

2024-05-21 Municipal Council

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MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

MUNICIPAL COUNCIL AGENDA

10:00 a.m. – Tuesday, May 21, 2024

Municipal Administration Building, 752 St. George Street, Annapolis Royal



PAGE:	1.	ROLL CALL
	2.	DISCLOSURE OF INTEREST
	3.	APPROVAL OF THE ORDER OF THE DAY
	4.	APPROVAL of MUNICIPAL COUNCIL MINUTES
3-11	4.1	2024-04-16 Regular Council
	5.	COTW RECOMMENDATIONS
		2024-05-07 Special Committee of the Whole:
12	5.1	SR2024-30 S6 Commercial Activity on Municipal Property Bylaw Application – Tom’s Cool Bus
12	5.2	Policy 117 Fire Services Capital Funding - New
		2024-05-14 Committee of the Whole:
13	5.3	SR2024—31 Review Duplicate Road Names – Wilmot, Melvern Sq.
13	5.4	SR2024-33 Community Solar Program
13	5.5	SR2024-34 AM-2.7.8 COVID-19 Vaccination Policy - Repeal
13	5.6	SR2024-34 AM- 2.7.9 COVID-19 Response Policy - Repeal
13	5.7	SR2024-34 AM-6.2.1 COVID-19 Property Tax Financing Program Policy - Repeal
13	5.8	SR2024-35 AM-1.4.10 AC Fire Services Association Grant Policy Repeal
13	5.9	SR2024-36 Policy 119 Inaugural Council Meeting New
14	5.10	SR2024-38 Policy 116 Committees of Council and Council Meetings – Procedures Policy Amend
14	5.11	SR2024-37 Valley Waste Service Agreement Extension
14	5.12	MTRI Woodlands for Wildlife Program (PID05101480 Hollow Mountain Road)
14	5.13	Letter of Support for SOOF Request for Provincial Protected Sites
14	5.14	Ecological Forestry – Graywood
	6.	NEW BUSINESS
15	6.1	Wardens May Update
	7.	COUNCILLOR COMMENTS
16-24	8.	Council Motion Tracking List (February, March, April)
	9.	ADJOURNMENT

**2024-04-16 Municipal Council
Summary of Motions**

Motion 240416.01 SR2024-19 Policy 114 Council Remuneration New..... 1

Motion 240416.02 SR2024-20 Tax Sale Surplus – Letter to Municipal Affairs 2

Motion 240416.03 SR2024-21 Policy 116 Committees of Council and Council Meetings – Procedures..... 2

Motion 240416.04 SR2024-22 Appoint Development Officer Darren Shupe 2

Motion 240416.05 SR2024-23 Policy 115 Pension New 2

Motion 240416.06 SR2024-24 Repeal AM-1.4.9, AM-1.4.11 and AM-1.4.12 Policies..... 2

Motion 240416.07 SR2024-25 Policy 111 Planning Advisory Committee New 3

Motion 240416.08 SR2024-26 Policy 112 Area Advisory Planning Committee New..... 3

Motion 240416.09 SR2024-27 Policy 113 Public Participation New 3

Motion 240416.10 SR2024-28 Policy 110 Recreation and Culture Reserve Fund New..... 3

Motion 240416.11 Policy 108 Medical Financial Assistance New..... 3

Motion 240416.12 SR2024-29 Bridgetown Dog Park Association Lease Agreement 4

Minutes of the regular session of Municipal Council held on Tuesday, April 16, 2024, at 10:00a.m., at the Municipal Administration Building, 752 St. George Street, Annapolis Royal, NS.

Roll Call

District 1 – Bruce Prout, present
District 2 - Brian “Fuzzy” Connell, *absent*
District 3 – Dustin Enslow, present
District 4 – Clyde Barteaux, present
District 5 – Lynn Longmire, present
District 6 – Alex Morrison, present
District 7 – David Hudson, present
District 8 – Michael Gunn, present
District 9 – Wendy Sheridan, present
District 10 – Brad Redden, present
District 11 – Diane LeBlanc, present

Also Present: CAO Chris McNeill, Municipal Clerk Carolyn Young; other staff including D. Campbell, C. Mason, N. McCormick, B. Olsen, D. Ryan (10:25 a.m.), N. Whitman (10:17 a.m.), Jim Young; and 1 member of the public.

Disclosure of Interest

None

Order of the Day

Request to add In-Camera under 22(2)(e) contract negotiations.

To approve the Order of the Day as amended.

Moved: Councillor Gunn

Seconded: Councillor LeBlanc

Motion carried.

Minutes

Re: 2024-03-19 Regular Minutes

Approved with no errors or omissions.

Committee of the Whole Recommendations 2024-04-09

SR2024-19 Policy 114 Council Remuneration New

Motion 240416.01 SR2024-19 Policy 114 Council Remuneration New

That Municipal Council approve *Policy 114 Council Remuneration*, in accordance with seven-day notice given on April 9, 2024.

Moved: Councillor Prout

Seconded: Councillor Gunn

Motion carried.

SR2024-20 Tax Sale Surplus

Motion 240416.02 SR2024-20 Tax Sale Surplus – Letter to Municipal Affairs

That Municipal Council send a letter to the Nova Scotia Minister of Municipal Affairs and Housing requesting that the Financial Reporting and Accounting Manual (FRAM) be amended to reduce the length of time tax sale surplus funds are required to be held before transfer to the Capital Reserve Fund from 20 years to 8 years, or one year post tax sale, whichever is greatest, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Connell

Seconded: Councillor LeBlanc

Motion carried.

