to support the replacement of the deck and ramp in accordance with *AM-1.4.9 Community Grants Policy*, Community Halls & Centres Assistance Program.

- ***West Paradise Community Club***

That Municipal Council approve a grant to the West Paradise Community Club in the amount of \$1,200 to support installation of a water softener system in accordance with *AM-1.4.9 Community Grants Policy*, Community Halls & Centres Assistance Program.

- ***Wilmot Community Centre Society***

That Municipal Council approve a grant to the Wilmot Community Centre Society in the amount of \$2,400 to support repairs and upgrades to the hall in accordance with *AM-1.4.9 Community Grants Policy*, Community Halls & Centres Assistance Program.

2023-06-13 Committee of the Whole Recommendations

To

2023-06-20 Municipal Council

- ***Port Lorne Community Centre Association***

That Municipal Council approve a grant to the Port Lorne Community Centre Association in the amount of \$1,200 to support the shed roof replacement and other improvements to the hall in accordance with *AM-1.4.9 Community Grants Policy*, Community Halls & Centres Assistance Program.

- ***Clarence Community Club***

That Municipal Council approve a grant to the Clarence Community Club in the amount of \$2,400 to support the creation of a multi-use outdoor venue space in accordance with *AM-1.4.9 Community Grants Policy*, Community Halls & Centres Assistance Program.

- ***Friends of the Annapolis Pool Society***

That Municipal Council approve a grant to the Friends of the Annapolis Pool Society in the amount of \$16,500 to support their capacity building, expansion in operating hours, and support training in accordance with *AM-1.4.9 Community Grants Policy*, Organizational Restructuring & Planning Grant.

- ***South Shore Annapolis Valley Trail Association***

That Municipal Council approve a grant to the South Shore Annapolis Valley Trail Association in the amount of \$5,000 to support trail maintenance and upgrades for Annapolis County sections of the trail in accordance with *AM-1.4.9 Community Grants Policy*, Trails Assistance Program.

- ***Annapolis County Trails Society***

That Municipal Council approve a grant to the Annapolis County Trails Society in the amount of \$5,000 to support continued improvements to the Harvest Moon Trail Annapolis County sections in accordance with *AM-1.4.9 Community Grants Policy*, Trails Assistance Program.

- ***Annapolis Valley Trails Coalition***

That Municipal Council approve a grant to the Annapolis Valley Trails Coalition in the amount of \$5,000 to support trail and park developments in Annapolis County in accordance with *AM-1.4.9 Community Grants Policy*, Trails Assistance Program.

- ***Review Grants Policies***

That staff provide a review and recommendation of the Grants Policies to October Committee of the Whole to update them to be more in line with existing costs and conditions.

- ***Parks and Recreation Facilities***

That staff prepare a report on the staffing and maintenance of all parks and recreation facilities in the County for Fall 2023; and add the identification of all recreational facilities that reside in the Towns and Village that our constituents use.

**2023-06-13 Committee of the Whole Recommendations
To
2023-06-20 Municipal Council**

- ***Extension of Waste Collection Agreement - EFR***

That municipal council authorize the Warden and Clerk to sign a 19.5 month extension of our waste collection agreement with EFR Environmental to extend services past our agreement expiration date of August 23, 2023 until March 31, 2025, enabling the municipality to have the potential to participate in a broader Valley Waste-led tender ahead of March 2025.

Warden's June Update and Forecast

Prepared by Warden Alex Morrison

Attended police, fire, search and rescue, and security outdoor show in Middleton. I had a good talk with the search and rescue folks and assured them of our continuing support. Deputy Warden Redden and Councillor Prout were there as well. Other Councillors were on scene later.

Attended interesting and informative workshop on homelessness. It took place at NSCC Middleton. Councillors Gunn, Prout and Barteaux were in attendance as well. CBC is interested in what we are doing to home those in need of shelter.

26, 27 May saw a fantastic regional track meet held at the Bridgetown Sports Hub. Organizers tell me over 2,000 attended the event. It was heart-warming and reason-for-the-hub satisfaction to see. I chatted with a woman from the South Shore who was there with her two sons - both competitors. She was gushing in her praise. Later, she came back to me and said we have a desperate lack of automobile charging stations. She is NOT a fan of trickle charging.

Next year is the 80th anniversary of D-Day.

