

2022-03-15 Council Agenda

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MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

MUNICIPAL COUNCIL AGENDA

10:00 a.m. – Tuesday, March 15, 2022

Via Zoom Teleconference

- 10:00 a.m.**
- 1. ROLL CALL**
 - 2. DISCLOSURE OF INTEREST**
 - 3. APPROVAL of the AGENDA (Order of the Day)**
That municipal council approve the Order of the Day as circulated, *including a presentation from Nova Scotia Federation of Municipalities following the Adoption of the Minutes.*
 - 4. ADOPTION OF MUNICIPAL COUNCIL MINUTES**
 - 4.1 2022-02-15 Regular**
THAT the minutes of the Regular Session of Council held February 15, 2022, be approved as circulated.
 - 4.2 2022-03-01 Special**
THAT the minutes of the Special Session of Council held March 1, 2022, be approved as circulated.
 - 5. PRESENTATION**
Nova Scotia Federation of Municipalities Reorganization
Executive Director Juanita Spencer, Board Member Brenda Chisholm Beaton
 - 6. BUSINESS ARISING FROM THE MINUTES**
 - 6.1 C6 Regional Emergency Management Bylaw – Final Reading (from 2022-02-15)**
That Municipal Council give final reading to approve the *C6 Regional Emergency Management Bylaw*, pursuant to first reading having been given on February 15, 2022.
 - 7. COUNCILLOR COMMENTS**
 - 8. NEW BUSINESS**
 - 8.1 Bear River Water – Verbal Update**
 - 8.2 Volunteer Recognition Selection Committee**



MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

MUNICIPAL COUNCIL AGENDA

10:00 a.m. – Tuesday, March 15, 2022

Via Zoom Teleconference

9. COMMITTEE & ORGANIZATIONAL REPORTS

Committee of the Whole (February 8, 2022)

- 9.1 Facilities Operating Agreement Bridgetown Regional Recreation Association**
THAT Municipal Council approve the Facilities Operating Agreement with the Bridgetown Community Recreation Association (BCRA) for the Bridgetown & District Memorial Arena, Bridgetown Centennial Pool, and the Bridgetown Memorial Ballpark.

Committee of the Whole (March 8, 2022)

- 9.2 AM-2.1.22 Inclement Weather Unsafe Travel Conditions Policy Amend**
That municipal council amend AM-2.1.22 Inclement Weather/Unsafe Travel Conditions Policy in accordance with seven-day notice given.
- 9.3 AM-1.4.12 Tax Exemption Policy Amend**
That municipal council amend AM-1.4.12 Tax Exemption and Reduction Policy by moving Middleton & District Lions Club – Prop#903-228-819 from District #8 to District #9; moving The Keith Lodge Prop# 804-561-856 from District #9 to District #8; and adding Bear River Board of Trade, Lot 95-1CDEF, 100 Wharf Street Property #807-029-330 to District #8 pursuant to seven-day notice given.
- 9.4 AM-2.4.1 Performance Evaluation Policy Repeal**
That municipal council repeal AM-2.4.1 Performance Evaluation Policy in accordance with seven-day notice given.
- 9.5 Fire Services Capital Withdrawal Annapolis Royal Volunteer Fire Department**
That municipal council authorize a withdrawal of \$220,000 from the Fire Services Capital Reserve to the Annapolis Royal Volunteer Fire Department to assist in the rebuild of a top mount pumper.
- 9.6 Annapolis County and Kings County Emergency Management Mutual Aid Agreement**
That municipal council approve the Mutual Aid Agreement between the County of Kings, Town of Berwick, Town of Kentville, Town of Wolfville, County of Annapolis, Town of Annapolis Royal, and Town of Middleton.
- 9.7 Community Grants Program Current Applications**
That municipal council approve the allocation of grants from the 2021-22 Community Grants Program, in accordance with AM-1.4.9 Community Grants Policy, for a total of \$6,446 as follows:
\$2,400 Port George Regional Recreation Commission;
\$1,646 Lawrencetown and Area Seniors Association (LASA); and
\$2,400 Clementsvale & District Recreation Association.



MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

MUNICIPAL COUNCIL AGENDA

10:00 a.m. – Tuesday, March 15, 2022

Via Zoom Teleconference

- 9.8 Fire Services Capital Withdrawal Lawrencetown Volunteer Fire Department**
That municipal council authorize the Lawrencetown & District Volunteer Fire Department to proceed with obtaining quotes for a replacement tanker.
- 9.9 Fire Services Capital Withdrawal North Queens Fire Association**
That municipal council authorize the North Queens Fire Association to proceed with the acquisition of a replacement Utility/Rescue Vehicle and funds to come from the 2021/22 Fire Services Capital Reserve in the amount of \$40,000 with the option to withdraw additional funds from the Capital Reserve when funds are made available in future capital reserve funds.
- 9.10 2022 Mandatory Boundary Review**
That municipal council authorize staff to conduct the 2022 mandatory review of the polling districts and to follow the criteria established by the Utility & Review Board (UARB), preparing information on status quo (eleven), nine, and seven districts for presentation to the public; and that municipal council determine the scope of the public participation process to allow the residents of the County of Annapolis to have input in the boundary study.
- 9.11 Support for Ukraine**
That municipal council send a letter to express to the ambassador of Ukraine to Canada, and to all Ukrainians everywhere, its complete support as Ukraine defends its democratic independence against an unlawful invasion of its democratic homeland.
- 9.12 Donation to Red Cross for Ukraine**
That municipal council make a donation of \$500 to the Red Cross to assist Ukrainians in this time of need with the money to come from the grant funds.
- 10. ANNUAL REPORTS**
In accordance with AM-1.3.1 Presentation of Annual Reports Policy.
To be Received for Information
- 10.1 Visitor Information Centre, Annapolis Royal**
- 11. IN-CAMERA**
None.
- 12. ADJOURNMENT**
THAT Municipal Council adjourn its session until the next regular meeting scheduled for **Tuesday, April 19, 2022.**

2022-02-15 Municipal Council Summary of Motions

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Minutes of the regular session of Municipal Council held on Tuesday, February 15, 2022 at 10:00 a.m., via Zoom Teleconference, in accordance with the Direction of the Minister under a Declared State of Emergency (*see attached*).

