

# 2021-07-13 Committee of the Whole

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MUNICIPALITY OF THE COUNTY OF ANNAPOLIS  
***COMMITTEE OF THE WHOLE***



**Date: Tuesday, July 13, 2021**

**Time: 9:00 a.m.**

**Location: Royal Canadian Legion, 20 Jeffrey Street, Bridgetown**

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**10:00 a.m. 1. ROLL CALL**

**2. APPROVAL OF THE AGENDA**

**3. MINUTES**

A. 2021-06-08 Regular

**4. BUSINESS ARISING FROM THE MINUTES**

None.

**5. NEW BUSINESS**

- A. Meetings in August (CAO)
- B. Federation des Association de Familles acadiennes Inc. – Request Letter of Support
- C. Harmony Park Concept
- D. Recommendation Report - West Paradise Community Hall – Application for Heritage
- E. Recommendation Report - Bridgetown Elementary School Redevelopment – Possible Compatible Neighborhood Land Uses
- F. Recommendation Report – Entertainment House Heritage Property Request to Deregistered Portion (Property)
- G. Recommendation Report – Grants to Organizations
- H. Recommendation Report - Application for Canada Community Revitalization Fund (Bridgetown Sports Hub Washroom Facility)
- I. Recommendation Report – Release of Funds North Queens Fire Association

**6. DEPARTMENTAL REPORTS**

- A. Community Development June
- B. HR & Legislative Services June
- C. Finance Services June
- D. Municipal Services (*not available*)
- E. CAO Office June (CAO, Summary of Motions)

**7. COUNCIL, COMMITTEE, & ORGANIZATIONAL REPORTS**

- A. Warden’s Report (June)
- B. Forestry Advisory Committee (*Recommendations from 2021-06-29*)

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- C. Glyphosate Advisory Committee Adhoc (*Recommendations from 2021-06-29*)
- D. Kings Transit Report
- E. Trans County Transportation Society Report
- F. Physician Recruitment and Retention Committee

**8. LATE ADDITIONS**

- A.
- B.
- C.

**9. IN-CAMERA**

In accordance with Section 22(2)(f) litigation or potential litigation of the *Municipal Government Act*

**10. ADJOURNMENT**

Minutes of the regular Committee of the Whole meeting held on Tuesday, June 8 2021, at 9:03 a.m., via Zoom Videoconference, in accordance with the Direction of the Minister under a Declared State of Emergency (*see attached*)

**Roll Call:** District 1 – Bruce Prout, present  
District 2 - Brian “Fuzzy” Connell, present  
District 3 – Alan Parish, Warden, present  
District 4 – Clyde Barteaux, present  
District 5 – Lynn Longmire, present  
District 6 – Alex Morrison, present  
District 7 – David Hudson, present  
District 8 – Michael Gunn, Deputy Warden, present  
District 9 – Wendy Sheridan, present  
District 10 – Brad Redden, present  
District 11 – Diane Le Blanc, present

**Also Present:** CAO David Dick; Municipal Clerk Carolyn Young; other staff (W. Atwell, D. Campbell, A. Dunphy, D. Hopkins, C. Mason, and H. Orde) and six members of the public.

**Approval of the Agenda (Order of the Day)**

It was moved by Councillor LeBlanc, seconded by Councillor Barteaux, to approve the agenda as circulated. Motion carried unanimously.

**Minutes**

Re: May 11, 2021 Regular

Deputy Warden Gunn moved, seconded by Councillor Longmire, to approve the minutes of the regular Committee of the Whole held on May 11, 2021, as circulated. Motion carried unanimously.

**Business Arising from the Minutes**

There was no business arising from the minutes.

**New Business**

Re: NS Ground Search and Rescue Purchase Advertising Request – requesting council to purchase an ad in the 10<sup>th</sup> Anniversary Wilderness Survival Guide.

