

**MUNICIPAL COUNCIL  
September 20, 2016  
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Minutes of the regular session of **Municipal Council** held on September 20, 2016, at 10:00 a.m. at the Municipal Administration Building, Annapolis Royal, NS

**Present:** Warden Reg Ritchie; Deputy Warden Timothy Habinski; Councillors; Marilyn Wilkins, Wayne Fowler, Paul McDonald, Gregory Heming, Alex Morrison, Frank Chipman, Martha Roberts, Diane LeBlanc, and Horace Hurlburt.

**Absent:** Councillor Brian “Fuzzy” Connell

**Also**

**Present:** CAO John Ferguson, Municipal Clerk Carolyn Young, other staff, several members of the public.

Warden Ritchie offered his congratulations to the four Councillors who have been acclaimed in the upcoming municipal election – District 1 Councillor Marilyn Wilkins, District 5 Councillor Gregory Heming, District 7 Councillor Timothy Habinski, and District 10 Councillor Martha Roberts.

### **Additions/Deletions**

Requests were made for the following additions to the agenda: 11(A) Water, (B) In-camera, (C) Annapolis County Trails Society, and (D) Transportation and Infrastructure Renewal Subdivision Roads.

### **Approval of the Agenda**

Upon motion of Councillors McDonald and Hurlburt, the agenda was approved as amended. Motion carried unanimously.

### **Minutes**

#### **MOTION 160920.01 Minutes Regular Session August 16, 2016**

It was moved by Councillor Fowler seconded by Deputy Warden Habinski, that the minutes of the regular session of Council held on August 16, 2016, be approved as circulated. Motion carried unanimously.

### **Business Arising from the Minutes**

#### **Re: A4 Cat Bylaw Amendment – Final Reading**

#### **MOTION 160920.02 A4 Cat Bylaw Amendment – Final Reading**

It was moved by Deputy Warden Habinski, seconded by Councillor Roberts, in accordance with first reading having been given at the August 16<sup>th</sup> regular session of Council, that Municipal Council give final reading to amend the *A4 Cat Bylaw* by:

Revising Section 7 to read “*When a cat which is at large is determined to be feral, Municipal Staff may facilitate the trapping, spaying / neutering of the cat and its return if possible;*” and In Section 14 changing “*Section 15*” to “*Section 13.*”

Motion carried unanimously.

#### **Re: AM-1.2.5 Declaration of Proclamations Policy – Amend**

**MOTION 160920.03 AM-1.2.5 Declaration of Proclamations Policy – Amend**

In accordance with seven day notice having been given on August 16<sup>th</sup>, Deputy Warden Habinski moved, seconded by Councillor McDonald, that Municipal Council amend *AM- 1.2.5 – Declaration of Proclamations Policy* by:

Deleting “*Environmental Week 3rd week*” in April; and

Adding “*Environment Week*” in June; and

Adding “*Right to Know Week*” in September.

Motion carried unanimously.

Councillor Morrison noted he looks forward to the *Take the Roof Off Winter* program being reinstated in 2017.

**In-camera**

It was moved by Councillor McDonald, seconded by Councillor Leblanc, in accordance with Section 22(2)(g) solicitor client privilege of the *Municipal Government Act*, to meet in-camera at 10:12 a.m. until 10:38 a.m. Motion carried unanimously.

**Municipal Solicitor’s Report**

Re: Municipal Solicitor (August)

- A report for the month of August was circulated in the agenda package.

It was moved by Councillor Chipman, seconded by Councillor Fowler, to receive the monthly report for information. Motion carried unanimously.

The Solicitor added that the costs for the Heritage Wooden Shingles appeal have been returned to us, and Mr. Clayton and his partner have stopped the residential use of that premises.

**Councillor Comments**

*District 3* – Councillor Fowler reported the Port Lorne Planters were chosen as a successful winner of the contest sponsored by Vesey Seeds. They have received 1000 bulbs which will be planted in the shape of a Canadian flag for the 2017 150<sup>th</sup> celebrations.