Roll Call

District 1 – Bruce Prout, present
District 2 - Brian “Fuzzy” Connell, present
District 3 – Alan Parish, present
District 4 – Clyde Barteaux, present
District 5 – Lynn Longmire, present
District 6 – Alex Morrison, present
District 7 – David Hudson, present
District 8 – Michael Gunn, present
District 9 – Wendy Sheridan, present
District 10 – Brad Redden, present
District 11 – Diane LeBlanc, present

Also Present: CAO David Dick; Municipal Clerk Carolyn Young; other staff including W. Atwell, N. Barteaux, L. Bent, D. Campbell, C. Mason, D. Patterson, D. Ryan, and J. Young; and 2 members of the public.

Disclosure of Interest

None.

Agenda Approval

Deputy Warden Gunn moved, seconded by Councillor Hudson, to approve the agenda as circulated. Motion carried unanimously.

Re: African Heritage Month - Warden Parish recognized African Heritage Month and read the proclamation as signed and posted on February 1st.

Re: COVID – The Warden noted recent changes made by the Province, with Phase 1 coming into effect yesterday; meeting in person is not possible for us until the last phase, so we will continue to meet via Zoom until the requirement for social-distancing is lifted.

Minutes

MOTION 220215.01 Minutes 2022-01-18 Regular Session Council

It was moved by Deputy Warden Gunn, seconded by Councillor Prout, that the minutes of the regular session of Municipal Council held on January 18, 2022, be approved as circulated. Motion carried unanimously.

MOTION 220215.02 Minutes 2022-01-25 Special Session Council

Deputy Warden Gunn moved, seconded by Councillor LeBlanc, that the minutes of the Special session of Municipal Council held on January 18, 2022, be approved as circulated. Motion carried unanimously.

Business Arising from the Minutes

None.

Councillor Comments*District 1 – Councillor Prout (as submitted)*

While reading the minutes of the January Regular Council Meeting I was reminded of the comments offered by a number of councillors who had spoken regarding our, (then two), storms. At the present time we have experienced a doubling of the number of severe winter storms since that meeting. Again I would like to thank the Nova Scotia Power crews, the TIR dispatchers and plow operators, as well as the Annapolis County Staff who have worked so diligently to help keep us all safe and warm throughout the last six weeks. While I am not sure that I can say that “Spring is just around the corner”, I can state that Daylight Saving Time begins on March 13th which is less than four weeks away.

In addition, I would like to wish everyone a meaningful Black History Month. It is a time for all of us to learn about the many contributions and accomplishments of our African Nova Scotia communities and individuals who have made up such an important part of our shared cultural history, as well as those who are continuing to do so.

District 2 – Councillor Connell noted that growing up he played a lot of sports with people and friends of African heritage. He has read about the many accomplishments of black people from our area. Looking forward to spring.

District 3 – Warden Parish also thanked NSP and internet companies working hard to restore service. Clarence only lost power in first storm. Roads are plowed today. Agrees with comments given regarding Black History Month.

District 4 – Councillor Barteaux (as submitted)

There has been much to do every month with calls, correspondence, committee work and other meetings and all that is necessary to make the County whole. Talking with constituents has been very important. Note that the county wide planning process is ramping up. Everyone in the county should be putting forth their thoughts and concerns for inclusion in the final analysis process. Proceeding in developing the plan in its totality, your input will be vital.

We are also entering budget season for 2022 – 2023 and have to figure out the goals required for a successful fiscal year. The challenging times ahead will be assessing how to balance and accomplish what is required and what is desired for moving this county productively into the future.

I will finalize my comments by saying be happy and stay safe.

District 5 – Councillor Longmire commented on this most recent large storm – quite a challenging morning! She added her comments on Black History month. Offered gratitude to the groups who have helped us through the storms. The 2022 national theme for black history month is February and Forever, celebrating today and every day. She encourages all to take in a documentary or live feed. Attended REMO meeting this month, along with reading lots of material for this meeting. Lots to face in upcoming months, budget. Exciting times.

District 6 – Councillor Morrison (as submitted)

Clementsport branch Royal Canadian Legion is resuming activities with roast beef supper this Friday starting at 5pm. Elizabeth and I can vouch for the excellence of the beef and yorkshire pudding.

Architect firm Jost+Associates of Annapolis Royal has started process of designing the Cornwallis Park-based hospice. Proponents of the project, Atalanta Hospice Society, will be asking to present to Council soon. Colleagues will recall the support we provided to the hospice located in Kentville.

Residents of Cornwallis Park, Clementsport, Upper Clements and Deep Brook are anxious to improve their areas' outdoor recreation facilities, including year-round access to the Cornwallis Park beach. A small committee has been set up to begin planning and it will shortly be expanded to include more members.

District 7 – Councillor Hudson agreed with previous comments regarding Black History Month and the work of Nova Scotia Power, Transportation and Infrastructure Renewal and Public Works staff. District 7 residents have been busy dealing with snow.

District 8 – Deputy Warden Gunn noted he recognizes the efforts of the black community at all times. Southern-most part of his district, Maitland Bridge is losing Myra Holdright as Post Mistress, a position she has held for many years. Canada Post will issue an RFP for her replacement. The Foresters Hall continues to offer events to keep people active by keeping the skating rink kept cleared and available. On behalf of the Warden, he attended a presentation on Extended Producer Responsibility (EPR) for printed paper and packaging. Many want an end to vaccine mandates. It has affected many in the county and the country.

District 9 – Councillor Sheridan agreed with previous comments on Black History Month, noting she misses going to Inglewood. She had a phone call last week and though it was going to be a survey. It was a conference call with Premier Houston and the Minister. She found it very interesting. Looking forward getting back to normal.

District 10 – Councillor Redden echoed comments on Black History Month. He noted that there is a group located at a block of forest being harvested around Trout Lake, called Last Hope, which connects to larger blocks, a pathway for animals. There has been a very silent occupation for 75 days now, through all these storms. It is a fine example of how protest can be done.

District 11 – Councillor LeBlanc thanks to all for clearing snow! We are waiting for it to go away. Residents are waiting for relaxed restrictions. Normal has been changed but we still need to remain vigilant. Black Heritage Month – great to see celebration and importance of black people in our community and Canada.

New Business

Re: Reorganization of NSFAM (Nova Scotia Federation of Municipalities)

MOTION 220215.03 Reorganization of NSFAM – Invite NSFAM

It was moved by Councillor Morrison, seconded by Councillor Longmire, that municipal council send a letter to NSFAM asking that a representative attend a Council meeting to explain, accept comments, and answer questions, concerning the proposed reorganization of NSFAM. Motion carried unanimously.