From 8 to 10 June I attended the Atlantic Mayors' Congress (A Forum for Regional Leadership) in Amherst. All four provinces were represented. With substantial assistance from the CAO (obtained by adroit handling of various electronic devices), I suggested, presented and had accepted a media release emphasizing the need for urgent action on assuring the stability of the Isthmus of Chignecto.

Presentations included: Rising Sea Levels in the Isthmus of Chignecto, Atlantic Police Academy, Basic Income Concept, Livable Cities, Harassment and Lack of Civility in Municipal Government, and School of Towns (a concept for improving all aspects of town life). Premier Tim Houston spoke at the annual dinner and took the time to meet and chat with all delegates.

This is an important forum for exchange of views, adopting unified positions on pressing matters, and ensuring continued and improved municipal government.

With Councillors Gunn, Prout, and Barteaux, I attended the annual meeting of the Southwest Nova Biosphere organization on 14 Jun, welcomed delegates to Annapolis County and expressed the hope that they would return. Debra Ryan delivered an intriguing presentation on Delap's Cove as an Amazing Place. County staff have been working for years to earn this coveted recognition. Flyers inviting one and all to the opening of the Upper Clements trails system were delivered.

Upcoming is the multi-day program of visits, musical performances, meals and speeches commemorating the visit of a delegation from Royan, France, which is twinned with Annapolis Royal. There are 11 visitors from France. Pierre Duga, Sieur de Mons, 1560-1628, is responsible for his work which led to the founding of Port Royal. I will be attending, and bringing greetings from the County at the main events and will bring you an update next month on how all progressed over the weekend. This whole venture has the support of Annapolis County and that support is well presented in all event publicity documents.

New Business

SR2023-45 M10 Sewer Charges Bylaw Final Reading

That municipal council give final reading to *M10 Sewer Charges Bylaw* by deleting “point nine (0.9) in Sub-section 2(2)(c) and replacing with “five (5)”

Clerk’s Note – excerpt from May 9 2023 SR2023-45 M10 Sewer Charges Bylaw:

In March 2023, approval was given to amend the *M10 Sewer Charges Bylaw* by deleting “*point nine (0.9)*” in Sub-section 2(2)(c) and replacing with “*five (5)*.” However, it was subsequently noted that the advertisement of the intent to amend appeared on March 9, 2023. This did not provide the required notice to the public of 14 clear days prior to final reading on March 21, 2023.



COUNTY of ANNAPOLIS
NATURALLY ROOTED

STAFF REPORT

Report To: Council
Meeting Date: June 20, 2023
Prepared By: Chris McNeill, Chief Administrative Officer
Report Number: **SR2023-57 BASIN AQUATICS ASSOCIATION**
Subject: Request for Funding from Basic Aquatic Association for Pool at Basin Centre

RECOMMENDATION

That Council approve an investment of \$25,000 in Basin Aquatics Association to assist with the re-establishment of the aquatics facility at Basin Centre, Cornwallis Park;

AND THAT Council authorize the withdrawal of \$25,000 from the Recreation Reserve to be used for this purpose.

BACKGROUND

In June 2021, Municipality of the County of Annapolis made the decision to close the Basin Centre because it was deemed unsafe to use and no insurance company would provide the Municipality with insurance on the building. In July of 2021, the Municipality sold the building and 4.24 acres of land to 4337611 Nova Scotia Limited. The Municipality had previously acquired the building and leased it to the YMCA to operate, but continued to own the building structure and provided a grant to the YMCA along with the Municipality of the District of Digby.

At the May 9, 2023, Committee of the Whole meeting, Burt McNeil, from the Basin Aquatics Association made a presentation to Council to request \$125,000 in funding annually to help pay their expected annual rent payment of \$88,000 plus other operating expenses. He noted that Municipality of Digby has been asked for \$25,000, Town of Digby \$25,000, and Town of Annapolis Royal \$15,000. Mr. McNeil stated that they are hoping to obtain a 25-year lease and to generate \$400,000 a year in

memberships. He also noted that they are looking for other grant funding programs as well. This information was also presented to April 11, 2023, Committee of the Whole meeting with the exception of the exact amount of the financial ask which is now \$125,000 annually.

DISCUSSION

Staff reached out to the Basin Aquatics Association a couple weeks ago to obtain information on their future plans, incorporation documents, budget, and past financial statements. As they were only incorporated on March 24, 2023, they do not have any previous audited financial statements.