*Bridgetown* – Councillor Hurlburt noted the privilege he felt to participate as a resident in a municipal election. While campaigning he meets a variety of people and learns about their concerns and local history. Concern – what affects their day to day activities? Surprises – discovering new residents, views and the depth of knowledge and experience held by many individuals. Proud to have this privilege.

*District 11* - Councillor LeBlanc attended the Annapolis Valley Exhibition this year and noted the large amount of work done on the County booth. It was staffed by a lot of people and visited by lots more. She thanked Linda Bent for the work she did and wondered if she ever went home! She also thanked all other staff and councillors who participated. She also attended the opening tour at Mountain Lea Lodge and it was great to see the happy residents and care-givers with a great caring attitude.

*District 6* – Councillor Morrison noted an area on the Waldec Line Road that used to be a gathering place but now has become a dump, an eyesore, a disgrace. Joe Lefebvre and his wife Ghislaine wanted the area cleaned up so it could be a source of wonder and joy again. They took action and worked with the surviving relative and with Grace Proszynska, the Valley Waste Resource Management By-Law

Enforcement Officer. Many hours over two days transformed the site. In addition to Ghislaine and Joe Lefebvre, he congratulated the main participants and hard workers: Nora and Judith Peach, Norma Vascotto, Daniel Scott, Dan Auby (owner and operator of the all-important back hoe), and Nancy Auby.

A number of months ago, the community placed benches that could be used for active transportation purposes as rest spots and that would persuade more folks to walk more. David Mason of Cornwallis Park made some placement suggestions. In time, through Council actions and the participation of the relevant NS government branch, the benches appeared and have met with resounding enthusiasm.

David Mason then turned his hand to the whole of Cornwallis Park, Deep Brook, Waldec and Upper Clements areas and drafted a strategic outlook document. This initiative on David's part has met with general approval and now future cooperative consultation steps are being considered. This is yet another example of the power of the individual in community matters.

The Cornwallis Community Gardens Association entered a Canada-wide contest sponsored, in part by the Canadian Garden Council with the support of Vesey's Seeds of PEI. The aim was to select gardens that would each receive 1,000 tulips (500 white and 500 red) and create a 150<sup>th</sup> Anniversary of Confederation Garden. They have been selected as one of ten recipients in Nova Scotia and the bulbs arrived yesterday. Work has begun to plan the many events that must be held by the winners. Significant to state 10 winners in Nova Scotia, two from Annapolis County!

*District 9* - Councillor Chipman noted the upcoming Nictaux Volunteer Fire Department annual yard sale on Saturday, and the October 6<sup>th</sup> ticket auction.

*District 7* – Deputy Warden Habinski noted that Ciderfest was a tremendous success. It was a great decision to relocate to Jubilee Park, and the many volunteers are to be commended. A marvelous celebration. He joined staff member Debra Ryan in a cardboard boat and made it (only) to the first buoy! He encouraged all to attend next year.

*District 1* – Councillor Wilkins, noted she was pleased to be acclaimed to serve residents of her district and the county as a whole. If one part of the County is doing well, it is all doing well. She thanked the residents for their faith in her to carry on.

*District 5* – Councillor Heming noted his has been a quiet district, and it's been a wonderful year.

*District 4* – Councillor McDonald commented on Alan Young, former owner of Fort Anne Café. He is not well. His daughter Janice is a municipal employee. Al has been a fixture in the community, a fire fighter, and busy community member. He asked that all keep him in their thoughts and prayers at this time, a true Nova Scotian and pillar of this community.

*District 10* – Councillor Roberts thanked the 4H Council and groups that took good care of the 10 students and chaperones from Alberta. They went whale watching and showed off the Annapolis valley. They all had fun and have all returned safely home. She thanked the County for the pins provided.

*District 8* - Warden Ritchie reported he was with MP Colin Fraser in Bear River where the MP announced funding for seniors activities \$40,380 to continue in Bear River. The Bear River Legion will receive \$15,380 for repairs to the roof, and Kejimikujik will receive \$3.9 million for upgrades. Kudos to the feds for these funding announcements. He also attended the Atlantic Mayors' Congress in Truro Sept 7-9 and will forward notes from that when available. MP Bill Casey and Dr. David Gray (Dal AG college campus) were a few of the speakers.