Re: Recommendation Report Draft Annapolis County Accessibility Plan

MOTION 220215.04 Annapolis County Accessibility Plan

Deputy Warden Gunn moved, seconded by Councillor Redden, that municipal council approve the Annapolis County Accessibility Plan for submission to the Province of Nova Scotia in March, 2022.

It was moved by Councillor Morrison, seconded by Councillor LeBlanc, to allow Chair of the Accessibility Advisory Committee John Smith, to speak. Motion carried unanimously.

John Smith – the committee used a universal design. i.e. - looking at washrooms as universal – everyone has a right to use services and be welcome in the community.

After discussion regarding gender, it was moved by Councillor Sheridan, seconded by Councillor LeBlanc, to permit Mr. Smith to speak. Motion carried unanimously.

John Smith – the committee looked at language and not using he/she but using ‘they’ throughout the policy. A gender accessibility lens was used, it was not ignored.

The Question was called on the motion.
Motion carried unanimously.

Regarding the next item, the Warden asked council how they wish to proceed – to discuss it today, at next council, or at a special meeting.

Re: Special Session – it was the consensus of those present to hold a Special Session of Council on Tuesday, March 1, 2022 at 10:00 a.m.

It was moved by Deputy Warden Gunn, seconded by Councillor Connell, to defer discussion on the Recommendation Report Continued Use of the Bridgetown Community Area Rate to the March 1, 2022 Special Session of Council. Motion carried unanimously.

Re: Recommendation Report Demolition of the Former Upper Clements Park Site Award of Contract

MOTION 220215.05 Demolition of Former Upper Clements Park – Contract Awarded to Dexter Construction Ltd.

Deputy Warden Gunn moved, seconded by Councillor Morrison, that Municipal Council award the contract for the RFP MCOA2021-11-05 Former Amusement Park Site Demolition & Site Clean-up Upper Clements, NS to Dexter Construction Ltd. for a total value of \$496,500 plus HST and approve a contingency budget for general demolition and hazardous waste materials of \$100,000 plus HST (project budget total of \$622,065.99 inclusive of HST rebate).

It was moved by Councillor Hudson, seconded by Councillor Redden, to amend the motion by removing the words ‘and approve a contingency budget for general demolition and hazardous waste materials of \$100,000 plus HST’. Motion lost, 4 in favour, 7 against.

The Question was called on the motion.
Motion carried, 10 in favour, 1 against.

Reports and Recommendations

Re: Special Committee of the Whole (2022-01-25)

• ***Future Operation of Raven Haven Beachside Family Park***

MOTION 220215.06 Future Operation of Raven Haven Beachside Family Park

It was moved by Deputy Warden Gunn, seconded by Councillor Sheridan, that municipal council authorize the CAO to prepare a long-term plan for future operation of Raven Haven as a Day Use Park commencing in 2022-23. Motion carried unanimously.

Re: Committee of the Whole (2022-02-08)

- ***Former Bridgetown Town Hall***

Deputy Warden Gunn moved, seconded by Councillor Redden, that Municipal Council begin the process to register the former Bridgetown Town Hall as a municipal heritage property and that the former Town Hall property not be sold until the registration process is completed, in accordance with the recommendation of Committee of the Whole.

It was moved by Councillor Hudson, seconded by Councillor Connell, to amend the motion by removing “*and that the former Town Hall property not be sold until the registration process is completed*”. Motion carried, 9 in favour, 2 against.

The Question was called on the motion as amended to read:

MOTION 220215.07 Former Bridgetown Town Hall Begin Process to Add to the Municipal Heritage Register

Deputy Warden Gunn moved, seconded by Councillor Redden, that Municipal Council begin the process to register the former Bridgetown Town Hall as a municipal heritage property in accordance with the recommendation of Committee of the Whole. Motion carried unanimously.

- ***Municipally-Registered Heritage Property (MRHP) St. Andrews Church Substantial Alteration Application***

MOTION 220215.08 MRHP St. Andrews Church Approve Substantial Alterations

Deputy Warden Gunn moved, seconded by Councillor Redden, that municipal council approve the St. Andrew’s Anglican Church application for substantial alteration to replace the amber window glass with clear glass, encouraging the applicant to retain some of the amber glass in the gothic revival windows on the north and south side of the building as much as possible, pursuant to the recommendation of Committee of the Whole. Motion carried unanimously.

- ***Intermunicipal Emergency Services Agreement***

MOTION 220215.09 Intermunicipal Emergency Services Agreement - Approve

It was moved by Deputy Warden Gunn, seconded by Councillor Connell, that Municipal Council approve the Inter-municipal Emergency Services Agreement, in accordance with the recommendation of Committee of the Whole. Motion carried unanimously.

- ***C6 Regional Emergency Management Bylaw***

MOTION 220215.10 C6 Regional Emergency Management Bylaw – First Reading

Deputy Warden Gunn moved, seconded by Councillor Sheridan, that Municipal Council give first reading to approve the *C6 Regional Emergency Management Bylaw*, pursuant to the recommendation of Committee of the Whole. Motion carried unanimously.

- ***Letter of Request to Minister Responsible for Emergency Management***

MOTION 220215.11 Send Letter of Request to Minister Responsible for Emergency Management

It was moved by Deputy Warden Gunn, seconded by Councillor Connell, that that Municipal Council approve forwarding the letter of request to the Minister Responsible for Emergency Management (Honourable John Lohr), in accordance with the recommendation of Committee of the Whole. Motion carried unanimously.

- *Victoria Hamilton Appointment*

MOTION 220215.12 Appointment – Victoria Hamilton as Development Officer

Deputy Warden Gunn moved, seconded by Councillor LeBlanc, that municipal council appoint Victoria Hamilton as a Development Officer for the Municipality of the County of Annapolis to administer the Municipality's Land Use Bylaws and Subdivision Bylaw, pursuant to the recommendation of Committee of the Whole. Motion carried unanimously.

- *Brendan Lamb Appointment*

MOTION 220215.13 Appointment – Brendan Lamb as Development Officer

It was moved by Deputy Warden Gunn, seconded by Councillor LeBlanc, that municipal council appoint Brendan Lamb as a Development Officer for the Municipality of the County of Annapolis to administer the Municipality's Land Use Bylaws and Subdivision Bylaw, in accordance with the recommendation of Committee of the Whole. Motion carried unanimously.

