

2021-06-15 Municipal Council

3A Minutes 2021-05-18 Regular	4
6A NB Nominating Committee 2021-06-08 Rcommendations	14
6B NB Economic Development Committee Proposed Direction	15
7A R&R 2021-06-08 COTW Recommendations	16
7A vi	19

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

MUNICIPAL COUNCIL



Date: Tuesday, June 15, 2021

Place: Zoom Videoconference

Time: 10:00 a.m.

A G E N D A

10:00 a.m.

1. ROLL CALL

2. AGENDA APPROVAL

3. MINUTES

A. 2021-05-18 Regular

4. COUNCILLOR COMMENTS

5. BUSINESS ARISING from the MINUTES

None.

6. NEW BUSINESS

A. Nominating Committee (2021-06-08 Recommendation)

B. Economic Development Committee Proposed Direction

7. REPORTS and RECOMMENDATIONS

A. Committee of the Whole (2021-06-08)

i. NS Ground Search and Rescue Purchase Advertising Request

ii. Application for Municipal Heritage Registration Easson House

iii. Discontinuation of Rental Fees for Canoe/Kayak/Paddleboards at Queen Elizabeth II Jubilee Park and Raven Haven

iv. Treeline Project Management Ltd. Bridgetown LUB Zoning Map Amendment Application

v. Annapolis County Accessibility Action Plan and Timeline

vi. AM-1.4.12 Tax Exemption Policy Amend (*see attached*)

vii. 2021 Bridgetown school Trust Expenditures

viii. Renewal of Animal Control Contract of the Town of Annapolis Royal

ix. Royal Canadian Legion Branch 122 Clementsport County Land Purchase Request

8. CORRESPONDENCE

None

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

MUNICIPAL COUNCIL



Date: Tuesday, June 15, 2021

Place: Zoom Videoconference

Time: 10:00 a.m.

9. IN-CAMERA

In accordance with Section 22(2) (e) contract negotiations, (f) litigation or potential litigation of the *Municipal Government Act*.

10. LATE ADDITIONS

11. ADJOURNMENT

2021-05-18 Municipal Council
Summary of Motions

MOTION 210518.01	Minutes 2021-04-16 Special	1
MOTION 210518.02	Minutes 2021-04-20 Regular	1
MOTION 210518.03	PANS 51st Annual Crime Prevention Guide - Decline	3
MOTION 210518.04	Cox and Palmer to Continue Open Files	3
MOTION 210518.05	Liberty to Retain Other Counsel for Litigation	3
MOTION 210518.06	Liberty to Retain Local Counsel for Local Prosecutions	4
MOTION 210518.07	Enter Negotiations to Retain Wickwire Holm to Provide Legal Services to the Municipality	4
MOTION 210518.08	AM-1.2.1.1 Internet Reimbursement Policy - New	4
MOTION 210518.09	AM-6.6.6 Signing Authorities Policy - Amend	4
MOTION 210518.10	Contact Middleton Collaborative Practice for Virtual Tour - Tabled	4
MOTION 210518.11	Kings Transit Transportation Service in Annapolis County – CAO to Provide Report	5
MOTION 210518.12	Special Session of Council Re: Basinview Decision	6

Minutes of the regular session of Municipal Council held on Tuesday, May 18, 2021, at 10:00 a.m., via Zoom Videoconference, in accordance with the Direction of the Minister under a Declared State of Emergency (*see attached*).

Roll Call

District 1 – Bruce Prout, present
District 2 - Brian “Fuzzy” Connell, present
District 3 – Alan Parish, present
District 4 – Clyde Barteaux, present
District 5 – Lynn Longmire, present
District 6 – Alex Morrison, present
District 7 – David Hudson, present
District 8 – Michael Gunn, present
District 9 – Wendy Sheridan, present
District 10 – Brad Redden, present
District 11 – Diane Le Blanc, present

Also Present: CAO David Dick; Municipal Clerk Carolyn Young; and other staff including W. Atwell, D. Campbell, H. Orde, and J. Young; two members of public Carolyn Hubble and Heather Spurr.

Amendments

The Warden requested to add under Late Additions 10A *Basinview Insurance*, and to include items 5A *Basinview Harness Work*, 8A *2021-04-11 H Spurr*, and 8F *2021-05-10 YMCA* under this same item for discussion.

Approval of the Agenda (Order of the Day)

Upon motion of Councillors LeBlanc and Prout, the Order of the Day was approved as amended. Motion carried unanimously.

Minutes

Re: Special Session April 16, 2021

MOTION 210518.01 Minutes 2021-04-16 Special

It was moved by Deputy Warden Gunn, seconded by Councillor Hudson, to approve the minutes of the special session of municipal council held on April 16, 2021 as circulated. Motion carried unanimously.

MOTION 210518.02 Minutes 2021-04-20 Regular

Councillor Connell moved, seconded by Deputy Warden Gunn, to approve the minutes of the regular session of municipal council held on April 20, 2021, as circulated. Motion carried unanimously.

Councillor Comments

District 1 – Councillor Prout (as submitted)

Since our last Regular Council meeting the Spring Clean-up was held in District 1. I wish to extend a huge “Thank You” to our sanitation workers who helped make it such a success.

The COVID 19 numbers are on the rise here in the valley. I would encourage us all to continue to do our part in fighting this pandemic. As more vaccine becomes available, we all can look forward to our first, or even our second, “shot”. Together, we can help to bring our numbers down in the Western Zone.

District 2 – Councillor Connell received calls regarding internet. Last report given was to start hooking up in June. Hopes that happens somewhere. The work at DeWolfe office is complete. People are aggravated and waiting for us to be on the move. Citizens that are hooked up are pleased with the service they are getting. Lots of communication from citizens on taking waste back to Lawrencetown site and getting county back on track.