**New Business**

Re: Municipal Elections Information Update – It was noted that next Committee of the Whole is on Tuesday, October 11<sup>th</sup>, and it is an advance poll. The municipal administration building will be a polling station – a reminder that no campaign signage be located within 200 feet of the building. It was the consensus to receive the update for information.

Re: RFD – Reallocate Funds – Animal Control

**MOTION 160920.04 Reallocate Funds from Pound Renovations to Animal Control Vehicle**

It was moved by Deputy Warden Habinski, seconded by Councillor Heming, to approve the reallocation of funds not to exceed \$6,000 from the Pound Renovations capital budget to the Animal Control Vehicle capital budget in the 2016-17 fiscal year. Motion carried unanimously.

**Presentation**

Mountain Lea Lodge - Board Chair Carol Ward introduced Board members present, and spoke about improvements to the quality of care for residents and the working environment for staff. They recently completed a draft strategic plan with four strategic directions: improve resident lives; build a new facility; achieve accredited status; and strengthen community collaboration. She introduced Joyce d’Entremont, CED, who gave an update on the activities over the past few years, noting the follow areas:

- Nursing Program at Mountain Lea Lodge
- The Meadows ARC, Willow Vale Supervised Apartments and Independent Living Supports
- Accreditation
- Recreation
- Food and Nutrition Services
- Environmental Services and Laundry
- Maintenance, and
- Finance

Volunteers are always welcome! She added that they will celebrate 50 years with an Open House on October 22<sup>nd</sup>.

Ms. d’Entremont closed by noting there was an ‘ask’. She requested that the Municipality strike a sub-committee to work with Mountain Lea Lodge in the infancy of their desire for a new building as noted in their strategic plan.

Warden Ritchie thanked her for bring a very informative update.

**Reports and Recommendations**

Re: Planning Advisory Committee (September 6, 2016)

- **66520-34 2016 MPS/LUB-001 East End Area Amendment - Penman**

**MOTION 160920.05 66520-34 2016 MPS/LUB-001 East End Area Amendment - Penman**

In accordance with the recommendation of the Planning Advisory Committee, Deputy Warden Habinski moved, seconded by Councillor Wilkins, that Municipal Council not approve the Penman application to:

- i. Amend the East End Area Municipal Planning Strategy Future land use Map to change the existing RESIDENTIAL designation of his property to the NICTAUX COMMERCIAL designation;

- ii. To amend Policy 3.1.4 to include commercial greenhouses and their ancillary on-site sales facilities as permitted uses in the Nictaux Commercial (C-1) Zone;
- iii. To amend the East End Areal land use bylaw Zoning Map to rezone his property from the High Density (R-3) Zone to the Nictaux Commercial (C-1) Zone; and  
To include commercial greenhouses and their ancillary on-site sales facilities as Uses Permitted in Part 16.1 of the Nictaux Commercial (C-1) Zone.  
Motion carried unanimously.

Re: Committee of the Whole (September 13, 2016)

- ***Promotion of Annapolis County to China***

- MOTION 160920.06 Promotion of Annapolis County to China**

- In accordance with the recommendation of Committee of the Whole, Deputy Warden Habinski moved, seconded by Councillor Morrison, that Municipal Council endorse Peter MacLellan's efforts to promote Annapolis County during his visit to China, and that the Warden prepare an official letter as requested. Motion carried unanimously.

- ***The Morse Estate (Camp Hillis), Paradise, Annapolis County – Request to Take Action***

- MOTION 160920.07 The Morse Estate (Camp Hillis) Letter to Dept. Natural Resources**

- It was moved by Deputy Warden Habinski, seconded by Councillor Chipman, in accordance with the recommendation of Committee of the Whole, that Municipal Council send a letter to Lloyd Hines, Minister of Natural Resources, requesting that four hectares of the Morse Estate directly around the main residence, be declared surplus and made available for sale. Motion carried unanimously.