The Association provided staff with a copy of their draft facility lease with Basin Centre Inc. to lease 12,800 square feet of the building at 1041 Highway 1, Cornwallis, from May 1, 2023, to April 30, 2025. Included in the lease is a requirement for the Association to pay a portion of the overall building operating expenses including taxes, management fees, heating, air-conditioning, electricity, water, waste disposal, sewage, operating supplies, lawn care, snow removal, cleaning and security, building and liability insurance, and other direct operating costs.

The Association's proposed two-year operating budget, with year one showing only 10 months, has also been provided. For simplicity purposes, this report is providing details of the full year 2 only as this is deemed to be the best-case scenario for selling memberships and better understanding operating costs.

The proposed budget shows membership sales of about \$30,000 per month, municipal support of \$14,500 per month for a total of \$666,831 for the full year. There are also revenues shown for day passes and sponsored events.

Operating expenses reflected in the Association's proposed budget include \$25,000 for pool chemicals, \$14,280 for insurance, \$45,000 for repairs and maintenance, \$87,120 for lease payments, \$238,371 for operating expenses of the total building, \$217,240 for wages, and other miscellaneous expenses totalling \$684,011, leaving a year end deficit of \$17,180.

Because the Society is a new organization it is hard to tell whether they will be able to sell the required memberships and create a sustainable business plan in the building with such a high rental rate. However; the benefits of providing increased recreational and healthy living options to residents of

the western part of Annapolis County are also important. Therefore, Council should consider an investment to support the early stages of the initiative to determine whether the community is willing to also invest in this facility by directly buying memberships and using the facility, and to gain important knowledge on the true operating expenses for the facility. This support will also allow the Society time to garner other government and community funding.

LEGISLATIVE AUTHORITY

Section 65A of the *Municipal Government Act* states that

(1) Subject to subsections (2) to (4), the municipality may only spend money for municipal purposes if (a) the expenditure is included in the municipality's operating budget or capital budget or is otherwise authorized by the municipality; (b) the expenditure is in respect of an emergency under the Emergency Management Act; or (c) the expenditure is legally required to be paid.

(2) The municipality may expend money provided for in an operating budget or capital budget for a purpose other than that set out in the operating budget or capital budget for that fiscal year if the expenditure does not affect the total of the amounts estimated for the operating budget and the capital budget.

(3) The municipality may authorize expenditures from its operating budget or transfer money from the operating budget to its capital budget if the total amount of such expenditures and transfers for the fiscal year does not exceed the total amount of estimated revenue from all sources in excess of the amount estimated for those sources in the operating budget for that fiscal year.

(4) The municipality may authorize capital expenditures that are not provided for in its capital budget if the total of such expenditures does not exceed the greater of (a) the amount authorized to be transferred from the operating budget to the capital budget under subsection (3); (b) the borrowing limits established for the municipality under Section 86; or (c) the amount withdrawn from a capital reserve fund under subsection 99(4).

(5) In the event of ambiguity in whether or not the municipality has the authority under this or any other Act to spend money or to take any other action, the ambiguity may be resolved so as to include, rather than exclude, powers the municipality had on the day before this Section came into force.

Prepared by:

Chris McNeill, Chief Administrative Officer

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

OUTSTANDING ITEMS				
Month Requested	Staff Report #	Description	Council Approval	Follow Up Expected
July 2022	Recommendation Report	Water Supply Municipal Planning Strategies & Land Use Bylaws That Municipal Council include the following water supply municipal planning strategies and land use bylaws in the County-Wide Plan review: <ol style="list-style-type: none"> 1) Lake Cady Water Supply- serving Cornwallis Park; 2) Lawrencetown Water Supply – serving the Village of Lawrencetown; and 3) Margaretsville Water Supply- serving Margaretsville 	Motion 220719.08	December 2023
May 2022	Recommendation Report	Road Naming Process for Shared Access Road at Long Lake, Hampton That Municipal Council initiate the road naming review process to name the shared access road at Long Lake in Hampton.	MOTION 220517.08	Beginning Summer 2023
December 2022	Council	Enter Agreement with Western Woodlot Services Cooperative to Harvest on PID 05091152 That the municipality enter the agreement with Western Woodlot Services Cooperative to ecologically harvest the county's land in Greywood on PID 05091152.	Motion 221220.12	In progress
December 2022	Council	Proceeds from Harvest Activity to be Placed in Separate Fund for Further Ecological Practices That the proceeds from the ecological forestry activity be put in a separate fund to be used for further ecological practices.	Motion 221220.13	Pending Receipt of funds
January 2023	Council	Annapolis County Environmental Impact and Climate Change Committee NEW That Municipal Council create a new committee called "Annapolis County Environmental Impact and Climate Change Committee" to address related issues as referred to it by council; to be made up of 3 councillors, and 2 citizen members who preferably own land abutting the river.	Motion 230117.10	June COTW

