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# MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

## ***MUNICIPAL COUNCIL AGENDA***

10:00 a.m. – Tuesday, January 16, 2024

Municipal Administration Building, 752 St. George Street, Annapolis Royal

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1. **ROLL CALL**
2. **DISCLOSURE OF INTEREST**
3. **APPROVAL OF THE ORDER OF THE DAY**
4.
  - 4.1 **APPROVAL of MUNICIPAL COUNCIL MINUTES**  
2023-12-19 Regular Council
5. **COTW RECOMENDATIONS**  
*2024-01-09 Committee of the Whole:*
  - 5.1 SR2024-01 Policy 107 – Source Water Protection Advisory Committee NEW
  - 5.2 SR2024-03 AM-13.8 Letters of Support and Acknowledgement Policy – Repeal
  - 5.3 SR2024-04 2023-24 Community Grants Applications – Brickton Community Hall
  - 5.4 SR2024-04 2023-24 Community Grants Applications – Fundy Community  
Recreation Club
6. **NEW BUSINESS**
7. **COUNCILLOR COMMENTS**
8. **Council Motion Tracking List** (*October, November, December*)
9. **ADJOURNMENT**

**2023-12-19 Municipal Council  
Summary of Motions-**

<b>Motion 231219.01 Policy 105 Low Income Tax Exemption NEW</b> .....	1
<b>Motion 231219.02 Policy 106 Municipal Traffic Authority NEW</b> .....	2
<b>Motion 231219.03 SR2023-87 Municipal Capital Growth Fund Submission Bear River</b> .....	2
<b>Motion 231219.04 SR2023-88 Occupational Health And Safety Policy Re-Adopt</b> .....	2
<b>Motion 231219.05 SR2023-89 Extended Producer Responsibility (EPR)</b> .....	2
<b>Motion 231219.06 SR2023-90 CPI Wage Increase</b> .....	2
<b>Motion 231219.07 SR2023-80 C8 Electronic Voting Bylaw New Final Reading</b> .....	3
<b>Motion 231219.08 SR2023-91 Trans County Transportation Society Funding</b> .....	3
<b>Motion 231219.09 Climate Change Action Plan Review Committee – Citizen Appointment</b> .....	3
<b>Motion 231219.10 County-Wide MPS / LUB First Reading</b> .....	3

Minutes of the regular session of Municipal Council held on Tuesday, December 19, 2023, at 10:00 a.m., at the Municipal Administration Building, 752 St. George Street, Annapolis Royal, NS.

### **Roll Call**

District 1 – Bruce Prout, present  
District 2 - Brian “Fuzzy” Connell, present  
District 3 – Dustin Enslow, present  
District 4 – Clyde Barteaux, present  
District 5 – Lynn Longmire, present  
District 6 – Alex Morrison, present  
District 7 – David Hudson, present  
District 8 – Michael Gunn, present  
District 9 – Wendy Sheridan, present  
District 10 – Brad Redden, present  
District 11 – Diane LeBlanc, present

**Also Present:** CAO Chris McNeill, Municipal Clerk Carolyn Young; other staff including; L. Bent, D. Campbell, N. McCormick, B. Olsen, Jim Young; and 1 member of the public.

### **Disclosure of Interest**

None.

### **Order of the Day**

The Clerk requested to add under New Business item 6.5 2023-12-14 Planning Advisory Committee Recommendation

To approve the Order of the Day as amended.

Moved: Councillor LeBlanc

Seconded: Councillor Longmire

Motion carried.

### **Minutes**

Re: 2023-11-21 Regular Minutes - approved with no errors or omissions.

### **Committee of the Whole Recommendations 2023-12-12**

- ***SR2023-85 Policy 105 Low Income Tax Exemption NEW***

- Motion 231219.01 Policy 105 Low Income Tax Exemption NEW**

- That Municipal Council approve *Policy 105 Low Income Tax Exemption*, pursuant to seven-day notice given on December 12<sup>th</sup>.

- Moved: Deputy Warden Redden

- Seconded: Councillor Prout

- Motion carried.

- **SR2023-86 Policy 106 Municipal Traffic Authority NEW**  
**Motion 231219.02 Policy 106 Municipal Traffic Authority NEW**  
That Municipal Council approve *Policy 106 Appointment of a Traffic Authority*, in accordance with seven-day notice given on December 12<sup>th</sup>.  
Moved: Councillor LeBlanc  
Seconded: Councillor Hudson  
Motion carried.
  