District 3 – Warden Parish noted it is quiet in this rural district. He provided a review of the arrangements made last week regarding waste collection. Final agreements were made and a press release went out on Wednesday. On Thursday he gave interviews to media. There are two law suits against us; one by Valley Waste (re past payments not made) and the other by the six other municipal units on various issues. We are not joining Valley Waste, we have entered into an agreement for 1 year – we pay per tonne for the use of the waste transfer station in Lawrencetown. The cost will be the same or cheaper than continuing with the West Paradise site. West Paradise is no longer being used as of yesterday. There are outstanding prosecutions from Department of Environment and we are hopeful to work out something satisfactory to all sides.

District 4 – Councillor Barteaux noted his district is fairly quiet. Sees continued high speed installation happening. Concerns about pandemic up front and foremost, creating adverse effects to our health system. Be vigilant and persistent to put COVID in its place. Stay home, wear a mask, get vaccines and follow directions issued by the Province – that is getting us through this. Numbers have proved we are not out of the woods yet. Thanked Louis Coutinho for continuing as a consultant as we move ahead. Pleased to welcome David Dick as we move forward to bring prosperity to Annapolis County - he will get us through a tough and challenging time. Would ask all residents to bear with us as we implement needed change. Keep safe and hopefully can move into a summer with fewer restrictions.

District 5 – Councillor Longmire welcomed David Dick and thanked Louis Coutinho. In District 5, over the past few weeks, have celebrated two groups - nurses and educators. Teachers working so kids can stay on track, and nurses keeping front lines strong. We need to continue to do our part. Don't forget the parents and guardians helping with on-line learning, along with working. As we get close to more vaccine, encourages everyone to consider receiving it. Now booking ages 30 and up. Wash your hands, wear your mask, and stay happy.

District 6 – Councillor Morrison noted in a report to COTW last week there was 843 Hwy 1 Deep Brook, 1 million value. He investigated that. At this time, it is a professional building, 3500 sq ft to serve several counties. Should see some activity there soon.

District 7 – Councillor Hudson noted it is quiet in District 7. The shutdown is the cause of that. Comments about our waste decision have been positive. People wondering what will happen in West Paradise.

District 8 – Deputy Warden Gunn (*as submitted*)

Good morning and happy Mental Health Awareness month to all.

The calls in District 8 this month related to

- No response from the Department of Transportation;
- The state of the internet build – or intent to build – throughout the district;
- The status of the Bear River Comfort Station development plan;
- The lack of potable water for businesses and residences in Bear River; and
- The ruin of the burnt house in Lequille that has not been cleaned up.

On behalf of the County, I attended a virtual meeting with Wardens, Mayors and CAOs from across Nova Scotia tackling affordable housing. There were presenters from Municipal Affairs and the Youth Portal Project. I'll be receiving more information from these presenters in the near future, if anyone would like me to share it with them.

District 9 – Councillor Sheridan thanked Louis Coutinho for his work, and welcomed David Dick. The Nictaux community recently celebrated Myrtle Hines, who turned 100. Clean up at Nictaux Park looks great. Thanks to volunteers who continue to find ways during COVID to support the community.

District 10 – Councillor Redden noted that Lawrencetown continues to host vaccine clinics, and is looking for volunteers. Brian Reid is in charge of that. Happy to note that Bell has expanded coverage out Hwy 10 Springfield area. If there is pole service, there will be internet.

District 11 – Councillor LeBlanc nice to see COVID numbers in double digits, hopes to continue downward. Different times. Something we have to adapt to, and then readapt. Thanks to nurses, doctors, government, and staff, who adapt and work very hard to go with changes to restrictions and keep us in line. If we continue, we will come out of it and keep our communities safe. Thanks to D Campbell for sharing her Cardinal nest. Has also had calls dealing with TIR missing signs. Keep safe, enjoy the outdoors as much as you can.

Business Arising from the Minutes

Re: Basinview Harness Work (from 2021-03-16) – See *Basinview* under Late Additions.

New Business

There was no new business.

Reports and Recommendations

Re: Committee of the Whole (2021-05-11)

- *Police Association of Nova Scotia 51st Annual Crime Prevention Guide*
MOTION 210518.03 PANS 51st Annual Crime Prevention Guide - Decline
 Pursuant to the recommendation of Committee of the Whole, Deputy Warden Gunn moved, seconded by Councillor Connell, that municipal council not purchase an ad in the PANS 51st Annual Crime Prevention Guide. Motion carried unanimously.
- *Cox and Palmer Continue Open Files*
MOTION 210518.04 Cox and Palmer to Continue Open Files
 Deputy Warden Gunn moved, seconded by Councillor Longmire, pursuant to the recommendation of Committee of the Whole, that Cox and Palmer continue to handle all litigation files that they have opened until managed to its conclusion or otherwise requested by the CAO and Council. Motion carried unanimously.
- *Liberty to Retain Other Counsel for Litigation*
MOTION 210518.05 Liberty to Retain Other Counsel for Litigation
 In accordance with the recommendation of Committee of the Whole, Deputy Warden Gunn moved, seconded by Councillor Hudson, that the municipality be at liberty to retain other counsel for litigation if it desires. Motion carried unanimously.

- *Liberty to Retain Local Counsel for Local Prosecutions*

MOTION 210518.06 Liberty to Retain Local Counsel for Local Prosecutions

Deputy Warden Gunn moved, seconded by Councillor Redden, in accordance with the recommendation of Committee of the Whole, that the municipality be at liberty to retain local counsel for local prosecutions. Motion carried unanimously.

- *Enter Negotiations to Retain Wickwire Holm to Provide Legal Services to the Municipality*

MOTION 210518.07 Enter Negotiations to Retain Wickwire Holm to Provide Legal Services to the Municipality

Pursuant to the recommendation of Committee of the Whole, Deputy Warden Gunn moved, seconded by Councillor Longmire, that the CAO enter into negotiations to retain Wickwire Holm Barristers and Solicitors to provide legal services to the Municipality of the County of Annapolis. Motion carried unanimously.