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

January 2023	Council	Annapolis County Environmental Impact and Climate Change Committee NEW – Terms of Reference That municipal council refer the new Annapolis County Environmental Impact and Climate Change Committee to staff to develop a terms of reference and other associated administrative matters.	Motion 230117.11	June COTW
April 2023	SR2023-3	5 Granville Street Parking Redevelopment / Use of Funds from Sale of Former Town Hall That municipal council hold a public meeting in the community of Bridgetown to discuss <i>use of funds from the sale of the former town hall</i>	Motion 230418.03	Pending June
April 2023	Council	Staff to Bring Information Report on Stone Collected That municipal council direct staff to bring an information report on how much stone was collected from the former Upper Clements site.	Motion 230418.09	June COTW
April 2023	SR2023-40	Mountains and Meadows Offer to Purchase Portion of PID 05142039 That municipal council approve the Mountains and Meadows Care Group offer to purchase a portion of PID 05142039 in the amount of \$85,000 including terms as outlined in the letter dated March 22, 2022.	Motion 230418.15	In progress To be placed in Capital Reserve

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

COMPLETED ITEMS				
Month Requested	Staff Report #	Description		Date Complete
February 2023	SR2022-33	AM-6.6.6 Signing Authorities Policy Amend That municipal council amend AM-6.6.6 Signing Authorities Policy as circulated pursuant to 7-day notice given.	Motion 230221.6	Policy amended February 2023
February 2023	SR2023-06	M10 Sewer Charges Bylaw Amend – 1st Reading That municipal council give first reading to amend <i>M10 Sewer Charges Bylaw</i> by deleting “ <i>point nine (0.9)</i> ” in Sub-section 2(2)(c) and replacing with “five (5).”	Motion 230221.7	Ad placed March 9, 2023
February 2023	Council	Start Fire Services Review and Issue RFP That municipal Council start a fire services review and that a Request for Proposal be put out by the end of March 2023.	Motion 230221.15	March COTW
February 2023	Council	Request Staff Reports for Village of Lawrencetown CCBF Projects That municipal council request recommendation reports for the lagoon maintenance and solar panel projects from Village of Lawrencetown to March Committee of the Whole.	Motion 230221.19	March COTW
March 21, 2023	From Correspondence	Support Basic Income Guarantee That municipal council send a letter supporting a Basic Income Guarantee	Motion 230321.01	March 2023
March 21, 2023	Council	2023-24 Capital Budget That Municipal Council authorize the remaining total capital budget <i>less \$150,000 for software initiatives</i> , as presented for a total project cost of \$3,298,900 for the County and \$350,000 for the County Water Utility.	Motion 230321.04	March 2023
March 21, 2023	SR2023-15	2023 FCM Delegate Selection That municipal council appoint Councillors Gunn and LeBlanc and Deputy Warden Redden as delegates and Councillors Longmire and Barteaux as alternates, to attend 2023 FCM Annual Conference in Toronto, ON.	Motion 230321.05	March 2023
March 21, 2023	SR2023-16	Letter of Awareness Melvern Square and Area Community Centre That municipal council provide a letter of awareness to the Melvern Square Community Centre to accompany their 2023-2024 Recreation Facility Development Grant application, noting that no funding has been requested from the municipality for their roof replacement project.	Motion 230321.06	March 2023