- ***NS Environment-Requesting Feedback-Proposed Commercial Salvage Facility Standard and Memorandum from Director of Community Services***

- MOTION 160920.08 Proposed Commercial Salvage Facility Standard – Feedback**

- Deputy Warden Habinski moved, seconded by Councillor Wilkins, pursuant to the recommendation of Committee of the Whole, that Municipal Council send a letter to the Department of Environment opposing the proposed change to eliminate the need for screening salvage yards, and to comment on the potential danger to children due to unrestricted access. Motion carried unanimously.

- ***Special Council for Swearing In - November 1, 2016***

- MOTION 160920.09 Special Council November 1, 2016 Swear In New Council**

- In accordance with the recommendation from Committee of the Whole, it was moved by Deputy Warden Habinski, seconded by Councillor Fowler, that Municipal Council set a special session of Municipal Council on Tuesday, November 1, 2016 at 7:00 p.m. in order to swear-in the new Council and hold the election of Warden and Deputy Warden, and appoint members to the Nominating Committee. Motion carried unanimously.

The Clerk added that it is hoped to take the council group portrait and individual photos at this time. Councillor Wilkins noted she will not be in attendance due to previously-made plans.

- *Initiate Road Naming – Meadowvale*

**MOTION 160920.10 Initiate Road Naming - Meadowvale**

Deputy Warden Habinski moved, seconded by Councillor LeBlanc, in accordance with the recommendation of Committee of the Whole, that Municipal Council authorize staff to initiate the road naming process to name a new municipal street in Meadowvale. Motion carried unanimously.

- *Bridgetown Water Action Plan*

**MOTION 160920.11 Bridgetown Water Action Plan**

Pursuant to the recommendation of Committee of the Whole, it was moved by Deputy Warden Habinski, seconded by Councillor Hurlburt, that Municipal Council approve the Bridgetown Water Action Plan. Motion carried unanimously.

- *Litchfield and Delaps Cove Community Hall Association – Grant*

**MOTION 160920.12 Litchfield and Delaps Cove Community Hall Association - Grant**

Deputy Warden Habinski moved, seconded by Councillor Heming, pursuant to the recommendation of Committee of the Whole, that Municipal Council approve a 2016-17 grant in the amount of \$1,200.00 to the Litchfield and Delaps Cove Community Hall Association in accordance with AM-1.4.9 Community Grants Policy, Community Halls and Centres Assistance Program. Motion carried unanimously.

- *Wilmot Community Centre Society – Grant*

**MOTION 160920.13 Wilmot Community Centre Society - Grant**

In accordance with the recommendation of Committee of the Whole, Deputy Warden Habinski moved, seconded by Councillor Wilkins, that Municipal Council approve a 2016-17 grant in the amount of \$2,400.00 to the Wilmot Community Centre Society in accordance with AM-1.4.9 Community Grants Policy, Community Halls and Centres Assistance Program. Motion carried unanimously.

- *West Dalhousie Community Hall Association – Grant*

**MOTION 160920.14 West Dalhousie Community Hall Association - Grant**

Deputy Warden Habinski moved, seconded by Councillor McDonald, in accordance with the recommendation of Committee of the Whole, that Municipal Council approve a 2016-17 grant in the amount of \$2,357.49 to the West Dalhousie Community Hall Association in accordance with AM-1.4.9 Community Grants Policy, Community Halls and Centres Assistance Program. Motion carried unanimously.

- *Port Lorne Community Centre Association – Grant*

**MOTION 160920.15 Port Lorne Community Centre Association - Grant**

Pursuant to the recommendation of Committee of the Whole, it was moved by Deputy Warden Habinski, seconded by Councillor Fowler, that Municipal Council approve a 2016-17 grant in the amount of \$1,200.00 to the Port Lorne Community Centre Association in accordance with AM-1.4.9 Community Grants Policy, Community Halls and Centres Assistance Program. Motion carried unanimously.