- **SR2023-87 Municipal Capital Growth Fund Submission Bear River**  
**Motion 231219.03 SR2023-87 Municipal Capital Growth Fund Submission Bear River**  
That Municipal Council support the submission of an application to the Municipal Capital Growth Fund in the amount of \$1,704,000 for 50% of the construction phase of the Bear River Water System Project, pursuant to the recommendation of Committee of the Whole.  
Moved: Councillor Gunn  
Seconded: Councillor Sheridan  
Motion carried.
  
- **SR2023-88 Occupational Health and Safety Policy – Re-Adopt**  
**Motion 231219.04 SR2023-88 Occupational Health And Safety Policy Re-Adopt**  
That Municipal Council re-adopt *AM-2.7.1 Occupational Health and Safety Policy*, in accordance with seven-day notice given on December 12<sup>th</sup>.  
Moved: Deputy Warden Redden  
Seconded: Councillor LeBlanc  
Motion carried.
  
- **SR2023-89 Extended Producer Responsibility (EPR)**  
**Motion 231219.05 SR2023-89 Extended Producer Responsibility (EPR)**  
That Municipal Council authorize that Valley Waste-Resource Management opts-in and registers for EPR for Packaging & Printed Paper by the December 31, 2023, deadline on behalf of Annapolis County, and designate Valley Waste-Resource Management to consult with the PRO and Divert NS to negotiate the transition to full EPR for PPP on the behalf of Annapolis County, pursuant to the recommendation of Committee of the Whole.  
Moved: Deputy Warden Redden  
Seconded: Councillor Longmire  
Motion carried.
  
- **SR2023-90 CPI Wage Increase**  
**Motion 231219.06 SR2023-90 CPI Wage Increase**  
That Municipal Council approve an increase to all non-union salaries in the amount of 3.2%, effective January 1, 2024, in accordance with the recommendation of Committee of the Whole.  
Moved: Deputy Warden Redden  
Seconded: Councillor Longmire  
Motion carried, 10 in favour, 1 against.

Re: Warden's December Update

Re: SR2023-80 C8 Electronic Voting Bylaw New Final Reading

**Motion 231219.07 SR2023-80 C8 Electronic Voting Bylaw New Final Reading**

That Municipal Council give final reading to enact *C8 Electronic Voting Bylaw*, which repeals *C8 Alternative Voting Bylaw*, pursuant to first reading given on November 21, 2023.

Moved: Deputy Warden Redden

Seconded: Councillor Longmire

Motion carried, 8 in favour, 3 against.

Re: SR203-91 Trans County Transportation Society Funding

**Motion 231219.08 SR2023-91 Trans County Transportation Society Funding**

That Municipal Council approve entering into the draft funding agreement with Trans County Transportation Society.

Moved: Councillor Prout

Seconded: Councillor LeBlanc

Motion carried.

Re: Climate Change Action Plan Review Committee (not more than 3 citizens, 1 vacancy) – Recommended Citizen Appointment

**Motion 231219.09 Climate Change Action Plan Review Committee – Citizen Appointment**

That Municipal Council appoint Danny Phinney as a citizen member of the Climate Change Action Plan Review Committee (satisfying Section 28(2) of the policy) for a term ending November 30, 2024.

Moved: Councillor Leblanc

Seconded: Councillor Enslow

Motion carried.

Re: 2023-12-14 Planning Advisory Committee Recommendation

**Motion 231219.10 County-Wide MPS / LUB First Reading**

That municipal council give first reading of its intent to adopt the County-Wide MPS LUB as presented., and set a Public Hearing date of THURSDAY, January 18, 2024, at 10:00 a.m. at the Municipal Administration Building, with a storm date of January 22, 2024.

Moved: Deputy Warden Redden

Seconded: Councillor Sheridan

Motion carried.

**Councillor Comments**

*District 1 – Councillor Prout (as submitted)*

Season's Greetings from District 1. It has been an interesting last few weeks with the Holiday Season approaching. On November 28<sup>th</sup> I attended a Community Group Information Session regarding Funding at the Nictaux Fire Hall with Councillor Sheridan, along with a number of Staff and a number of members of the public. On November 30<sup>th</sup> a second PAC meeting concerning the Habitation Area MPS/LUB was held in Lower Granville.

December activities included the Greywood Site Visit, a Police Advisory Board meeting, as well as a PAC meeting to discuss the Draft County-wide MPS/LUB Plan.