SR2024-21 Policy 116 Council Meetings New

Motion 240416.03 SR2024-21 Policy 116 Committees of Council and Council Meetings – Procedures

That Municipal Council approve *Policy 116 Committees of Council and Council Meetings – Procedures* as amended, NEW, in accordance with seven-day notice given on April 9, 2024. **(see attached)**

Moved: Councillor Enslow

Seconded: Councillor Longmire

Motion carried.

SR2024-22 Appoint Development Officer

Motion 240416.04 SR2024-22 Appoint Development Officer Darren Shupe

That Municipal Council appoint Darren Shupe as a Development Officer for the Municipality of the County of Annapolis to administer the Municipality's Land Use Bylaws and Subdivision Bylaw, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Barteaux

Seconded: Councillor Prout

Motion carried.

SR2024-23 Policy 115 Pension New

Motion 240416.05 SR2024-23 Policy 115 Pension New

To recommend that Municipal Council approve *Policy 115 Pension*, in accordance with seven-day notice given on April 9, 2024.

Moved: Councillor Longmire

Seconded: Councillor Hudson

Motion carried.

SR2024-24 Repeal AM-1.4.9, AM-1.4.11 and AM-1.4.12 Policies

Motion 240416.06 SR2024-24 Repeal AM-1.4.9, AM-1.4.11 and AM-1.4.12 Policies

To recommend that Municipal Council repeal the following policies:

- *AM-1.4.9 Community Grants Policy*
- *AM-1.4.11 Community Contributions Policy*
- *AM-1.4.12 Tax Exemption and Reduction Policy*

Pursuant to seven-day notice given on April 9, 2024.

Moved: Councillor Hudson
Seconded: Councillor Gunn
Motion carried.

SR2024-25 Policy 111 Planning Advisory Committee New

Motion 240416.07 SR2024-25 Policy 111 Planning Advisory Committee New

To recommend that Municipal Council approve *Policy 111 Annapolis County Planning Advisory Committee Policy*, in accordance with seven-day notice.

Moved: Councillor Gunn
Seconded: Councillor Longmire
Motion carried.

SR2024-26 Policy 112 Area Advisory Planning Committee New

Motion 240416.08 SR2024-26 Policy 112 Area Advisory Planning Committee New

To recommend that Municipal Council approve *Policy 112 Area Advisory Planning Committee Policy*, as amended, pursuant to seven-day notice given on April 9, 2024. **(see attached)**

Moved: Councillor Sheridan
Seconded: Councillor Prout
Motion carried.

SR2024-27 Policy 113 Public Participation New

Motion 240416.09 SR2024-27 Policy 113 Public Participation New

To recommend that Municipal Council approve *Policy 113 Public Participation Policy*, in accordance with seven-day notice given on April 9, 2024.

Moved: Deputy Warden Redden
Seconded: Councillor Gunn
Motion carried.

SR2024-28 Policy 110 Recreation and Culture Reserve Fund New

Motion 240416.10 SR2024-28 Policy 110 Recreation and Culture Reserve Fund New

That Municipal Council approve *Policy 110 Recreation and Culture Reserve Fund*, pursuant to seven-day notice given on April 9, 2024.

Moved: Councillor LeBlanc
Seconded: Councillor Sheridan
Motion carried.

2024-03-28 Policy 108 Medical Financial Assistance New

Motion 240416.11 Policy 108 Medical Financial Assistance New

That Municipal Council approve *Policy 108 Medical Financial Assistance*, as amended, in accordance with seven-day notice given on April 9, 2024. **(see attached)**

Moved: Councillor Prout
Seconded: Councillor Connell
Motion carried.

New Business

Re: Warden’s April Update

Re: IR 024-04-16 VWRM and KTA IMSA Board Report

Redden added– since this report, there was another meeting last Wednesday and Valley Waste has signed a new contract with EFR for garbage collection for 6 + 1 years, at an increase of 18% beginning April 1, 2025.

Re: SR2024-29 Bridgetown Dog Park Association Lease Agreement

Motion 240416.12 SR2024-29 Bridgetown Dog Park Association Lease Agreement

That Municipal Council approve a three-year renewable lease agreement between the Municipality of the County of Annapolis and the Bridgetown Dog Park Association for the lease of a portion of PID 05149505 for a dog park.

Moved: Councillor Enslow

Seconded: Councillor Gunn

Motion carried.

Councillor Comments

District 1 – Councillor Prout (as submitted)

Welcome from District 1. Since our last Regular Council meeting I have attended a number of meetings including one with the Trans County Transportation Society, a Town Hall hosted by MP Chris D’Entremont, a meeting of the Police Advisory Board, along with the monthly meeting of the Wilmot and Area Neighbourhood Watch and last evenings meeting of the Fire Services Committee. In addition, I have spoken with a number of constituents on a variety of issues.

I would like to expand on a topic which I mentioned in last months’ Comments concerning the number of businesses which are located in District 1. From the Kings County line to the corner of Old Mill Road and Route 1 there are a number of businesses which offer a variety of goods and services to the public. In addition, there are a number of other businesses located on the “sideroads” off of Route 1 which also provide their services to any, and all, who stop by. I would encourage anyone who finds themselves travelling through District 1 to consider stopping to check out these many local shops and businesses.

Finally, as we are approaching the planting season please be on the lookout for the many farm vehicles on our highways which are beginning the yearly process of preparing, and planting, the many fields for what will hopefully be a bountiful harvest later in the year. A reminder that our farmers are the ones who truly help to provide the food that feeds us all.

P.S. Happy Earth Day on April 22nd.