- ***West Paradise Community Club – Grant***

**MOTION 160920.16 West Paradise Community Club - Grant**

In accordance with the recommendation of Committee of the Whole, Deputy Warden Habinski moved, seconded by Councillor Hurlburt, that Municipal Council approve a 2016-17 grant in the amount of \$1,000.00 to the West Paradise Community Club in accordance with AM-1.4.9 Community Grants Policy, Community Halls and Centres Assistance Program. Motion carried unanimously.

- ***Annapolis County Ground Search and Rescue Association – Grant***

**MOTION 160920.17 Annapolis County Ground Search and Rescue Association – Grant**

It was moved by Deputy Warden Habinski, seconded by Councillor Fowler, pursuant to the recommendation of Committee of the Whole, that Municipal Council approve a 2016-17 grant in the amount of \$5,000.00 to the Annapolis County Ground Search and Rescue Association in accordance with AM-1.4.9 Community Grants Policy, Capital Projects Assistance Program-Small Projects Matching Grants. Motion carried unanimously.

- ***Dangerous and Unsightly Premises, 67 Station Road, Lawrencetown, PID 05183223***

**MOTION 160920.18 Dangerous & Unsightly Premises PID 05183223**

In accordance with the recommendation of Committee of the Whole, Deputy Warden Habinski moved, seconded by Councillor McDonald, that Municipal Council authorize the Administrator of Dangerous and Unsightly Premises to have unsafe structures removed from property PID 05183223. Motion carried unanimously.

- ***Dangerous and Unsightly Premises, 23 Shore Drive, Deep Brook, PID 05055702***

**MOTION 160920.19 Dangerous & Unsightly Premises PID 05055702**

It was moved by Deputy Warden Habinski, seconded by Councillor Morrison, in accordance with the recommendation of Committee of the Whole, that Municipal Council authorize the Administrator of Dangerous and Unsightly Premises to have unsafe structures removed from property PID 05055702. Motion carried unanimously.

- ***Paradise Street Lighting***

**MOTION 160920.20 Paradise Street Lighting**

Pursuant to the recommendation of Committee of the Whole, it was moved by Deputy Warden Habinski, seconded by Councillor McDonald, that Municipal Council hold a community meeting in Paradise to review the proposed street light proposal. Motion carried unanimously.

- ***East End Area LUB Amendment Application - MacDonald***

**MOTION 160920.21 East End Area LUB Amendment Application - MacDonald**

It was moved by Deputy Warden Habinski, seconded by Councillor Chipman, pursuant to the recommendation of Committee of the Whole, that Municipal Council consider the MacDonald application to amend the East End Area Land Use Bylaw (LUB) Zoning Map to rezone the property from Rural (R-5) to Institutional (I) to permit the redevelopment of the property as an Addictions Rehabilitation Counselling Centre and to adopt a public participation process involving the referral of the application to the East End Area Advisory Committee and the Annapolis County Planning Advisory Committee (PAC) for their review and recommendation and to hold a PAC sponsored public meeting in the Community sometime during the week of October 3 to 7, 2016. Motion carried unanimously.



• *Annapolis County Strategic Plan*

**MOTION 160920.22 Annapolis County Strategic Plan**

In accordance with the recommendation of Committee of the Whole, it was moved by Deputy Warden Habinski, seconded by Councillor Morrison, that Municipal Council include an introductory letter from the Warden on behalf of Council in the County Strategic Plan, and that the Chief Administrative Officer be authorized to ensure that the letter follows the wishes of Council. Motion carried unanimously.

• *Joint Plowing Tender-Transportation Infrastructure and Renewal/County*

**MOTION 160920.23 Joint Plowing Tender TIR/County**

It was moved by Deputy Warden Habinski, seconded by Councillor Chipman, pursuant to the recommendation of Committee of the Whole, that Municipal Council enter into a two-year agreement for the joint plowing of subdivision roads in the east end of Annapolis County. Motion carried unanimously.

**Declaration of Interest**

Councillor Wilkins declared an interest in the following item as she is the treasurer of the organization. She removed herself from any discussion or consequent motion.