- *AM-1.2.1.1 Internet Reimbursement Policy – New*

MOTION 210518.08 AM-1.2.1.1 Internet Reimbursement Policy - New

Deputy Warden Gunn moved, seconded by Councillor Hudson, pursuant to seven-day notice having been given at Committee of the Whole, that municipal council approve AM-1.2.1.1 Internet Reimbursement Policy. Motion carried, 10 in favour, 1 against.

- *AM- 6.6.6 Signing Authorities Policy - Amend*

MOTION 210518.09 AM-6.6.6 Signing Authorities Policy - Amend

In accordance with seven-day notice having been given at Committee of the Whole, Deputy Warden Gunn moved, seconded by Councillor Sheridan, that municipal council amend AM-6.6.6 Signing Authorities Policy by:

- Deleting in Sub-section 5(2)(d) “during a period that the CAO is absent, otherwise incapacitated or in a circumstance that would be perceived as a conflict for the CAO to sign”;
- Deleting in Sub-section 5(2)(e) “Municipal Clerk” and replacing with “Treasurer”; and
- Deleting Sub-section 5(2)(f) “the Deputy Municipal Clerk during a period that the Municipal Clerk is absent, otherwise incapacitated or in a circumstance that would be perceived as a conflict for the Municipal Clerk to sign”.

Motion carried unanimously.

Councillor Prout asked to provide an update on the following item.

After COTW, there were developments. The committee had intended for council to get a virtual tour and contacting a local doctor. Since then, we know that 14 Wing Greenwood is producing a virtual tour and will post to SMH website. Our committee’s mandate is to assist where appropriate. Would like to rescind the motion. Will keep council and committee updated.

- *Physician Recruitment and Retention Committee Request*

MOTION 210518.10 Contact Middleton Collaborative Practice for Virtual Tour - Tabled

Deputy Warden Gunn moved, seconded by Councillor Longmire, in accordance with the recommendation of Committee of the Whole, that municipal council request the CAO to contact Dr. Leslie Ribeiro, Middleton Collaborative Practice, to request, for council, a virtual tour of the new Middleton facility, and to describe their model of care.

It was moved by Councillor Prout, seconded by Councillor Sheridan, to table the motion. Motion carried unanimously.

• *Kings Transit Transportation Service in Annapolis County*

MOTION 210518.11 Kings Transit Transportation Service in Annapolis County – CAO to Provide Report

Pursuant to the recommendation of Committee of the Whole, Deputy Warden Gunn moved, seconded by Councillor LeBlanc, that municipal council direct the CAO to provide a report on the Kings Transit transportation service in Annapolis County. Motion carried unanimously.

Correspondence

Re: 2021-04-11 Heather Spurr – outlining her concerns regarding the JS Held reports on the Basinview site. *See Basinview under Late Additions.*

Re: 2021-04-12 Navy League of Canada – of thanks for the funding received to assist in the purchase of sports attire for the local Sea Cadets. Deputy Warden Gunn moved, seconded by Councillor Connell, to receive for information. Motion carried unanimously.

Re: 2021-04-13 Annapolis West Health Foundation – of thanks for the recent memorial donation. It was moved by Deputy Warden Gunn, seconded by Councillor LeBlanc, to receive for information. Motion carried unanimously.

Re: 2021-04-18 Cornwallis Park Community Association – of thanks for the grant used to purchase a specialty fridge for Felker Hall Community Centre. Deputy Warden Gunn moved, seconded by Councillor Morrison, to receive for information. Motion carried unanimously.

Re: 2021-04-27 Municipal Affairs (to NSFMD) – a copy of a letter to Nova Scotia Federation of Municipalities, advising 12-months' notice of changes at several department levels for 2022-2023 and beyond, i.e. – Department of Environment (*Coastal Protection Act* and permit approval processes) , Department of Intergovernmental Affairs (procurement), Department of Justice (increased costs, RCMP, *Accessibility Act*), and Communities Culture and Heritage (Library funding); which may have the effect of decreasing revenues or increasing the required expenditures of municipalities.

By consensus, the letter was received for information.

Re: 2021-05-10 YMCA of Southwest Nova Scotia – noting dissatisfaction with the performance of the County in executing its responsibilities identified in the operating agreement, and requesting a meeting to establish a mutually acceptable mediator to resolve the issues. *See Basinview under Late Additions*

In-Camera

It was moved by Deputy Warden Gunn, seconded by Councillor LeBlanc, to meet in-camera from 11:04 a.m. until 11:52 a.m. in accordance with Section 22(2) (f) litigation or potential litigation of the *Municipal Government Act*. Motion carried unanimously.

LUNCH

The Warden declared a lunch break from 11:55 a.m. until – 1:00 p.m., with all returning as previously noted except Councillor Connell.

Late Additions

Re: Basinview Insurance – This item includes *5A Basinview Harness Work, 8A 2021-04-11 H Spurr, 8F 2021-05-10 YMCA Southwest Nova Scotia* for discussion.

Warden Parish read an email dated 2021-05-17 to Steve McInnis and David Dick, from Sherry Spencer, Commercial Insurance Advisor regarding insurance at Basinview. The renewal date is May 19, 2021. Northbridge Insurance is not willing to renew the policy due to underwriting reasons. A 30-day extension is being granted to cover until June 18 2021. Frank Cowan also refuses to insure. Exhaustive search in December showed no willing carriers.

CAO Dick called Ms. Spencer this morning. He noted that the likelihood of finding a carrier to take on this risk is extremely low. She has been attempting to find a carrier since last December. Likelihood of finding someone post June 18 is remote and there is no way to divide the building in order to insure it.