I would like to wish my fellow Council Members, County Staff, and all the residents of Annapolis County a happy holiday season. With the Holidays quickly approaching, may you and your families have a wonderful time as you celebrate your family traditions. Merry Christmas, Happy Hanukah, and Happy Kwanzaa!

At this time of great need for many of our fellow citizens, please consider, if you can, supporting one of our many Food Banks, service clubs or community groups who are trying to provide assistance to those in need. Merry Christmas and Happy New Year to one and all!

*District 2* – Councillor Connell offered Seasons Greetings from district 2. It is a busy time of year so be alert so that tragedies don't happen. Past year has been enjoyable to be a councillor. We've accomplished a lot thanks to staff and council. Hopes to keep this trend in the new year. Merry Christmas.

*District 3* – Councillor Enslow hopes all fared well in the storm last night. Thanked crews working on the issue. Few events attended:

- Light up the Town – 2000 people, it was packed. A few sport tournaments helped the crowds. He will get a report from Chamber on what was spent in the community. Enjoyed serving hot chocolate. A great send off of fall into winter.
- Served at the Lions breakfast the next day serving 170 plus meals.
- 8 months as councillor – thank you to everyone and council for embracing him.
- Happy holiday season to all.
- Remember this is the season of giving, keeping in mind different organizations and enjoy your break.

*District 4* – Councillor Barteaux seasons g from District 4, happy holidays. Lots happening – craft fairs with good turnouts, even though COVID is still here, it has not stopped us from getting back to normal this year. Hopes everyone is enjoying ongoing festivities. Travel conditions have been good, hopes that continues. Drive carefully to stay safe. Hopes storms are few – last night was a tremendous wind storm – hopes it is not a trend! Busy year coming to an end. It has had its challenges – we dealt with a lot. Next year will have more to deal with. Thankful for power here at the office.

*District 5* – Councillor Longmire noted that Christmas is upon us. Many challenges for many families in our county. Busy attending events and celebrations, one to note is the Port Royal lighthouse. Exciting to know it has come to completion. Thanks to dedicated people who made this real. Encouraged akk to reach out to neighbours or organizations – several Christmas dinners happening for those who cannot afford one. Also support food banks. Frugal Moms is an amazing group, supporting 300 plus families. Thank you. Merry Christmas, blessing in the new year. Safe travels wherever you go.

*District 6* – Warden Morrison reported it has been a good year and Council relations have been enjoyable over the past year. In 2023, we saw:

- Opening of new trail system in Upper Clements, positive response from county and province.
- New Tidal View Park in Cornwallis Park is attracting a lot of attention
- Cornwallis Community Garden Association has been turned over to a new organization.
- ABCC has put out a master development plan which is being considered in the review of zoning in Cornwallis Park.

*District 7* – Councillor Hudson –wished all a Happy Christmas and enjoyable holiday with families. If anyone is travelling, please drive safely.

*District 8* – Councillor Gunn thanked all who organized all the events throughout the county. Thanked staff and the Wester Woodlot Services Cooperative for the site visit in Graywood. Wished all in District 8 a Merry Christmas with all good things to come in 2024. In the spirit of recognizing December 10th as the 75<sup>th</sup> anniversary of the UN Declaration of Human Rights, he hoped for a stop to the bloodshed around the globe. Only 1 earth, and it is being demolished. Peace on Earth to all.

*District 9* – Councillor Sheridan – echoed remarks about foodbanks. They are all lacking support. Any other organizations, please help. Happy holidays to staff. Happy new year to all.

*District 10* – Deputy Warden Redden rejoices with the return of the sun and looks forward for the wonderful new ‘lap’ about to begin.

District 11 – Councillor LeBlanc – wished citizens, staff, councillors and families peace, joy, good health and laughter with family and friends. Be safe. Happy holidays to all, Joyeux Noel et bonne annee a tous.

Warden Morrison noted we have spent a good year, with a competent CAO, staff who are interested in what they do, and a council that has been making efforts to cooperate in a positive way. Merry Christmas to all.

**Adjournment**

The Warden declared the meeting adjourned at 10:36 a.m.

Unapproved draft

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**Warden**

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**Municipal Clerk**

**2024-01-09 Committee of the Whole Recommendations to  
2024-0116 Municipal Council**

• **SR2024-01 Policy 107 – Source Water Protection Advisory Committee NEW**

That Municipal Council approve *Policy 107 Source Water Protection Advisory Committee*, pursuant to seven-day notice given at Committee of the Whole.

