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MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

MUNICIPAL COUNCIL AGENDA

10:00 a.m. – Tuesday, February 21, 2023

Municipal Administration Building, 752 St. George Street, Annapolis Royal

11:00 Public Hearing – Separate Agenda Package – MacBeths Kennels

PAGES	1.	ROLL CALL
	2.	DISCLOSURE OF INTEREST
	3.	APPROVAL OF THE ORDER OF THE DAY
	4.	APPROVAL of MUNICIPAL COUNCIL MINUTES
4-9	4.1	2023-01-17 Regular
10-11	4.2	2023-02-13 Special
	5.	COTW RECOMENDATIONS
12-13		<i>2022-02-14 Committee of the Whole</i>
	5.1	SR2022-36 AM-1.2.1 Remuneration for Warden, Deputy Warden and Councillors Policy Amend
	5.2	SR2022-33 AM-6.6.6 Signing Authorities Policy Amend
	5.3	SR2023-06 M10 Sewer Charges Bylaw Amend – 1 st Reading
	5.4	SR2023-07 ICIP Agreement Execution – Church Street Sewer Main Extension
	5.5	SR2023-10 Release of Fire Capital Reserve – Middleton Fire Dept.
	5.6	SR2023-11 Kings Transit Authority Deficit Funding 2021-22
	5.7	SR2023-12 2022-23 Tax Sale Procedure
	5.8	SR2023-13 Park Trust Termination 7 Park Street PID 05144787
	5.9	Citizen Appointments - Bridgetown Source Water Protection Advisory Committee
	5.10	Citizen Appointments Bridgetown Source Water Protection Advisory Committee
	5.11	Citizen Granville Ferry Source Water Protection Advisory Committee
	5.12	Start Fire Services Review and Issue RFP
	5.13	Dissolve CAO Review Committee
	5.14	Establish CAO Review Working Group
	6.	NEW BUSINESS
21	6.1	Warden's Update February
	6.2	• <i>Annual Reports</i>
22-23	i.	Annapolis Basin Conference Centre
24	ii.	Annapolis County 4H Council
25-26	iii.	Annapolis County Federation of Agriculture
27-28	iv.	Annapolis County Fire Services Association



MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

MUNICIPAL COUNCIL AGENDA

10:00 a.m. – Tuesday, February 21, 2023

Municipal Administration Building, 752 St. George Street, Annapolis Royal

29-33	v. Juniper House
34-35	vi. Annapolis County Ground Search and Rescue
36	vii. Annapolis Valley Exhibition
37-40	viii. Annapolis Valley Regional Centre for Education
41-45	ix. Historic Gardens
46-55	x. RCMP Bridgetown Detachment
56-57	xi. Southwest Nova Biosphere Association
58-61	xii. Trans County Transportation Society
62-63	xiii. VON Community Supports

7. COUNCILLOR COMMENTS

Council Tracking List (*November, December, January*)– Not Available

8. ADJOURNMENT

That Municipal Council adjourn its session until the next regular meeting scheduled for **Tuesday, March 21, 2023**

**2023-01-17 Municipal Council
Summary of Motions**

MOTION 230117.01 Minutes 2022-12-20 Regular Session Council 1

MOTION 230117.02 SR2023-1 System of Governance – Maintain Warden System.....2

MOTION 230117.03 SR2023-1 Boundary Review Submission to NS Utility and Review Board2

MOTION 230117.04 SR2023-2 Release Capital Reserve Funds Springfield Fire Department.....2

MOTION 230117.05 SR2023-4 2022-23 Community Grants Town of Annapolis Royal Application2

**MOTION 230117.06 SR2022-36 AM-1.2.1 Remuneration for Warden, Deputy Warden and Councillors
Policy Amend2**

MOTION 230117.07 SR2023-05 AM-1.4.14 Low Income Tax Exemption Policy3

MOTION 230117.08 REMO Comfort Centre Agreement Template3

MOTION 230117.09 AM – 1.4.4 Comfort Centres and Shelters Policy Repeal and Replace.....3

MOTION 230117.10 Annapolis County Environmental Impact and Climate Change Committee NEW3

**MOTION 230117.11 Annapolis County Environmental Impact and Climate Change Committee NEW –
Terms of Reference3**

MOTION 230117.12 2023-01-03 Draft Letter to TIR Referred to Fire Services Committee4

Minutes of the regular session of Municipal Council held on Tuesday, January 17, 2023, at 10:00 a.m., at the Municipal Administration Building, 752 St. George Street, Annapolis Royal, NS.

Roll Call

District 1 – Bruce Prout, present
District 2 - Brian “Fuzzy” Connell, present
District 3 – VACANT
District 4 – Clyde Barteaux, present
District 5 – Lynn Longmire, present (at 10:02 a.m.)
District 6 – Alex Morrison, present
District 7 – David Hudson, present
District 8 – Michael Gunn, present
District 9 – Wendy Sheridan, present
District 10 – Brad Redden, present
District 11 – Diane LeBlanc, present

Also Present: Interim CAO Doug Patterson; Municipal Clerk Carolyn Young; other staff including A. Anderson (via Zoom), W. Atwell, D. Campbell, D. Hopkins, N. McCormick, N. Whitman, and Jim Young.

Disclosure of Interest

None.

Approval - Order of the Day

Request to remove 6.2 CAO Review Committee
Request to add In Camera 22(2)(f) litigation or potential litigation
Request to add under New Business Information Report: Data from Traffic Cameras in Granville Ferry

That municipal council approve the Order of the Day as amended.

Moved: Councillor Connell

Seconded: Deputy Warden Redden

Motion carried.

Minutes

• *2022-12-20 Regular Council*

MOTION 230117.01 Minutes 2022-12-20 Regular Session Council

That the minutes of the regular session of Municipal Council held on December 20, 2022, be approved as circulated.

Moved: Councillor Prout

Seconded: Councillor LeBlanc

Motion carried.

Committee of the Whole Recommendations 2023-01-10

SR2023-1 Boundary Review and Governance Submission

System of Governance

MOTION 230117.02 SR2023-1 System of Governance – Maintain Warden System

That municipal council maintain a warden system of governance.

Moved: Deputy Warden Redden

Seconded: Councillor Connell

Motion carried, 10 in favour, 1 against.

SR2023-1 Boundary Review Submission to NS Utility and Review Board

MOTION 230117.03 SR2023-1 Boundary Review Submission to NS Utility and Review Board

To authorize the Municipal Clerk to commence submission proceedings to the Nova Scotia Utility and Review Board (NSUARB) to consider the number and boundaries of polling districts and councillors at 11 pursuant to Section 369 of the *Municipal Government Act*.

Moved: Deputy Warden Redden

Seconded: Councillor Hudson

Motion carried, 9 in favour, 2 against.

SR2023-2 Release Capital Reserve Funds Springfield Fire Department

MOTION 230117.04 SR2023-2 Release Capital Reserve Funds Springfield Fire Department

That Municipal Council authorize the withdrawal of \$25,000 from Capital Fire Services Reserve Fund for the Springfield & District Volunteer Fire Department to complete the loan for their tanker/pumper.

Moved: Deputy Warden Redden

Seconded: Councillor LeBlanc

Motion carried.

SR2023-4 2022-23 Community Grants Town of Annapolis Royal Application

MOTION 230117.05 SR2023-4 2022-23 Community Grants Town of Annapolis Royal Application

That Municipal Council approve a grant in the amount of \$2,850 to the Town of Annapolis Royal to assist with the Pierre Dugua Day Inauguration Weekend events from the Marketing and Promotion Partnership Programs in accordance with *AM-1.4.9 Community Grants Policy*.

Moved: Councillor Barteaux

Seconded: Councillor LeBlanc

Motion carried.

SR2022-36 AM-1.2.1 Remuneration for Warden, Deputy Warden and Councillors Policy Amend

MOTION 230117.06 SR2022-36 AM-1.2.1 Remuneration for Warden, Deputy Warden and Councillors Policy Amend

That municipal council amend *AM-1.2.1 Remuneration for Warden, Deputy Warden and Councillors* as circulated in accordance with 7-day notice given.

Moved: Deputy Warden Redden

Seconded: Councillor Connell

Motion carried.

SR2023-05 AM-1.4.14 Low Income Tax Exemption Policy

MOTION 230117.07 SR2023-05 AM-1.4.14 Low Income Tax Exemption Policy

That Municipal Council amend *AM-1.4.14 Low Income Tax Exemption Policy* by increasing the exemption amount to \$400 and increase the allowable income amount to \$27,500; and to include the definition of total income to be equal to Canada Revenue Agency’s (CRA) total income (line 15000), in accordance with 7-day notice given.

Moved: Deputy Warden Redden

Seconded: Councillor Longmire

Motion carried.

REMO Comfort Centre Agreement Template

MOTION 230117.08 REMO Comfort Centre Agreement Template

That Municipal Council approve the “Annapolis REMO Comfort Centre Agreement template” as recommended to all Annapolis County REMO councils.

Moved: Councillor Longmire

Seconded: Councillor Prout

Motion carried.

AM – 1.4.4 Comfort Centres and Shelters Policy Repeal and Replace

MOTION 230117.09 AM – 1.4.4 Comfort Centres and Shelters Policy Repeal and Replace

That Municipal Council repeal and replace AM – 1.4.4 Comfort Centres and Shelters Policy as updated in accordance with 7-day notice given.

Moved: Councillor Longmire

Seconded: Councillor Hudson

Motion carried.

Annapolis County Environmental Impact and Climate Change Committee NEW

**MOTION 230117.10 Annapolis County Environmental Impact and Climate Change Committee
NEW**

That Municipal Council create a new committee called “Annapolis County Environmental Impact and Climate Change Committee” to address related issues as referred to it by council; to be made up of 3 councillors, and 2 citizen members who preferably own land abutting the river.

Moved: Councillor Barteaux

Seconded: Councillor Connell

Motion carried, 10 in favour, 1 against (Gunn)

Annapolis County Environmental Impact and Climate Change Committee NEW – Terms of Reference

**MOTION 230117.11 Annapolis County Environmental Impact and Climate Change Committee
NEW – Terms of Reference**

That municipal council refer the new Annapolis County Environmental Impact and Climate Change Committee to staff to develop a terms of reference and other associated administrative matters.

Moved: Councillor Barteaux

Seconded: Councillor Sheridan

Motion carried, 10 in favour, 1 against.

New Business

Re: 2023-01-03 DRAFT Letter to TIR (from December Council 221220.42)

MOTION 230117.12 2023-01-03 Draft Letter to TIR Referred to Fire Services Committee

To refer the 2023-01-03 draft letter to Transportation and Infrastructure Renewal to the Fire Services Committee for review and recommendation.

Moved: Councillor Gunn

Seconded: Councillor Connell

Motion carried.

Warden Morrison welcomed Dept. Municipal Affairs and Housing Municipal Advisor Jason Haughn to the meeting (10:30 a.m.)

Re: Information Report: Data from Traffic Cameras in Granville Ferry – circulated at the meeting.

Councillor Comments

District 1 – Councillor Prout (as submitted)

MLA Annapolis Carmen Kerr is currently collecting signatures to see that the Emergency Room at Soldiers Memorial Hospital remains open. It can be signed at MLA office in Middleton or at several business. Please consider signing it.

District 2 – Councillor Connell

The Port George Community Hall has received a grant for an emergency generator. We have been deprived of information regarding the ER Closure at Soldiers. Embarrassed by a question asking what county is doing about the closure. We should be getting phone calls, citizens are concerned. This issue is important to our residents and we should ask Carme Kerr to come give us a briefing on what is happening, as we are dangerously close to maybe not being able to do anything. EHS is not delivering any more patients to the ER in Middleton, they go to either Digby or Kentville/Halifax. If we lose our ER in Middleton, we will be in trouble. Please sign the petition. Need to stand ground to keep what we have. Let's be part of the solution. Our citizens have asked what we are doing about it.

District 4 – Councillor Barteaux

Hopes for a productive 2023.
Attended New Year's Day Levees, good food and conversation.
If we get winter, county has a free loan program for winter equipment
Encourages support of our volunteers, a vital part of activities and services. Encourages all citizens to join a volunteer group.
Glad to see speed data being collected in Granville Ferry, hopes it resolves some speeding issues
Health care in the county is at a critical level. Have already lost Annapolis Royal, would like to see that come back. Hard to reverse those decisions. This is a critical time for lack of care at emergency rooms and ambulance services.

District 5 – Councillor Longmire

This is a serious health care crisis. Push emails and letters to MLA and demand answers. We were not included in any decisions made or informed of any changes. Models don't work for all. Deaths are happening. Before going for care, be sure you check if the centre is open. 911 is your best effort for an emergency, but is not a timely service. Go prepared to wait at an emergency room.
Write letters to MLA Kerr or Premier Houston. Don't hesitate, ideas and thoughts matter.

Free loan program for winter activities – sure the snow is coming!

Port Royal Lighthouse Association has been applying for grants to refit the lighthouse. Successful for a provincial grant for a generator.