The Warden added that all tenants are 30-day, month-to-month renters, and there are two unused commercial spaces. This is a big decision, and he does not want council to have to make a snap decision. Other interested parties could contact councillors before discussion on Friday. Would like to have full discussion.

It was moved by Councillor Morrison, seconded by Deputy Warden Gunn, that a special meeting of council be held on Friday, May 21, in order to make any decision regarding Basinview.

Councillors were afforded two times to speak.

After discussion, Deputy Warden Gunn moved, seconded by Councillor Barteaux, to amend the motion to add 'but to contact the lessors today to give 30 day notice today'. Motion carried unanimously.

The Question was called on the motion as amended to read:

MOTION 210518.12 Special Session of Council Re: Basinview Decision

It was moved by Councillor Morrison, seconded by Deputy Warden Gunn, that a special meeting of council be held on Friday, May 21st, in order to make any decision regarding Basinview, but to contact the lessors today to give 30 day notice today. Motion carried unanimously.

Re: 2021-04-11 H Spurr – Deputy Warden Gunn moved, seconded by Councillor Longmire, to receive for information. Motion carried unanimously.

Re: 2021-05-10 YMCA of Southwest Nova Scotia – it was moved by Deputy Warden Gunn, seconded by Councillor Longmire, to receive for information. Motion carried unanimously.

The Warden noted that the CAO will respond to the YMCA.

Re: Basinview Harness Work (from 2021-03-16) – Deputy Warden Gunn moved, seconded by Councillor Barteaux, to move this item to the Friday meeting. Motion carried unanimously.

Re: 2021-05-21 Special Council – it was the consensus of those present that the special council on Friday start at 9:00 am.

Adjournment

Upon motion of Councillors LeBlanc and Sheridan, the meeting adjourned at 2:14 p.m.

Unapproved draft

Warden

Municipal Clerk

Direction of the Minister
under a Declared State of Emergency
(Section 14 of the *Emergency Management Act*)
20-008

Under my authority in Section 14 of the Emergency Management Act, I order that this Direction (20-008) repeal and replace the Direction regarding municipal meetings issued on March 22, 2020.

During the Provincial State of Emergency declared on March 22, 2020, and under the authority provided to me in Section 14 of the Emergency Management Act, in addition to any other directives I have issued and not repealed or otherwise terminated, I direct that all municipalities and villages in the Province:

1. **Effective at 8am on July 29, 2020**, may hold meetings exclusively in person if all the following conditions are met:

- i) the total number of persons present does not exceed a gathering limitation imposed in a *Health Protection Act* order;
- ii) all physical distancing requirements or other requirements imposed in a *Health Protection Act* order are met.

2. If the conditions set out in (1) cannot be met, the municipality or village must not hold meetings exclusively in person and must instead hold the meeting partly or wholly as a virtual meeting by video or telephone, and ensure that all of the following conditions are met:

- i) the total number of persons present for any in person portion of the meeting does not exceed a gathering limitation imposed in a *Health Protection Act* order; and
- ii) for any in person portion of the meeting, all physical distancing requirements or other requirements imposed in a *Health Protection Act* order are met.

For clarity, this direction does not apply to statutorily required meetings of electors for a village commission which are covered under Direction 20-007 issued on May 20, 2020.

Despite this direction, municipalities and villages are still authorized to continue making other operational decisions especially those required for service delivery.

Please note that these directions are in addition to any requirements established in a Medical Officer's order under the *Health Protection Act*.

A failure to comply with this direction could result in a summary conviction with fines between \$500 to \$10,000 for individuals and up to \$100,000 for a corporation per incident.

This direction will remain in place for the duration of the Provincial State of Emergency unless it is terminated in writing by me earlier.

Dated July 29, 2020.

Original signed by

Hon. Chuck Porter
Minister of Municipal Affairs and Housing

Recommendations to Council 2021-06-15

From June 9th, 2021 Nominating Committee

Accessibility Advisory Committee (Policy AM-1.3.6.17) Appointments

Pursuant to the recommendation of the Nominating Committee, I move that municipal council waive by resolution the restriction regarding age requirements in this instance, and appoint Caelin Lloyd as a citizen member of the Accessibility Advisory Committee for a term ending November 30, 2022.

In accordance with the recommendation of the Nominating Committee, I move that municipal council appoint Timothy Atkins, Lester Bartson, Christine Garde, Christina (Tina) Hiltz, Brenda MacDonald Lona, John Smith, and Catherine Jean Voysey as citizen members of the Accessibility Advisory Committee for a term ending November 30, 2022.

From: Brad Redden

Sent: Wednesday, June 9, 2021 10:05 AM

To: _All Councillors; David Dick; Carolyn Young; Wanda Atwell

Subject: Direct the Economic Development committee to bring back recommendation on Cornwallis park

Councillors, CAO and Clerk

Many residents have raised the prospect of there being an *Economic and Community Impact Study of the closure of the Basinview Centre*. This is not an idea I support for reason I will not digress into here, but the idea has lead me to spending a great deal of time considering what the objectives and potential value of a study would be. I have also considered the follow on question of, what would we do with the information provided by such a study that we are not already doing. One of my thoughts was to propose the following motion:

I move that council direct the relevant sub-committees (Economic Development Committee), to meet expediently, to formulate actionable recommendations to the COTW for the promotion and development of commerce in Cornwallis park area.

For your convenience, the Terms of reference for the Economic Development committee are found under [Policy 1.3.5 Committees of Council policy](#) beginning at section 29.

Carolyn could you please add this to the agenda for council.