• **SR2024-03 AM-13.8 Letters of Support and Acknowledgement Policy – Repeal**

That Municipal Council repeal *AM-13.8 Letters of Support and Acknowledgement Policy*, in accordance with seven-day notice given at Committee of the Whole.

• **SR2024-04 2023-24 Community Grants Applications – Brickton Community Hall**

That Municipal Council approve a grant to the Brickton Community Hall in the amount of \$1,200 to support Chimney repair and kitchen upgrades to the hall in accordance with *AM 1.4.9 Community Grants, Community Halls and Centres Assistance Program*, pursuant to the recommendation of Committee of the Whole.

• **SR2024-04 2023-24 Community Grants Applications – Fundy Community Recreation Club**

That Municipal Council approve a grant to the Fundy Community Recreation Club in the amount of \$1,200 to support the installation of a heat pump and a generator for the community hall in accordance with *AM 1.4.9 Community Grants, Community Halls and Centres Assistance Program*, in accordance with the recommendation of Committee of the Whole.



COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

<b>OUTSTANDING ITEMS</b>				
<b>Month Requested</b>	<b>Staff Report Number</b>	<b>Description</b>	<b>Council Approval</b>	<b>Follow-up Expected</b>
July 2022		<b>Water Supply Municipal Planning Strategies &amp; Land Use Bylaws</b> That Municipal Council include the following water supply municipal planning strategies and land use bylaws in the County-Wide Plan review: 1. Lake Cady Water Supply- serving Cornwallis Park; 2. Lawrencetown Water Supply – serving the Village of Lawrencetown; and Margaretsville Water Supply- serving Margaretsville	Motion 220719.08	January 2024
	SR2023-71	<b>East End Servicing Study</b> That Municipal Council authorize an additional \$97,218 in funding from county water and sewer reserves for the expanded scope of the East End Servicing Study, in accordance with the recommendation of Committee of the Whole.	Motion 230919.09	To be completed March 31, 2024
September 2023	SR2023-18(2)	<b>Fire Services Review</b> That Municipal Council authorize an additional \$14,000 in funding as an unfunded liability for the awarding of the Fire Services Review contract, in accordance with the recommendation of Committee of the Whole.	Motion 230919.11	To be Completed December 2023
November 2023	SR2023-83	<b>Transfer Municipal Pension Plan to PSSP</b> That Municipal Council engage the service of legal counsel that specializes in pension agreements and authorize the Warden and Municipal Clerk to enter into the required agreements for the successful transition of the Municipality’s defined contribution pension plan into the Public Service Superannuation Plan as soon as possible; and that the costs of this transfer expected to be approximately \$30,000 to \$35,000 be funded as an unfunded liability in the 2023-2024 operating budget.	Motion 231121.12	Pending signatures
December 2023	SR2023-87	<b>Municipal Capital Growth Fund Submission Bear River</b> That Municipal Council support the submission of an application to the Municipal Capital Growth Fund in the amount of \$1,704,000 for 50% of the construction phase of the Bear River Water System Project, pursuant to the recommendation of Committee of the Whole.	Motion 231219.03	
December 2023	SR2023-89	<b>Extended Producer Responsibility (EPR)</b> That Municipal Council authorize that Valley Waste-Resource Management opt-in and registers for EPR for Packaging & Printed Paper by the December 31, 2023, deadline on behalf of Annapolis County, and designate Valley Waste-Resource	Motion 231219.05	

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

		Management to consult with the PRO and Divert NS to negotiate the transition to full EPR for PPP on the behalf of Annapolis County, pursuant to the recommendation of Committee of the Whole.		
December 2023	SR2023-90	<b>CPI Wage Increase</b> That Municipal Council approve an increase to all non-union salaries in the amount of 3.2%, effective January 1, 2024, in accordance with the recommendation of Committee of the Whole.	Motion 23121.06	
December 2023	SR2023-91	<b>Trans County Transportation Society Funding</b> That Municipal Council approve entering into the draft funding agreement with Trans County Transportation Society.	Motion 231219.08	
December 2023	Nominating	<b>Climate Change Action Plan Review Committee – Citizen Appointment</b> That Municipal Council appoint Danny Phinney as a citizen member of the Climate Change Action Plan Review Committee (satisfying Section 28(2) of the policy) for a term ending November 30, 2024.	Motion 231219.09	Letter pending