- *Municipally- Registered Heritage Property (MRHP) Clarence Community Hall Application for Substantial Alterations*

MOTION 220215.14 MRHP Clarence Community Hall – Refer Application for Substantial Alterations to Heritage Advisory Committee

Deputy Warden Gunn moved, seconded Councillor LeBlanc, that municipal council refer the substantial alteration application to replace the roof and exterior trim boards for Clarence Community Hall, 3337 Clarence Road, to the Heritage Advisory Committee, pursuant to the recommendation of Committee of the Whole. Motion carried unanimously.

- *Request Proposal from Western Woodlot Services Cooperative*

MOTION 220215.15 Request Proposal from Western Woodlot Services Cooperative

It was moved by Deputy Warden Gunn, seconded by Councillor Prout, that municipal council request a proposed operating plan from Western Woodlot Services Cooperative with respect to an ecological management process of a 15-20 Hectare section of the Greywood site (PID 05091152), in accordance with the recommendation of Committee of the Whole. Motion carried unanimously.

Annual Reports

Councillor Hudson moved, seconded by Deputy Warden Gunn, to receive all the annual reports for information, submitted in accordance with AM-1.3.1 Presentation of Annual Reports Policy.

Re: Brianna Hiltz, Letter of Congratulations

MOTION 220215.16 Brianna Hiltz Letter of Congratulations

It was moved by Councillor LeBlanc, seconded by Councillor Longmire, to send a letter of congratulations to Brianna Hiltz for this accomplishment. Motion carried unanimously.

The Question was called on the original motion.
Motion carried unanimously.

Correspondence

Re: 2022-01-12 Municipal Affairs and Housing – in response to Council's letter dated November 17, 2021 regarding the Housing crisis and how it is affecting the residents of Annapolis County, noting governments

announcement of a series of steps to increase the overall supply of housing; the extension of the cap on rent increases; addressing the housing affordability challenges; and looking forward to working together to better meet the housing needs in our communities and across the province.

Adjournment

It was moved by Deputy Warden Gunn, seconded by Councillor Sheridan, that municipal council adjourn its session at 12:07 p.m. until the next regular meeting scheduled for Tuesday, March 15, 2022.

Unapproved draft

Warden

Municipal Clerk

Direction of the Minister
under a Declared State of Emergency
(Section 14 of the *Emergency Management Act*)
20-008

Under my authority in Section 14 of the Emergency Management Act, I order that this Direction (20-008) repeal and replace the Direction regarding municipal meetings issued on March 22, 2020.

During the Provincial State of Emergency declared on March 22, 2020, and under the authority provided to me in Section 14 of the Emergency Management Act, in addition to any other directives I have issued and not repealed or otherwise terminated, I direct that all municipalities and villages in the Province:

1. **Effective at 8am on July 29, 2020**, may hold meetings exclusively in person if all the following conditions are met:

- i) the total number of persons present does not exceed a gathering limitation imposed in a *Health Protection Act* order;
- ii) all physical distancing requirements or other requirements imposed in a *Health Protection Act* order are met.

2. If the conditions set out in (1) cannot be met, the municipality or village must not hold meetings exclusively in person and must instead hold the meeting partly or wholly as a virtual meeting by video or telephone, and ensure that all of the following conditions are met:

- i) the total number of persons present for any in person portion of the meeting does not exceed a gathering limitation imposed in a *Health Protection Act* order; and
- ii) for any in person portion of the meeting, all physical distancing requirements or other requirements imposed in a *Health Protection Act* order are met.

For clarity, this direction does not apply to statutorily required meetings of electors for a village commission which are covered under Direction 20-007 issued on May 20, 2020.

Despite this direction, municipalities and villages are still authorized to continue making other operational decisions especially those required for service delivery.

Please note that these directions are in addition to any requirements established in a Medical Officer's order under the *Health Protection Act*.

A failure to comply with this direction could result in a summary conviction with fines between \$500 to \$10,000 for individuals and up to \$100,000 for a corporation per incident.

This direction will remain in place for the duration of the Provincial State of Emergency unless it is terminated in writing by me earlier.

Dated July 29, 2020.

Original signed by

Hon. Chuck Porter
Minister of Municipal Affairs and Housing

**Special Session of Municipal Council
Summary of Motions
March 1, 2022**

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MOTION 220301.02	Bridgetown Area Community Rate –Consider Option 9 First	3
MOTION 220301.03	Bridgetown Area Community Rate –Remove Recreation	3
MOTION 220301.04	Bridgetown Area Community Rate – Include Recreation as Currently Included	4
MOTION 220301.05	Bridgetown Area Community Rate - Remove Planning.....	4
MOTION 220301.06	Bridgetown Area Community Rate – Include Debt.....	4
MOTION 220301.07	Bridgetown Area Community Rate – General Operations Only to Include Maintenance of the Former Town Hall.....	5
MOTION 220301.08	Bridgetown Area Community Rate – Include Enhanced Fire Services	5
MOTION 220301.09	Bridgetown Area Community Rate – Include Streets and Sidewalks.....	5

Minutes of the special **Municipal Council** meeting held on Tuesday, March 1, 2022, at 10:00 a.m., via Zoom Teleconference, in accordance with the Direction of the Minister under a Declared State of Emergency (*see attached*).

Present: District 1 – Bruce Prout, present
District 2 - Brian “Fuzzy” Connell, present
District 3 – Alan Parish, Warden, present
District 4 – Clyde Barteaux, present
District 5 – Lynn Longmire, present
District 6 – Alex Morrison, present
District 7 – David Hudson, present
District 8 – Michael Gunn, Deputy Warden, present
District 9 – Wendy Sheridan, present
District 10 – Brad Redden, present
District 11 – Diane Le Blanc, present

Also Present CAO David Dick; Municipal Clerk Carolyn Young; other staff W. Atwell, N. Barteaux, L. Bent, D. Campbell, N. Comeau, C. Mason, J. Young, and; and 1 member of the public.

New Business

CAO David Dick noted that senior staff had met regarding the Bridgetown area community rate. The Warden invited comments by staff Nancy Comeau, Janice Young, and Dawn Campbell, regarding service levels in the community of Bridgetown.

A document had been circulated that sets out how the rate was calculated. It hasn't been updated since 2015. No point in looking at the numbers, but it shows how it was calculated as a net of expenses and credits.

The Warden invited councillors to ask only questions of staff to provide them with clarity and additional information, not to provide opinions at this time.

Point of Order

Councillor Redden raised a point of order as there is no motion on the floor and the Warden is restricting opinions. How can we restrict what anyone wants to say? Warden Parish noted his is trying to organize the day so we can get to the end. WE have had meetings and documents have been exchanged, and he wants to ensure everyone understands the facts. Happy to continue on this premise.