Roads and maintenance – an enormous concern. Winter looks different than it used to. Black ice and unpredictable temperatures. Parkers Cove wharf is undergoing serious refit – proceed with caution as there are many large vehicles travelling the roads.

District 6 – Warden Morrison (as submitted)

2023 - a new year. Best wishes to those who have made resolutions and to those who will succeed in adhering to them - for longer or shorter periods.

Erica Phillips has recently become President of Cornwallis Park Community Association and will be touching base with county staff on various matters of interest to the community.

Saturday 8 Feb is date of next Cornwallis Park community breakfast.

District 7 – Councillor Hudson

Echoes comments on health services, this is a serious issue with health care services at a critical point.

District 8 – Councillor Gunn

Encourages everyone to think about gardening season, only a few months away.

Sign the petition that Carmen Kerr is circulating.

Cuts in service levels from province. Why pay for services we don't receive.

District 9 – Councillor Sheridan

Echoes the comments on health care concerns – sign the petitions and reach out to the MLA.

The Middleton District Lions Hall is having a turkey dinner on February 12 at 5pm – eat in, take out is available.

- District 10 – Deputy Warden Redden

The Lawrencetown Area Seniors Association (LASA) meets second Tuesday of the month, all welcome.

District 11 – Councillor LeBlanc

Health care, as already stated, is a concern for all. Many questions - we need to work together

Three Rivers Community Hall - activities each weekday, check the website, always something to do.

Bring a friend.

In Camera

To meet in-camera from 11:02 a.m. to 11:10 a.m. in accordance with Section 22(2)(f) litigation or potential litigation of the *Municipal Government Act*.

Moved: Councillor Sheridan

Seconded: Deputy Warden Redden

Motion carried.

Adjournment

The Warden declared the meeting adjourned at 11:11 a.m. until the next regular meeting scheduled for **Tuesday, February 21, 2023**

Warden

Municipal Clerk

Summary of Motions
2023-02-13
Special Session of Council

MOTION 220213.01 Declaration of Elected Candidate – Dustin Enslow 1

unapproved draft

Minutes of the special session of Municipal Council held on the 13th day of February, 2023, at 10:00 a.m. at the Municipal Administration Building, 752 St. George Street, Annapolis Royal, NS.

Roll Call

- District 1 – Bruce Prout, present
- District 2 - Brian “Fuzzy” Connell, present
- District 3 – Dustin Enslow, Councillor-Elect, present
- District 4 – Clyde Barteaux, present
- District 5 – Lynn Longmire, present
- District 6 – Alex Morrison, present
- District 7 – David Hudson, present
- District 8 – Michael Gunn, present
- District 9 – Wendy Sheridan, present
- District 10 – Brad Redden, present
- District 11 – Diane LeBlanc, present

Also Present: Interim CAO Doug Patterson; Municipal Clerk Carolyn Young; other staff including A. Anderson, W. Atwell, L. Bent, D. Campbell, D. Hopkins, N. McCormick, N. Whitman, and Jim Young, and 3 members of the public.

Purpose of Meeting

Warden Morrison stated the purpose of the meeting was to administer the Oath of Office as a follow up to the special election held on January 28, 2023.

Declaration of Elected Candidate

MOTION 220213.01 Declaration of Elected Candidate – Dustin Enslow

Pursuant to Section 129(1) of the *Municipal Elections Act*, the Municipal Clerk declared the following Councillor elected as a result of the Special Election for District 3 held on January 28, 2023:

Councillor for District #3 Dustin Enslow

Re: Administration of Oath of Office (Section 147 of the *Municipal Elections Act*) – The Municipal Clerk administered the Oath of Allegiance and Office for Councillor-elect Enslow

Re: Code of Conduct for Municipal Councillors – The Municipal Clerk received the acknowledgement and support of the Councillor’s Code of Conduct from Councillor Dustin Enslow.

Adjournment

10:09 .

Warden

Municipal Clerk

**2023-02-14 Committee of the Whole Recommendations to
2023-02-21 Municipal Council**

SR2022-36 AM-1.2.1 Remuneration for Warden, Deputy Warden and Councillors Policy Amend

That municipal council amend *AM-1.2.1 Remuneration for Warden, Deputy Warden and Councillors Policy* as revised and circulated in accordance with 7 day notice given. (see attached)

SR2022-33 AM-6.6.6 Signing Authorities Policy Amend

That municipal council amend *AM-6.6.6 Signing Authorities Policy* as circulated pursuant to (7-day notice given. (see attached)

SR2023-06 M10 Sewer Charges Bylaw Amend – 1st Reading

That municipal council give first reading to amend *M10 Sewer Charges Bylaw* by deleting “point nine (0.9)” in Sub-section 2(2)(c) and replacing with “five (5).”

SR2023-07 ICIP Agreement Execution – Church Street Sewer Main Extension

That Municipal Council authorize the Warden and Clerk to execute the Investing in Canada Infrastructure (ICIP) agreement for the Church Street Sewer Main Extension.

SR2023-10 Release of Fire Capital Reserve – Middleton Fire Dept.

That Municipal Council authorize the withdrawal of \$31,115 from Capital Fire Services Reserve Fund for the Middleton Fire Department to purchase four self-contained breathing apparatus.

SR2023-11 Kings Transit Authority Deficit Funding 2021-22

That Municipal Council authorize the payment of the deficit from the 2021/22 fiscal year per the adjusted financial statements in the amount of \$78,623 from the operating reserve.

SR2023-12 2022-23 Tax Sale Procedure

That Municipal Council authorize, pursuant to Section 141(2) of the *Municipal Government Act*, that all tax sale properties for the 2022/23 process be advertised by tender.

SR2023-13 Park Trust Termination 7 Park Street PID 05144787

That Municipal Council direct staff to hold a public meeting on March 21, 2023, at 11:00 a.m. in Council Chambers regarding the termination of a land trust dated December 13, 1887, that declared that the present 7 Park Street, Bridgetown lands were to be used for the “purposes of a public park for the citizens of Bridgetown for their use forever.”

Citizen Appointments - Bridgetown Source Water Protection Advisory Committee (not more than 5 citizens)

That Municipal Council appoint Robert Feagan and C. Stephen Clayton as a citizen members of the Bridgetown Source Water Protection Advisory Committee (satisfying Section 28(d) of the policy) for a two-year term ending November 30, 2024.

**2023-02-14 Committee of the Whole Recommendations to
2023-02-21 Municipal Council**

Citizen Appointments Bridgetown Source Water Protection Advisory Committee (not more than 5 citizens)

That Municipal Council appoint John Osborne as a citizen member of the Bridgetown Source Water Protection Advisory Committee (satisfying Section 28(c) of the policy) for a two-year term ending November 30, 2024.

Citizen Granville Ferry Source Water Protection Advisory Committee (not more than 2 citizens)

That Municipal Council appoint Charles Stewart as a citizen member of the Granville Ferry Source Water Protection Advisory Committee (satisfying Section 28(e) of the policy) for a two-year term ending November 30, 2024.

Start Fire Services Review and Issue RFP

That municipal Council start a fire services review and that a Request for Proposal be put out by the end of March 2023.

Dissolve CAO Review Committee

That municipal council dissolve the CAO Review Committee

Establish CAO Review Working Group

That municipal council establish a CAO Review Working Group, composed of those who were on the CAO Review Committee.

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS POLICY AND ADMINISTRATION MANUAL	AM - 1.2.1
Section Council and Committees	Subject Remuneration for Warden, Deputy Warden and Councillors Policy

1. **APPLICATION**
This policy applies to members of Municipal Council.
2. **AUTHORITY**
Sections 23 and 24, *Municipal Government Act*, as amended
Income Tax Act (Canada), as amended
3. **REMUNERATION OF MEMBERS OF COUNCIL**
Commencing on January 1, 2023
 - 3.1 Each Councillor shall be paid \$34,565 per annum.
 - 3.2 In addition to the payment as a Councillor:
 - The Warden shall be paid a further \$34,565 per annum; and
 - The Deputy Warden shall be paid a further \$11,287 per annum.
4. **DEDUCTION FOR ABSENCES FROM MEETINGS**
Members of Council shall normally attend all meetings of Council, Committee of the Whole and all advisory boards and committees to which Council has appointed them. Unless Municipal Council specifically determines by resolution to excuse the absence of a councillor, a deduction of \$75.00 from remuneration shall be made for each absence, subject to the following:
 - three absences from meetings of Council, Committee of the Whole, or an advisory board or committee during any year (November to October) shall not be penalized;
 - absences from meetings of Council, Committee of the Whole, or an advisory board or committee for which 5 business days' notice of the meeting or a change in the meeting date has not been provided shall not be penalized.
 - absence from consecutive meetings on a single day shall be deemed one absence;
 - failure to attend because of alternative formal business on behalf of Council shall not be deemed to be an absence; and
 - attendance shall be at their respective discretion where the Warden and Deputy Warden are ex-officio members.
5. **KILOMETRIC ALLOWANCE FOR MEETING ATTENDANCE**
Members of Council shall be reimbursed for travel expenses incurred in order to attend Council and Committee meetings or meetings of any organization to which they have been appointed by council. Reimbursement shall be at the rates contained in *AM-1.8.1 Travel and Expenses Policy*. The rate per kilometre shall be for actual distance travelled once each day to go to, and return from, every daily session of a meeting of the council or of a committee.

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS POLICY AND ADMINISTRATION MANUAL	AM - 1.2.1
Section Council and Committees	Subject Remuneration for Warden, Deputy Warden and Councillors Policy

2013/02/19 In Section 5, changed the first bullet to reflect that absences would be tracked from November to October rather than in accordance with the fiscal year; inserted the new remuneration / allowance rates to commence April 1, 2013; and deleted the following from Section 6:
Notwithstanding, to be eligible to receive reimbursement for travel expenses each councillor is required to be in attendance when the meeting is called to order and until the normal or stated adjournment time unless excused by municipal council. Also, approved an increase of 2% for remuneration and allowances for councillors commencing April 1, 2013.

2013/04/16 In Section 6 removed the words “and subject to the conditions”; removed the sentence “Kilometric charges shall be for the actual distance traveled once each day to go to, and return from, the location of each meeting or all meetings at the same location on the same day”; and added the sentence “The rate per kilometre shall be for actual distance travelled once each day to go to, and return from, every daily session of a meeting of the council or of a committee.”

2013/11/19 Added Section 8 formalizing optional medical / dental benefits for councillors.

2014/05/20 Elected officials’ remuneration and allowances increased by 5% effective retroactive to April 1, 2014.

2015/04/21 ~~DELETED:~~

~~**ANNUAL INCREASE CALCULATION FOR BUDGET**~~

~~All council remuneration shall be adjusted annually in accordance with the Nova Scotia Consumer Price Index of the previous fiscal year (average – all items) for approval as part of the annual operating budget.~~

~~**REPLACED WITH:**~~

~~**ANNUAL INCREASE**~~

~~Unless Municipal Council specifically determines otherwise by resolution, all council remuneration shall be adjusted for one year equivalent to 1.7 % commencing in 2015-16.~~

2016/04/19 Elected officials’ remuneration and allowances increased by 10%

2016/06/21 In Section 5, added in the second sentence “*Unless Municipal Council specifically determines by resolution to excuse the absence of a councillor*”.

2017/06/20

- Elected officials’ remuneration and allowances increased by 25%
- Added Section 9 - Pension Equivalent

2018/06/19

- Elected officials’ remuneration and allowances increased by 1.7%

2019/04/16

- Removed all references to “Allowances” (*necessary due to changes to Income Tax Act as of January 2019*)
- Made numbering changes resulting from deletions
- Increased elected officials’ remuneration to off-set loss in “take home” resulting from elimination of tax free allowances

2020/06/16

- Deleted Section 3:

~~**REMUNERATION OF MEMBERS OF COUNCIL**~~

~~3.1 Each Councillor shall be paid \$32,861 per annum.~~

~~3.2 In addition to the payment as a Councillor:~~

~~the Warden shall be paid a further \$32,861 per annum; and~~

~~the Deputy Warden shall be paid a further \$10,730 per annum.~~

- and re-numbered subsequent sections

2021/02/16

- Deleted in Section 7 “(subject to providing proof that he / she has established an instrument such as a Tax Free Savings Account or other suitable investment instrument for this purpose)”

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS POLICY AND ADMINISTRATION MANUAL	AM - 1.2.1
Section Council and Committees	Subject Remuneration for Warden, Deputy Warden and Councillors Policy

2023/01/17

- Inserted new Section 3 (re-numbered subsequent sections):

REMUNERATION OF MEMBERS OF COUNCIL

Commencing on January 1, 2023

- 3.1 Each Councillor shall be paid \$33,988 per annum.
- 3.2 In addition to the payment as a Councillor:
 - * the Warden shall be paid a further \$33,988 per annum; and
 - * the Deputy Warden shall be paid a further \$11,098 per annum.

And amended Section 7 as follows:

ANNUAL INCREASE

Unless Municipal Council specifically determines otherwise by resolution, all council remuneration shall be adjusted for one year equivalent to **annually by 1.7 % commencing in 2015-16 on January 1st**.