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

<b>COMPLETED ITEMS</b>				
<b>Month Requested</b>	<b>Staff Report #</b>	<b>Description</b>		<b>Date Complete</b>
April 2023	SR2023-3	<b>275 Granville Street Parking Redevelopment / Use of Funds from Sale of Former Town Hall</b> That municipal council hold a public meeting in the community of Bridgetown to discuss <i>use of funds from the sale of the former town hall</i>	Motion 230418.03	September COTW
July 2023	Council	<b>AM-1.2.0 Committees of Council and Council Meetings – Procedures Policy – Request for Staff Report to Amend</b> That staff bring a report to September Committee of the Whole to amend <i>AM-1.2.0 Committees of Council and Council Meetings Procedures Policy</i> to include that there be no scheduled meetings in August including Committees and Council.	Motion 23718.03	To September COTW
June 2023	Council	<b>Grants Policies – Review Requested</b> That staff provide a review and recommendation of the Grants Policies to October Committee of the Whole to update them to be more in line with existing costs and conditions.	Motion 230620.45	Sept COTW
July 2023	SR2023-56(2)	<b>Grant Application – Margaretsville Shore Society</b> That Municipal Council approve a grant to the Margaretsville Shore Society in the amount of \$10,000 to support upgrades and repairs to the Margaretsville Wharf in accordance with <i>AM-1.4.3 Harbour Authorities &amp; Societies Capital Assistance Program</i> , Large Project Capital Investment Grant.	Motion 230718.04	September
June 2023	Council	<b>Parks and Recreation Facilities – Report Requested</b> That staff prepare a report on the staffing and maintenance of all parks and recreation facilities in the County for Fall 2023; including the identification of all recreational facilities that reside in the Towns and Village that our constituents use.	Motion 230620.46	Presented to October COTW
September 2023	SR20223-46 (4)	<b>AM-1.2.0 Committees of Council and Council Meetings – Procedures Policy</b> That municipal council amend <i>AM-1.2.0 Committees of Council and Council Meetings – Procedures Policy</i> by adding: In Article 3 <u>Regular Meetings of Council</u> There shall be no regular meeting during the month of August; and	Motion 230919.01	Policy updated

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

		In Article 5 <u>Committees of Council Meetings</u> There shall be no regular meetings during the month of August; in accordance with seven-day notice given at September 12, 2023 Committee of the Whole.		
September 2023	<b>SR2023-67</b>	<b>Habitation Community Municipal Planning Strategy and Land Use Bylaw - To the Planning Advisory Committee (PAC)</b> That Municipal Council convene a Planning Advisory Committee (PAC) meeting on October 5 <sup>th</sup> at 7pm, at the Lower Granville Community Hall for consideration of the Habitation Community Municipal Planning Strategy and Land Use Planning documents, in accordance with the recommendation of Committee of the Whole.	230919.05	<b>Public meeting held October 5, 2023</b>
September 2023	<b>SR2023-68</b>	<b>Nictaux &amp; District FD Release of Funds</b> That Municipal Council authorize the withdrawal of \$25,000 from the Capital Fire Services Reserve Fund to the Nictaux & District Volunteer Fire Department in the 2023-24 fiscal year, pursuant to the recommendation of Committee of the Whole.	230919.06	<b>Funds released.</b>
September 2023	<b>SR2023-69</b>	<b>AM-1.4.20 Waste Management Site Tipping Fees Policy - Repeal</b> That Municipal Council repeal <i>AM-1.4.20 Waste Management Site Tipping Fees Policy</i> , in accordance with seven-day notice given at September 12, 2023 Committee of the Whole.	230919.07	<b>Policy repealed.</b>
September 2023	<b>SR2023-70</b>	<b>Policy 102 Personnel - New</b> That Municipal Council approve <i>Policy 102 - Personnel</i> in accordance with seven-day notice given at September 12, 2023 Committee of the Whole.	230919.08	<b>New Policy posted</b>
September 2023	<b>Council</b>	<b>Climate Change Action Plan Review Committee – Citizen Appointments</b> That Municipal Council appoint Maurya Braun, Clifford Drysdale, and Gregory Heming as citizen members of the Climate Change Action Plan Review Committee (satisfying Section 28(2) of the policy) for a term ending November 30, 2024, pursuant to the recommendation of Committee of the Whole.	230919.12	<b>Citizen members notified of appointment</b>
September 2023	<b>Council</b>	<b>Climate Change Action Plan Review Committee – Councillor Appointments</b> That municipal council appoint Councillors Longmire, Barteaux and Enslow to the Climate Change Action Plan Review Committee for a term	230919.13	<b>Councillors notified of appointment</b>