The document being discussed can be found as **Schedule A** to the minutes. (see attached)

The Warden noted that the fairest process is that each councillor speaks and CAO comments. 8 options are on the table. Council will vote until there is a majority option.

Option 1 - Leave only Fire Department Operating Grant, and Fire Department Long Term Debt.

Option 2 Fire Department Operating Grant, and Fire Department Long Term Debt, **plus** Streets and Sidewalk Winter Maintenance.

Option 3 Fire Department Operating Grant, and Fire Department Long Term Debt, Streets and Sidewalk Winter Maintenance, **plus** Principle & Interest on buildings.

Option 4 Fire Department Operating Grant, and Fire Department Long Term Debt, Streets and Sidewalk Winter Maintenance, Principle & Interest on buildings, **plus** Principle & Interest on equipment for winter maintenance.

Option 5 – No community rate applied

Option 6 – Continue community rate as is

Option 7 – **Hudson option** – all debt \$65,920 for current year.

Option 8 – Staff recommendation from February 15th,

To recommend that municipal council approve the continued use of the Bridgetown Community Area Rate with the following costs to be included in the rate for 2022/23:

- Debt payments for each of the following Bridgetown-specific assets:
 - Payments on Fire Hall #1 due to expire in 2022/23
 - Payments on the Bridgetown Sewer due to expire in 2022/23
 - Payments on the Bridgetown Buildings due to expire in 2022/23
 - Payments on the Bridgetown Town Hall due to expire in 2024/25
 - Payments on the Hurricane Fire Truck due to expire in 2027/28
 - Payments on the Fire Hall #2 due to expire in 2028/29; and
- Fire Capital Operating Costs as determined and approved the Bridgetown Dissolution Committee and approximating #36,820 annually; and
- Maintenance costs on the Town Hall estimated to be \$35,000 annually; and
- The total charged to the Bridgetown Community Area Rate (BCAR) for the next budget year would be \$137,740, representing an area rate of \$.00203, adding \$202 to each assessed property value of \$100,000 (currently \$492,617 and .007204 respectively); and
- The corresponding increase to the base rate based on costs not allocated to the BCAR would increase taxes per \$100,000 from \$1,025 to \$1,031.

It was moved by Councillor Redden, seconded by Councillor Connell, that municipal council add a 9th option – in that that each individual item from the 8 options be debated individually.

Councillor Sheridan moved, seconded by Councillor Longmire to amend the motion to add ‘and to include discussion on everything included in the community rate today (recreation, planning, debt, general operations, streets and sidewalks, fire services, less shared services revenue)’.

The Question was called on the amendment. Motion carried, 9 in favour, 2 against.

The Question was called on the motion as amended to read:

MOTION 220301.01 Bridgetown Area Community Rate – Add 9th Option

It was moved by Councillor Redden, seconded by Councillor Connell, that municipal council add a 9th option – in that that each individual item from the 8 options be debated individually, and to include discussion on everything included in the community rate today (recreation, planning, debt, general operations, streets and sidewalks, fire services, less shared services revenue)’. Motion carried unanimously.

MOTION 220301.02 Bridgetown Area Community Rate – Consider Option 9 First
Councillor Morrison moved, seconded by Councillor Longmire, that municipal council consider option 9 first. Motion carried unanimously.

Lunch

The Warden declared a lunch break from 12:18 p.m. – 1:00 p.m. with all returning as previously noted.

The Warden noted that debate would proceed regarding what should be included under each heading. (Recreation, Planning, Debt, General)

• *Recreation*

Bridgetown Area Community Rate – Remove Recreation

It was moved by Councillor Hudson, seconded by Councillor Longmire, that there be no expense included for recreation in the Bridgetown Community Area Rate.

Point of Order

Councillor Morrison noted we are not to be speaking about the figures, only discussing the principal of the matter. Warden Parish agreed, discussion is to be on the principal only.

Point of Order

Councillor Connell noted that if the Warden is discussing his position as a Councillor, he should not be in the Chair.

Deputy Warden Gunn took the Chair at 1:15

Point of Order

Councillor Barteaux noted we are discussing Recreation right now. The Deputy Warden allowed Warden Parish to continue.

Point of Order

Councillor Connell noted that Council has said that we would discuss each item. If the councillor wanted to speak he needs to follow the process. The rest of us keep on topic. Deputy Warden Gunn asked the Warden to keep his remarks to Recreation. He will have a chance to speak on the rest as they arise.

Warden Parish resumed the Chair at 1:20 p.m.

The question was called on the motion

MOTION 220301.03 Bridgetown Area Community Rate – Remove Recreation

It was moved by Councillor Hudson, seconded by Councillor Longmire, that there be no expense included for recreation in the Bridgetown Community Area Rate. **Motion lost.** 5 in favour, 6 against.

Bridgetown Area Community Rate – Include Recreation

Councillor Connell moved, seconded by Councillor Sheridan, that a portion be added to the community rate for recreation.

It was moved by Councillor Sheridan, seconded by Councillor LeBlanc, to amend the motion to include what is currently included in the rate.

The CAO noted we don't know that.

The question was called on the amendment. Motion carried 8 in favour, 3 against.

The Question was called on the motion as amended to read:

MOTION 220301.04 Bridgetown Area Community Rate – Include Recreation as Currently Included

Councillor Connell moved, seconded by Councillor Sheridan, that a portion be added to the community rate for recreation, to include what is currently included in the rate. Motion carried, 7 in favour, 4 against.

• *Planning*

MOTION 220301.05 Bridgetown Area Community Rate - Remove Planning

It was moved by Deputy Warden Gunn, seconded by Councillor Longmire, to strike the planning section from the Bridgetown Area Community Rate. Motion carried unanimously.

• *Debt*

Staff noted that this includes loans for fire department (3) buildings, streets and sidewalks, town hall renovations and Church Street.

Bridgetown Area Community Rate – Include Debt

It was moved by Councillor Sheridan, seconded by Deputy Warden Gunn to include all debt charges in the Bridgetown area community rate.

Councillor Hudson moved, seconded by Councillor Longmire, to amend the motion by including only the debt information previously received from staff - Fire Hall Debt 1, Bridgetown Sewer Debt, Bridgetown Building Debt, Town Hall Debt, Hurricane (truck) Debt, Fire Hall Debt 2. **Motion lost.** 10 in favour, 1 against.