District 2 – Councillor Connell noted that the farm markets are starting to open and urged all to support local. On the first Saturday of every month is the Margaretsville Breakfast, and on the first Sunday you can have Breakfast in Port George. A private sector company, Solar Bank Corp is hosting a public meeting in Port George at 630, all welcome. He recently met with a local artist, whose carvings sell all over the world. We don’t always realize the talented individuals that live in our county. He was proud of granddaughter, who went to Montreal with her swim team and came in 8th overall in Canada. We need to be proud of our people.

District 3 – Councillor Enslow noted he was glad for a few days of sun, allowing things to dry out in farming country. Attended a lot of activities including: 100th anniversary of RCN gala in Halifax; Lions Breakfast – next on 4th of May; working with citizens regarding Church Street and roads and interest in the five-year capital plan. There is a lot of support and excitement that we have a five-year plan. Volunteers – more and more activity with the coming Spring. Lots of work at the Visitor Information Centre located in Jubilee Park – volunteers are cleaning and revamping it for the upcoming tourist season.

Some upcoming meetings:

April 23 AGM for Friends of the Bridgetown Library at 1pm

AGM for Bridgetown and Area Chamber of Commerce, Junction 16 at 630

May 4 – Lions Breakfast

Next month various farmers markets will be opening – support them!

District 4 – Councillor Barteaux noted lots of movement around farming in District 4 with related spring activities. Watch for tractors on the road, be safe. Supporting community halls is important to help maintain them. Our County supports community halls to a great extent. There have been meetings around the county about recreation, physical and mental wellness. Important to support and promote. Remember with greening of the grass and mowing. Grass on the highway is very slippery – please be mindful and protect your neighbours. Get out, get healthy, get active.

District 5 – Councillor Longmire (as submitted)

Greetings from District 5

First, I would like to mention a very special lady who celebrated her 103rd birthday this past March. Doris Halliday, belated birthday wishes are coming your way today. This beautiful lady resides in her home in Hillsburn and is a force to reckon with.

This week is National Volunteer Week- April 14th through to the 20th. I am so proud to stand with the County and recognize these amazing, giving individuals. It is because of your generous spirit, along with your contributions to the community that continue to make a difference for all of us. This year's theme is 'Every Moment Matters'. It is just that. To make a difference it doesn't have to be big, sometimes it is just the simplest of gestures. Thank you, each and everyone of you for brightening our communities.

I have heard from many citizens in my district how pleased they were to receive their copy of the 2024 Community Events Guide. I personally would like to mention the cover of this guide recognizing the beautifully restored Schafner Point Lighthouse in Port Royal. If you haven't been, make it a destination to check out this coming Summer if you are in the area.

On Sunday, June 9 at 10 AM there will be a beginner cabin building workshop, at Margold Center for Arts and Education, Holistic Living and Bookstore. This workshop will be hosted by owners Russell and Maryna Floren at 514 Granville Road. If interested, you can follow Margold on Fb or visit Margold Books in Annapolis Royal and inquire on more information.

Bayside Farms is located at 1126 MacKenzie Mountain Rd., Litchfield (Shore Rd West) and is a wonderful place to stop and pick up fresh veggies (seasonal), frozen berries, all which are spray free. Bayside Farms offer everything from sweet potato, kale, celery, onion, along with their maple syrup, birch syrups, cold pressed juices and so much more. Shop local, it is so satisfying.

Tonight, April 16, 2024, 7-9 PM at the Lower Granville Hall 3551 Granville Rd Port Royal, our Annapolis County's Recreation Team Nancy Whitman and Kyle Garde will host an opportunity to come together, share ideas on recreation that will benefit all of our communities. There will be more dates to follow as they will be hosting at different venues throughout the County so catch a date and join in. Have a wonderful April.

District 6 – Warden Morrison (as submitted)

Frank and Dora's eat in/take out re-opens for the season on 19 Apr. It is located on highway 1 where Cornwallis Park meets Deep Brook

Like the cue? Pool at Clementsport Legion Wednesday evening

Cornwallis Park Community Breakfast Saturday May 11

Cornwallis Park Community Association lunch Saturday 27 April to honour community volunteers

Bell Canada service, display says "no line", resident called, two breaks in the actual line fixed in under an hour. Way to go Bell Canada!

Markets – year round on Wednesday afternoons at the Deep Brook Lions Hall.

District 7 – Councillor Hudson noted that last week was spring cleanup in Bridgetown and areas. Amazed at the volume and quantity of things that are put out – and actually collected before the truck gets there.

Turkey dinner April 10 West Dalhousie Community Hall – 2 servings 430 and 545.

There are two upcoming recreation meetings District 7, West Dalhousie Community Hall on April 23rd and in District 3 in Bridgetown on May 14th, both start at 7pm. Attend if you can to provide your feedback.

District 8 – Councillor Gunn (as submitted)

It's coming up on Earth Day, and I'm hoping everyone has given their garden some thought and preparation time.

I've had many meetings with constituents, namely about road conditions in the southern parts of the County towards Keji, identifying the necessary road repair and drainage ditching required.

Also met with constituents to talk about the importance of Community Halls, especially how young families need to get involved to help keep these much-needed resource centres afloat. One such community hall near my home is that in Upper Clements, and there will be a meeting the evening of the 24th with an aim to engage more community participation at the hall. I hope local residents can take part to problem-solve and pitch in.

And speaking of Community Halls organizing events, the Milford and Community Association is hosting the famed Maplefest this Saturday at both 12 noon and 4pm. This is a fundraiser for the Hall, and features baked beans, ham, potato and green salads, pancakes, maple syrup, and pie. It's a great event, and I know it will be a big success, as it always is.