It was moved by Councillor Hudson, seconded by Councillor Barteaux, to recommend that municipal council purchase a ½ page colour ad in the 10<sup>th</sup> Annual NS Ground Search and Rescue Wilderness Survival Guide (5” x 3.8”) at a cost of \$560 (\$486.96 plus hst). Motion carried unanimously.

Re: Recommendation Report: Application for Municipal Heritage Registration Easson House –

Deputy Warden Gunn moved, seconded by Councillor LeBlanc, to recommend that municipal council refer the Easson House Heritage Property Application to the Heritage Advisory Committee for review/recommendation for inclusion in the Annapolis County Registry of Heritage Properties. Motion carried unanimously.

Re: Recommendation Report: Discontinuation of Rental Fees for Canoe/Kayak/Paddleboards at Queen Elizabeth II Jubilee Park



It was moved by Deputy Warden Gunn, seconded by Councillor Hudson, to recommend that municipal council approve the discontinuation of rental rates for the use of kayaks, canoes, and paddleboards, located in Queen Elizabeth II Jubilee Park, Bridgetown.

Councillor LeBlanc moved, seconded by Councillor Longmire, to amend the motion to add Raven Haven. Motion carried unanimously.

The Question was called on the motion as amended to read:

Deputy Warden Gunn moved, seconded by Councillor Hudson, to recommend that municipal council approve the discontinuation of rental rates for the use of kayaks, canoes, and paddleboards, located in Queen Elizabeth II Jubilee Park, Bridgetown and Raven Haven. Motion carried unanimously.

Re: Recommendation Report: Treeline Project Management Ltd. Bridgetown LUB Zoning Map Amendment Application –

It was moved by Deputy Warden Gunn, seconded by Councillor Hudson, to recommend that municipal council consider the Treeline Project Management Ltd. Application, ACPS File No. 66520-35-2021-LUB-001, to amend the Bridgetown Land Use Bylaw Zoning Map to rezone 431 Granville Street, PID 05173356 from the Residential Light Density (R1) Zone to the Highway Commercial (C2) Zone to permit the development of a construction equipment and trailer sales facility and to adopt a public participation process involving appropriate public notifications via newspaper ads and the referral of the application to the Bridgetown Area Advisory Committee (BAAC) and the Annapolis County Planning Advisory Committee (PAC) for their review and recommendation after holding a public meeting in the community. Motion carried unanimously.

Re: Recommendation Report: Annapolis County Accessibility Action Plan and Timeline

Deputy Warden Gunn moved, seconded by Councillor LeBlanc, to recommend that municipal council approve the Annapolis County Accessibility Action Plan and timeline as follows for the creation of the Annapolis County Accessibility Plan that is due to the province by April 1, 2022:

Date	Action
May 2021	Creation of the Accessibility Committee process, application form, advertisements and promotion ( deadlines for applications)
June 2021	Review and selection of applicants by Nomination Committee and approval by Council
June 2021	Inventory of existing Municipal facilities and mapping
June 2021	Inventory of existing accessible opportunities – Municipal
End of June 2021	First meeting of the accessibility advisory committee- Orientation (Establishing meeting guidelines and clarifying expectation)
June 2021	Assessment and identification of accessible needs of committee

Ongoing training of committee – throughout the process included in all advisory meetings – development of a vision statement or framework statement for the overall plan, etc.

July 2021 Municipal Staff Capacity Building and Education-ongoing

July /August Accessibility orientation of municipal facilities and general assessment

( this is general overview and not an official audit)

Official audits will be required in year 1 of the plan but it is not part of this process.

September – October 2021 Public consultation process- Surveys, interviews, in person meetings pending COVID NS Health regulations or Zoom alternatives, etc.

Motion carried unanimously.

Re: Recommendation Report: AM-1.4.12 Tax Exemption Policy Amend

It was moved by Deputy Warden Gunn, seconded by Councillor Hudson, that seven-day notice be given for municipal council to amend *AM-1.4.12 Tax Exemption and Reduction Policy* by deleting the following property in District 6:

HMCS/CFB Cornwallis Military Historical Association	Lot 97-2 Bldg. 413 Museum, 726 Broadway Ave., Cornwallis Park Prop. #607-041-403	3005731
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Motion carried unanimously.