Kind regards,
Brad Redden

**Recommendations from 2021-06-08 Committee of the Whole
To
2021-06-15 Municipal Council**

i. NS Ground Search and Rescue Purchase Advertising Request

In accordance with the recommendation of Committee of the Whole, I move that municipal council purchase a ½ page colour ad in the 10th Annual NS Ground Search and Rescue Wilderness Survival Guide (5” x 3.8”) at a cost of \$560 (\$486.96 plus hst).

ii. Application for Municipal Heritage Registration Easson House

I move, in accordance with the recommendation of Committee of the Whole, that municipal council refer the Easson House Heritage Property Application to the Heritage Advisory Committee for review/recommendation for inclusion in the Annapolis County Registry of Heritage Properties.

iii. Discontinuation of Rental Fees for Canoe/Kayak/Paddleboards at Queen Elizabeth II Jubilee Park and Raven Haven

Pursuant to the recommendation of Committee of the Whole, I move that municipal council approve the discontinuation of rental rates for the use of kayaks, canoes, and paddleboards, located in Queen Elizabeth II Jubilee Park, Bridgetown, and Raven Haven.

iv. Treeline Project Management Ltd. Bridgetown LUB Zoning Map Amendment Application

I move, pursuant to the recommendation of Committee of the Whole, that municipal council consider the Treeline Project Management Ltd. Application, ACPS File No. 66520-35-2021-LUB-001, to amend the Bridgetown Land Use Bylaw Zoning Map to rezone 431 Granville Street, PID 05173356 from the Residential Light Density (R1) Zone to the Highway Commercial (C2) Zone to permit the development of a construction equipment and trailer sales facility and to adopt a public participation process involving appropriate public notifications via newspaper ads and the referral of the application to the Bridgetown Area Advisory Committee (BAAC) and the Annapolis County Planning Advisory Committee (PAC) for their review and recommendation after holding a public meeting in the community.

**Recommendations from 2021-06-08 Committee of the Whole
To**

2021-06-15 Municipal Council

v. *Annapolis County Accessibility Action Plan and Timeline*

In accordance with the recommendation of Committee of the Whole, I move that municipal council approve the Annapolis County Accessibility Action Plan and timeline as follows for the creation of the Annapolis County Accessibility Plan that is due to the province by April 1, 2022:

Date	Action
May 2021	Creation of the Accessibility Committee process, application form, advertisements and promotion (deadlines for applications)
June 2021	Review and selection of applicants by Nomination Committee and approval by Council
June 2021	Inventory of existing Municipal facilities and mapping
June 2021	Inventory of existing accessible opportunities – Municipal
End of June 2021	First meeting of the accessibility advisory committee- Orientation (Establishing meeting guidelines and clarifying expectation)
June 2021	Assessment and identification of accessible needs of committee
Ongoing training of committee – throughout the process included in all advisory meetings – development of a vision statement or framework statement for the overall plan, etc.	
July 2021	Municipal Staff Capacity Building and Education-ongoing
July /August	Accessibility orientation of municipal facilities and general assessment
(this is general overview and not an official audit)	
Official audits will be required in year 1 of the plan but it is not part of this process.	
September – October 2021	Public consultation process- Surveys, interviews, in person meetings pending COVID NS Health regulations or Zoom alternatives, etc.

**Recommendations from 2021-06-08 Committee of the Whole
To
2021-06-15 Municipal Council**

vi. *AM-1.4.12 Tax Exemption Policy Amend (see attached)*

I move, in accordance with seven-day notice having been given at Committee of the Whole, that municipal council amend *AM-1.4.12 Tax Exemption and Reduction Policy* by deleting the following property in District 6:

HMCS/CFB Cornwallis	Lot 97-2 Bldg. 413 Museum, 726	3005731
Military Historical	Broadway Ave.,	
Association	Cornwallis Park Prop. #607-041-403	

vii. *2021 Bridgetown School Trust Expenditures*

Pursuant to the recommendation of Committee of the Whole, I move that municipal council approve a total payout of \$8,215 from the School Trust bank account to:

1. Bridgetown Regional Community School for disbursement of student prizes on graduation night of \$5,415 (\$4,495 and \$920 for programs as per fund directives), and
2. \$2,800 to be available to disburse to educational institutions upon request of scholarship/award recipients.

viii. *Renewal of Animal Control Contract for the Town of Annapolis Royal*

I move, pursuant to the recommendation of Committee of the Whole, that municipal council authorize the Warden and Municipal Clerk to sign a five-year agreement for animal control with the Town of Annapolis Royal starting July 1, 2021 ending March 31, 2026.

ix. *Royal Canadian Legion Branch 122 Clementsport County Land Purchase Request*

In accordance with the recommendation of Committee of the Whole, I move that the County-owned property at 281 Clementsport Road (PID NO 05102785), not be sold.

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS POLICY AND ADMINISTRATION MANUAL	AM - 1.4.12
Section MUNICIPAL SERVICES	Subject Tax Exemption and Reduction Policy

1. Purpose

The purpose of this Policy is to provide relief of current taxes and area rates for:

- (a) property of qualifying non-profit organizations as defined within this policy and as specifically identified on appendices attached;
- (b) the taxes or a portion of the taxes payable on a building destroyed or partially destroyed by fire, storm, or otherwise proportionate to the reduction in assessed value;
- (c) the Annapolis County Water Utility.

2. Authority

This policy is enacted pursuant to Part IV, Sections 69A and 71, *Municipal Government Act*, as amended.

3. Definitions

For the purposes of this policy:

Qualifying Non-profit Organizations means – a registered Canadian charity [*Can. Revenue Agency*] (if the property being exempted is used directly and solely for a charitable purpose);

OR

a non-profit community, charitable, fraternal, educational, recreational, religious, cultural or sporting organization (if, in the opinion of the council, the organization provides a service that might otherwise be a responsibility of the council).

Tax Reduction means – a reduction from commercial tax rates to residential tax rates.