The Bear River and Area Health Fund is having a fundraiser on Friday the 19th at 5:30pm at the Bear River Legion to help raise funds for the roof. This is a sausage and sauerkraut supper and promises to be a good one. Please come out to support this worthy cause.

I am enormously pleased to recognize the achievement of Clementsvale's Jeremy Sanford, who was selected by a committee here at the Municipality as our Provincial selection for Volunteer of the Year. Jeremy is incredibly active in a number of community groups, and namely with the Forrester's Hall in Clementsvale where he grew up and is raising his family. Congratulations Jeremy and thank you and all the volunteers who model civic mindedness and care for their communities.

Next, still on the topic of Civic Engagement, there is a Town Hall-style meeting in Digby on May the 4th from 11am to 6pm at the Legion. The topics are broad ranging, covering Municipal, Provincial and Federal issues, and all are welcome to discuss relevant topics.

I continue to hear from constituents concerned about the lack of recreational options in the western and southern reaches of the County, especially the need for swimming lessons for children. I encourage all to come out to the public meetings on Recreation for our County. In District 8, the meeting is on

Tuesday the 30th at 7pm at the Bear River Legion – that’s 2 weeks from today. Of course, citizens are encouraged to attend any meeting they can, and those times/dates/locations are posted on the County website.

I am particularly excited about an upcoming information session concerning the new Bear River water system on April 23rd between 2 and 6pm. The meeting will take place at the Bear River Legion, and all are welcome to come and learn more about it. This has been in the works for a very long time, and I’m delighted that it’s happening.

Thank you, and happy garden season. Get your seeds started!

District 9 – Councillor Sheridan thanked the Recreation team for the recent meeting held in Nictaux. The next Bingo at the fire hall is on April 27th. On Wednesday mornings at the church hall, you can join for games and coffee. Yard sale season has started!

District 10 – Deputy Warden Redden

Annapolis County Exhibition is August 12th to 17th featuring the River Side stage concert with Jess Moskaluke on August 17th, 8:30pm. Lunn’s Mill is hosting the Babes, Babes, Babes, Burlesque and Drag Tour, on Wednesday, April 24th.

If you are looking for something near Springfield, the East Dalhousie Community center has a full slate of activities, lunches, seed swaps, socials.

District 11 – Councillor LeBlanc also noted the spring clean up and how so many items are placed roadside and collected before the actual truck arrives. Earth day is April 22nd, lets all do what we can to preserve our earth. She has enjoyed seeing the pictures and write-ups about our volunteers. Everyone is a bonus to our County – they make it great. Congratulations to Jeremy Sanford on being selected as the County submission for Provincial Volunteer of the Year.

She recently attended a celebration for Mr. Arthur Uhlman’s 90th birthday at the Three Rivers Community Centre. There were two attendees to note: One citizen that came was Mr. Uhlman’s elementary school teacher who is now 102 years old; and another attendee is 103 – it was a great time of celebration. Three Rivers Community Centre has a lot of activities going on – check them out on Facebook. People are out and about doing more yard work and getting ready for gardens.

PRESENTATIONS

Re: RCMP Annapolis Detachment Annual Report - Staff Sgt Maxwell reviewed the report that was circulated in the agenda package, noting success with the stated priorities for last year, which were:

- traffic enforcement – more than the year before.
- property crime – number of complaints – fewer were received, but the solve rate was more than double the year before.
- comprehensive education – Sharon Elliott (Seniors Safety) and Adam Burns (Youth) lead this initiative. Both are extremely busy.

Re: Police Advisory Board – Chair Dane Berringer noted that the Police Advisory Board is the heart of community-based policing in Nova Scotia because it includes citizens, RCMP, and politicians working together. He noted that after public input, the four priorities set for the RCMP for this upcoming year are:

- intelligence-led policing
- reduction of property crime
- Road safety / impaired driving

- Police visibility and public engagement –

The Police Advisory Board encompasses the community and police working together. He thanked the Board, SSgt Maxwell, and Cpl. Hawkes, who all willingly participate.

In-Camera

To meet in-camera from 11:48 a.m. until 1:22 p.m., in accordance with Section 22(2)(e) contract negotiations of the *Municipal Government Act*.

Moved: Councillor Gunn

Seconded: Councillor LeBlanc

Motion carried.

Adjournment

The Warden declared the meeting adjourned at 1:23 p.m.

Unapproved draft



COUNTY of ANNAPOLIS
NATURALLY ROOTED

**BOARDS and COMMITTEES
Recommendations
AdHoc, Standing, and Advisory Committees**

To: Municipal Council
Meeting Date: May 21, 2024
Prepared By: Municipal Clerk Carolyn Young
Subject: **Recommendations from 2024-05-07 Special Committee of the Whole**

RECOMMENDATION(S):

- ***SR2024-30 S6 Commercial Activity on Municipal Property Bylaw Application – Tom’s Cool Bus***
To recommend that Municipal Council authorize the Clerk to issue a Vendor on Municipal Property permit for the 2024-25 fiscal year to Tom Marshall, for the operation of Tom’s Cool Bus Canteen at the Annapolis River Causeway Park in accordance with *S6 Commercial activity on Municipal Property Bylaw*, and further to request staff to issue a temporary permit for a two week period effective May 8, 2024, in accordance with the recommendation of Committee of the Whole.
- ***Policy 117 Fire Services Capital Funding - New***
To recommend that municipal council approve *Policy 117 Fire Services Capital Funding*, pursuant to seven-day notice given on May 7, 2024.