2023/02/21

- Corrected remuneration amounts as follows:

REMUNERATION OF MEMBERS OF COUNCIL

Commencing on January 1, 2023

- 3.1 Each Councillor shall be paid \$34,565 per annum.
- 3.2 In addition to the payment as a Councillor:
 - * the Warden shall be paid a further \$34,565 per annum; and
 - * the Deputy Warden shall be paid a further \$11,287 per annum.

THE MUNICIPALITY OF THE COUNTY OF ANNAPOLIS POLICY AND ADMINISTRATION MANUAL	AM – 6.6.6
Section Financial Administration	Subject Signing Authorities Policy

1. APPLICATION

The separation of duties is a powerful internal control. To increase the chance an error is caught before a transaction is complete and to ensure that decisions are not based on erroneous data, it is important to establish internal controls that prevent one person from controlling a process from start to finish. Given the number of employees at the County of Annapolis a complete separation of duties is not realistic. However, a clear policy around signing authority is one way to reduce the risk of error or fraud.

2. AUTHORITY FOR POLICY

Sub-sections 13(3); 16(4) and 31(2)(d)(i) of the *Municipal Government Act*

3. POLICY INTENT

To clarify internal control mechanisms relating to the signing of cheques or issuing of electronic funds transfers.

4. DEFINITIONS

In this Policy,

- (1) “CAO” means the County’s Chief Administrative Officer;
- (2) “County” means the Municipality of the County of Annapolis.
- (3) “Municipality” means the Municipality of the County of Annapolis.
- (4) “Person Responsible” means the person designated as having budget responsibility for a specific cost centre.

5. ADMINISTRATION AND GENERAL PROVISIONS

(1) All cheques or electronic funds transfer payments lists shall be signed by:

One of the following elected officials:	AND One of the following staff:
<ul style="list-style-type: none"> • Warden • Deputy Warden 	<ul style="list-style-type: none"> • CAO; • Deputy CAO; • Clerk • Treasurer.

(2) In an exceptional or urgent circumstance, two staff members will be permitted to sign IF:

- (a) The expenditure is provided for in the budget OR the expenditure is an “out of budget” expense specifically provided for by council resolution; AND

THE MUNICIPALITY OF THE COUNTY OF ANNAPOLIS POLICY AND ADMINISTRATION MANUAL	AM – 6.6.6
Section Financial Administration	Subject Signing Authorities Policy

May 18, 2021:

- Amended by:

- Deleting in Sub-section 5(2)(d) “during a period that the CAO is absent, otherwise incapacitated or in a circumstance that would be perceived as a conflict for the CAO to sign”;
- Deleting in Sub-section 5(2)(e) “Municipal Clerk” and replacing with “Treasurer”; and
- Deleting Sub-section 5(2)(f) “the Deputy Municipal Clerk during a period that the Municipal Clerk is absent, otherwise incapacitated or in a circumstance that would be perceived as a conflict for the Municipal Clerk to sign.”

June 21, 2022:

- Amended by:

- Adding in Sub-section 5(2)(f) “the Manager of Finance.”

February 2023:

- Amended by:

- Deleted Sub-section 5(1): “*All expenditures in excess of \$5,000 shall be made by cheque or electronic funds transfers (i.e., not by credit card, cash, other tender types).*” and re-numbered subsequent sections (this will be included in the Purchasing Policy and / or the Purchasing Card Policy when updated)
- Changes in following section – clarified signing by one elected official and one staff person
- Added new Sub-section 5(2) – clarified limited and exceptional circumstances that two staff persons may sign

Report #3 prepared by
Warden Alex Morrison
To February 2023

A special election was held in January to fill a vacant seat in District 6. Dustin Enslow was chosen by the citizens of that district to represent them. He was administered the Oath Of Office by the County Clerk on 13 February. We look forward to his contributions to the business of caring for our citizens.

I attended the final Nova Scotia Federation of Municipalities meeting on by-law changes. This has been a multi-year project aimed at making the NSFM more effective and productive. One of the main changes was elimination of regional caucus and replacement by a committee system. In addition, municipal councils will be more involved in NSFM affairs in that we will be informed of matters under consideration and be asked to consider, vote and communicate the result to NSFM. As more information on implementation becomes available, I will forward it to Council and the CAO. I might remind all that the NSFM regular Monday email is a useful and educational document.

“Understanding Climate Change Impacts in Relation to Wellbeing for Nova Scotia” is a multi-hundred document that I commend to you for your attention. Climate change is with us today and we will need, in the near future, to consider actions to continue the good work Council did in previous years including the Annapolis County Climate Action Change Summit.

The Council orientation session held on 15 February was extremely useful and will serve as a model for future such events.

We are now in budget preparation times. We need to ensure sufficiency of consideration time to each of the capital and operating budgets to ensure we are serving our citizens in the manner they wish and deserve.

In accordance with a council motion, orientation sessions were held for the Councillor and public members of our committees. They were well organized, well attended and will ensure enhanced consideration and effective implementation of the mandate of each group.

Progress on our draft strategic plan proceed apace. Its adoption will aid greatly in our future works.

In accordance with direction from our provincial government, we are proceeding with the zoning of the entire county. Public participation is an essential factor in the deliberations and there has been much interest shown and many opinions offered. More opportunities for citizen input will be announced in due course.

As your Warden, I continue to be alert for opportunities to improve our way of life and look forward to continued productive conversations and actions that will result in positive initiations and enhancements.



February 9, 2023

Annual Report

To: Municipality of the County of Annapolis

Cornwallis Park Development Association o/a Annapolis Basin Conference Centre (ABCC) is a not-for-profit organization that currently occupies 23 of the buildings of the former CFB Cornwallis.

Initially when CFB Cornwallis closed in 1994, the majority of the land and facilities were transferred to Cornwallis Park Development Association (CPDA). During the initial period, the housing was sold off and other buildings were provided to businesses for economic development purposes. The facilities required for the contract to host the HMCS Acadia Cadet Training Centre were retained, as was a large tract of wooded land.

The CPDA, now more commonly referred to as ABCC, has been the successful bidder on the contract to host HMCS Acadia since ABCC's inception in 1994 and this remains as the primary source of revenue. Pre Covid over 1000 cadets trained at ABCC each summer. Additionally, ABCC has operated as a Conference Centre, predominantly in the shoulder seasons of the HMCS Acadia Contract. The current contract for HMCS Acadia concludes in March 2023 and no future contracts will be available. Numbers have dwindled and Cadets will now all be trained on military owned sites.

During the pandemic, with no cadets on site and little call for Conference Facilities, ABCC offered self isolation for Temporary Foreign Workers arriving in Nova Scotia. Since the summer of 2022, ABCC has been providing Temporary Housing for Ukrainian Nationals who have arrived in Nova Scotia and have no place to stay.

Now, with no future contracts for HMCS Acadia it is time to set a new course. The main site in Cornwallis consists of approximately 55 acres with 21 buildings and large tracts of cleared land. The site in Annapolis Royal, consists of 12 acres of partially cleared land and 2 buildings. Most of the buildings are large and include residences, training facilities, and a mess hall.

After months of talking to planners and developers and considering options, ABCC has decided to move forward with the development of a Master Plan that will showcase what the property and facilities could become as a mixed-use community. The Plan will incorporate housing aimed at mixed income, varied demographics, and will include single and multiunit housing, and both new builds and repurposing of existing buildings. The process of developing a Master Plan is expected to take about six months.

The development of a Master Plan will ensure that a board range of housing needs are addressed, that the project remains cohesive, and that a phased approach, enhancing opportunities for success, is employed.

ABCC looks forward to moving forward in a positive way.

Regards,



Beth Earle, CPA, CMA
Chief Executive Officer
Annapolis Basin Conference Centre

Annapolis County 4H Council
2021/2022 Annual Report

The 2021/2022 4-H year continued to be impacted by Covid restrictions. Due to a significant reduction in membership, only three clubs ran this year: Lucky Stars, Misty Trails and Mountain Ridge. We were able to host a successful virtual County Rally where members presented their speeches and demonstrations. Winners moved on to compete at the regional level, hosted by Hants County, and we had members move on to the provincial level.

We were able to host a riding camp for our light horse members, and members were able to participate in their first 4-H horse show in two years.

A modified 4-H Day ran successfully despite low membership, and a joint Achievement Day with all three clubs was able to be included in the 4-H Day schedule at the Annapolis Valley Exhibition. The Federation of Agriculture spruced up our 4-H barn and building display which was greatly appreciated.

Annapolis County had members heading off to Pro Show with life skills and livestock projects, but the event was cancelled due to Hurricane Fiona.

The year wrapped up with a celebration of the accomplishments of the members with an awards banquet organized by the council and held at the Melvern Square Community Hall. This was the first banquet to be held since 2019.

Thank you to the hard work and dedication of the leaders and volunteers who helped in making this year a success despite the many obstacles we faced. We are looking forward to continuing to rebuild the 4H program in 2023.

Respectfully submitted,

Lisa Barteaux
President
Annapolis County 4H Council

ANNAPOLIS COUNTY FEDERATION OF AGRICULTURE

Our Vision: ACFA's vision is to see agriculture in Annapolis County at its full potential

Our Mission: ACFA's mission is to be a clearing house for the realization of the full potential of agriculture in Annapolis County

Our Mandate: As prescribed by statute, ACFA's mandate is to promote the social and economic well-being of its members

Annapolis County Federation of Agriculture Annual Report

2022 has been a busy year for the Annapolis County Federation of Agriculture (ACFA).

As we look back on the year, the weather continued to be challenging and can only be described as dry, dry and dry. We have been fortunate in Annapolis County to have missed the significant damage caused by Fiona to our friends and neighbouring communities across Atlantic Canada. And like farmers across the country we are feeling the effects of inflation, high costs for fuel and other products used by many if not all farmers.

Like others across the province, we were happy to see in-person events and activities back after COVID including the annual Annapolis Valley Exhibition on the ACFA grounds. ACFA partnered with Annapolis County 4-H to animate their space during the Exhibition with a range of local food and environmental partners – Southwest Nova Biosphere, Medway Community Forest, Clean Annapolis River Project, Life.School.House and Farm Cafe. But most importantly ensuring the return of the ever popular Corn Box. And thanks to NSFA for their support in providing agricultural resources and engagement materials.

The work of the Board of Directors this year has included:

- Approving a draft vision, mission, mandate and goals (as noted above)
- Working on an operating model for our work and the long term sustainability and use of our site
- Building relationships with community partners
- Developing communications for our members that includes mail outs and social media
- Working with the County of Annapolis on its current Municipal Planning Strategy
- Learning more about our planning around local food systems and food security with partners like FarmCafe
- Continuing to work with the Annapolis Valley Exhibition Society Board to establish a use agreement with them as fully independent from the Federation effective this year end. And one that honours and recognizes their contributions and history on the site since 2012. The focus for 2022 has been to fully separate the two entities and so the work has included a lot of financial and administrative tidying.

Municipal Planning Strategy

ACFA has been working with the County to ensure a focus on agriculture. This includes:

- An agriculture specific survey sent out to Members
- An agriculture specific consultation that we will be hosting with the County – the feedback from the survey will inform the discussion.

Local Food System & Food Security

With support from the NSDA Business Advisory Service grants we are working with FarmCafe to look at the role and contribution of ACFA and our members in develop local food systems and food security with partners like FarmCafe.

As we look to 2023...

Thank you to all our ACFA Directors for their volunteer time and leadership as the Board continues to look at how the Annapolis County Federation of Agriculture fulfil its mandate to support the social and economic wellbeing of the farmers of Annapolis County in the next 5 to 10 years?" And to do that with new and long standing farmers in the County.

And thanks to our Members for your support and engagement throughout the year. Please stay tuned to your email and/or Facebook for what is happening - www.facebook.com/Annapolis-County-Federation-of-Agriculture-311184386199328 - and you can always reach out to us via email with any questions - acfederationofagriculture@gmail.com

Respectfully Submitted,

The ACFA Board of Directors



Annapolis County Fire Service Association

Email: president@acfsa.info Phone: 902-309-1170

P.O. Box 713, Middleton, NS B0S 1P0

February 06, 2023

Annapolis County Council

This is a brief overview of the activities of the eleven member departments of the Annapolis County Fire Services Association (ACFSA) for calendar year 2022. Please note that this summary does not include a great deal of statistical information as this is now collected by staff as part of the service registration process later in the year. With that being said, in 2022, member departments answered 1130 total emergency calls, up from 872 in 2021. Most departments are reporting an increase in medical response calls depending on their registered service level.

2022 was without a doubt another different year for the Fire Service. We were finally able to continue in person activities and this was a boost to morale. Fundraising efforts were once again hampered somewhat but departments were able to adapt their activities and several successful events were able to be held. As of the time of this report all departments in Annapolis County are still participating in the provincial firefighters 50-50 draw hosted by the Amherst Firefighters Association. This has provided funds to pay operational costs and to make additional capital purchases that they have been working on. We have noticed significant increases in insurance, fuel and equipment costs again this year.