The Question was called on the original motion:

MOTION 220301.06 Bridgetown Area Community Rate – Include Debt

It was moved by Councillor Sheridan, seconded by Deputy Warden Gunn to include all debt charges in the Bridgetown area community rate. Motion carried, 9 in favour, 2 against.

• *General Operations*

Staff noted this includes administration costs of buildings (former Town hall and public works buildings.) and some of the operations. The number prepared in 2015 was to help cover costs of administration and council and CAO time spent, finance costs, buildings, library, town hall public works. General operations for public works is their building upkeep.

Bridgetown Area Community Rate - General Operations Not Included

It was moved by Councillor Redden, seconded by Councillor Barteaux, that general operation expenses not be included in a Bridgetown Area Community Rate.

Councillor Connell moved, seconded by Deputy Warden Gunn, to amend the motion to add the inclusion of costs for maintaining Town Hall. Motion carried, 7 in favour, 4 against.

The Question was called on the motion as amended:

MOTION 220301.07 Bridgetown Area Community Rate – General Operations Only to Include Maintenance of the Former Town Hall

It was moved by Councillor Redden, seconded by Councillor Barteaux, that general operation expenses not be included in a Bridgetown Area Community Rate, except for costs to maintain Town Hall. Motion carried, 8 in favour, 3 against.

Recess

The Warden declare a brief recess from 2:10 p.m. – 2:22 p.m.

• *Fire Services*

Staff noted they had recently met with fire services regarding enhanced services provided in the former town because of the density of population and the commercial district. It can be calculated quite accurately.

MOTION 220301.08 Bridgetown Area Community Rate – Include Enhanced Fire Services

Councillor Sheridan moved, seconded by Deputy Warden Gunn, to include enhanced fire services in the community rate. Motion carried, 9 in favour, 2 against.

• *Streets and Sidewalks*

Staff noted this includes winter and summer maintenance, annual paving program (patching) street sweeping, maintenance of sidewalks, snow clearing, ditch cleaning, general mowing, parking lot maintenance.

MOTION 220301.09 Bridgetown Area Community Rate – Include Streets and Sidewalks

It was moved by Deputy Warden Gunn, seconded by Councillor Connell, that streets and sidewalks be included in the Bridgetown Community Rate. Motion carried, 8 in favour, 3 against.

In-Camera

It was moved by Councillor Prout, seconded by Councillor Redden, that municipal council meet in-camera in accordance with Section 22(2)(e) contract negotiations of the *Municipal Government Act*, from 3:14 p.m. until 3:55 p.m.

Adjournment

Upon motion of Councillors Longmire and Prout, the meeting adjourned at 3:57 p.m.

Warden

Municipal

Clerk

Direction of the Minister
under a Declared State of Emergency
(Section 14 of the *Emergency Management Act*)
20-008

Under my authority in Section 14 of the Emergency Management Act, I order that this Direction (20-008) repeal and replace the Direction regarding municipal meetings issued on March 22, 2020.

During the Provincial State of Emergency declared on March 22, 2020, and under the authority provided to me in Section 14 of the Emergency Management Act, in addition to any other directives I have issued and not repealed or otherwise terminated, I direct that all municipalities and villages in the Province:

1. **Effective at 8am on July 29, 2020**, may hold meetings exclusively in person if all the following conditions are met:

i) the total number of persons present does not exceed a gathering limitation imposed in a *Health Protection Act* order;

ii) all physical distancing requirements or other requirements imposed in a *Health Protection Act* order are met.

2. If the conditions set out in (1) cannot be met, the municipality or village must not hold meetings exclusively in person and must instead hold the meeting partly or wholly as a virtual meeting by video or telephone, and ensure that all of the following conditions are met:

i) the total number of persons present for any in person portion of the meeting does not exceed a gathering limitation imposed in a *Health Protection Act* order; and

ii) for any in person portion of the meeting, all physical distancing requirements or other requirements imposed in a *Health Protection Act* order are met.

For clarity, this direction does not apply to statutorily required meetings of electors for a village commission which are covered under Direction 20-007 issued on May 20, 2020.

Despite this direction, municipalities and villages are still authorized to continue making other operational decisions especially those required for service delivery.

Please note that these directions are in addition to any requirements established in a Medical Officer's order under the *Health Protection Act*.

A failure to comply with this direction could result in a summary conviction with fines between \$500 to \$10,000 for individuals and up to \$100,000 for a corporation per incident.

This direction will remain in place for the duration of the Provincial State of Emergency unless it is terminated in writing by me earlier.

Dated July 29, 2020.

Original signed by

Hon. Chuck Porter
Minister of Municipal Affairs and Housing

21/22 Bridgetown Community Rate Includes:

Recreation	\$ 44,171	Community Rated Expenses	\$600,899
Planning	52,773	Less	
Debt	108,204	Shared Services Revenue	<u>\$181,071</u>
General Operations	96,719		
Streets & Sidewalks	253,731		
Fire Services	<u>45,301</u>	Community Rate	<u>\$419,828</u>
Community Rated Expenses	<u>\$600,899</u>		

COUNTY ANNAPOLIS

Of the expenses included in the Community Rate, here are some observations:

Recreation: according to BCRA, for years 80-90% of the users of the Arena are from outside of the Community area. There is also the Bridgetown Tennis Court, Pool, Soccer & Baseball fields, as well as Jubilee Park. Residents outside of the Community do not pay any additional service fees to access these facilities. Other communities within the County are not charged Area Rates for Facilities/Parks/Trails in their areas.

Planning & Development: When this area was a "Town", planning and development work was partnered with Annapolis District Planning Commission and later the Town of Middleton. Currently this service is through our own Planning and Development department. Bridgetown does not receive any special service not afforded by others within the time span afforded.

Debt Charges: Many of Bridgetown loans are for public facilities and streets as well as sewer services (which are paid for by Sewer Rates). This number also includes debt for Fire services related expenses.

Fire Services: The "Town of Bridgetown" used to own the Fire hall, and contributed operational monies to the Bridgetown Volunteer Fire Department. The County contributes both operating and capital funds to each fire department based on a formula, and this includes the BVFD. In addition, the BVFD receives an additional \$45,301 which is included in the Community Rate.

In addition to the operating grant, the "Town" had to borrow money to pay on the new fire hall because of cost overruns, as well as the fact that the Government additional funding paperwork was signed off before all of the actual expenses were submitted. \$20,700 per year.