**BOARDS and COMMITTEES
Recommendations
AdHoc, Standing, and Advisory Committees**

To: Municipal Council
Meeting Date: May 21, 2024
Prepared By: Municipal Clerk Carolyn Young
Subject: **Recommendations from 2024-05-14 Committee of the Whole**

RECOMMENDATION(S):

- **SR2024—31 Review Duplicate Road Names – Wilmot, Melvern Sq.**
That Municipal Council initiate the road name review process to review the duplicate road name of Pleasant Street in Wilmot and Pleasant Street in Melvern Square, in accordance with the recommendation of Committee of the Whole.
 - **SR2024-33 Community Solar Program**
That municipal council provide a letter of support to 4579183 Nova Scotia Limited in support of their application to the Province of Nova Scotia for a Community Solar Project on lands of PID#05060207, 196 Brooklyn Road, Brooklyn, Annapolis County, pursuant to the recommendation of Committee of the Whole.
 - **AM-2.7.8 COVID-19 Vaccination Policy - Repeal**
That Municipal Council repeal *AM-2.7.8 COVID-19 Vaccination Policy*, in accordance with seven-day notice given on May 14, 2024.
 - ***AM- 2.7.9 COVID-19 Response Policy - Repeal***
That Municipal Council repeal *AM- 2.7.9 COVID-19 Response Policy*, pursuant to seven-day notice given on May 14, 2024.
 - **AM-6.2.1 COVID-19 Property Tax Financing Program Policy - Repeal**
That Municipal Council repeal *AM-6.2.1 COVID-19 Property Tax Financing Program Policy*, in accordance with seven-day notice given on May 14, 2024.
- SR2024-35 AM-1.4.10 AC Fire Services Association Grant Policy Repeal**
That Municipal Council repeal *AM-1.4.10 Annapolis County Fire Services Association Grant Policy*, pursuant to seven-day notice given on May 14, 2024.
- SR2024-36 Policy 119 Inaugural Council Meeting New**
That Committee of the Whole recommend to Council the approval of Policy 119 respecting the Inaugural Meeting of Council, in accordance with seven-day notice given on May 14, 2024.

- **SR2024-38 Policy 116 Committees of Council and Council Meetings – Procedures Policy Amend**
 That municipal council amend *Policy 116 Committees of Council and Council Meetings Procedures*, to remove *Article 1 Inaugural Meeting* and renumber, pursuant to seven-day notice given on May 14, 2024.
- **SR2024-37 Valley Waste Service Agreement Extension**
 That Municipal Council authorize staff to provide a notice of intention to Valley Waste-Resource Management on or before July 1, 2024, expressing that the Municipality wishes to extend or renew the service agreement beyond March 31, 2025, in accordance with the recommendation of Committee of the Whole.
- **MTRI Woodlands for Wildlife Program (PID05101480 Hollow Mountain Road)**
 That municipal council enter into an agreement with Mersey Tobebatic Research Institute for part of PID 05101480, Hollow Mountain Road, for their Woodlands for Wildlife program, provided the protection does not impact the future development of the remaining lands, pursuant to the recommendation of Committee of the Whole.
- **Letter of Support for SOOF Request for Provincial Protected Sites**
 That municipal council send a letter of support to Save Our Old Forests (SOOF) who are requesting Beals Brook and Goldsmith Lake Wilderness Areas to be designated by the province as protected sites, in accordance with the recommendation of Committee of the Whole.
- **Ecological Forestry – Graywood**
 To recommend that municipal council further develop the ecological forestry initiative on the Graywood location and neighbouring lots owned by the County, pursuant to the recommendation of Committee of the Whole.

Warden's Update – May

May 21, 2024

I attended the annual meeting and banquet of the Port Lorne Volunteer Fire Department. Although it has fewer firefighters than other departments I daresay that the professionalism and spirit are the equal of our other fire departments. I sensed a great deal of pride in both training and implementation of that training. There is also a realistic approach to cooperation with other departments.

You are aware that we are cooperating in the staging of an art exhibit commemorating the work of Pierre Dugua de Mons on June 14 at the Lower Granville Community Hall. This is just one of the numerous historical events in which we are participating. It is good that we learn and remember our history and use it as the basis for contemporary projects and actions.

The Paradise Heritage Centre is staging a conference on “The Hidden Treasures of Annapolis County” on the evening of 24 May and all day on the 25th. I will be delivering a paper on “The First and Lost Scots of Nova Scotia”.

I think April and May are two of the busiest months I have encountered during my time on Council. Committee meetings galore, meeting with visiting personages, and preparing for regular events demand severe concentration by all of us.

Cheers, Alex

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

OUTSTANDING ITEMS				
Month Requested	Staff Report Number	Description	Council Approval	Follow-up Expected
	SR2023-71	East End Servicing Study That Municipal Council authorize an additional \$97,218 in funding from county water and sewer reserves for the expanded scope of the East End Servicing Study, in accordance with the recommendation of Committee of the Whole.	Motion 230919.09	To be completed March 31, 2024
September 2023	SR2023-18(2)	Fire Services Review That Municipal Council authorize an additional \$14,000 in funding as an unfunded liability for the awarding of the Fire Services Review contract, in accordance with the recommendation of Committee of the Whole.	Motion 230919.11	To be Completed December 2023
December 2023	SR2023-87	Municipal Capital Growth Fund Submission Bear River That Municipal Council support the submission of an application to the Municipal Capital Growth Fund in the amount of \$1,704,000 for 50% of the construction phase of the Bear River Water System Project, pursuant to the recommendation of Committee of the Whole.	Motion 231219.03	In progress
February 2024	Audit Committee	Policy 104 Audit Committee Appointments That municipal council appoint the following three citizen members to the Audit Committee, Erich Beifuss, Alexander Robert Cowan, and Melony Robinson, for a term ending November 30, 2024; and that municipal council appoint the following three councillors to the Audit Committee, for a term ending October 31, 2024, Deputy Warden Brad Redden, and Councillors Dustin Enslow and Wendy Sheridan.	Motion 240220.13	Orientation pending 1 st meeting TBA
April 2024	SR2024-29	Bridgetown Dog Park Association Lease Agreement That Municipal Council approve a three-year renewable lease agreement between the Municipality of the County of Annapolis and the Bridgetown Dog Park Association for the lease of a portion of PID 05149505 for a dog park.	Motion 240416.12	Pending signatures