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

March 21, 2023	SR2023-17	Joint Letter Causeway That Municipal Council direct the Warden to sign the letter to the Hon. Kim Masland requesting assistance in the maintenance and management of the Granville Ferry Causeway in tandem with a signature from the mayor of the Town of Annapolis Royal.	Motion 230321.07	March 2023
March 21, 2023	SR2023-09	Animal Control Annapolis Royal That Municipal Council authorize the Warden and Municipal Clerk to sign the renewal of the Animal Control Agreement with the Town of Annapolis Royal for 2-year term with a 2% cost of living increase each year on the administration fee.	Motion 230321.08	April 2023
March 21, 2023	SR2023-08	Animal Control Middleton That Municipal Council authorize the Warden and Municipal Clerk to sign the renewal of the Animal Control Agreement with the Town of Middleton for 2 year term with a 2% cost of living increase each year on the administration fee.	Motion 230321.09	April 2023
March 21, 2023	SR2023-19	Grant Application Annapolis Valley Frugal Moms Society That Municipal Council approve a grant in the amount of \$2,000 to Annapolis Valley Frugal Moms Society to assist with their Continuing to Bridge Gaps, food rescue program from the Community Programs Assistance Fund in accordance with <i>AM-1.4.9 Community Grants Policy</i> .	Motion 230321.10	March 2023
March 21, 2023	SR2023-20	Grant Application Port George Regional Recreation Centre That Municipal Council approve a grant in the amount of \$2,400 to the Port George Regional Recreation Centre to assist with upgrades to the centre from the Community Halls and Centres Assistance Program in accordance with <i>AM-1.4.9 Community Grants Policy</i> .	Motion 230321.11	March 2023
March 21, 2023	SR2023-21	Grant Application Granville Ferry Community Association That Municipal Council approve a grant in the amount of \$2,400 to the Granville Ferry Community Association to assist with upgrades to the centre from the Community Halls and Centres Assistance Program in accordance with <i>AM-1.4.9 Community Grants Policy</i> .	Motion 230321.12	March 2023

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

March 21, 2023	SR2023-22	Grant Application Survivors of Abuse Recovering Society That Municipal Council approve a grant in the amount of \$2,400 to the Survivors of Abuse Recovering (S.O.A.R.) Society to assist with the cost of Strategic Planning Professional Services from the Organizational Restructuring & Planning Grants in accordance with <i>AM-1.4.9 Community Grants Policy</i> .	Motion 230321.13	March 2023
March 21, 2023	SR2023-31	Appoint Connor MacQuarrie as a Development Officer That Municipal Council appoint Connor MacQuarrie as a Development Officer for the Municipality of the County of Annapolis to administer the Municipality's Land Use Bylaws and Subdivision Bylaw.	Motion 230321.16	March 2023
March 21, 2023	Phys Rec & Ret	\$10,000 to Soldiers Memorial Hospital Foundation for Dr. Ama Asiedu That Municipal Council, in accordance with <i>AM-1.4.9.1 Medical Recruitment Financial Assistance Program Policy</i> , approve a payment of \$10,000 to the Soldiers Memorial Hospital Foundation for the purpose of providing a grant to Dr. Ama Asiedu.	Motion 230321.16	April 2023
March 21, 2023	Phys Rec & Ret	\$10,000 to Soldiers Memorial Hospital Foundation for Dr. Omored Osayande That Municipal Council, in accordance with <i>AM-1.4.9.1 Medical Recruitment Financial Assistance Program Policy</i> , approve a payment of \$10,000 to the Soldiers Memorial Hospital Foundation for the purpose of providing a grant to Dr. Omored Osayande.	Motion 230321.17	April 2023
March 21, 2023	Nominating	Granville Ferry Source Water Protection Advisory Committee – Appoint Alain Cottreau as Citizen Member That Municipal Council appoint Alain Cottreau as a citizen member of the Granville Ferry Source Water Protection Advisory Committee (satisfying Section 28(f) of the policy) for a two-year term ending November 30, 2024.	Motion 230321.18	March 2023
March 21, 2023	PAB	2023-24 Municipal Priorities for RCMP That Municipal Council provide the following to the RCMP Annapolis Detachment as the Municipality's priorities for inclusion in their Annual Performance Plan for the 2023-24 fiscal year – 1. Data Led Traffic Enforcement; 2. Property Crimes; and 3. Comprehensive Education.	Motion 230321.20	March 2023