The Association was unable to hold a level 1 training program in 2022 due to a lack of students and available instructors. We hope to once again be active in 2023.

In 2022 at the Association level we were able to implement a tag system for our firefighters so their skill level can be identified when they are on scene by looking at different colored tags on their helmets. This is especially useful on Mutual Aid calls. We were also able to make adjustments to our auto aid policy. The mutual aid policy is still a work in progress at this point.

After many requests the Fire Services Committee was able to start meeting once again. The lack of communication through this committee for over 2 years was not a good thing. Hopefully progress on issues can be made and we can move forward. After the first meeting the former CAO made comment that he was expecting that there would be a union involved as this was the norm in Ontario. This might have been part of the issue trying to set up a meeting. It may be time for the County as the AHJ to participate more in policy decisions, etc.

As far as the ACFSA goes, we are having an issue trying to figure out what the true purpose of the Association is. It is the preferred method for Annapolis County to communicate to your fire departments but it has no authority to enforce policy or make decisions on their behalf. Any policies that are created by the Association are totally voluntary when it comes to participation by the departments. The only major benefits of having the Association in its current form are the group insurance policy and the level 1 training program. This year will be a rebuilding year as the current executive have indicated that they will not be reoffering for their positions at the April general meeting.

Departments were also busy adding equipment and apparatus through capital purchases as follows with funding provided from the Capital Reserve Fund, fundraising and other grants that were applied for.



Annapolis County Fire Service Association

Email: president@acfsa.info Phone: 902-309-1170

P.O. Box 713, Middleton, NS B0S 1P0

Bear River-Nothing Reported

Annapolis Royal-Pumper in progress and added several heat pumps at the station.

Bridgetown-Replaced the final components of our Jaws of Life(fundraising and Emergency Services Provider Fund \$)(original set purchased in 1985), continued our lease to own agreement for 4 new SCBA (fundraising \$) and ordered 15 new pagers (fundraising and ESPF)

Lawrencetown-New tanker in progress.

Port Lorne- Small upgrade to their truck bays. (Fundraising \$)

Middleton-New Fire Station construction still in progress. Payment on Engine 11.

Nictaux-No report rec'd

Springfield-No report rec'd

Kingston-No report rec'd

North Queens-No report rec'd

Margaretsville-No report rec'd

We would like to thank council for its continued support of our departments and our efforts to provide a high-quality emergency service and we look forward to working with you to make 2023 as successful as 2022.

Respectfully submitted

Rob Brown
President, ACFSA



Juniper House Annual Report 2022

Juniper House: Shelter

The South West Nova Transition House Association, Juniper House, is situated in the town of Yarmouth and serves Yarmouth, Shelburne and Digby counties. Established in 1985, we offer a 7 bedroom, 15 bed shelter that provides crisis and transitional services to women and their children who have experienced violence or abuse, 24 hours per day 365 days per year. We offer safe shelter with video surveillance and an alarm system as well as a 24 hour crisis line. Women, with or without children, are welcome to stay for approximately six weeks. During which time we provide support and assistance with a variety of things including legal issues, applications for housing or financial assistance, safety assessment and provide information on the cycle of violence, the effects of violence on children and healthy relationships as well as other programs relevant to each woman's needs. Past residents often seek ongoing support as they continue to navigate systems or to meet their daily needs.

Many women come into the shelter empty handed and we provide the necessities such as food, personal care products, clothing, school supplies, help with transportation and most of the things that a person might need. We maintain a donation room of gently used clothing and footwear for women and children as well as household items and furniture. Current and past residents can access these daily as they rebuild their lives. We are able to maintain this through the generous in kind support of our community. The shelter is professionally staffed, 24 hours a day, with 4 full time and 3 part time transition house workers as well as a Children's Services Worker and an Executive Director.

Between January 1 and December 31, 2022:

- 65 women and their children stayed at Juniper House; of those 38 were adult (26 years and over); 10 were youth (16 to 25 years) and 17 were children (up to 15 years).
- In person and telephone contacts for this period averaged 258 per month, with a total for the year of 3,094. These contacts included crisis calls, supportive counselling, advocacy, safety planning, parenting support and goods given to clients such as baby supplies, food, gift cards, household items and clothing.
- The average length of stay at Juniper House was 30 nights. The range of stay was from 3 nights, to the longest stay of 119 nights.

- Of women served by Juniper House 58% reported physical and 68% reported psychological abuse.
- Of women served by Juniper House 53% reported difficulties with housing as a factor contributing to their situation.
- Among clients who shared their departure information 22% moved into a house or apartment of their own and 22% moved into shared accommodation.
- In December 2022 we were able to support 73 people in the tri county area (34 women and 39 children) with Christmas gifts and food generously supplied by the community.

The Juniper House Summer Day Camp was a great success again this year with 77 children attending camp this past summer. Juniper House has been operating a summer day camp program each summer for the past 19 years. Throughout the summer we offer 7 camps for children ages 6 to 11. Each camp runs for one week with 10- 12 children attending each camp. We provide this free of charge to children in the community, with priority given to children who have experienced domestic violence, and the other spaces open to the general public. We concentrate on programming related to self-esteem, appropriate anger expression, healthy relationships and lifestyles, recreation and anti- bullying; we do this through activities, games, guest speakers, providing healthy lunches and snacks as well as play. We received funding for this program from the Evangel Assembly Church, Sobeys and the Provincial and Federal Summer Student programs.

Juniper House: Outreach

Juniper House provides Outreach Services through the shelter in Yarmouth as well as offices in Digby, Barrington and Shelburne. The Juniper House Digby Outreach Office began in 2005 following a merger with CASA (Citizens Against Spousal Abuse). We have expanded our Outreach services over the years to help meet the needs of women experiencing violence or abuse in our rural communities.

We have three Outreach Workers providing services for women who are victims of violence or abuse including physical, sexual and/ or emotional abuse. They provide counselling, support groups, and advocacy to them. One Outreach Worker provides services in Digby County including the Municipality of Clare, one Outreach Worker provides services in Yarmouth County and one Outreach Worker provides services in Shelburne County. We partner with our sister organization, Chrysalis House to cover the Municipality of Annapolis. We provide these Outreach Offices so that women do not have to stay at Juniper House to benefit from our supports and programs; providing women services that enable them to remain in their own community. In addition to individual work with clients, staff are available to provide information sessions to community organizations and offer programs in schools to all grade levels, to both boys and girls, as well as offering them to community groups.

Between January 1 and December 31, 2022 our Outreach Workers:

- Worked with 179 individual clients in Yarmouth, Shelburne and Digby counties.
- Had 961 support and crisis counseling contacts; which includes in person, phone, email/ text, and social media.
- Had 260 advocacy contacts including several court accompaniments.
- Had 183 information contacts; which includes in person, phone, email/ text, and social media.
- Represented Juniper House on several regional and provincial committees with monthly and quarterly meetings including; the Digby Area Affordable and Supportive Housing Committee- joint DAASH/CHOICE/SCHC Committee, Schools Plus, Digby Interagency, CHOICE Housing Committee, SANE- Sexual Assault Nurse Examiner committee, SART- Sexual Assault Response Team Committee, Shelburne County Housing Coalition, Health Promoting Schools, Tri County Women's Health Coalition, Mental Health Public Advisory Committee, TESS- Trafficking and Exploitation Services System.
- Presented the Program, "Have You Filled a Bucket Today?" for the children registered in the Transition to School Program at the Digby Family Centre.
- Presented the Program, "Strengthening the Safety Net" to Continuing Care Assistant students at the Annapolis Valley Campus of NSCC in Middleton.
- Presented Healthy Relationship Sessions to female Grades 7- 10 students at Islands Consolidated School, Long Island, Digby County.
- Offered the 6 week, "Options to Anger" program in partnership with Tri County Women's Centre.
- Took part in several Restorative Justice Circles in the Tri Counties as well as worked with the Bridgewater Domestic Violence Wellness Court.
- Provided Juniper House promotional materials throughout the year to various community partners/local events and Open House venues.
- Provided presentations on Juniper House services to NSCC Burrridge Campus students.
- Once again participated in Family Violence Prevention Week February 13-19th with Community Art Projects and Information sessions held across the three counties.

We held our annual Purple Ribbon Campaign from November 25th- December 6th to raise awareness of Violence against Women and to commemorate all those who have been lost to violence in our community. We provided information tables in each county, as well as advertisements on local radio and on social media. During the campaign over 1000 purple ribbons were distributed to raise awareness of violence against women in our community. This year during the Purple Ribbon Campaign we hosted a public event for Purple Ribbon Campaign at Yarmouth Library as well as a Christmas Centerpiece Workshop in Clark's Harbour. In Digby an Awareness Presentation was given to Digby Masonic Lodge members as well as Grade 9-10 female identifying students at Islands Consolidated School.

In addition to direct work with clients, staff from Juniper House and Juniper House Outreach also:

- Are members of the Transition House Association of Nova Scotia, THANS. This is a provincial association of Transition Houses that works collaboratively to end Violence against Women across Nova Scotia. Our Executive Director worked with the Transition House Association of Nova Scotia to coordinate the “Models of Service” project, researching and writing a final report on the needs of Violence against Women organizations for the Province.
- Continue to be designates under the Domestic Violence Intervention Act in the application for Emergency Protection Orders.
- Participate in regional protocols for High Risk Designation of Domestic Violence with RCMP, Victims Services, Child Protection and other community agencies attending case conferences and case management meetings. This year we have participated in the newly developed Highest Risk Domestic Violence Table and the development of case plans with this table.
- Continue to partner with the YWCA Halifax to provide December 6th Fund loans.
- Continue to engage with social media on Facebook, Twitter and now Instagram to raise the profile of Juniper House and Violence against Women.
- Hosted student placements from the NSCC Burrige Campus Social Services and Mental Health Recovery Program.
- Supported individuals in isolation due to the Covid- 19 pandemic as well as providing individuals with cell phones, security cameras and gift cards to help meet their immediate needs during this time.
- Took part in the Family Justice Summit in Halifax, Access to Justice and Law Reform Institute presentation on changes to Family Law.
- Ongoing learning and training is very important to the work that we do and this year Juniper House staff received training in; Beyond Trauma Training for Group Facilitation with Carol Ackley/Stephanie Covington Program; Getting You and Your clients Back into the Groove When Stuck in a 3F + Stress Response with Dr. Dawn McBride, On-Line Western Region Domestic Violence Training, CPR/First Aid, Mental Health First Aid, Applied Suicide Intervention Training, Addictions and Mental Health Strategies for Complex Issues, Understanding Trauma in Children, The Intersectionality of Domestic Violence and Human Trafficking, Trauma-Informed Leadership and Professional Resiliency and Burnout Prevention workshops with Dr. Dayna Lee-Baggley, as well as ongoing information sessions with Rural Development Network.

The South West Nova Transition House Association, Juniper House, continues to be governed by a volunteer Board of Directors, consisting of 10 members. We receive our core funding from the Nova Scotia Advisory Council on the Status of Women and we work with them on a provincial level to raise awareness of Violence against Women. Juniper House has been able to provide services for 38 years due to the support we receive from the community. Each year we fundraise and apply for grants in order to offer all of the services and supports we provide and to meet the needs in our communities. We are grateful that individuals and groups believe in what we do and continue to support us in a variety of ways.

Once again, our calendar was busy, the facility was utilized for several horse shows - TriCounty Equestrian Club, Windsor Spring Draft Show and MBRA held competitions here throughout the season. The pulls ring was used by the Western Draft Horse Association and Maritime Ox Pulling Association. And 4H was able to host a couple of events.

Winter storage remained in high demand and continues to be a steady revenue source. The fundraising efforts continue to be successful, Club 100 brought people together for the excitement of the draws at The Station once a month. The Fundraising Auction and Dinner is returning to the original spring schedule.

The generosity of our Municipal funding partner and various programs offered through the Federal and Provincial governments we were able to continue infrastructure maintenance and improvements.

In 2022, we continued to address the steel roofing on the buildings. The application of Tech-i-seal, a product specifically developed for covering steel roofing material that covers rust, seals small leaks that develop over time as well as improve the aesthetic of the grounds.

The Dining Hall Project of a hood and suppression system allowed the building to be operated meeting the building code requirements. The donation of tables and chairs by Bees Knees in Lawrencetown has improved the comfort and visual appeal of the hall.

The administration building was no doubt the most obvious improvement to vendors and visitors. The addition of pine boards to the walls and patio lighting added to the ambiance of the building, the visual appeal is an enormous improvement.

We continue to make improvements and repairs to the infrastructure.

The roadway project from the east gate to the west gate of 2021 overall was an improvement for those utilizing the grounds. We were advised by two individuals with mobility issues it was not packed enough for those in wheelchairs. This feedback has been taken very seriously and we have developed plans to address for 2023.

We remain committed to our mission of enriching our community, celebrating the past, showcasing the present and promoting the future through agricultural awareness. The facility will continue to be available to groups to utilize and we are developing for 2023 to increase our partnerships and support of the community and local organizations.