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

COMPLETED ITEMS				
Month Requested	Staff Report #	Description		Date Complete
February 2024	SR2024-07	Development Officer Appointment Mahsa Koushki That Municipal Council appoint Mahsa Koushki as a Development Officer for the Municipality of the County of Annapolis to administer the Municipality's Land Use Bylaws and Subdivision Bylaw.	Motion 240220.01	complete
February 2024	SR2024-08	Repeal Policies of the Former Town of Bridgetown That Municipal Council repeal the following policies of the former Town of Bridgetown in accordance with seven-day notice given on February 13 th .	Motion 240220.02	complete
February 2024	SR2024-09	Water Supply Area Advisory Committee Policies Repeal That municipal council repeal AM-1.3.6.12 Lake Cady Water Supply Area Advisory Committee Policy, AM-1.3.6.13 Lawrencetown Water Supply Area Advisory Committee Policy, and AM-1.3.6.15 Margaretville Water Supply Area Advisory Committee Policy, pursuant to seven-day notice given on February 13 th .	240220.03	complete
February 2024	SR2024-10	2024 Election List of Electors Information Sharing Agreement That municipal council use the provincial electors list as maintained by the Province of Nova Scotia and authorize the CAO to sign the 2024 Information Sharing Agreement between His Majesty the King in the Right of the Province of Nova Scotia (Chief Electoral Officer) and the County of Annapolis (Chief Administrative Officer).	Motion 240220.04	Complete
February 2024	SR2024-11	AM-1.3.1 Presentation of Annual Reports Policy Repeal That municipal council repeal AM-1.3.1 Presentation of Annual Reports Policy, in accordance with seven-day notice given on February 13 th .	Motion 240220.05	complete
February 2024	SR2024-12	Release Capital Reserve Funds North Queens Fire Association That Municipal Council authorize the withdrawal of \$80,000 from the Capital Fire Services Reserve Fund to the North Queens Fire Association in the 2023-24 fiscal year.	Motion 240220.06	Complete

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

February 2024	SR2024-04 (2)	2023-24 Community Grants Grow to Gather Garden Association That Municipal Council approve a grant to the Grow to Gather Garden Association in the amount of \$1,950 to support their “Renewing the Gardens” program in accordance with AM 1.4.9 Community Grants, Community Programs Assistance Fund.	Motion 240220.07	complete
February 2024	SR2024-04 (2)	Community Grants Bear River Board of Trade That Municipal Council approve a grant to the Bear River Board of Trade in the amount of \$3,000 to support waterfront park landscaping in accordance with AM 1.4.9 Community Grants, Large Capital Pledge Grant.	Motion 240220.08	Complete
February 2024	SR2024-04 (2)	Community Grants Middleton Swimming Pool Society That Municipal Council approve a grant to the Middleton Swimming Pool Society in the amount of \$1,225 to support expansion and revitalization of aqua fitness classes in accordance with AM 1.4.9 Community Grants, Community Programs Assistance Fund.	Motion 240220.09	Complete
February 2024	SR2024-04 (2)	Community Grants Middleton Railway Museum Society That Municipal Council approve a grant to the Middleton Railway Museum Society in the amount of \$5,000 to support a new 1950’s transport trailer exhibit in accordance with AM 1.4.9 Community Grants, Small Project Matching Grants.	240220.10	Complete
February 2024	SR2024-04 (2)	Community Grants Cottage Cove District Wharf Society That Municipal Council approve a grant to the Cottage Cove District Wharf Society in the amount of \$10,000 to support upgrades and repairs to the Cottage Cove Wharf in accordance with AM-1.4.3 Harbour Authorities & Societies Capital Assistance Program, Large Project Capital Investment Grant.	Motion 240220.11	Complete
February 2024	SR2024-13	M8 Marketing Levy Bylaw New First Reading That Municipal Council give First Reading to approve the new <i>M8 Marketing Levy Bylaw</i> .	240220.12	1 st Reading Ad placed
February 2024	Phys Rec & Ret Committee	Medical Recruitment Financial Assistance Prog. Grant to DR. AC Silver \$10,000 To recommend that Municipal Council approve a payment of \$10,000 to the Soldiers Memorial Hospital Foundation for the purpose of providing a grant to Dr. AC Silver, and further that the Foundation and doctor	Motion 240220.14	Complete