• *Melvorn Square & Area Community Association – Grant*

**MOTION 160920.24 Melvorn Square & Area Community Association - Grant**

Pursuant to the recommendation of Committee of the Whole, Deputy Warden Habinski moved, seconded by Councillor LeBlanc, that Municipal Council approve a 2016-17 grant in the amount of \$2,400.00 to the Melvorn Square & Area Community Association in accordance with AM-1.4.9 Community Grants Policy, Community Halls and Centres Assistance Program. Motion carried unanimously.

Councillor Wilkins returned to the table.

**Addition to the Agenda**

Councillor Morrison moved, seconded by Councillor Wilkins, that Strategic Plan - Vision, Mission, Initiatives & Introduction be added to the agenda as item 11(E). Motion carried unanimously.

**Correspondence**

Re: Hampton Community Hall (undated) – of thanks for the grant received which helps with the exercise program for seniors. Councillor Fowler moved, seconded by Councillor LeBlanc, to receive for information. Motion carried unanimously.

Re: Hampton Lighthouse and Historical Society (August 22<sup>nd</sup>) – of thanks for the grant which allowed them to supply and maintain a portable toilet for the summer. It was moved by Councillor Fowler, seconded by Councillor LeBlanc, to receive for information. Motion carried unanimously.

Re: Southwest Nova Transition House Association – Juniper House (August 22<sup>nd</sup>) – in appreciation for the grant received which helps with services provided. Councillor Chipman moved, seconded by Councillor McDonald to receive for information. Motion carried unanimously.

Re: Valley Hospice Foundation (August 26<sup>th</sup>) – reporting that construction will begin in 2017 on the new residential hospice for the Annapolis Valley located on the grounds of Valley Regional Hospital, with the Nova Scotia Health Authority funding its operations. The Valley Hospice Foundation was responsible to raise the funds for the construction. In 2013, Municipal Council committed \$270,000 over five years, with \$54,000 to be paid annually. They appreciated the two grants received so far and are requesting the third of five to be released.

**MOTION 160920.25 Valley Hospice Foundation – Release Funds**

It was moved by Councillor Wilkins, seconded by Councillor Roberts, that \$54,000 be release to the Valley Hospice Foundation as year three (2016-17) of a five year commitment. Motion carried unanimously.

It was moved by Councillor Wilkins, seconded by Deputy Warden Habinski to receive for information. Motion carried unanimously.

Re: Paul Langille (August 29<sup>th</sup>) – noting his resignation from the Planning Advisory Committee. Councillor McDonald moved, seconded by Councillor LeBlanc, to receive for information. Motion carried unanimously.

Re: Trans County Transportation Society (September 9<sup>th</sup>) – in appreciation for continued support and for funds received which will assist in continuing to provide community-based, door-to-door, and accessible transportation options to the residents in Annapolis County. It was moved by Councillor Wilkins, seconded by Councillor Hurlburt, to receive for information. Motion carried unanimously.

**Additions to the Agenda**

Re: Water – Councillor Morrison noted he has been receiving information from residents of District Six regarding low water and wells. He started to explore how we can help those in need while respecting levels of authority and governments. He contacted Acadian Seaplants. Their water is not potable; they provide bottled drinking water for their employees. The Annapolis Basin Conference Centre noted that, if requested, help would be given. One family has received water assistance. He spoke with municipalities on south shore, noting to council that those municipalities are cooperating in alleviating the water shortage. He asked his district (by email) if there were any water issues, and received two replies. He was not sure further action is required, but is sure at the end of this drought, we need to consider how we can be prepared to meet another such event.

Several comments were added:

- We should anticipate more events of this nature
- One of the initiatives in our strategic plan is Clean Water
- Province should combine all 54 Climate Change Action Plans and come up with a master plan
- Clear cutting has had an impact on water retention

The CAO noted that our REMO is aware of the situation, as is the NS Emergency Management Organization. Some municipalities with great enough numbers of impacted residents have set up places for washing and showers. Private sectors have covered this so far. If the situation increases, we will plan further to determine what we can do.

Re: Annapolis County Trails Society (ACTS) – (email dated September 19, 2016) – of thanks for funding received for continuing development of the Annapolis County section of the Harvest Moon Trailway.