Re: Recommendation Report: 2021 Bridgetown School Trust Expenditures

Deputy Warden Gunn moved, seconded by Councillor LeBlanc, to recommend that municipal council approve a total payout of \$8,215 from the School Trust bank account to:

1. Bridgetown Regional Community School for disbursement of student prizes on graduation night of \$5,415 (\$4,495 and \$920 for programs as per fund directives), and
2. \$2,800 to be available to disburse to educational institutions upon request of scholarship/award recipients.

Motion carried unanimously.

Re: Recommendation Report: Renewal of Animal Control Contract for the Town of Annapolis Royal

It was moved by Deputy Warden Gunn, seconded by Councillor Connell, to recommend that municipal council authorize the Warden and Municipal Clerk to sign a five-year agreement for animal control with the Town of Annapolis Royal starting July 1, 2021 ending March 31, 2026. Motion carried unanimously.

Re: Recommendation Report: Royal Canadian Legion Branch 122 Clementsport County Land Purchase Request

Deputy Warden Gunn moved, seconded by Councillor Redden, to recommend to municipal council that the County-owned property at 281 Clementsport Road (PID NO 05102785), not be sold. Motion carried unanimously.

**Departmental Reports**

Re: Community Development May – it was moved by Deputy Warden Gunn, seconded by Councillor LeBlanc, to receive for information. Motion carried unanimously.

Re: HR & Legislative Services May – Deputy Warden Gunn moved, seconded by Councillor Sheridan, to receive for information. Motion carried unanimously.

Re: Finance Services May – it was moved by Deputy Warden Gunn, seconded by Councillor Longmire, to receive for information. Motion carried unanimously

**Recess**

A brief recess was held from 10:41 a.m. – 10:52 a.m.

Re: Municipal Services April – report not available this month.

Re: CAO Office May – Deputy Warden Gunn moved, seconded by Councillor Hudson, to receive for information. Motion carried unanimously.

**Council, Committee, & Organizational Reports**

Re: Warden’s Report – Warden Parish provided a verbal report for May, highlighted as follows:

- Last month, Basinview was at the top of the page. Many emails and phone calls received, expressing concern over anticipated closure. Has answered each one. Explained the closure is due to loss of insurance.
- He and CAO attended zoom with Chris D’Entremont and Gordon Wilson, other government leaders and citizens to see what action could be taken.
- Met with representatives of YMCA to offer our assistance.
- Daily communication with lawyers regarding the various legal matters.
- Daily communication with CAO for current matters
- Attended with CAO to meet at theme park re marketing the chattels on site.
- Attends at the office weekly to sign cheques

It was moved by Deputy Warden Gunn, seconded by Councillor Longmire, to receive for information. Motion carried unanimously.

Re: Trans County Transportation Society (May 19<sup>th</sup> meeting) – Deputy Warden Gunn moved, seconded by Councillor LeBlanc, to receive for information. Councillor Prout added that effective June 7<sup>th</sup>, TCTS resumed services to HRM. Motion carried unanimously.

Re: Kings Transit Authority – it was moved by Deputy Warden Gunn, seconded by Councillor LeBlanc, to receive for information. Motion carried unanimously.

Re: Information Report Joint Occupational Health & Safety Annual Report – Deputy Warden Gunn moved, seconded by Councillor LeBlanc, to receive for information. Motion carried unanimously.

**Late Addition**

Councillor Redden asked to add a late addition to the agenda. The Warden noted it was an unusual request and inquired why it would not wait. Councillor Redden noted he thought it would be prudent to deal with

it today, it is regarding an impact study around the closing of the Basinview Centre as suggested by residents.

Warden Parish noted that the CAO spoke of Basinview, and he himself spoke of Basinview. It was not brought up at that time. The rest of council should have some idea when an item is brought forward. The Warden suggested he send an email to the Clerk requesting to add it to the June council agenda.