4. Tax Exemption – Charitable and Non-profit Community Organizations

- (a) Municipal Council may, at their discretion, provide a tax exemption or tax reduction to qualifying non-profit organizations demonstrating service to the residents of the County of Annapolis.
- (b) When a property listed in this policy ceases to be owned by the organization named or ceases to be used for the purpose for which the exemption or reduction was granted, the exemption or reduction shall cease and the owner shall immediately be liable for the full property tax and area rates on the entire property for the remainder of the current taxation year and all future taxation years.
- (c) New applications for tax exemptions must be received prior to February 28th of each year for the upcoming taxation year. Any applications received after this deadline shall be considered for the subsequent taxation year.
- (d) Notwithstanding § 4 (c) above, a property which is disqualified from tax exempt status under the *Assessment Act* may submit an application for exemption at any time.

5. Building Destroyed or Partially Destroyed

- (a) For a building that has been destroyed or partially destroyed by fire, storm, or otherwise, the County of Annapolis shall request Assessment Services to provide a new valuation for the purposes of this policy reflecting the reduction in value due to damage. Such reductions do not cover tax arrears.

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS POLICY AND ADMINISTRATION MANUAL	AM - 1.4.12
Section MUNICIPAL SERVICES	Subject Tax Exemption and Reduction Policy

(b) If the owner of the property is found guilty of arson, or if the County has reasonable and probable grounds to believe that the owner willfully and intentionally caused the property damage, the tax reduction shall be denied / revoked and the full taxes shall become due and payable with interest accrued thereon.

Municipal Clerk’s Annotation for Official Policy Book
I certify that this policy was adopted by Municipal Council as indicated below:
Seven (7) Day Notice **June 8, 2021**
Council Approval **June 15, 2021**

Carolyn Young **June 16, 2021**
Municipal Clerk Date
At Annapolis Royal Nova Scotia

Approved April 19, 2011

Amended 2011/06/21; 2011/10/18; 2012/03/20; 2012/08/21; 2013/02/19; 2013/05/21; 2014/04/15; 2014/07/15; 2015/04/21; 2015/06/16; 2016/02/16

Amendments:

Feb. 16, 2016

- added in District 10 – Carleton Road Industries, 11 Prince St., Lawrencetown
- deleted Section 6 which exempted water utilities
- deleted – Carleton Road Industries, 3306 Highway 201, Centrelea (sold)

Feb. 22, 2017

- deleted Parker’s Cove United Baptist Church (AAN 03231399) as this property has been sold to a private individual;
- moved Trustees of Tupperville School Building (AAN 03392295) and Tupperville Community Hall Association (AAN 04692225) to District 4 and added assessment account numbers; and
- moved Bridgetown and Area Historical Society (AAN 1854275) to District 7.

June 20, 2017

- deleted Clementsvale and District Recreation Commission Prop. #803 394 336 and Prop. #810-548-543 as these properties have been sold to private individuals

Feb. 20, 2018

- added in District 10 – Carleton Road Industries, 468 Main St., Lawrencetown
- deleted in District 10 - Carleton Road Industries, 7.41 ac land / building Prop. #1007-031-912, Lawrencetown

Mar. 20, 2018

- added in District 7 – Paradise Community Hall Assoc, Land Highway 1, Paradise AAN#10638887

July 18, 2018

- deleted the words ““*or tax reductions*” in Sub-section 4 (c); and
- added “**and #510-699-789**” listing for Fundy Community Recreation Club

Mar. 26, 2019

- added in District 2 – Margaretsville Shore Society 37 Haddock Alley, Parcel HMQ-1A Margaretsville Buildings Prop. #203-390-616

Feb. 18, 2020

- added in District 10 – Carleton Road Industries Land Dining (Restaurant) 465 Main St., Lawrencetown AAN 2470853
- changed in District 7 – “Paradise Women’s Institute” to “Paradise Historical Society”
- changed in District 9 – “United Baptist Church (Twelve Baskets Food Bank)” to “Nictaux Baptist Church (Twelve Baskets Food Bank)”

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS POLICY AND ADMINISTRATION MANUAL	AM - 1.4.12
Section MUNICIPAL SERVICES	Subject Tax Exemption and Reduction Policy

July 21, 2020

- added in District 7 – Paradise Historical Society (including AAN 10859220 and 10859239)

March 2021

- added in District 2 – Mount Hanley & District Schoolhouse Museum Society AAN#09812881
- deleted in District 2 - Genesis Christian Ministries Prop. #203-325-318
- deleted in District 6 - Upper Clements Parks Society (3 properties) Prop# 607-008-457; Prop# 610-415-098; Prop. # 607-033-214

June 2021

- deleted in District 6 - HMCS/CFB Cornwallis Military Historical Association, Lot 97-2 Bldg. 413 Museum, 726 Broadway Ave., Cornwallis Park Prop. #607-041-403

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS POLICY AND ADMINISTRATION MANUAL	AM - 1.4.12
Section MUNICIPAL SERVICES	Subject Tax Exemption and Reduction Policy