Work is ongoing at the Bridgetown Bridge and 4km of trail. Bloody Creek work will take place in the fall. A Letter of Authority was received for Tupperville to Annapolis Royal and the funds have been used to leverage an application for \$140,000 for seven bridges, 14 culverts, ditching and grading of 17 km. Councillor Fowler moved, seconded by Councillor LeBlanc, to receive for information. Motion carried unanimously.

Re: Transportation and Infrastructure Renewal – Cost Shared Subdivision Streets Fiscal 2017-18 Lists (dated August 31<sup>st</sup>) – requesting a prioritized list for consideration in cost-shared treatment (paving, re-paving or double chip) of subdivision streets for fiscal 2017-18. It was moved by Councillor McDonald, seconded by Councillor Hurlburt, to refer to staff to have the list submitted no later than October 31, 2016. Motion carried unanimously. Any councillors wishing to have a street added should directly contact Director of Municipal Operations Stephen McInnis.

Re: Strategic Plan - Vision, Mission, Initiatives & Introduction – Councillor Morrison, Chair of the Strategic Planning Committee, noted that discussion needs to be had regarding the summary of the initiatives (which need to be formally adopted), and then the formulation of the introductory piece, reflecting upon the multi-year process that has led to this point in time. He asked that Councillors consider, cooperate and consult in order to come to a consensus.

• ***Strategic Plan - Initiatives***

**MOTION 160920.26 Strategic Plan - Initiatives**

Councillor Morrison moved, seconded by Councillor Heming, that the list of strategic plan initiatives be approved as circulated. Motion carried unanimously. (See Schedule A)

• ***Strategic Plan – Vision and Mission***

The CAO noted that a suggested vision and mission had been circulated after the July 20<sup>th</sup> workshop and re-circulated it at the meeting.

**MOTION 160920.27 Strategic Plan – Vision and Mission**

It was moved by Councillor Morrison, seconded by Councillor Heming, to adopt the vision and mission as discussed at July 20<sup>th</sup> as follows: *Our Vision – The Beautiful County of Annapolis – a compassionate and creative community, proud of its heritage, naturally rooted in its environment. Mission - to meet the needs and support the aspirations of our community.* Motion carried unanimously. (See Schedule B)

• **Introduction** – The CAO circulated a draft introduction and circulated it to Councillors for their input. The various versions received were circulated at the meeting.

**MOTION 160920.28 Strategic Plan – Warden’s Introduction**

It was moved by Councillor Morrison, seconded by Councillor Heming, that the nine paragraphs discussed constitute the introductory letter accompanying the strategic plan. Motion carried unanimously. (See Schedule C)

**Adjournment**

Upon motion of Councillors Roberts and McDonald, the meeting adjourned at 12:24 p.m.



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**Warden**

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**Municipal Clerk**

# COUNTY *of* ANNAPOLIS

NATURALLY ROOTED

## 2016 Strategic Plan

### **Our Vision**

The Beautiful County of Annapolis – a compassionate and creative community, proud of its heritage; naturally rooted in its environment.

### **Mission**

To meet the needs and support the aspirations of our community.

Municipal governments in Nova Scotia exist for a very simple reason: to provide a mechanism for residents to express, debate, and resolve local issues and concerns. With this in mind our goal is to make sure we, as your local municipal government, understand the local issues and concerns you raise and then provide you with the right mechanism to express, debate and resolve these concerns. In short, we want to get it right.

The Council and Staff of the Municipality of the County of Annapolis take great pleasure in presenting their shared strategic priorities. We extend sincere thanks to all our citizens who participated in more than forty community engagement sessions that formed their foundation.

Strategic planning creates priorities, but it is also an ongoing process that must be permitted to shift and adapt to changes in our society, environment, and economy. All that follows should be viewed as a living document that will continue to grow and develop in harmony with our community.

Annapolis County shares the values expressed by our citizens. These values shape our services and community goals. Throughout the public consultation process our citizens have shown themselves to be forward-thinking, determined to preserve and enhance our natural environment, and eager to cooperate for the common good.