Respectfully Submitted,

Gidget Oxner,
General Manager
Annapolis Valley Exhibition Society



Annapolis County Ground Search and Rescue
PO Box 234
Bridgetown, NS
B0S 1C0
www.acgsar.ca

To the Council of the Municipality of the County of Annapolis:

Annapolis County Ground Search and Rescue (ACGSAR) has been serving the community for 46 years. We currently have 49 members, all of whom are certified in first aid, have current vulnerable sector background checks through the RCMP, and have a minimum of ICS 100 training. Our organization is 100% volunteer, and in 2022, we logged 7147 hours in searching, training, maintenance and administrative duties.

The core mandate of ACGSAR is to locate missing persons at the request of the RCMP. We are also available to provide assistance during civil emergencies when needed by the Provincial or Regional Emergency Management Office.

Last year was a very busy year for our team. We were activated by the RCMP to search for missing persons in Annapolis County on six occasions, all of which had positive outcomes. Additionally, we provided mutual aid to Valley Search and Rescue (Kings County) on three occasions, and to Digby Search and Rescue twice.

We strongly believe in cross-training with our neighbouring search teams, as we frequently work together. In the fall, we hosted a multi-team event to train members on our OZI mapping system and Real Time Tracking radios. Search teams that attended included Clare, Digby, Kings County, Lunenburg, Queens, and West Hants.

Last winter, the County held two mobile drive-through clinics for Covid-19 Rapid Test distribution in Bridgetown, and our members were on site to provide traffic and pedestrian control. Similarly, in December we participated in the Bridgetown Christmas Parade, ensuring the safe movement of floats, vehicles and pedestrians through the main street for this well-attended event.

In addition to searching for lost community members, we also provide preventative programs. For example, ACGSAR is partnered with Project Lifesaver, an organization that provides vulnerable people prone to wandering (such as dementia or autism) with a small radio transmitter they wear as a bracelet. We currently serve seven clients in Annapolis County. Should they wander off, our team is alerted, and we immediately dispatch to the area with our Electronic Receivers to locate the radio signal, and thus our client. One of our clients in Bear River went for an unexpected stroll last summer, but they were located quickly. Project Lifesaver continues to have a 100% success rate and we are proud to be a part of this.

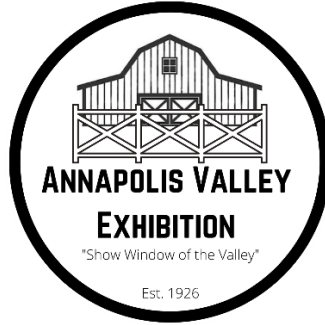
ACGSAR also presents the Hug-A-Tree program to students. This interactive presentation teaches children how to prevent being lost, and what they should do if they are in the woods and become disoriented. In 2022 we presented this program to community groups on two occasions.

We appreciate the County's continued support of our organization and look forward to serving you in 2023.

Many thanks,

Diane Heaton

Diane Heaton
President
Annapolis County Ground Search and Rescue



570 Main St., Lawrencetown NS B0S 1P0

Municipality of the County of Annapolis
752 St. George St. PO Box 100
Annapolis Royal, NS., B0S 1A0

Re; Annual Report – Annapolis Valley Exhibition Society

Dear Council Members,

Most of you are familiar with the Annapolis Valley Exhibition, beginning in 1927 as the Riverside Guernsey Club Show as a one-day show. The first building constructed was the Dining Hall in 1930. Over the decades the “Exhibition” has grown into a six-day event and is a highlight of the summer season in the Valley. Many still plan their vacation around the dates of the Exhibition. We also provide a wonderful venue for a variety of events and activities from April to September for groups such as 4H, Local and Regional Pony Clubs, both youth focused groups, the Maritime Ox Pulling Association and the Western Draft Horse Association as well as various equestrian associations.

The Annapolis Valley Exhibition Board of Director, staff and volunteers were excited to be able to offer a full exhibition this year as well as the other activities and events that take place on the grounds throughout the season.

We hit record gate attendance numbers on Monday, Wednesday, and Saturday.

We have increased engagement and effort from the committees. These people are truly committed to providing the best events at our Exhibition. I’d like to say congratulations and thank you for all your hard work.

Our staff faced the huge challenge of this being their first Exhibition, they all contributed above and beyond, We had moments of highs and lows, but feel we provided an excellent event for the public.

The RCMP Musical Ride on July 23 was a outstanding success. The staff, Board members and volunteers contributed to preparing the grounds and running the event. There were many compliments from the Ride organizers and members on the facility and the hospitality extended. The visit by two mounted members to Mountains and Meadows in Bridgetown was a highlight for the residents, we were proud to be able to organize this. Annapolis County 4H and the fire departments of Bridgetown, Lawrencetown and Middleton received donations from a portion of the proceeds from this event. The Lawrencetown Youth Arena operated their food concession as a fund raiser for their organization.

2021-2022
ANNUAL REPORT
to the
COMMUNITY

Working Together for Students



Annapolis Valley
Regional Centre for Education

2021-2022: A YEAR OF RESILIENCE AND GROWTH

The 2021-2022 school year has been one of resilience and growth as we continued to navigate the impacts of the global pandemic on our families, schools and communities. Working together, our staff have continued to focus on student learning and well-being, recognizing how important it is to know how students are doing academically, emotionally, and socially. The better we know our students, the better we can meet their needs and support what success looks like for each individual.

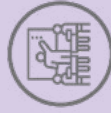
Teachers and school staff have continued to guide and engage students in learning while public health measures helped to ensure students could learn in person for much of the year. Through ongoing observation and assessment of student progress, teachers have worked hard to identify what each student is doing well, and address areas where students may be having challenges.

We are proud to share this report with you, to provide highlights of some developments in our region this year, a by-the-numbers look at AVRCE and, most importantly, to offer a snapshot of how some of our students are doing academically, and what student are feeling and thinking about school. This information continues to guide our regional System Improvement Plan and the work we do each day to help students learn, grow, and achieve.

OUR GUIDING PRINCIPLES



Students First



Focus on Learning



Positive Environment



Respect for Diversity



Collaboration, Partnerships
& Cooperation

SYSTEM IMPROVEMENT PLAN HIGHLIGHTS

www.avrce.ca/system-improvement-plan

Our System Improvement Plan is an ongoing, living plan for student success. Each regional centre in Nova Scotia develops and updates a System Improvement Plan annually. In AVRCE, our plan aims to ensure every student will grow in their academic achievement, sense of identity, belonging and personal empowerment in a supportive, student-centred and responsive environment. We believe equity and student well-being are critical in our work toward this goal. Our focus in 2021-2022 included:

Foundational Practices

- Implementing a “short cycle” model of assessment and collaboration that helps teachers determine the impact of their teaching, so they can make adjustments to meet student needs
- Creating teams for school administrators to collaborate and support each other in planning for and monitoring student success

Well-Being

- Gathering input to finalize a Well-Being and Equity Strategy
- Continuing and expanding the academic Africentric Cohort at Horton High School
- Providing virtual Treaty Education training to staff who support elementary students

Literacy and Mathematics

- 48 new teachers met regularly with Programs and Services staff to develop their knowledge of effective teaching and learning strategies
- The AVRCE Mathematics Team and groups of classroom teachers worked together to develop common assessments for P-8 Mathematics
- AVRCE Literacy, Mathematics, and French Coaches supported teachers’ use of multi-tiered systems of support and best practices
- P-1 teachers collaborated with the AVRCE Literacy Team on effective literacy practices



HOW ARE STUDENTS DOING? PROVINCIAL ASSESSMENTS AND STUDENT SUCCESS SURVEYS

Provincial assessments are a snapshot of student learning in literacy and math at a certain point in time. They are one of many different measures we use to know how students are doing. This knowledge helps teachers and staff understand where students are at, and adjust to meet each learner's needs. We also use provincial assessment results to help inform our planning and priorities at a regional level.

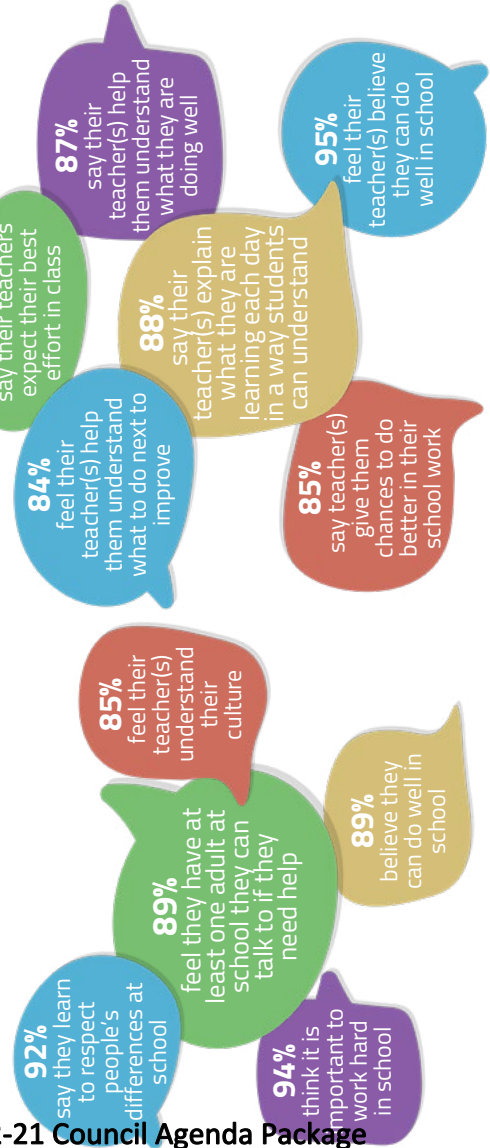
AVRCE/NS Grade 6 Provincial Assessment Results	
Subject Area	AVRCE
Mathematics	61
Reading	70
Writing: Ideas	56
Writing: Organization	44
Writing: Language Use	50
Writing: Conventions	41

Provincial assessments for grade 6 students happen in the fall, with results available in spring. Students in grades 3, 8, and 10 completed provincial assessments in the spring; we anticipate reporting on these results in an upcoming 2022-2023 issue of our Monthly Update from the Regional Executive Director of Education.

In May 2021, students in grades 4 to 12 across Nova Scotia were invited to complete the Student Success Survey, to share how they feel about themselves and their experiences at school.

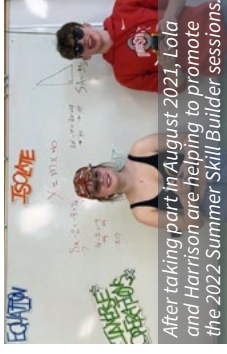
Students had time in class to submit their survey responses privately and anonymously. The survey data is grouped by school and region, giving school administrators a high-level picture of how students are doing. This information helps schools and AVRCE to identify and respond to factors that influence students' well-being and engagement at school.

Here are some of the things we heard from AVRCE students:



GRADE 10 MATH SUMMER SKILL BUILDER SESSIONS

To help boost high school students' math skills, we introduced the first "Summer Skill Builder" sessions just before the start of the 2021-2022 school year. Offered both virtually and in person, these voluntary sessions were an opportunity to revisit and solidify knowledge of key concepts from Math 9 for students entering grade 10 math in September 2022. The sessions were a great success, with 60 students taking part. Summer Skill Builder sessions are being offered again in August 2022 to students entering grade 10 math.



After taking part in August 2021, Lola and Harrison are helping to promote the 2022 Summer Skill Builder sessions.

OUTDOOR LEARNING BEST PRACTICES, NEW SPACES

This year, public health measures continued to play an important role in our schools. This included taking lessons outside whenever possible and practical. This was not only an opportunity for a "mask break", but also a way to promote mental and physical well-being.

School staff have worked hard to adapt lessons and develop creative, active ways to learn outside. While public health measures evolved as the school year progressed, outdoor learning is here to stay as a best practice.



Research shows learning in a new setting can challenge the brain to switch from "auto-pilot" to engaging fully in a lesson, while movement and physical activity can boost memory. Physical activity and exposure to nature can also decrease feelings of stress and anxiety, while increasing motivation and creativity. Plus, being outside is just plain fun! And when learning is fun, students are engaged and successful.



With support from a federal-provincial outdoor learning fund, dedicated outdoor learning spaces were created or upgraded this year at every AVRCE school with elementary grades. These spaces include outdoor performance areas like amphitheatres, shade structures, seating areas using nature-based elements, as well as school gardens.



Top: Drumming in the New Minas Elementary outdoor classroom. Middle: Alderisht Elementary's Pine Woods Memorial Park & Outdoor Classroom. Bottom: Kingston & District School's new amphitheatre.

AEDs IN ALL SCHOOLS



This year, every school in AVRCE was equipped with an automated external defibrillator (AED), a device used to help those in cardiac arrest. Previously only a small number of schools had an AED on hand, usually as part of a specific care plan connected to the health needs of a student or staff member. Now, thanks to an investment from the province, these devices are available in all school buildings and are included on the provincial AED registry maintained by Emergency Health Services, so 911 operators can locate them in case of an emergency.