**In-Camera**

It was moved Deputy Warden Gunn, seconded by Councillor Longmire, to meet in-camera from 11:32 a.m. until 3:28 p.m. in accordance with Sections 22(2)(c) personnel matters, (e) contract negotiations, and (f) litigation or potential litigation of the *Municipal Government Act*. Motion carried unanimously.

**Re: Basinview Centre**

The CAO made the following statement: Firstly, we want to thank the community for the continued engagement and interest in the recent decision for Council to close the Basinview Centre because of lack of insurance. As the community is aware, Council issued an Expression of Interest to determine if an alternative ownership for the centre was an option. The Expression of Interest closed June 4<sup>th</sup> with a viable option. This option provides a recommendation, that subject to continued due diligence, remediation efforts on the facility will be engaged on a completely closed building. Staff and the proponent are scheduled to commence negotiations on this transfer tomorrow. The Warden added that the building will still close, and we will reveal more information as soon as we can.

**Adjournment**

Upon motion of Councillors LeBlanc and Sheridan, the meeting adjourned at 3:33 p.m.

Unapproved Draft

Warden

Municipal Clerk

**Direction of the Minister  
under a Declared State of Emergency**  
(Section 14 of the *Emergency Management Act*)  
20-008

Under my authority in Section 14 of the Emergency Management Act, I order that this Direction (20-008) repeal and replace the Direction regarding municipal meetings issued on March 22, 2020.

During the Provincial State of Emergency declared on March 22, 2020, and under the authority provided to me in Section 14 of the Emergency Management Act, in addition to any other directives I have issued and not repealed or otherwise terminated, I direct that all municipalities and villages in the Province:

1. **Effective at 8am on July 29, 2020**, may hold meetings exclusively in person if all the following conditions are met:

i) the total number of persons present does not exceed a gathering limitation imposed in a *Health Protection Act* order;

ii) all physical distancing requirements or other requirements imposed in a *Health Protection Act* order are met.

2. If the conditions set out in (1) cannot be met, the municipality or village must not hold meetings exclusively in person and must instead hold the meeting partly or wholly as a virtual meeting by video or telephone, and ensure that all of the following conditions are met:

i) the total number of persons present for any in person portion of the meeting does not exceed a gathering limitation imposed in a *Health Protection Act* order; and

ii) for any in person portion of the meeting, all physical distancing requirements or other requirements imposed in a *Health Protection Act* order are met.

For clarity, this direction does not apply to statutorily required meetings of electors for a village commission which are covered under Direction 20-007 issued on May 20, 2020.

Despite this direction, municipalities and villages are still authorized to continue making other operational decisions especially those required for service delivery.

Please note that these directions are in addition to any requirements established in a Medical Officer's order under the *Health Protection Act*.

**A failure to comply with this direction could result in a summary conviction with fines between \$500 to \$10,000 for individuals and up to \$100,000 for a corporation per incident.**

This direction will remain in place for the duration of the Provincial State of Emergency unless it is terminated in writing by me earlier.

Dated July 29, 2020.

**Original signed by**

Hon. Chuck Porter  
Minister of Municipal Affairs and Housing

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## Carolyn Young

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**From:** Robert <robert.surette@eastlink.ca>  
**Sent:** June 24, 2021 4:49 PM  
**To:** Carolyn Young  
**Cc:** Clyde Barteaux; Alan Parish  
**Subject:** FW: Letter of Support - Federation des Associations de Familles Acadiennes Inc.  
**Attachments:** ACOA application FAFA signed.pdf; Société acadienne de la Baie Ste-Marie.pdf; 2021-04-15 Letter of Support for FAFA Annapolis Royal.pdf; Response- OAAF Log 28-Jean J Gaudet.pdf

**Categories:** Orange category

Hi Carolyn,

As per your request, please find attached copy of the final ACOA application. I have also attached a few copies of project support letters for your information. Looking forward to hearing from you soon.