Full Tax Exemption

<u>Organization</u>	<u>Description</u>	<u>Incorp #</u>
In District #1		
Kinsman Club of Kingston – Greenwood Field Card #05969000	Land, Hall and Other Building at Wilmot Prop. #104-965-086	1275916
Melvern Square & Area Community Association (1988) Field Card #05500000	Land and Community Centre at Melvern Square 165 Bridge St. Prop. #103-394-018	1848245
Melvern Square & Area Community Association (1988) Field Card #05504000	Land and Community Hall at Melvern Square Prop. #109-900-276 Bridge St.	1848245
In District #2		
Forest Glade Community Club	Land – Forest Glade Prop. #201-540-572	1750415
Forest Glade Community Hall Field Card #05309000	Land, Community Hall and Other Building at Forest Glade Prop. #201-540-599	1750415
Margaretville Community Hall Society Field Card #05185000	Land at Margaretville Prop. #200-890-022	1280358
Margaretville Community Hall Society Field Card #05173000	Land and Building at Margaretville Prop. #203-024-466	1280358
Margaretsville Shore Society	37 Haddock Alley, Parcel HMQ-1A Margaretsville Buildings Prop. #203-390-616	79986892 2RR0001
Mount Hanley & District Schoolhouse Museum Society	2130 Mount Hanley Rd., Mount Hanley Land and building AAN 09812881	81365514 9RR001
Port George District Lighthouse Society	Land/lighthouse Port George Prop. #203-390-551	3027988
Port George Regional Recreation Centre Field Card #06362001	1.32 Acres Land & Community Hall at Port George Prop #206-338-984	1756504
Wilmot Community Group Field Card #06186000	Land and Community Hall at Wilmot Prop. #204-964-969	1815847
In District #3		
Clarence Community Club Trust Field Card #07252000	Land and Community Hall at Clarence East Prop. #300-794-163	1742981
Hampton Social and Recreation Society Field Card #07874000	Land and Community Hall at Hampton (Bayshore Rd) Prop. #301-870-521	1846472
Hampton Lighthouse Society	Land/lighthouse Hampton Prop. #303-390-659	3060949
Mt. Rose Community Club Trustees	Land and Community Hall Mount Rose Prop #303-344-231	3051697
Port Lorne Community Centre SAP#11714	Land & Hall Port Lorne Prop #303-789-004	3061761

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS POLICY AND ADMINISTRATION MANUAL	AM - 1.4.12
Section MUNICIPAL SERVICES	Subject Tax Exemption and Reduction Policy

In District #4		
74th Crusaders Motorcycle Touring Club Field Card #17273000	Land and Building (Boat Club) at Moschelle Prop. #400-092-193	1481297
Granville Ferry Community Hall Field Card #10510000	Land and Community Hall at Granville Ferry Prop. #401-787-373	1267453
Granville Centre Community Club Trustees SAP#0000105720	Land & Hall 5650 #1 Hwy Granville Centre Prop. #404-371-178	3080694
Moschelle Community Hall Society Field Card #17216000	Land and Community Hall at Moschelle Prop. #403-620-956	2340493
Round Hill & District Recreation Commission Field Card #17128	Land and Community Hall at Round Hill Prop. #405-147-883	1286421
Round Hill Hall Company Field Card #17064000	Land and Community Hall at Round Hill Prop. #704-064-089	1286421
Trustees of Tupperville School Building SAP#114906	School Museum Land – 2663 Highway 201 AAN 03392295	3006590
Tupperville Community Hall Association Field Card #16859000	0.05 Acres Land and Community Hall at Tupperville AAN 04692225	2046824
In District #5		
Fundy Community Recreation Club Field Card #08358000	Land and Community Hall at Young's Cove Prop. #501-618-237 and #510-699-789	1755952
Fundy Community Recreation Club Field Card #08333000	0.69 Acres Land at Young's Cove Prop. #505-042-887	1755952
Habitation New Horizons Club Field Card #09316000	Land and Building at Port Wade Prop. #501-835-939	1267940
Litchfield-Delaps Cove Community Hall Association Field Card #09670000	Land and Community Hall at Litchfield Prop. #502-566-281	1732031
Lower Granville Community Hall Field Card #09556000	Land and Community Hall at Port Royal Prop. #502-613-077	1765193
Parker's Cove Fundy Thread and Thimble Field Card #09962000	Land and Building at Parker's Cove Prop. #500-811-734	1964798
Parker's Cove United Baptist Church SAP#106772	Land – 614 Milbury Lake Rd Young's Cove Prop. #502-021-897 AAN# 02021897 PID # 05136387	1078153 18RR0001
In District #6		
Cornwallis Park Recreation & Parks Society SAP#0000103275	Resource General for Land at Martingale Place Deep Brook Prop. #607-042-566	86385073 1RR0001
Cornwallis Park Recreation & Parks Society SAP#0000103274	Commercial Land at 285 Shady Lane Cornwallis Park Prop. #607-042-647	86385073 1RR0001

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS POLICY AND ADMINISTRATION MANUAL	AM - 1.4.12
Section MUNICIPAL SERVICES	Subject Tax Exemption and Reduction Policy

Cornwallis Park Community Assoc.	Community Centre Cornwallis Park Prop. #609-146-415	3012134
Deep Brook / Waldec Lions Club Field Card #11245000	23 Acres Land and Building at Deep Brook Prop. #603-394-212	2504520
Upper Clements & District Community Council Field Card #18034000	Leased Land, Hall and Other Building at Upper Clements Prop. #601-188-283	1532146
In District #7		
Bridgetown and Area Historical Society (effective April 1, 2015)	<u>12 Queen Street, Bridgetown</u> (James House Museum) AAN 1854275	1253941
Centrelea Community Club Field Card #16747000	Land and Community Hall at Centrelea Prop. #700-704-296	2093393
Centrelea Community Club SAP#118519	Lot 1 – Land Highway 201 Centrelea Prop. # 709-800-204	2093393
Paradise Historical Society Field Card #07664000	Land and Building at Paradise Prop. #703-394-077 (including AAN 10859220 and 10859239) 3317879	3317879
Paradise Community Hall Assoc. Field Card #07686000	Land and Community Hall at Paradise Prop. #703-653-617	1759696
Paradise Community Hall Assoc.	Land, Highway 1, Paradise ANN 10638887	1759696
Saint Anne's Anglican Youth Camp Field Card #16417000	2.5 Acres Leased Land and Buildings at Gibson Lake Prop. #709-554-017	1285879
West Paradise Community Club Field Card #16239000	Land and Community Hall at West Paradise Prop. #704-874-951	1768883
In District #8		
Bear River Board of Trade	Land & Windmill Bldg. 100 Wharf Rd Prop. # 805-396-395	1647197
Bear River Community Crafts & Recreation Field Card #12344000	Land & Building (fmr Oakdene School) at Bear River Prop. #803-394-239	2453306
Clements vale & District Recreation Commission Field Card #12677000	2 Acres Land and Hall at Clements vale Prop. #800-644-714	1574617
Community Hall Trustees (Maitland Bridge) Field Card #117560000	Land and Community Hall at Maitland Bridge Prop. #800-889-717	1699201
Milford Area Community Association Field Card #13224000	Community Hall at South Milford Prop. #803-233-588	1281442
The Keith Lodge, No. 16, AF & AM Field Card #12325000	Land and Lodge Hall at Bear River Prop. #804-561-856	1280832