2021-2022 BY THE NUMBERS

STUDENTS

12,512 students as of September 30, 2021, plus 716 children enrolled in Pre-Primary 59 international students

Over 75% of students self-identified their ancestry, up from 71% last year. Self-identification is for everyone; it helps us to know the students and communities we serve, so we can deliver responsive programming



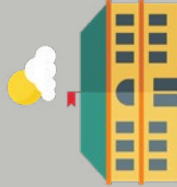
STAFF

1,546.36 school-based staff*
 36 regional administration staff
 28 programming support staff
 230.85 Property Services, Transportation, and Technology staff
 1,880.21 total full-time equivalent staff positions



SCHOOLS

40 schools, two adult high schools.
 Total school square footage 2,217,991
 AVRCE now operates all former P3 schools in our region
 All schools with elementary grades have a dedicated outdoor learning space



TRANSPORTATION

11,059 students transported, 663 daily bus runs
 175 buses on regular routes
 3,131,349 kilometres travelled with students on board



TECHNOLOGY

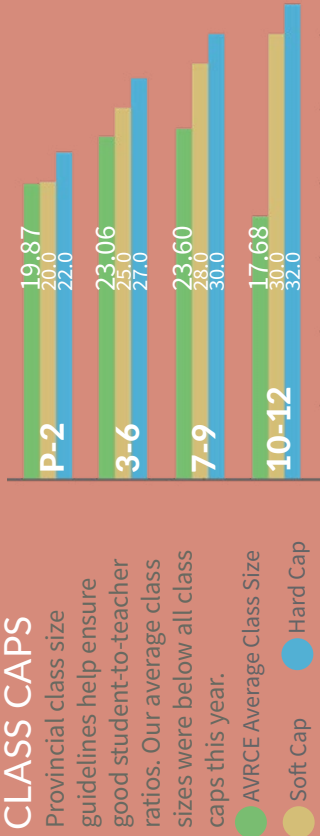
14,959 instructional computers, 19,670 total computers and technology devices for learning



*School-based staff includes classroom teachers, resource teachers, school administrators, guidance counsellors, school psychologists, speech-language pathologists, educational assistants, school secretaries, library technicians, student support workers, native student advisors, early childhood educators, student supervisors, student outreach workers, and literacy support workers.

CLASS CAPS

Provincial class size guidelines help ensure good student-to-teacher ratios. Our average class sizes were below all class caps this year.



OPERATING BUDGET

Our complete operating budget is available at www.avrce.ca/financial-information.

Revenue	
Province of Nova Scotia	\$147,627,627
Government of Canada	\$1,680,130
Municipal Contributions	\$24,817,248
School Generated Funds	\$2,337,822
Other Revenues	\$1,422,285
Total Revenue	\$177,885,112
Expenditures	
Office of the Regional Executive Director	\$361,925
Financial Services	\$2,181,331
Human Resource Services	\$1,191,970
School Administration/School Services	\$127,323,209
Programs	\$6,050,637
Operational Services	\$31,823,202
Other Programs	\$5,306,839
School Generated Funds	\$2,425,739
Total Expenses	\$176,664,852

2022 Annual Report

Thank you for your support and for the opportunity to provide a review of our year at the Annapolis Royal Historic Gardens. Throughout 2022 we celebrated Canada's Year of the Garden with our friends in horticulture. Below is a brief summary of some highlights. We have also attached our fall newsletter which has lots of news and photos representing 2022.

Operations at a Glance:

- We were very encouraged to see our season visitation climb to pre-pandemic levels of about 20,000 as more people chose to get out and enjoy special places.
- Throughout the pandemic, we worked to gain a stronger Nova Scotia audience and many of them are now making annual trips to see the Gardens. This increase in local fans also resulted in the sale of more annual memberships in 2022 than ever before.
- We have seen an increase in families enjoying the Gardens and participating in our Scavenger Hunt activities. We have a policy that "Kids are free" to encourage family visitation.
- Our gift shop has continued to grow as a year round operation, featuring the work of more than 50 Maritime makers & creators, and the Elm Tree Café continues to serve as an important rest area for Garden visitors.
- A big challenge was presented by the February 2022 Ice Storm which wreaked havoc in the Gardens and severely stressed our tree budget. We were very thankful to the donors and supporters who stepped up to help us through!

Special Events at a Glance:

- While we held no major events due to ongoing pandemic uncertainties, we did find several opportunities to add some special fun.
- A highlight was the Platinum Jubilee Garden Party hosted in honour of Queen Elizabeth II by the Lieutenant Governor. It was a lovely community gathering on a perfect August afternoon in the Historic Gardens.
- It was wonderful to host wedding ceremonies once again, and bookings for 2023 look strong.

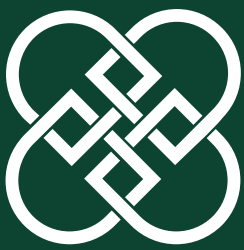
Employment:

- The Historic Gardens employed 24 people in 2022, including 9 youth.
- We are also very thankful for our many dedicated volunteers – gardeners, board & committees, tour guides... the list goes on!

Fundraising & Grants:

- Operational funding thanks to the Municipality of the County of Annapolis and Municipality of Digby, with special support in 2022 from the Canadian Heritage Recovery Fund.
- Student wage funding: Provincial SKILLS, Canada Summer Jobs, and Young Canada Works.
- Special Project Funding: we completed work on several infrastructure and marketing projects funded through a multi-year special project grant.
- Donors gave generously to our Annual Appeal. This community support is crucial to our survival.

The national "Year of the Garden" promotion in 2022 provided broad exposure to all of Canada's gardens. In 2023, we will participate once again in a national promotion, with a theme of "Live the Garden Life" and we look forward to the opportunities this presents. We will continue to work hard to maintain the quality of the unique product we have here, and to increase the national and international profile of the Historic Gardens. We are truly thankful for the ongoing support of our governments, and the generosity of our members, supporters and donors – it is crucial to our survival and provides a wonderful boost to staff and volunteers.



Thank you!

As 2022 draws to a close, the Annapolis Royal Historic Gardens has a great deal to be thankful for. This was another eventful year as we celebrated Canada's Year of the Garden with our friends in horticulture. Although we could not hold most of our major fundraising events, travel largely returned to a pre-pandemic level, visitors were once again very impressed with the Gardens and we sold more annual memberships than ever before! After the devastating February Ice Storm, supporters stepped up to help us with special donations to assist with the resulting tree work. For all these things, we are truly thankful!

Early in 2022 we saw a significant change in our staffing with the retirement of our Horticultural Manager Karen Achenbach, who has worked at the Gardens since construction days! Our heartfelt thanks to Karen for her commitment and dedication to the Gardens for more than 40 years. We are pleased to welcome Nate McKim to the position of Horticultural Manager. Nate and the horticultural team have done a wonderful job keeping the Gardens to its high standard of excellence.

In 2022, we were also pleased to be able to move forward with some important projects, including grant-funded marketing & signage that will be unveiled in the Spring, and the continued growth of the Gardens Shop as a year round retail business and revenue generator for the Gardens.

This is the time of year when we launch our annual donor appeal. The Gardens Season of Giving is very important for the Historic Gardens as your donations allow us to sustain and enhance this wonderful garden. Your generosity makes it possible for us to welcome tens of thousands of visitors every year. No matter the amount, your support makes a difference, and we appreciate you including the Historic Gardens in your charitable giving.

In closing, on behalf of the Board and staff, thanks to all of those who support the Historic Gardens. From donors and volunteers to local businesses and government partners, the Historic Gardens receives support from a wide variety of people. It is because of your generosity that we see the smiles, admiration, and awe on the faces of our visitors every day. For this we are very thankful!

Stuart Jamieson, Chair
Annapolis Royal Historic Gardens Society



Introducing Nate McKim, our new Horticultural Manager. Aside from managing all things horticultural, Nate can often be seen working on interesting projects, including those that involve "old school" methods!



The Historic Gardens employs a staff of 20-25 people each season. From experienced gardeners to eager young students, they are a huge part of what makes this place so special.



Our sincere thanks to the many dedicated volunteers - gardeners, board & committees, tour guides... the list goes on. Here, Jim & Jenny Medill add a festive touch to our entryway.

Commemorative Donations ~ 2021-22

**The Society is fortunate to receive many gifts honouring loved ones.
The following people were recognized by donations made in 2021 and thus far in 2022 .**

In Memory of:

Rodrigue & Jeanne-Alice Beauchamp
 Don & Doris (MacGillivray) Berkey
 Edith & Robert Brown
 Emma W.O. (Miller) Buchanan
 Paula Buxton
 Bruce Anthony Carleton
 Annette Cerchie
 Sarah Clark
 Denis & Yvonne (LeBlanc) Comeau
 Jerri Costa
 Allison & Marie Dalton
 Terry Daughney
 Hugh Davidson
 Sue Edwards
 Mary Ann Fickes
 Fred & Norma Fry
 Georgia Fyfe
 Jane Gallinaugh
 Josephine Charlotte Graham
 Norma Grant
 Sylvia Griffin
 Ed Grimm
 Douglas Thomas Hales
 Mark Hall
 Lea Hardman
 Bill Hirtle

In Memory of:

Kathy Kinsella
 Carol (Everett) Knight
 Mary H. MacDonald
 Art Mackenzie
 Agnes McCormick
 Heather Jane McCormick
 Jeff McCormick
 Peggy McLeod
 Carol McMurray
 Wayne Melanson
 Bette Merrick
 Dale Miller
 Vernon Mingo
 Dr. Scott Murray
 Richard Palmer
 David Parker
 Hazel Parker
 Douglas Patterson, Sr
 Sydnor Barksdale Penick
 Margaret "Polly" Prudence
 Frances Rafuse
 Irene Rahey
 Janet Rice
 Jan Robinson
 Hazel Sanford
 Marie Snow

In Memory of:

David Sweeney
 Kent Thompson
 Jim Todd
 Ruth Townsend
 Brett Turner
 Alice Walker
 Franklyn LeMoine Whitman
 Joan & Dennis Wiltshire
 Richard Yoell
 Carol Zeeck

Honouring:

Karen Achenbach's Retirement
 Ern Dick
 David & Sylvia Irvine
 Harry & Susan Jost
 Kay Whelan's Birthday
 August "Mac" White

In Appreciation for the Gardens
 In Appreciation for the Bloom Report
 With Thanks for Grad/Prom Photos
 In Support of Special Projects
 In Support of Emergency Tree Work
 Towards COVID-19 Recovery

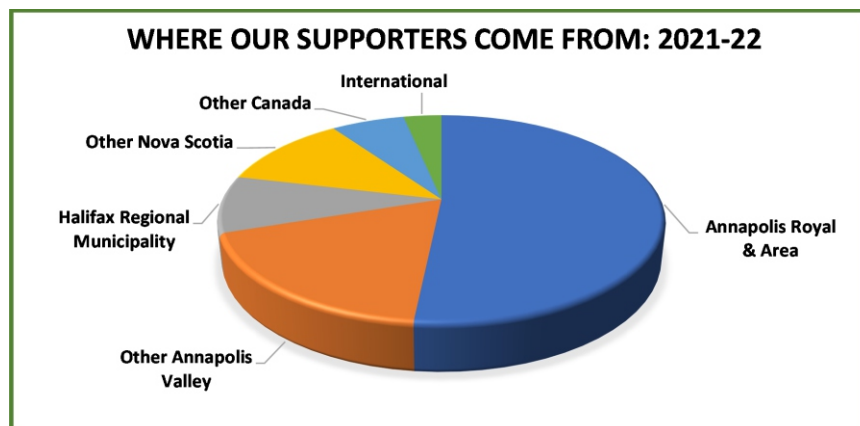
*Thank
you!*

In 2021/2022, donations were made by more than 250 individuals, businesses and organizations.

We truly appreciate the generosity of the Gardens' many supporters.

In addition to cash donations, we also receive many non-cash donations each year, towards projects and events, and the contribution of time and talent from many volunteers.

Add to that a membership of more than 600 supporters, and we feel ourselves fortunate indeed!



Your donations this year have helped the Gardens continue to provide a much needed positive physical and mental health experience to visitors.



We were very thankful for all the support to help us recover from the February Ice Storm and re-open for visitors as quickly as possible. While the storm was destructive, it was also beautiful, as seen below.



The Historic Gardens is a great source of inspiration for many artists and photographers. We really enjoy seeing the Gardens through their eyes.



Your donations help create an oasis not just for humans, but also for birds, bees and butterflies. Visitors enjoy the opportunity to see all of Mother Nature's gifts in this beautiful garden surrounding.



Community support through the years has helped us provide a memorable visitor experience. Shown here is gardening author and radio personality Niki Jabbour, absolutely enthralled by the gigantic castor beans in the Victorian Garden.



It is truly heartwarming to see visitors from every generation enjoying time together in the Gardens.



The Elm Tree Café has become a much appreciated stopping point for visitors, with our homemade ice cream sandwich fast becoming a signature dish. Evening functions, such as weddings and receptions are very magical.