Annapolis County is the place where some of the first economic, social and political exchanges occurred between Mi'kmaq and early settlers some 400 years ago. Council and Staff intend to do all we can to insure that both historic and contemporary exchanges continue to see the light of day. We know our mission "to get it right" and our vision that lays out the service and programs to do so will only work with committed citizen participation. This is your place, it is founded on your history, and it will take shape as your future with your help and guidance.

Members of County Council have chosen strategic priorities focused on results. Each item is important to the well-being of our County. Our accountability for these results as your elected and administrative representatives, is vital.

# COUNTY *of* ANNAPOLIS

NATURALLY ROOTED

For ease of reference, the summary of our priorities is attached to this cover letter organized according to which municipal department will implement and manage the transition of each from “an idea to an action”.

Complete details on this operational plan are found on our web page [www.AnnapolisCounty.ca](http://www.AnnapolisCounty.ca). You will also find an extensive list of the community values, priorities, and expectations captured at our community meetings.

Many residents requested that regular, reports be submitted to Council and shared with residents outlining our progress. These reports will be provided by staff on a quarterly basis.

On behalf of Council and Staff we look forward to working with you!

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Reginald C. Ritchie,  
Warden

<b>STRATEGIC PLAN INITIATIVES SUMMARY</b>
<b>Infrastructure (internal, external, human, governance demands)</b>
■ Centennial Drive Upgrade
■ Source Water Protection Plans
■ Preventative Maintenance Software System
■ Animal Pound Upgrade
■ Digital Data Mapping and Property Imagery Databases
■ SCADA Expansion (remote utility monitoring)
■ Adequate Staffing Levels (regulatory requirements)
■ Consolidate Services in One Geographic Location (central office / co-location other govt. offices)
<b>Immigration (jobs, culture)</b>
■ Welcoming Communities
■ Building on History (Legacy 2017)
■ Recreation Packages for New Residents
<b>Innovative, Responsive and Responsible Governance (public engagement, communication, council system)</b>
■ Protection of Privacy Self-Audit
■ Trap Neuter Release Program
■ <i>Municipal Government Act</i> Review
■ Regional Building and Fire Services (inter-municipal contract)
■ Post Cards on the Edge
■ Discontinuous Roads
■ Community Boundary Review
■ Citizen Engagement
■ Share the Road
■ Collaborative Open Spaces (Mersey Tobeatic, Clean Annapolis River, and Southwest Nova Biosphere)
■ Leadership Development
■ Geocache Program
<b>Financial Responsibility</b>
■ Audit Committee (terms of reference)
■ Quarterly Budget Reports
■ Pre-Budget Meetings (public)
■ Shared Services (Transportation & Infrastructure Renewal)
■ 5-Year Capital Plans
■ Financial Policy Development
■ Inventory Tracking (Raven Haven)
■ Facility Tracking (Raven Haven)
■ Strategic Opportunities (Raven Haven)
<b>Environment (community resilience, capacity, corporate mitigation, manageable environmental stewardship)</b>
■ Head of the Tide Wastewater Expansion
■ Asset Integration with Natural Environment
■ Active Healthy Communities
■ Canoe Annapolis County
■ Trails Promotion / Partnerships
■ Partners for Climate Protection Program
<b>Economic Development Strategy</b>
■ Home Renovation Workshop Series
■ Energy Ranchers Program
■ Good Ideas Talk
■ Adequate Rural Broadband Service
■ Tiny Houses
■ The Road to 2017
■ Financial Policy on Future Projects and Training
■ Financial Policy
■ Amend Local Purchasing Policy
■ Human Resources Capacity Building and Work Plan Development
■ On-the-Job Training Opportunities Program
■ Basinview Energy Reduction
■ Grass Pellet Boiler
■ LED Streetlight Conversion
■ Power Production Project (Year 2)
■ Annapolis River Heritage Project (Year 2)
■ Clean Water – Integrate Climate Change Action Plan
■ Low Cost Spay/Neuter Cat Program
■ Pet Waste Station Pilot
■ Sustainable Practices for Parks , Trails, and Open Spaces
■ Promote Gardening
■ Healthy Eating Policy
■ Viewing Vistas