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS POLICY AND ADMINISTRATION MANUAL	AM - 1.4.12
Section MUNICIPAL SERVICES	Subject Tax Exemption and Reduction Policy

In District #9		
Middleton & District Lions Club	Land Nictaux Prop. #903-527-794	1281400
Middleton & District Lions Club Field Card #14876000	Land and Hall at Nictaux Falls Prop. #903-228-819	1281400
Nictaux Baptist Church (Twelve Baskets Food Bank) SAP#115013	Land (Lot 8 Plan AC52) Buildings – Food Bank Highway 10 – Nictaux Prop #904-712-498	2169103
In District #10		
Annapolis Co Family Resource Centre Customer # 131401	10 Middle Road, Lawrencetown SAP# 131401	86686497 8RR0001
Brickton Community Hall Field Card #07413000	Land and Community Hall and Other Building at Brickton Prop. #1000-475-173	1767300
Carleton Road Industries Assoc. SAP #101188	Lot 2 – Land Lawrencetown Prop #1007-028-016	1285160
Carleton Road Industries Assoc. SAP # 108130	Land & Building 468 Main St., Lawrencetown AAN 1003-216-667	1285160
Carleton Road Industries Assoc. SAP # 111610	Land & Dwelling 455 Main St., Lawrencetown Prop # 05125166 AAN 04225546	1285160
Carleton Road Industries Assoc.	<u>Land, 11 Prince St., Lawrencetown</u> <u>AAN 00260827</u>	1285160
Carleton Road Industries Assoc.	Land Dining (Restaurant), 465 Main St., Lawrencetown AAN 2470853	1285160
Christian Community Council of Nova Scotia Field Card #13889000	Land and Buildings, 37 Old Lodge Rd., Lot 39/05 Albany Cross Campground SAP# 102772 AAN 00028061	11885613 7RR0001
Inglisville Community Club Field Card #14683000	Land and Community Hall at East Inglisville Prop. #1002-141-175	2010889
South Shore Annapolis Valley Recreational Trail Association	Land Princess Road Springfield Prop. #1004-324-153 SAP# 113673	3051950
Springfield Golden Age Seniors Club Field Card #13327000	Land and Community Hall at Falkland Ridge Prop. #1001-453-793	3014249
Springfield Union Picnic Grounds Commission Field Card #13563000	12 Acres Land at Springfield Lake Prop. #1004-395-603	1719861
In District #11		
Three Rivers Community Association Field Card #16040000	Land, Community Centre and Other Buildings at Torbrook Mines Prop. #1103-394-085	1844670

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS POLICY AND ADMINISTRATION MANUAL	AM - 1.4.12
Section MUNICIPAL SERVICES	Subject Tax Exemption and Reduction Policy

Tax Reduction

The residential rate shall be applied rather than the commercial rate. Area rates shall be charged.

Bridgetown Curling Club <i>(effective April 1, 2015)</i>	<u>McKenna Street, Bridgetown</u> <u>AAN 475602</u>	Private Act
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SCHEDULE B – Application Forms

COUNTY of ANNAPOLIS

NATURALLY ROOTED

Tax Exemption or Reduction Application Form

Please complete and return to:

Municipality of the County of Annapolis, P. O. Box 100, Annapolis Royal, NS B0S 1A0

ATTN: Ms. Dawn Campbell

****Please attach a copy of the Tax Bill or Assessment Notice to this application form****

Property Owner (Charitable or Non-profit Organization) _____

Assessment Account # _____ Property Location (civic address) _____

Mailing Address _____

Briefly explain activities of the organization which provide a service to the residents of the County of Annapolis:

Please attach a copy of the constitution or bylaws of the organization

NS Registry of Joint Stock Number: _____ Federal Charitable Status Number: _____

I hereby request Municipal Council to consider a tax exemption on the above noted property. I also declare that the information contained in the application is true and correct to the best of my knowledge.

Name (please print)

Signature

Date

Contact Phone#

Email

If you require assistance, phone 902-532-2335 or email to: dcampbell@annapoliscounty.ca



PROPERTY TAX REDUCTION FOR DAMAGE TO BUILDING

APPLICATION FORM

Please complete and return to:

Municipality of the County of Annapolis, P. O. Box 100, Annapolis Royal, NS B0S 1A0 ATTN: Ms. Dawn Campbell

****Please attach a copy of the Tax Bill or Assessment Notice****

Assessed Owner _____ Assessment Account # _____

Property Location (please use civic address) _____

Applicant _____

Mailing Address _____

Date Damage Occurred (Month/Day/Year) _____

Type of Damage (fire, wind, etc.) _____

Estimate of Damage/Loss _____

Briefly explain the situation that occurred (attach copies of reports such as Fire Department, Insurance Company, etc.)

I hereby request a reduction in taxes on the above noted property based on the information provided. I declare that the information contained in the application is true and correct to the best of my knowledge. Any approved reduction does not cover area rates, tax arrears, or related interest charges.

Name (please print) _____

Signature _____

Date _____

Contact Phone# _____

Email _____

If you require assistance, phone 902-532-2335 or email to: dcampbell@annapoliscounty.ca