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

March 21, 2023	SR2023-06	M10 Sewer Charges Bylaw Amend – Final Reading That municipal council give final reading to amend the <i>M10 Sewer Charges Bylaw</i> by deleting “ <i>point nine (0.9)</i> ” in Sub-section 2(2)(c) and replacing with “five (5).”), in accordance with 1 st reading given on February 21, 2023.	Motion 230321.22	Ad placed March 2023
March 21, 2023	SR2023-33	Letter of Support Soldiers Memorial Hospital Emergency Room That municipal council support the vital community services provided by the emergency room of the Solder’s Memorial Hospital by authorizing the warden to sign a multi-municipality joint letter that will request help and information from the province.	Motion 230321.23	March 2023
March 21, 2023	Council	Termination of Park Trust Bridgetown That Municipal Council instruct the municipal solicitor to make application to the Court to terminate the land trust dated December 13, 1887, that declared that the present 7 Park Street, Bridgetown lands (PID 05144787) were to be used for the “purposes of a public park for the citizens of Bridgetown for their use forever.”	Motion 230321.24	March 2023
February 2023	Council	MacBeth’s Grooming and Kennel Boarding Development Agreement Amendment – Final Reading That, upon receiving a favourable recommendation from the East End Area Advisory Committee, and the Planning Area Advisory Committee, Municipal Council give second and final reading of its intent to approve the Development Agreement amendment application submitted by Harry Wilson to amend the MacBeth’s Grooming and Kennel Boarding Development Agreement to permit the future expansion of the business on the property located at 10301 Highway 201 (PID 05292347), pending approval of Schedule 1 from the Municipal Development Officer.	Motion 230221.20	April 19, 2023
June 2022	Recommendation Report	Governance and Boundaries – Public Consultation THAT municipal council consult the public regarding governance and boundary input by: <ol style="list-style-type: none"> 1. initiating an on-line survey throughout the summer regarding Governance and Boundaries; and 2. circulating the same information in a local publication in early September adding an in-bound telephone number to complete the survey; and 	MOTION 220621.03	July 2022 complete Sept 2022 complete

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

May 2022		<p>3. mailing the same information to all Annapolis County addresses in mid-September guiding public to the on-line and in-bound telephone number to complete the survey; and</p> <p>4. conduct eleven in-person meetings, one in each district;</p> <p>In order that municipal council can make a decision on Governance and prepare a submission to the NS Utility and Review Board regarding boundaries; and</p> <p>That municipal council submit an application for extension to the December 31, 2022 deadline to the NS Utility and Review Board in order to accommodate the addition of eleven in-person meetings, pursuant to the recommendation of Committee of the Whole.</p> <p>Mayor vs Warden System of Governance</p> <p>THAT Municipal Council seek public input regarding the move to a mayoral system in conjunction with the 2022 polling district review public consultations and bear in mind the potential of an extension from the NS Utility and Review Board, in accordance with the recommendation of Committee of the Whole</p>	MOTION 220517.09	<p>October 20, 2022</p> <p>Oct 24 – Nov 9 April 26, 2023</p> <p>June 21, 2022</p> <p>Sept/Nov 2022</p>
March 2023	SR2023-29	<p>Annapolis County Comfort Centre Funding – Hurricane Dorian</p> <p>That municipal council approve the issuing of the reimbursement of costs associated with facilities that activated as comfort centres during Hurricane Dorian in September 2019 (\$4,230.43) from the current REMO 2022-23 budget.</p>	Motion 230321.15	March 30, 2023
January 2023	SR2023-01	<p>Boundary Review Submission to NS Utility and Review Board</p> <p>To authorize the Municipal Clerk to commence submission proceedings to the Nova Scotia Utility and Review Board (NSUARB) to consider the number and boundaries of polling districts and councillors at 11 pursuant to Section 369 of the <i>Municipal Government Act</i>.</p>	Motion 230117.03	April 26, 2023
April, 2023	Council	<p>Warden and Clerk to Sign CUPE Local 4549 Collective Agreement Effective to March 31, 2027</p> <p>That municipal council authorize the Warden and Clerk to sign the collective agreement with the Canadian Union of Public Employees Local 4549 effective to March 31, 2027.</p>	Motion 230426.01	May 5, 2023
April, 2023	SR2023-41	<p>Sale of Municipal Building Lawrencetown PID 05125646</p> <p>That municipal council approve the sale of the municipal building in Lawrencetown located at 396 Main Street, PID# 05125646, for \$285,490 per the Agreement of Purchase and Sale conditions.</p>	Motion 230426.02	Conditions not met. Back on the market.