We were pleased to once again host wedding ceremonies, photos and receptions, and look forward to helping people celebrate milestone occasions in 2023 and beyond.

Photo Credit: Ilgar Gracie

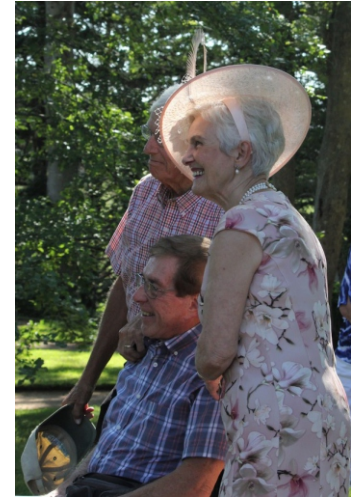


It is always interesting to see how visitors respond to the new things we do in the Gardens. The expansion to the Innovative Garden has been very popular with visitors, and we were super pleased to add some green power to this project in 2022 in the form of solar panels.



The Gardens Shop is now open year round, generating much needed winter revenue. We continue to expand our selection, and proudly represent the work of more than 50 makers and producers as well as a growing line of gardening books. Shown above is Chaba Conrad, whose amazing clay flowers have had visitors abuzz.

We were pleased to be chosen as one of the locations in Nova Scotia where His Honour the Honourable Arthur J. LeBlanc, Lieutenant Governor of Nova Scotia, and Her Honour Mrs. Patsy LeBlanc would host a Platinum Jubilee Garden Party. It was a wonderful community event on the most perfect of August afternoons!



We are thankful to have sold more annual memberships in 2022 than ever before! We were also very encouraged to see our season visitation climb to pre-pandemic levels as more people chose to get out and enjoy special places.

The Historic Gardens holds a special place in the hearts of many. Working together, we can ensure that the Gardens will continue to be a source of inspiration and healing for generations to come.

The Board, staff and volunteers are proud to provide Seventeen Acres of Paradise for the benefit of the community and we are very thankful for the wonderful members and visitors who so appreciate our efforts and make us smile every day!

Making a donation, and buying memberships, has never been easier!

- > Mail a cheque, using the enclosed form, payable to the Annapolis Royal Historic Gardens Society
- > Phone us with your credit card information
- > Call or drop in to the office to discuss donations of shares, setting up monthly donations, or remembering the Gardens in your will.
- > Donate online via www.historicgardens.com using Paypal OR any major credit card
- > Donate online through the CanadaHelps donation portal: www.canadahelps.org



Annapolis Royal Historic Gardens Society

P.O. Box 278, Annapolis Royal, Nova Scotia B0S 1A0
902-532-7018

www.historicgardens.com

Annapolis RCMP District Annual report 2022





I would like to introduce myself as the Acting District Commander for the Annapolis District RCMP. My name is Sgt Mike Maxwell and I would like to extend greetings on behalf of Commanding Officer, Assistant Commissioner Dennis Daley and our Acting District Policing Officer, Inspector Kurtis Kamotzki.

I, along with the staff of the Annapolis District RCMP, would like to thank Alan Parish, for working collaboratively with us in our efforts to contribute to a safe and secure Annapolis County and I look forward to meeting and continuing to build on positive working relationship with newly elected Warden Alex Morrison and the recently revived Police Advisory Board.

2022 has been a challenging year for the world, our country, province, county, organization and our local RCMP. In recent memory we have dealt with and continue to deal with a world-wide pandemic including lock-downs and subsequent protests, the tragedy in Portapique and the following public inquiry and countless other local, national and international events some of which have drawn significant attention to police and police officers.

In 2022, the Annapolis District priorities were **Road Safety, Crime Reduction, and Equity, Diversity and Inclusion.**

- **Road Safety:** After a down year of 4 Fatal or Serious injury collisions suffered in Annapolis County during 2021, we suffered 9 in 2022 which matches the 9 in 2020. We did hold and participate in numerous proactive traffic initiatives including speed traps in Granville Ferry, partnered check stops with the Annapolis Royal Police, Targeted cell phone enforcement in Middleton, speed enforcement on the 101, 1 and 201 and worked with the Province to have a speed sign trailer placed in areas of concern.
- **Crime reduction initiatives:** In 2022 the Annapolis District RCMP were successful on numerous crime reduction fronts. Targeted enforcement activities in an around Middleton led to the seizure of Guns, Drugs, an explosive device and cash. This investigation produced charges against 4 people.
- On another occasion while investigating a possible sighting of a wanted person, the Annapolis District RCMP were able to execute a Feeny warrant to search a home for an

offender. This investigation led to the deployment of the Emergency Response TEAM and Police Dog Services. Eventually we were able to apprehend the wanted subject who had been hiding in his attic. This investigation led to the offender being remanded back in to custody and the execution of a search warrant which led to the seizure of 6 unlawfully possessed firearms.

- Additionally, we were able to execute a search warrant which resulted in the seizure of 25 illegally possessed firearms, a search warrant that resulted in the seizure of 3 Kilograms of DMT and a search warrant that led to the seizure of methamphetamine.
- **Equity, Diversity and Inclusion:** This is a broad topic and the RCMP is currently participating in many programs designed to improve Equity, Diversity and Inclusion within the RCMP. Locally, we worked with an Indigenous woman through the application process to join the RCMP. Unfortunately, the person was unable to attend training this go around but our local Community Programs Officer is in regular communication with this person and other potential applicants in an effort to help them with accessibility to the application process. Our Community programs officer and regular members of the office helped paint PRIDE crosswalks in the area and operate the Cops' n Kids program which let's many kids who normally would not have access to the police get a small glimpse in to the world of policing.

2022 RCMP Highlights

MUSICAL RIDE!



The Annapolis District was proud to host the RCMP's Musical Ride at the Annapolis Valley Exhibition in Lawrencetown. I was able to speak with some of my colleagues on the ride and they loved their time in the area. I was also able to speak with some local residents who loved the show!

Calls for Service

Total –

2022 - 5127

2021 - 4919

Criminal Code and Controlled Drugs and Substances Act calls –

2022 - 1862

2021 - 1636

- Additional calls would include anything that requires police attendance.

Road Safety

2022

- **260** Provincial Summary Offence Tickets (SOTS);
- **87** Warnings;
- **64** Check-Points;
- **16** Impaired driving charges

2021

- **304** Provincial Summary Offence Tickets (SOTS);
- **171** Warnings;
- **48** Check-Points;
- **20** Impaired driving charges

Criminal Records Checks

2022 – 1333

2021 - 1121

Prisoners

2022 – 87

2021 - 70

Resources

Annapolis District is comprised of the following positions:

- 1 – Staff Sergeant District Commander
- 1 - Sergeant Operations NCO
- 3 – Corporal Supervisors
- 14 – Constable General Duty Investigators
- 2 – Constable Street Crime Investigators
- 1 - Constable School Resource Officer
- 1 – Civilian Senior Safety Coordinator
- 1 – Civilian Community Programs Officer
- 1 – Civilian Court Liaison Officer
- 3 – Detachment Services Assistants

- Like many organizations, the resource levels in the RCMP are fluid. One of our Detachment Service Assistants made a successful application for the Court Liaison Position. We are in the process of hiring a replacement who should be starting in the coming weeks;
- We have had members transfer away from Annapolis District but have already or are working to fill those positions as they arise;
- One of those replacements is a brand-new member from the Training Academy in Regina. They are adjusting well to life in the valley and as a police officer;
- In addition to member transfers we currently have one member on parental leave after the birth of a child;
- Lastly, like all industries we suffer from sick leave. Members on sick leave fluctuate;
- It is important to recognize that we use many ways to back fill any vacancies that arise including relief resources, reservists (members who are retired) and members on Overtime. These strategies are used to ensure that you are getting the service that you expect and do not come with any additional costs to the county.

Vehicles

- 8 Marked police vehicles
- 4 unmarked police vehicles
- 2 ATV(s) & 2 bicycles



School and Community Programs

Our **School Safety Resource Officer, Community Programs Officer, and Senior Safety Coordinator** continue to be community leaders who have an impact on our youth and seniors.

Community Programs Officer

The goal of the Community Program Officer position is to provide an informed, timely, meaningful and appropriate response to youth issues and trends-to provide the right service, to the right youth, at the right time.

The CPO represents the RCMP on a variety of committees such as Crime Stoppers, Neighborhood Watch, School Advisory Committees, Family Matters board, Health Promoting Schools Committee, Schools Plus, the Annapolis County Youth Hub and MADD. He continues to be the point of contact for Police week, county parades, Keji and the Lawrencetown Exhibition.

The CPO continued to develop strategies/proposals/action plans to meet proactive community development such as facilitating restorative justice sessions to connect youth with available resources and to provide healing to the community.

The CPO has worked hard on the annual Cram-the-Cruiser food bank drives, conducting 4 drives in total which is essential to the success of the food banks in Annapolis Royal, Bridgetown and Middleton.



Annapolis County Seniors Safety Program 2022 Annual Report

The Annapolis County Seniors Safety Program provides an important service that enhances the lives of seniors and their families in Annapolis County. Working along side the RCMP, the program offers Annapolis County residents a safe and trusted place to turn when looking for information, support, and advocacy to enhance their personal well being, as well as their ability to remain living safely and securely in their own homes and communities.

Many important components of the program make it one of the most accessible services in the community, with the ability to provide support to residents in a way that is helpful and meaningful, and always tailored to the individual needs and circumstances of each situation.

A number of key factors in the overall success of the program are owed to its flexible service delivery model. The program accepts all referrals, has no age restrictions for eligibility, is provided free of charge, and is brought to the home of the client, thereby removing all accessibility and transportation barriers in the community.



The Annapolis West Health Foundation & Soldiers Memorial Hospital Foundation partner with the Annapolis District RCMP to deliver the program.

The community partnership model of the program also allows the service to address a broad range of safety needs in the community. Through the close working relationships with our policing partners, the Seniors Safety Program is able to bring crime prevention information into the homes of seniors and address any areas of vulnerability or personal concern. This partnership also allows for joint visits between the Seniors Safety Coordinator and police officers to address specific issues of concern regarding safety, crime prevention, or matters requiring criminal and legal expertise in the area of policing.

The program also helps keep our senior residents actively engaged and connected to a number of important policing initiatives in our county, including our Crime Prevention Strategies, Cyber Security Initiatives, Driving and Road Safety Promotion Sessions, and Elder Abuse Awareness and Prevention Strategies.

The Seniors Safety Program also benefits from the strong working relationships with many very valuable community partners whose work, collaboration, and support help enhance the well being and safety of seniors everyday. These relationships not only enhance the lives of seniors, but also enhance the work and outreach of each agency and program in the community, as well.



Housing Nova Scotia, Western Regional Housing Authority, Continuing Care, Collaborative Practice Health Care Teams & Social Workers, Seniors LINCS, Community Mental Health,

Seniors Mental Health, Health Care Partners at ACHC, SMH, Valley Regional, Palliative Care, Fundy Dental, Legal Aid, Community Lawyers, Adult Protection, Banking Community, MPs Office, MLAs Office, Crime Stoppers, Valley Restorative Justice, Church Community, Service Clubs and organizations throughout Annapolis County, 211 NS, and the newly established Centre of Rural Aging and Health at the Middleton Campus of the NSCC.



The Seniors Program also benefits from the provincial network of collaboration and support that exists through the program itself across the province. Since its development by the RCMP in Annapolis County in 1996, the program now covers most of the province. This growth has been supported through SHIFT: Nova Scotia's Action Plan for an Aging Population, with its continued focus to help older adults stay safe by expanding the Seniors Safety Program across NS.

Our program appreciatively recognizes the important working relationships held with each of these organizations and can attest to the many successful outcomes achieved by working together to enhance the safety and well-being of seniors in our communities.



Closing Remarks

I have now been here since August of 2021 and I have personally observed change and growth in your local RCMP District. As the statistics show, our calls for service are increasing, our criminal case load is increasing, our prisoner count is increasing and the number of criminal record checks are increasing. This represents an increased work load for the police officers and all of the support staff in Annapolis County. While some of this growth is organic, much of it reflects the hard work being done by the members and support staff.

In the coming 6 weeks, we will be identifying priorities and targets for the up-coming fiscal year. Beginning in April, I intend to share quarterly updates with the newly formed police board about the progress being made towards our priorities.

I look forward to serving the Annapolis County in the coming year.

Sincerely,

Sgt. Mike Maxwell

Acting District Commander

Annapolis District RCMP

Southwest Nova Biosphere Association

Annual Report 2021-22

The vision of the Southwest Nova Biosphere Association is “a healthy and sustainable biosphere while respecting our culture, quality of life and natural resources.” To accomplish this, our mission is to “deliver and facilitate programs that empower and educate youth, citizens and industry on the benefits of maintaining a sustainable biosphere reserve while supporting scientific and other research necessary to effect the objectives of the biosphere reserve.”

Our objectives follow:

“For nature we support protection of biodiversity, conservation efforts and collaboration for success through education and research.

“For culture, we help promote the integrity of cultural resources and heritage in the region.