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

		confirm receipt of the grant, in accordance with AM-1.4.9.1 Medical Recruitment Financial Assistance Program Policy.		
February 2024		FCM 2024 Annual Conference and Trade Show Calgary AB - Delegates That Councillors Dustin Enslow, David Hudson, and Michael Gunn, be selected as the delegates to the FCM 2024 Annual Conference and Trade Show being held in Calgary, Alberta, from June 6-9, 2024. The first three names selected from a hat will be the alternates in the order drawn. Councillors LeBlanc, Redden and Longmire were selected as the alternates.	240220.15	Complete
November 2023	SR2023-83	Transfer Municipal Pension Plan to PSSP That Municipal Council engage the service of legal counsel that specializes in pension agreements and authorize the Warden and Municipal Clerk to enter into the required agreements for the successful transition of the Municipality's defined contribution pension plan into the Public Service Superannuation Plan as soon as possible; and that the costs of this transfer expected to be approximately \$30,000 to \$35,000 be funded as an unfunded liability in the 2023-2024 operating budget.	Motion 231121.12	complete
March 2024	SR2024-114	Policy 109 Tax Exemption and Reduction NEW That Municipal Council approve <i>Policy 109 Tax Exemption and Reduction</i> , pursuant to seven-day notice given on March 12, 2024.	Motion 240319.01	complete
March 2024	SR2024-15	Derelict Vehicle Collection Program That Municipal Council approve the Derelict Vehicle Collection Program for a three-year term (2024-2025 to 2026-2027) with an option for the County of Annapolis to extend the Program for an additional two years.	Motion 240319.02	Complete
March 2024	SR2024-04(3)	Community Grants Upper Clements and District Community Hall Association That Municipal Council approve a grant to the Upper Clements and District Community Hall Association in the amount of \$1,200 to support roof repairs to the hall in accordance with <i>AM 1.4.9 Community Grants, Community Halls and Centres Assistance Program</i> .	Motion 240319.03	Complete
March 2024	SR2024-04(3)	Community Grants Fundy Folk Association That Municipal Council approve a grant to the Fundy Folk Association in the amount of \$5,000 to help support the Evergreen Theatre Stage	Motion 240319.04	Complete

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

		Lighting Replacement Project in accordance with <i>AM 1.4.9 Community Grants, Small Project Matching Grants.</i>		
March 2024	SR2024-04(3)	Community Grants Round Hill and District Recreation Commission That Municipal Council approve a grant to the Round Hill and District Recreation Commission in the amount of \$16,679.87 to support building repairs and upgrades to the Bishop Park recreation facility in accordance with <i>AM 1.4.9 Community Grants, Large Capital Pledge Grant.</i>	Motion 240319.04	complete
March 2024	SR2024-16	Bridgetown Dog Park That Municipal Council enter into a three-year lease agreement with Bridgetown Dog Park Association for the lease of PID# 05149505; Bridgetown, to allow for the creation of a dog park.	Motion 240319.06	complete
March 2024	PRR Committee	Policy 108 Medical Recruitment Financial Assistance That Municipal Council send Policy 108 Medical Recruitment Financial Assistance Policy back to the Physician Recruitment and Retention Committee (Adhoc) for further review.	Motion 240319.07	Complete at April COTW
March 2024	PRR Committee	Mandate of Physician Recruitment and Retention Committee (Ad Hoc) That Municipal Council confirm that the mandate for the Physician Recruitment and Retention Committee includes supporting community recruitment and retention activities such as community navigators and welcomers.	Motion 240319.08	complete
March 2024	SR2024-14	M8 Marketing Levy Bylaw – Final Reading That Municipal Council give Final Reading to approve the new <i>M8 Marketing Levy Bylaw</i> , in accordance with First Reading given on February 20, 2024.	Motion 2403- 19.09	Complete
March 2024	SR2024-17	2024-2025 Operating Budget That Municipal Council approve the draft 2024-2025 operating budget reflecting revenues of \$25,789,443, expenditures of \$25,786,839, and a residual surplus of \$2,603.	Motion 240319.10	complete
March 2024	SR2024-17	2024-2025 Tax Base Rate That Municipal Council approve a 2024-2025 operating budget taxation base rate for all residential and resource assessments of 1.025 per \$100 of assessment, and a commercial tax rate of \$1.80 per \$100 of assessment for all commercial assessments.	Motion 240319.11	complete

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

March 2024	SR2024-17	<p>2024-2025 Bridgetown Area Rate That Municipal Council approve a 2024-2025 operating budget taxation area rate for all residential and resource assessments in Bridgetown of 45.31 cents per \$100 of assessment, and a commercial taxation area rate in Bridgetown of 74.13 cents per \$100 of assessment, and a taxation area rate for all properties in Assessment District 12 (Lawrencetown) of the amount to be approved by the Lawrencetown Village Commission.</p>	Motion 240319.12	complete
March 2024	SR2024-17	<p>2024-2025 Fire Hydrant Area Rates That Municipal Council approve fire hydrant taxation rates for the 2024-2025 fiscal year based on \$100 of assessment:</p> <ul style="list-style-type: none"> - Margaretsville District 2 18.69 cents - Inglewood District 3 18.90 cents - Granville Ferry Districts 4&5 17.05 cents - Carleton Corner District 7 15.40 cents - Church Road District 3 14.43 cents - Middleton Districts 2&10 19.34 cents - Cornwallis Park District 6 22.82 cents - Bridgetown Districts 3&7 30.68 cents 	Motion 240319.13	complete
March 2024	SR2024-17	<p>2024-2025 Streetlight Area Rate That Municipal Council approve a 2024-2025 operating budget taxation area rate for all assessment accounts of 3.67 cents per \$100 of assessment, for the provision of streetlights county-wide.</p>	Motion 240319.14	complete
March 2024	SR2024-17	<p>Fire Area Rates That Municipal Council approve fire taxation rates for the 2024-2025 fiscal year as follows based on \$100 of assessment:</p> <ul style="list-style-type: none"> - Kingston Fire Districts 1&11 amount authorized by Kingston Fire Commission - Fire Capital All Districts 6.11 cents 	Motion 240319.15	complete
March 2024	SR2024-17	<p>2024-2025 Paving Area Rates That Municipal Council approve street paving taxation rates for the 2024-2025 fiscal year as follows based on \$100 of assessment:</p> <ul style="list-style-type: none"> - Chipman/Baxter District 9 5.38 cents - Cameron Drive District 1 2.26 cents 	Motion 240319.16	complete