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

December 2022	SR2022-23	Sewer Invoice Town of Annapolis Royal Defer Decision Re Payment for Sewer Service That Municipal Council defer the decision regarding payment to the Town of Annapolis Royal for sewer services to be paid following the completion of the recommendation from the consultant.	Motion 221220.07	Payment made April 27, 2023
March, 2023	Council	2022-23 Capital Request Village of Lawrencetown That municipal council approve the release of \$51,000 of Canadian Community-Building Funds to the Village of Lawrencetown from the 2022-23 budget.	Motion 230321.02	April 2023
March 2023	Council	Emergency Funds for Fire Department That Municipal council increase each fire department's operating funding by 5% for the fiscal year of 2022-23.	Motion 230321.03	April 2023
March 2023	Council	2023-24 Capital Request Village of Lawrencetown That municipal council approve the release of \$30,200 of Canadian Community-Building Funds to the Village of Lawrencetown from the 2023-24 budget.	Motion 230321.21	May 11, 2023
May 2023	SR2023-42	Tom's Cool Bus Vendor on Municipal Property Application That municipal council authorize the Clerk to issue a 2023-24 Vendor on Municipal Property permit to Tom Marshall for the operation of Tom's Cool Bus Canteen at the Annapolis River Causeway Park in accordance with <i>S6 Commercial Activity on Municipal Property Bylaw</i> , and permit the canteen to stay at the park overnight for the May-October season, subject to reasonable requests from the Municipality to move it from time to time.	Motion 230516.02	Permit issued May 17 th
	SR2023-43	Lawrencetown VFD Release of Funds That Municipal Council authorize a withdrawal of \$407,272.50 from the Fire Services Capital Reserve to the Lawrencetown & District Volunteer Fire Department in the 2023-24 fiscal year to assist with the purchase of their tanker.	Motion 230516.03	
	SR2023-43	Bridgetown VFD Acknowledge Call for Quotes That municipal council acknowledge that the Bridgetown Volunteer Fire Department is proceeding with obtaining quotes for a replacement of their pumper.	Motion 230516.04	
	SR2023-45	M10 Sewer Charges Bylaw 1st Reading That municipal council give first reading to <i>M10 Sewer Charges Bylaw</i> .	Motion 230516.05	Ad placed for May 25

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

	SR2023-46	AM-1.2.0 Committees of Council and Council Meetings – Procedures Policy Amend That municipal council amend AM-1.2.0 Committees of Council and Council Meetings - Procedures Policy by adding the words “and such consideration shall be deemed as fulfilling the requirement for seven days’ notice to Municipal Council before a policy is passed, amended or repealed in accordance with Sub-section 48 (1) of the Municipal Government Act” in Subsection 47 a) 1)	Motion 230516.06	Policy updated
	SR2023-47	Participate in MPAL Program – Active Living Coordinator That Municipal Council authorize that the County join the Municipal Physical Activity Leadership Program (MPAL), partnering with the Province of Nova Scotia to hire an Active Living Coordinator who will develop and implement a physical activity strategy.	Motion 230516.07	Hiring process started
	HAC	MRHP St. John’s Anglican Church – Application for Alteration That Municipal Council allow the replacement of the existing light green asphalt shingles to a copper green colour metal roofing material for the municipally-registered heritage property St. John’s Anglican Church & Columbarium at 694 Highway 201, Moschelle and to advise the contractor of the heritage status of the building	Motion 230516.08	Letter sent May 23 rd
	HAC	Name Change Consideration for Heritage Advisory Committee – Refer to Heritage Advisory Committee That municipal council refer the matter of <i>changing the name of the Heritage Advisory Committee to the Heritage & History Committee</i> to the Heritage Advisory Committee for consideration and recommendation back to Council.	Motion 230516.09	Sent to HAC for their next meeting
	Council	Sponsor Lunch for Southwest Nova Biosphere Reserve June Board Mtg. That municipal council approve funds to sponsor a light lunch for the Southwest Nova Biosphere Reserve board meeting being held on June 14 th at the Upper Clements Hall.	Motion 230516.10	Councillor Gunn looking after this
	SR2023-48	M13 Brooklyn Sewer and Water Connection Charges Bylaw Initiate Repeal That staff prepare a report to repeal <i>M13 Brooklyn Sewer and Water Connection Charges Bylaw</i> and start a process with the Town of Middleton regarding a new water agreement.		June COTW
March 2023	PAB	Speed Data Collection to RCMP That Municipal Council direct staff to provide speed collection data to the RCMP Annapolis Detachment for their use and follow up action.	Motion 230321.19	Data shared monthly.