“For industry, we promote and encourage traditional and contemporary sustainable resource management. It identifies opportunities for enhancement and innovation.

“For communities, we encourage people to work together for common goals in new and expanded partnerships.”

The Reserve comprises the five southwestern counties of Nova Scotia, and recognizes the healthy and harmonious environmental and cultural diversity of the region. The Association is run by a Board of seventeen directors from throughout the region, all of whom serve in a volunteer capacity, and includes an executive of five. We aim for representation from industry, government, NGO’s, community, First Nations, and the academic sectors.

Products to date include the Southwest Nova Scotia Interactive Science Atlas, a Touring through Time mobile app., and a Nova Scotia Science Atlas. They were produced in cooperation with the Centre of Geographic science in Lawrencetown. The following link provides access to the Southwest Nova version: <https://cogsnscc.maps.arcgis.com/apps/Cascade/index.html?appid=42fadc11e19e473dadfd99c6a652e30e/>. These atlases provide valuable information for planners, businesses, municipal units, tourists, and educators. Work is proceeding on adding additional chapters.

The Touring through Time mobile app. provides tourists with information on selected attractions throughout the region. We updated this app. In 2022.

Besides this, the Reserve operates an Interpretive Centre in Yarmouth which provides visitors with touristic, environmental, and cultural information on the region. It is operated in the summer and we engage students for the day-to-day work.

We have launched the Amazing Places program, which will point visitors to less well-known attraction in the region, which could accommodate more visitors. Our first location was identified in partnership

with the County of Annapolis; Delaps Cove was selected as the Southwest Biosphere Reserve's first Amazing Place.

In 2022, we received two generous grants from Environment and Climate Change Canada, One project, entitled "Qualifying United Nations Educational Scientific and Cultural Organization Buffer Zones as Other Effective Area-Based Conservation Measures within the Southwest Nova Biosphere, Nova Scotia" has allowed us to hire staff to identify and help establish more protected areas in the region and a second project, under the .Two Billion .Trees initiative is encouraging reforestation efforts of various scales in the region.

We thank the County for its past generosity to the Southwest Nova Biosphere Reserve Association. In 2022, we received \$500 in general annual funding and a separate \$2,000 grant, for total funding of \$2,500.

The entire sum has been earmarked for the Amazing Places project at Delaps .Cove..



TRANS COUNTY TRANSPORTATION SOCIETY

Trans County Transportation Society Annual Status Report Municipality of the County of Annapolis January 1, 2022 – December 31, 2022

Trans County Transportation Society (TCTS) is pleased to report to the Warden and Councilors of the Municipality of the County of Annapolis on the status of our organization.

Our Mission Statement:

Trans County Transportation Society (TCTS) will enhance independence and quality of life in our community by providing economical and accessible transportation services for the residents of our community who face transportation challenges.

Fleet of 11 vehicles consisting of:

Vehicle Count Summary

Make and Model of Vehicle	Year	Accessible Capacity	Passenger Capacity	Year to Replace
GMC Bus P 1256	2013	4 W/C	21	2023
Toyota Sienna CV 222	2014	1 W/C	3	2024
Toyota Sienna CV 149	2014		7	2024
GMC Mini Bus P 1531	2014	1 W/C	11	2024
Toyota Sienna CV 129	2015		6	2025
Dodge ProMaster CV 96	2016		7	2026
Dodge Caravan CV 133	2017	1 W/C	3	2027
Dodge ProMaster CV 299	2018	2 W/C	6	2028
Mercedes Metris CV 316	2018	1 W/C	6	2028
Dodge ProMaster CV 103	2020	2 W/C	7	2030
GMC Bus P 1402	2020	4 W/C	18	2027

Staff consists of:

- General Manager
- (2) Dispatch (part-time)
- Driver/Fleet Coordinator (Full-time)
- Six Paid Drivers (Hrs. vary)

We have established community partnerships with the following organizations:

Annapolis County Municipal Housing Corporation (ACMHC)

In May 2013 TCTS partnered with ACMHC in providing transportation for social activities and medical appointments to the residents of The Meadows Adult Residential Centre, Supervised Apartments and Mountain Lea Lodge. TCTS also provides support to these facilities in the event of an emergency evacuation.

**Annapolis Royal Nursing Home – Annapolis Royal
Heart of the Valley Long-Term Care**

Tibbets Home for Special Care – Wilmot

TCTS provides transportation to the above facilities for social activities and medical appointments when requested and support in the event of an emergency evacuation to the following home care facilities.

Victorian Order of Nurses (VON)

TCTS provides transportation services three days per week to seniors attending the VON Adult Day Program at the Nova Scotia Community College in Middleton.

Kings Transit:

TCTS transports residents to Kings Transit pickup points at the request of the resident. TCTS also provides vehicle support to Kings Transit when and if required.

Kentville Toyota:

Kentville Toyota in Coldbrook supports TCTS with a monthly sponsorship through vehicle signage advertising.

Medical Shuttle Services:

The following community partners provide financial support for the community Medical Shuttle:
Annapolis West Health Foundation Soldier's Memorial Hospital Foundation
Bridgetown Pharmacy

All costs of this program are shared by the partners including the capital cost of a new vehicle. This subsidized fare service provides accessible transportation to medical appointments in any hospital facility for residents from the service area of Annapolis County and western Kings County.

TCTS Additional Services

TCTS is the only community-based service provider in our service area, excluding Kings Transit, that uses wheelchair accessible vehicles.

TCTS works with hospitals, whenever possible, to have appointments scheduled during times of service to and from the hospital.

TCTS works with service organizations (social services, etc.) and individuals to ensure that residents of our "catchment area" who are economically disadvantaged can access community transportation.

Highlights of January to December 2022

- TCTS hired a part time dispatcher to cover their full time dispatchers maternity leave from Nov 2021-Nov 2022. Our dispatchers are no longer full time but are each part time. We had 2 drivers receive their five year anniversary with TCTS.
- TCTS will receive \$22,293 through the Province of Nova Scotia's Accessible Transportation Assistance Program (ATAP), combined with the capital portion of the funding received from the Counties of Annapolis (\$10,000) and Kings (\$10,000), the Rural Transportation Solution Fund (RTSF Federal) receiving \$89,174 covering 80% of the total cost and TCTS own resources, we will purchase a 2022 Toyota Sienna Hybrid –5 passenger, 1 wheelchair accessible vehicle. The funds from the RTSF will not be available until the 2023/24 year.
- This year the Medical Shuttle service continues to grow with the “Baby Boomer” demographic. Funding support includes the Soldiers’ Memorial Hospital Foundation, Annapolis West Health Foundation and the Bridgetown Pharmasave. To ensure affordability, these organizations continue to provide the funding subsidies necessary to operate this much-needed service in our community, which now includes wheelchair accessibility and is available to residents in our “catchment area” to attend medical procedures or appointments at hospitals as far away as Truro.
- The province of Nova Scotia granted the Rural Transportation Association (RTA) funding for our Fare Assistance Program (was known as poverty reduction grant) to assist all 21 RTA organizations, TCTS received a total of \$14,164 from that to assist in its community. These funds are to be used by March 2023 if the funds are not used the province will grant us 10% of what is left to use in the next fiscal year.
- The Department of Community Culture and Heritage (Department of Public Works) implemented a program in 2021 to have RTA groups provide return transportation for covid vaccination appointments for only \$5. All organizations will be reimbursed the remainder of the fare. This program is still ongoing until our funds run out.
- TCTS made a presentation to the County of Annapolis to increase our annual funding from \$35,000 to \$60,000 to maintain their reduced fares and to provide affordability and accessibility to the residents of Annapolis County. Unfortunately the full \$60,000 was declined but the council amended our agreement to increase our annual funding to \$40,000.
- As of March 2022 all COVID-19 restrictions were lifted. Our new protocol is masking and all other Personal Protective Equipment (PPE) is optional for staff and clients entering our vehicle, cleaning of high touch surfaces will still be in place and we are keeping hand sanitizer in all vehicles.
- The Dept of Public Works granted TCTS a one time unconditional grant of \$16,000 to assist our organization in delivering reliable, affordable and accessible transportation to the citizens of Annapolis County in March of 2022 and the Province of Nova Scotia with the Government of Canada provided transit operators with a one time investment to help with the impacts of COVID-19 in Nov 2022, TCTS received \$53,030.

**STATISTICS for the Period of
January 1, 2022 – December 31, 2022
With Comparison to
January 1, 2021 – December 31, 2021**

	2022	2021	Increase/Decrease %
Total Passenger Trips	9050	8104	11%
Wheelchair Accessible Trips	850	1136	-25%
Total Charters	540	712	-24%
Total Kilometers Driven	287413	266853	7%
Total Vehicle Hours	7750	10210	-24%

ANNUAL GOVERNMENT FUNDING For 2022

PROVINCIAL

Community Transportation Assistance Program (CTAP) \$ 129,928

MUNICIPAL

Municipality of the County of Annapolis (Operational \$30,000; Capital \$10,000)	\$ 40,000
Municipality of the County of Kings (Operational \$20,600; Capital \$10,000)	\$ 30,600
Municipality of the County of Annapolis (Capital Grant)	\$ 20,000
Town of Middleton	\$ 1,500
	<u>\$ 92,100</u>

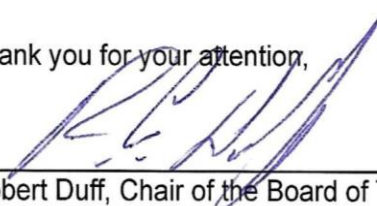
OTHER GOVERNMENT FUNDING

PROVINCIAL

Accessible Transportation Assistance Program (ATAP)	\$ 22,293
Rural Transportation Solution Fund (RTSF)- receive in 2023/24	(\$ 89,174)
Dept of Public Works	\$ 16,000
Province of Nova Scotia/Government of Canada	<u>\$ 53,030</u>
	<u>\$ 91,323</u>

Trans County Transportation Society wishes to thank the Municipality of the County of Annapolis for its continued financial support for this essential service to our community.

Thank you for your attention,



Robert Duff, Chair of the Board of TCTS



Annapolis Community Support Services

April 1st 2022– January 1st 2023

Municipality of the County of Annapolis – Grant Funding Report

Overview of VON Community Support Services (CSS)

VON Community Support Services in Annapolis Valley is made up of 4 core programs designed to support independence and to allow clients to safely age at home. Our Meals on Wheels programs provide nutritionally balanced entrees which are delivered daily/weekly right to doors across the county. Our Transportation program offers “door- through- door” service and is provided by our trained staff and volunteers. Drives are available to essential medical appointments and activities of daily living (shopping for groceries, visiting a loved one in Long Term Care, etc.) Our Adult Day Program offers a warm and caring environment for clients who may be experiencing dementia and social isolation, while allowing our caregiving families respite hours on a planned and scheduled basis.

Funding Sources for Community Support Services

- Department of Health and Wellness
- Nova Scotia Health Authority
- Local Government Grants
- Foundations
- Local Community Donations

Staffing for Community Support Services

- 1 Regional Manager overseeing multiple sites
- 3 Coordinators
- 1 Administrative Support
- 3 Adult Day Activity Aides
- 2 Drivers

Community Support Services Budget Overview – FY23 (April 1 2022– March 31 2023)

Meals on Wheels	195,335
Transportation:	93,870
Adult Day Programs:	264,728
General Dept:	6,920
*Total Department Operations:	560,853



Programs and Services

Meals on Wheels - Hot and Frozen

Year over year our Meals on Wheels programming continues to expand and grow, providing our clients with nutrition, independence, variety and a warm weekly phone call for ordering as well as a wellness check in upon delivery.

Our hot program is operated in partnership with the Valley Regional Hospital, offering a selection of hot meals 3 days a week. Client fees are \$7.00 a meal, with no added delivery charge.

Our frozen program is operated out of the New Minas office, offering a large selection of homestyle frozen entrees to support a number of dietary restrictions; texture modified, diabetic, gluten free etc. Meals are delivered to the client's door weekly, for our private pay individuals, fees are \$6.00 a meal with no added delivery charge.

Year to date (December 2022) we have delivered; 3,133 hot meals and 34,670 frozen meals

Transportation

Our Transportation Program provides supportive drives for seniors in our community to medical appointments, grocery shopping and general errands. This program continues to expand as we increase our staffing component and recruit volunteers to enhance the support we can provide.

The transportation program operates on a first come first serve basis with advance notice required to book a drive. There is currently no client fee to access this support.

Year to date (December 2022) we have provided 695 drives, 1, 737 hours of transportation support.

Adult Day Program (ADP)

VON Adult Day Program (ADP) provides a safe and stimulating environment for seniors and dependent adults living with dementia, mental and/or physical disabilities and social isolation. ADP offers an engaging day of activities to help stimulate and preserve cognitive abilities, with a positive focus on cultivating independence for each individual client within their means.

Our programs continue to run in both our Berwick and Middleton locations, providing a hot home cooked meal, snacks and activities for \$20.00 daily.

Year to date (December) we have provided 9,054 hours of respite care.