The Town also had to borrow money to finance the new Hurricane firetruck. The County and the Town partnered together to replace vehicles on a rotational basis, and with all of the Town's financial constraints of the major capital work done between 2005 and dissolution, funds were not specifically collected or set aside to replace the truck. Consequently in 2015 when the insurance coverage on the 20 year-old truck ceased, a new Pumper truck was required. The Town was forced to borrow the money and the annual payment is \$42,271.

Streets and Sidewalks: The "Town" had a higher level of service for snow clearing than the County offers. The *Sidewalk Snow & Ice Control By-Law* for the "Town" states:

4.4 The removal of snow required ... following a snow fall shall be completed: when a snowfall ceased during daylight hours and at least 4 hours in advance of sunset, within 4 hours after the snow stops falling; and at other times (within 4 hours) after sunrise on the following day.

The County winter maintenance occurs after a total accumulation if 5mm, or by agreement with the Province, depending on the area being plowed.

Shared Services: The "Town" charged the Bridgetown Water Utility for administration services (Council, Administrative staff and building costs), as well as Operations building and vehicle expenses. This money was used to offset the Community Rate expenses noted above.

The administration services for water are now provided by County staff/Council.

These budgeted numbers required the Bridgetown Community Rate to recover \$479,444.

Bridgetown Community Rate

	2019/20	2020/21	2021/22
Administration	\$159,122	\$149,220	\$0
Protective Services	284,335	262,700	43,600
Public works	395,467	365,350	357,850
Sewer	107,513	99,325	99,325
Environmental, cultural, recreational	97,744	90,300	0
Transfer to sewer reserves	40,000	92,127	92,127
Debt servicing	359,764	167,714	167,714
Transfer to operating reserves	<u>5,000</u>	<u>155,000</u>	<u>50,000</u>
Total expenditures	1,584,996	1,507,836	820,116
Revenues	<u>(1,179,383)</u>	<u>(1,144,675)</u>	<u>(961,315)</u>
Net Cost	<u>\$405,613</u>	<u>\$363,162</u>	<u>\$(141,199)</u>



COUNTY of ANNAPOLIS
NATURALLY ROOTED

MEMO

To: Warden, Deputy Warden and Councillors
From: Nadine Barteaux, Communications & Special Projects
Brian Orde, Regional Emergency Management Coordinator – Annapolis REMO
& Recreation Coordinator
Date: March 15, 2022
Subject: Volunteer Recognition Selection Committee – Minimum Two Volunteers Needed

Annually, the Municipality of the County of Annapolis recognizes the achievements of many volunteers in our region.

As part of the process, a Selection Committee is created to select an individual from those nominated to represent Annapolis County at the annual provincial Volunteer Awards ceremony. We need your help to accomplish this task; a minimum of two councillors are required to represent the Municipality on the Selection Committee.

The Selection Committee will meet Thursday, April 21st at 10:00 a.m., at the Municipal Office, Annapolis Royal.

We will celebrate our volunteers locally later in the summer/early fall (date/time TBA). The Provincial Volunteer Award Ceremony will take place in the fall (date/time TBA).

If you are interested and able to volunteer your time, please let me know by March 18th. You can reach me at 526-2907 or by email at nbarteaux@annapoliscounty.ca. Thank you for your continued support of this program.



**Recommendation from
2022-02-08 Committee of the Whole
To
2022-03-15 Municipal Council
(omitted in error at February Council)**

9.1 Facilities Operating Agreement Bridgetown Community Recreation Association

THAT Municipal Council approve the *Facilities Operating Agreement with the Bridgetown Community Recreation Association (BCRA)* for the Bridgetown & District Memorial Arena, Bridgetown Centennial Pool, and the Bridgetown Memorial Ballpark.

**Recommendations from
2022-03-08 Committee of the Whole
To
2022-03-15 Municipal Council**

9.2 AM-2.1.22 Inclement Weather Unsafe Travel Conditions Policy Amend

That municipal council amend AM-2.1.22 Inclement Weather/Unsafe Travel Conditions Policy as circulated in accordance with seven-day notice given..

9.3 AM-1.4.12 Tax Exemption Policy Amend

That municipal council amend AM-1.4.12 Tax Exemption and Reduction Policy by moving Middleton & District Lions Club – Prop#903-228-819 from District #8 to District #9; moving The Keith Lodge Prop# 804-561-856 from District #9 to District #8; and adding Bear River Board of Trade, Lot 95-1CDEF, 100 Wharf Street Property #807-029-330 to District #8 pursuant to seven-day notice given.

9.4 AM-2.4.1 Performance Evaluation Policy Repeal

That municipal council repeal AM-2.4.1 Performance Evaluation Policy in accordance with seven-day notice given.

9.5 Fire Services Capital Withdrawal Annapolis Royal Volunteer Fire Department

That municipal council authorize a withdrawal of \$220,000 from the Fire Services Capital Reserve to the Annapolis Royal Volunteer Fire Department to assist in the rebuild of a top mount pumper.

9.6 Annapolis County and Kings County Emergency Management Mutual Aid Agreement

That municipal council approve the Mutual Aid Agreement between the County of Kings, Town of Berwick, Town of Kentville, Town of Wolfville, County of Annapolis, Town of Annapolis Royal, and Town of Middleton.

9.7 Community Grants Program Current Applications

That municipal council approve the allocation of grants from the 2021-22 Community Grants Program, in accordance with AM-1.4.9 Community Grants Policy, for a total of \$6,446 as follows:

\$2,400 Port George Regional Recreation Commission;
\$1,646 Lawrencetown and Area Seniors Association (LASA); and
\$2,400 Clementsvale & District Recreation Association.

9.8 Fire Services Capital Withdrawal Lawrencetown Volunteer Fire Department

That municipal council authorize the Lawrencetown & District Volunteer Fire Department to proceed with obtaining quotes for a replacement tanker.

9.9 Fire Services Capital Withdrawal North Queens Fire Association

That municipal council authorize the North Queens Fire Association to proceed with the acquisition of a replacement Utility/Rescue Vehicle and funds to come from the 2021/22 Fire Services Capital Reserve in the amount of \$40,000 with the option to withdraw additional funds from the Capital Reserve when funds are made available in future capital reserve funds.

**Recommendations from
2022-03-08 Committee of the Whole
To
2022-03-15 Municipal Council**

9.10 2022 Mandatory Boundary Review

That municipal council authorize staff to conduct the 2022 mandatory review of the polling districts and to follow the criteria established by the Utility & Review Board (UARB), preparing information on status quo (eleven), nine, and seven districts for presentation to the public; and that municipal council determine the scope of the public participation process to allow the residents of the County of Annapolis to have input in the boundary study.