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

		ending November 30, 2024, in accordance with the recommendation of Committee of the Whole.		
September 2023	CAO	<b>5-Year Capital Investment Plan</b> That municipal council adopt the proposed 2023-2028 Capital Investment Plan.	230919.14	Approved
September 2023	CAO	<b>4-Year Strategic Priorities Plan Vision 2027</b> That municipal council adopt the proposed 2023-2027 Strategic Priorities Plan.	230919.15	Approved
December 2022	Council	<b>Enter Agreement with Western Woodlot Services Cooperative to Harvest on PID 05091152</b> That the municipality enter the agreement with Western Woodlot Services Cooperative to ecologically harvest the county's land in Greywood on PID 05091152.	Motion 221220.12	October 11, 2023
September 2023	SR2023-66	<b>S1 Solid Waste-Resource Bylaw NEW – 1<sup>st</sup> Reading</b> That Municipal Council give first reading to <i>S1 Solid Waste-Resource Bylaw</i> , pursuant to the recommendation of Committee of the Whole.	230919.04	Final reading given October Council
	SR2023-75	<b>Hospital Parking Fees Letter to NS Minister of Health</b> That Municipal Council send a letter to the Nova Scotia Minister of Health and Wellness requesting that parking fees be removed from all public hospital facilities in Nova Scotia immediately, pursuant to the recommendation of Committee of the Whole.	Motion 231017.01	Letter sent Oct 31 <sup>st</sup> .
	SR2023-77	<b>Policy 101 Community Grants New</b> That Municipal Council approve <i>Policy 101 – Community Grants</i> , and repeal policies <i>1.4.9 Community Grants</i> , <i>1.4.3 Harbour Authorities &amp; Societies Capital Assistance Program</i> , and <i>1.4.11 Community Contributions</i> , in accordance with seven-day notice given on October 10, 2023.	231017.02	Approved for April 1, 2024 start
	SR2023-78	<b>Policy 103 Asset Retirement Obligations New</b> That Municipal Council approve <i>Policy 103 – Asset Retirement Obligations</i> , pursuant to seven-day notice given on October 10, 2023.	231017.03	Approved October
	SR2023-79	<b>2023/24 Community Grants Applications – Springfield &amp; District Volunteer FD</b> That Municipal Council approve a grant to the Springfield & District Volunteer Fire Department in the amount of \$2,400 to support upgrades	231017.04	complete

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

		to the kitchen and bathroom in accordance with <i>AM 1.4.9 Community Grants, Community Halls and Centres Assistance Program</i> , in accordance with the recommendation of Committee of the Whole.		
	SR2023-79	<b>2023/24 Community Grants Applications – Cornwallis Park Community Association</b> That Municipal Council approve a grant to the Cornwallis Park Community Association in the amount of \$2,400 to support upgrades to the community hall in accordance with <i>AM 1.4.9 Community Grants, Community Halls and Centres Assistance Program</i> , pursuant to the recommendation of Committee of the Whole.	231017.05	complete
	SR2023-79	<b>2023/24 Community Grants Applications Royal Canadian Legion Branch 33, Bridgetown</b> That Municipal Council approve a grant to the Royal Canadian Legion Branch 33, Bridgetown, in the amount of \$5,000 to support heating upgrades in accordance with <i>AM 1.4.9 Community Grants, Capital Projects Assistance Program, Small Project Matching Grants</i> , in accordance with the recommendation of Committee of the Whole.	231017.06	complete
	SR2023-79	<b>2023/24 Community Grants Applications Port George Regional Recreation Centre</b> That Municipal Council approve a grant to the Port George Regional Recreation Centre in the amount of \$5,000 to support the cost of replacing their furnace and hot water tank in accordance with <i>AM 1.4.9 Community Grants, Capital Projects Assistance Program, Small Project Matching Grants</i> , pursuant to the recommendation of Committee of the Whole.	231017.07	complete
	Audit	<b>MCOA Consolidated Financial Statements for the Year Ended March 31, 2022</b> That Municipal Council adopt the consolidated financial statements for Municipality of the County of Annapolis for the year ended March 31, 2022, pursuant to the recommendation of Committee of the Whole.	231017.09	Warden and Clerk signed
	SR2023-66	<b>S1 Solid Waste-Resource Bylaw New – Final Reading</b> That municipal council give final reading to enact S1 Solid Waste-Resource Bylaw.	231017.10	Approved October