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

		<ul style="list-style-type: none"> - Brookside/Pine Grove District 1 5.57 cents - Bradley Street District 1 3.75 cents <p>And that Ward Estates, District 11, be charged a lump sum amount of \$373.65 in lieu of a taxation rate.</p>		
March 2024	SR2024-17	<p>2024 Tax Due Date and Interest</p> <p>That Municipal Council approve the due date for taxes of June 30, 2024, and that all rates and taxes remaining outstanding after this date be subject to interest at a rate of 12% per year, compounded monthly.</p>	Motion 240319-17	complete
March 2024	SR2024-17	<p>2024-2025 Sewer Rates</p> <p>That Municipal Council approve a sewer rate for all publicly connected sewer system customers outside Bridgetown of \$609.28 per year; and a base rate of \$23.98 per quarter and a usage charge of \$2.19 per cubic metre for all publicly connected sewer system customers within Bridgetown.</p>	Motion 240319.18	complete
March 2024	SR2024-17	<p>5-Year Capital Investment Plan</p> <p>That Municipal Council approve the draft 5-year Capital Investment Plan reflecting financial investments over 5 years of \$75,557,819, and a 2024-2025 capital investment of \$8,857,819.</p>	Motion 240319.19	complete
March 2024	SR2024-17	<p>3-Year Water Utility Operating Budget</p> <p>That Municipal Council approve the draft three-year Water Utility Operating Budgets for Bridgetown and Annapolis County reflecting operating revenues in 2024-2025 of \$722,859 for Bridgetown and \$1,055,186 for Annapolis County.</p>	Motion 240319.20	complete
March 2024	SR2024-18	<p>Letter to Minister of Justice – 3 Officers</p> <p>That Municipal Council send a letter to Nova Scotia Minister of Justice requesting an increase of three (3) RCMP officers assigned directly to the Annapolis County Detachment, effective April 1, 2024.</p>	Motion 240319.21	complete
April 2024	SR2024-19	<p>Policy 114 Council Remuneration New</p> <p>That Municipal Council approve <i>Policy 114 Council Remuneration</i>, in accordance with seven-day notice given on April 9, 2024.</p>	Motion 240416.01	Complete
April 2024	SR2024-20	<p>Tax Sale Surplus – Letter to Municipal Affairs</p> <p>That Municipal Council send a letter to the Nova Scotia Minister of Municipal Affairs and Housing requesting that the Financial Reporting and Accounting Manual (FRAM) be amended to reduce the length of</p>	Motion 240416.02	Complete

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

		time tax sale surplus funds are required to be held before transfer to the Capital Reserve Fund from 20 years to 8 years, or one year post tax sale, whichever is greatest, pursuant to the recommendation of Committee of the Whole.		
April 2024	SR2024-21	Policy 116 Committees of Council and Council Meetings – Procedures That Municipal Council approve <i>Policy 116 Committees of Council and Council Meetings – Procedures</i> as amended, NEW, in accordance with seven-day notice	Motion 240416.03	Complete
April 2024	SR2024-22	Appoint Development Officer Darren Shupe That Municipal Council appoint Darren Shupe as a Development Officer for the Municipality of the County of Annapolis to administer the Municipality’s Land Use Bylaws and Subdivision Bylaw, pursuant to the recommendation of Committee of the Whole.	Motion 240416.04	Complete
April 2024	SR2024-23	Policy 115 Pension New To recommend that Municipal Council approve <i>Policy 115 Pension</i> , in accordance with seven-day notice given on April 9, 2024.	Motion 240416.05	Complete
April 2024	SR2024-23	SR2024-24 Repeal AM-1.4.9, AM-1.4.11 and AM-1.4.12 Policies To recommend that Municipal Council repeal the following policies: <ul style="list-style-type: none"> • <i>AM-1.4.9 Community Grants Policy</i> • <i>AM-1.4.11 Community Contributions Policy</i> • <i>AM-1.4.12 Tax Exemption and Reduction Policy</i> Pursuant to seven-day notice given on April 9, 2024.	Motion 240416.06	Complete
April 2024	SR2024-25	Policy 111 Planning Advisory Committee New To recommend that Municipal Council approve <i>Policy 111 Annapolis County Planning Advisory Committee Policy</i> , in accordance with seven-day notice.	Motion 240416.07	Complete
April 2024	SR2024-26	Policy 112 Area Advisory Planning Committee New To recommend that Municipal Council approve <i>Policy 112 Area Advisory Planning Committee Policy</i> , as amended, pursuant to seven-day notice given on April 9, 2024.	Motion 240416.08	Complete
April 2024	SR2024-27	Policy 113 Public Participation New To recommend that Municipal Council approve <i>Policy 113 Public Participation Policy</i> , in accordance with seven-day notice given on April 9, 2024.	Motion 240416.09	Complete

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

April 2024	SR2024-28	Policy 110 Recreation and Culture Reserve Fund New That Municipal Council approve <i>Policy 110 Recreation and Culture Reserve Fund</i> , pursuant to seven-day notice given on April 9, 2024.	Motion 240416.10	Complete
April 2024		Policy 108 Medical Financial Assistance New That Municipal Council approve <i>Policy 108 Medical Financial Assistance</i> , as amended, in accordance with seven-day notice given on April 9, 2024	Motion 240416.11	Complete