Thanks,

Robert Surette  
94 Marshland Road, Belleisle, NS  
B0S1A0  
Tel: 902-340-5255

**From:** Carolyn Young <[CYoung@annapoliscounty.ca](mailto:CYoung@annapoliscounty.ca)>  
**Date:** June 21, 2021 at 7:26:26 AM ADT  
**To:** Robert <[Robert.Surette@eastlink.ca](mailto:Robert.Surette@eastlink.ca)>  
**Cc:** Clyde Barteaux <[CBarteaux@annapoliscounty.ca](mailto:CBarteaux@annapoliscounty.ca)>, Alan Parish <[AParish@annapoliscounty.ca](mailto:AParish@annapoliscounty.ca)>, FAFA <[fafa.acadie@gmail.com](mailto:fafa.acadie@gmail.com)>, Jean Gaudet <[jehangodet@gmail.com](mailto:jehangodet@gmail.com)>  
**Subject:** Re: Letter of Support - Federation des Associations de Familles Acadiennes Inc.

Good morning, M. Surette,  
Council would need to see a copy of your final application in order to consider a letter. It would also be helpful to know the body and name of the program you are requesting support from (which is usually apparent in your application!). Committee of the Whole meets on July 13, final decision is made by Council on July 20. I would need to receive your information by Monday July 5th for inclusion in the agenda package.

Kind regards,

Carolyn Young  
Municipal Clerk, Executive Assistant  
(902) 532-3136  
[CYoung@AnnapolisCounty.ca](mailto:CYoung@AnnapolisCounty.ca)  
[www.AnnapolisCounty.ca](http://www.AnnapolisCounty.ca)

On Jun 21, 2021, at 07:09, Robert <[robert.surette@eastlink.ca](mailto:robert.surette@eastlink.ca)> wrote:



Good morning Carolyn,

FAFA (The Federation des Associations de Familles Acadiennes Inc) is in the process of applying this week to Atlantic Canada Opportunities Agency for funding as mentioned in the "Next steps" on page 4 of the attached document.

Will a PDF copy of the application satisfy council's requirements listed in your email below?

Would you please advise at your earliest convenience?

Thanks,

Robert Surette  
94 Marshland Road,  
Belleisle, Nova Scotia.  
BOS 1A0  
Tel: 902-340-5255

**From:** Carolyn Young <[CYoung@annapoliscounty.ca](mailto:CYoung@annapoliscounty.ca)>  
**Sent:** Wednesday, April 14, 2021 6:17 PM  
**To:** [robert.surette@eastlink.ca](mailto:robert.surette@eastlink.ca)  
**Cc:** Clyde Barteaux <[CBarteaux@annapoliscounty.ca](mailto:CBarteaux@annapoliscounty.ca)>; Alan Parish <[AParish@annapoliscounty.ca](mailto:AParish@annapoliscounty.ca)>  
**Subject:** Letter of Support - Federation des Associations de Familles Acadiennes Inc.

Good evening Mr. Surette,

Thank you for speaking with me this evening and giving me an opportunity to explain council's process for supplying a letter of support. I've attached *AM-1.3.8 Letters of Support and Acknowledgement Policy* which I referred to during our conversation.

Council is usually willing to provide a letter of support or acknowledgement to a *specific entity, for a specific funding request*. In accordance with their policy, they would need to see and review your final funding application before providing a letter.

The Federation des Associations de Familles Acadiennes Inc. letter dated March 20, 2021 will be on Council's April 20<sup>th</sup> agenda for discussion.