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

<b>December 2022</b>	Council	<b>Proceeds from Harvest Activity to be Placed in Separate Fund for Further Ecological Practices</b> That the proceeds from the ecological forestry activity be put in a separate fund to be used for further ecological practices.	Motion 221220.13	Contract signed and underway
<b>April 2023</b>	<b>SR2023-40</b>	<b>Mountains and Meadows Offer to Purchase Portion of PID 05142039</b> That municipal council approve the Mountains and Meadows Care Group offer to purchase a portion of PID 05142039 in the amount of \$85,000 including terms as outlined in the letter dated March 22, 2022	Motion 230418.15	<b>Sold</b>
<b>September 2023</b>	<b>SR2023-65</b>	<b>Arlington Forest Protection Society – Request Letter of Support</b> That the Municipality of the County of Annapolis send a letter to the Premier of Nova Scotia outlining its support for the Arlington Forest Protection Society’s advocacy work surrounding the protection of old forests and request that specific Society and general community consultations take place in Annapolis County this fall prior to the Province of Nova Scotia’s development and approval of a comprehensive or long-term ecological forestry approach for Nova Scotia’s forests; in accordance with the recommendation of Committee of the Whole.	Motion 230919.03	<b>Letter sent</b>
<b>September 2023</b>	<b>SR2023-72</b>	<b>Bridgetown Regional Outdoor Sports Hub - Lease</b> That Municipal Council approve a five-year renewable lease agreement between the Municipality of the County of Annapolis and the Annapolis County Outdoor Sports Society (ACOSS) to oversee the management of the Bridgetown Regional Outdoor Sports Hub, and that the proposed lease agreement be amended to add <i>7C Section vi requiring them to have Directors and Officers liability insurance</i> , pursuant to the recommendation of Committee of the Whole.	Motion 230919.10	<b>Signed November 2<sup>nd</sup></b>
	<b>REMO</b>	<b>Annapolis REMO Intermunicipal Emergency Services Agreement</b> That Municipal Council approve the “Annapolis REMO – Intermunicipal Emergency Services Agreement” between the Town of Annapolis Royal, Town of Middleton and the Municipality of the County of Annapolis, as recommended to all Annapolis County REMO councils by the Annapolis REMO Advisory Committee, in accordance with the recommendation of Committee of the Whole.	<b>231017.08</b>	<b>Signed November 15<sup>th</sup></b>



COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

November 2023	SR2023-81	<b>Policy 104 Audit Committee NEW</b> That municipal council approve Policy 104 respecting the establishment of an Audit Committee, in accordance with seven-day notice given on November 14, 2023	Motion 231121.02	Complete.
November 2023	SR2023-82	<b>County-Wide MPS and LUB</b> That municipal council call a Planning Advisory Committee (PAC) meeting on Thursday, December 14, 2023, at 6 p.m. at the Annapolis Royal fire Hall for consideration of the County Wide planning documents, with Monday, December 18, 2023, as an alternate date in the event of inclement weather.	Motion 231121.03	Meeting held Dec 14 <sup>th</sup>
November 2023	SR202379(2)	<b>2023-24 Community Grants Applications Granville Ferry Community Association</b> That Municipal Council approve a grant to the Granville Ferry Community Association in the amount of \$2,400 to support upgrades and repairs to the hall in accordance with <i>AM 1.4.9 Community Grants, Community Halls and Centres Assistance Program</i>	Motion 231121.04	complete
November 2023	SR202379(2)	<b>2023-24 Community Grants Applications Round Hill Hall Company</b> That Municipal Council approve a grant to the Round Hill Hall Company in the amount of \$2,400 to support the installation of a new furnace and flue system for the community hall in accordance with <i>AM 1.4.9 Community Grants, Community Halls and Centres Assistance Program</i>	Motion 231121.05	complete
November 2023	SR202379(2)	<b>2023-24 Community Grants Applications Melvern Square &amp; Area Community Centre Association</b> That Municipal Council approve a grant to the Melvern Square & Area Community Centre Association in the amount of \$2,400 to support the installation of a heat pump for the hall in accordance with <i>AM 1.4.9 Community Grants, Community Halls and Centres Assistance Program.</i>	Motion 231121.06	complete
November 2023	SR202379(2)	<b>2023-24 Community Grants Applications Port George Dist Lighthouse Soc</b> That Municipal Council approve a grant to the Port George District Lighthouse Society in the amount of \$2,500 to support seawall restoration and repair to protect the lighthouse in accordance with <i>AM 1.4.9 Community Grants, Capital Projects Assistance Program, Small Project Matching Grants.</i>	Motion 231121.07	complete



COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

November 2023	SR202379(2)	<b>2023-11-06 Habitation Community Area Advisory Committee Recommendation</b> That Municipal Council call a Planning Advisory Committee (PAC) meeting on November 30, 2023, at 7 pm, at the Lower Granville Community Hall for consideration of the Habitation Community planning documents.	Motion 231121.08	complete
November 2023	Council	<b>Scotiabank Branch Closures</b> That municipal council send a letter to Scotiabank headquarters outlining the impacts on the citizens throughout the county surrounding the decision to close the Bridgetown and Annapolis Royal branches.	Motion 231121.09	complete
November 2023	SR2023-84	<b>J-Class Roads Cost-Share Agreement 2023-001</b> That Municipal Council notify Nova Scotia Public Works that it does not wish to participate in the J-Class Road re-paving of subdivision streets program in 2024-2025.	Motion 231121.13	complete
November 2023	Council	<b>Former Bridgetown Elementary School – Update to Reader</b> That municipal council direct staff to prepare an ad for the Bridgetown Reader to update the citizens of Bridgetown on what has transpired in relation to the former elementary school.	Motion 231121.14	complete
September 2023	SR2023-64	<b>Bridgetown – Use of Reserve Funds</b> That Municipal Council use the proceeds from the sale of the former Town of Bridgetown Town Hall to fund the re-development of the lands adjacent to the former Bridgetown Town Hall owned by the Municipality of the County of Annapolis as a paved parking area with associated amenities; and that Municipal Council authorize the withdrawal of up to \$186,702 from the Capital Reserve to be used for this purpose; pursuant to the recommendation of Committee of the Whole.	Motion 230919.02	Complete (December)
November 2023	SR2023-80	<b>C8 Electronic Voting Bylaw NEW</b> That Municipal Council give first reading to enact <i>C8 Electronic Voting Bylaw</i> , which repeals <i>C8 Alternative Voting Bylaw</i> .	Motion 231121.01	Completed

**COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)**

October 2023	<b>SR2023-76</b>	<b>RCMP Policing Services Facilities Agreement – Town of Middleton</b> That Municipal Council authorize the Warden and Municipal Clerk to sign the Agreement for the joint use of facilities for the RCMP within the Middleton Town Hall facility at 131 Commercial Street, Middleton, NS, for a period of five years effective June 21, 2022, and ending on March 31, 2027, with an option for a further five-year renewal term, in accordance with the recommendation of 2023-10-10 Committee of the Whole.	Motion 231121.10	completed
November 2023		<b>2023-09-30 ACMHC Board of Directors Recommendation</b> To recommend that Helen Huntley be appointed for an additional two-year term ending November 30, 2025.	Motion 231121.11	Completed
December 2023	<b>SR2023-85</b>	<b>Policy 105 Low Income Tax Exemption</b> That Municipal Council approve <i>Policy 105 Low Income Tax Exemption</i> , pursuant to seven-day notice given on December 12 <sup>th</sup> .	Motion 231219.01	complete
December 2023	<b>SR2023-86</b>	<b>Policy 106 Municipal Traffic Authority NEW</b> That Municipal Council approve <i>Policy 106 Appointment of a Traffic Authority</i> , in accordance with seven-day notice given on December 12 <sup>th</sup> .	Motion 231219.02	Province notified.
December 2023	<b>SR2023-88</b>	<b>Occupational Health And Safety Policy Re-Adopt</b> That Municipal Council re-adopt <i>AM-2.7.1 Occupational Health and Safety Policy</i> , in accordance with seven-day notice given on December 12 <sup>th</sup> .	Motion 231219.04	complete
December 2023	<b>SR2023-80</b>	<b>C8 Electronic Voting Bylaw New Final Reading</b> That Municipal Council give final reading to enact <i>C8 Electronic Voting Bylaw</i> , which repeals <i>C8 Alternative Voting Bylaw</i> , pursuant to first reading given on November 21, 2023.	Motion 231219.07	Final reading advertised.
December 2023	<b>PAC</b>	<b>County-Wide MPS / LUB First Reading</b> That municipal council give first reading of its intent to adopt the County-Wide MPS LUB as presented., and set a Public Hearing date of THURSDAY, January 18, 2024, at 10:00 a.m. at the Municipal Administration Building, with a storm date of January 22, 2024.	Motion 231219.10	Meetings booked.