9.11 Support for Ukraine

That municipal council send a letter to express to the ambassador of Ukraine to Canada, and to all Ukrainians everywhere, its complete support as Ukraine defends its democratic independence against an unlawful invasion of its democratic homeland.

9.12 Donation to Red Cross for Ukraine

That municipal council make a donation of \$500 to the Red Cross to assist Ukrainians in this time of need with the money to come from the grant funds.



ABoT 2021 Report to Annapolis County

The Annapolis Board of Trade (ABoT) is incorporated under and governed by the federal Board of Trade Act (RSC 1985, c B-6). Section 149 (1) (e) of the Income Tax Act which gives non-profit status to Boards of Trade and Chambers of Commerce.

The Annapolis Board of Trade has been impacted in much the same way as other organizations due to the Covid 19 Pandemic. We've had to adapt and change our approach, while still trying to do our best to serve our Membership, visitors and the broader community. While some things were scaled back by necessity, the Visitor Information Centre was fully operational, some regular activities continued and new initiatives were also begun during the year.

PRIORITIES

In 2021, the greatest importance and priority was given to ensuring our members were educated and informed on any relevant Covid-19 health and safety information we could provide them with. We did this through increasing the frequency of our News You Can Use Newsletter and posting regularly to our Facebook page.

Our second priority was operating the VIC in Annapolis Royal on behalf of our local tourism industry operators and visitors. Opening of the VIC was delayed by approximately one month due to COVID 19 protocols at the time. Once given the go ahead, the VIC was opened and provided tourism support for the rest of the season

It was essential to acquire sufficient funding from several sources to be able to effectively operate the VIC. We were successful in all our funding requests, although in some cases, we received less funding than requested, due the COVID 19 pandemic and changes to some funding criteria.

Our third priority was to proactively and cost effectively attract more potential visitors who could travel to the area under Covid restrictions and to encourage them to stay longer once they arrived.

SOME ACTIVITIES ON HOLD

Due to on-going restrictions on public gathering and social distancing requirements, some of our annual activities were cancelled. This included cancelling our participation in the annual Natal Days Parade and delaying our third annual Business Expo and Awards event until 2022.

ACTIVITIES:

VIC Operations

After a delayed opening of approximately one month due to Covid-19 restrictions, our Visitor Information Centre was able to open its doors in its new location at the Town of Annapolis Royal's

Comfort Station, located at 24 Drury Lane. We followed each new COVID 19 operating procedure as directed by the Chief Medical Officer, and increased our training for safe cleaning practices and procedures; as well as mask requirements, guest access to sanitizer, social distancing and capacity limits.

We held our annual painted chair fundraiser in a new online format using RaffleBox. It was displayed all summer at the VIC. It featured yet another beautifully painted Adirondack chair by fine artist and ABOT Council member Julia Redgrave and we raised close to \$400.

Tara Irwin was hired as our new VIC manager for 2021. Our students included a returning employee, Jaden Silva, and new students Dawson Edwards and Emily Olsen. Lori-Ann Edwards returned for Fall hours after our students returned to school. We commend our 2021 VIC staff for their diligence and ability to operate under strict COVID 19 guidelines and challenging circumstances.

In the beginning of our season, travel to the area was limited to Nova Scotians'. This decreased our early-season tourism numbers substantially. Gradually, travel opened up to Atlantic Provinces, and eventually Canada-wide and our numbers began to increase as the season progressed. International travel was approved toward the very end of the season, and it quickly became our busiest time of the season and increased our visitor numbers greatly. Our statistics coincided with those of other Atlantic Provinces and Canadian destinations. Our staff remained positive and played a pivotal role in distributing the best possible information to our visitors and handling inquiries to ensure they could experience the best that the area has to offer.

Public activities

We were able, once again, to sponsor the annual Parade of Lights, held outdoors on the last Friday evening in November. We had great collaboration and contributions from the business community and the Town of Annapolis Royal. Over 400 people, including visitors, and families with children gathered, socially distanced, for the event. It included lighting three Christmas trees, lantern making activities, a float with Santa and his elves, carolling on the main street, over 400 cookies made by members of the ABOT Council and hot chocolate donated by the Whiskey Teller Pub. It was a huge success and concluded with fireworks at the Town Wharf donated by the Town of Annapolis Royal.

Other activities

Given the ever-changing restrictions and challenges that we faced in 2021 due to Covid 19, the ABOT worked hard on its communications with current members to provide them with updated Public Health guidelines on operations, as well as information on programs and funding opportunities to assist businesses who were having challenges due to the pandemic.

ACCOMPLISHMENTS

Despite some obstacles and challenges, the VIC was able to open its doors from early June to mid-October.

In 2019, with the closure of the NS Power Tidal Power Station, we lost our free Visitor Information Centre premises. We were able to rent a temporary space in the lobby of the King's Theatre in 2020, but it was no longer available for the 2021 season. We were fortunate to be able to negotiate a Lease "in kind", for space to operate the VIC, located in the front of the Town's new, modern Comfort Station right across from Market Square. This was provided as part of the Town of Annapolis Royal's annual

ABoT 2021 Report to Annapolis County, cont.

grant to the VIC, with our usual cash grant reduced by half. The ABOT Council is pleased that it has recently been able to negotiate a 3-year agreement to continue that Lease as an “in-kind’ donation from the Town. This secures our VIC premises at least until the end of the 2024 tourism season.

We also undertook a partnership with Annapolis Investment in Rural Opportunities, (AIRO) to sponsor a low-cost but highly effective, targeted social media destination marketing campaign promoting our area accommodations, food and beverage and attractions. Using the theme “Stay another Day’, to inform potential visitors of the many accommodations and things to do and see in the area, the program had extensive reach and was very well received by our members. It helped them access much more social media awareness than they could generate individually. AIRO contributed \$2000 and ABOT contributed \$1000 from membership fees for the program, which will run again in 2022, at no additional cost, making the annual cost to ABOT just \$500.

CONCLUSION

The contributions and support given to the Annapolis Board of Trade, by the County of Annapolis is, and will remain, crucial to the success of the on-going operations of our Visitor Information Centre in the coming years. We thank the County for their continued generous support. In 2022, our goal will again be to operate the VIC in support of tourism in our local area, the County and the Province as a whole, in full compliance with Covid 19 restrictions and protocols in place at that time.