Kind regards,

**Carolyn Young**  
Municipal Clerk / Executive Assistant

Telephone: (902) 532-3136

Fax: (902) 532-2096

Email: [cyoung@annapoliscounty.ca](mailto:cyoung@annapoliscounty.ca)

Website: [AnnapolisCounty.ca](http://AnnapolisCounty.ca)

<image001.jpg>

Municipality of t  
PO Box 100  
752 St. George S  
Annapolis Royal

<image003.png>

<image005.png>



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## APPLICATION FOR FINANCIAL ASSISTANCE

PROTECTED WHEN COMPLETED

**CONFIDENTIALITY:** The Applicant understands that the information provided may be accessible under the Access to Information Act. No commercially confidential information which you submit to us will be disclosed unless otherwise authorized by you; required to be released by law; or required by the Minister for the purpose of the [Atlantic Canada Opportunities Agency Act](#) to be released to an international or internal trade panel for the purposes of the conduct of a dispute in which Canada is a party or a third party intervener. Please consult the federal government's [Access to Information Act](#) for additional details.

Any information that you wish to be considered as confidential should be annotated accordingly.

APPLICANT AND CONTACT INFORMATION			
1. LEGAL NAME OF APPLICANT: Fédération des Associations de Familles Acadiennes In		OPERATING NAME OF APPLICANT, IF DIFFERENT:	
2. MAILING ADDRESS: 131, Fourth Ave			
COUNTRY: CANADA	PROVINCE: New Brunswick	CITY: Pointe-du-Chêne	POSTAL CODE: E4P 4H5
BUSINESS TELEPHONE NUMBER: ( 506 ) 532 8019	FAX NUMBER: ( )	E-MAIL: fafa.acadie@gmail.com	WEBSITE: https://fafa-acadie.org/
3. LAST NAME OF PERSON WHO WILL BE THE AUTHORIZED CONTACT: BOUDREAU		FIRST NAME: DONALD	
TITLE: Secretary/Treasurer			
BUSINESS TELEPHONE NUMBER: ( 506 ) 532 8019	EXTENSION	MOBILE TELEPHONE NUMBER: ( 506 ) 312 0776	FAX NUMBER: ( )
EMAIL: fafa.acadie@gmail.com		IS THIS PERSON AN AUTHORIZED SIGNING OFFICER OF THE APPLICANT? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
4. PROVIDE DESCRIPTION OF YOUR ORGANIZATION OR BUSINESS AND ITS MANDATE: Promote the history, heritage and culture of Acadian families			
5. DATE OF INCORPORATION OR REGISTRATION (YYYY-MM-DD) 1995-09-05		APPLICANT BUSINESS NUMBER (9 DIGIT BUSINESS IDENTIFIER PROVIDED BY CANADA REVENUE AGENCY):	
6. TYPE OF LEGAL ENTITY: <input type="checkbox"/> CORPORATION <input type="checkbox"/> SOLE PROPRIETORSHIP <input checked="" type="checkbox"/> NOT-FOR-PROFIT ORGANIZATION <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> MUNICIPALITY OR OTHER GOVERNMENT ENTITY <input type="checkbox"/> INDIGENOUS ORGANIZATION OR CORPORATION <input type="checkbox"/> OTHER (SPECIFY):			
7. OFFICIAL LANGUAGE PREFERRED FOR CORRESPONDANCE		<input type="checkbox"/> ENGLISH <input checked="" type="checkbox"/> FRENCH	
8. PROVIDE THE NAME AND CONTACT INFORMATION OF THE BANK/FINANCIAL INSTITUTION ACOA MAY CONTACT TO INQUIRE ABOUT THE APPLICANT.			
INSTITUTION: UNI Coopération Financière	CITY/TOWN: Dieppe	CONTACT PERSON: Client Contact Center	TELEPHONE NUMBER: 888 359 1357
DESCRIBE AVAILABLE CREDIT: Currently have approximately \$30,000 in various bank accounts at this institution			



PROJECT INFORMATION					
1. PROJECT NAME: Plans and specifications for a building to house a future Center for Acadian Families at Fort Anne National Historic Site					
2. PROJECT LOCATION (STREET, UNIT NUMBER, ETC.): Fort Anne National Historic Site					
COUNTRY: CANADA	PROVINCE: Nova Scotia	CITY: Annapolis Royal	POSTAL CODE:		
3. ESTIMATED START DATE OF PROJECT (YYYY/MM/DD): 2021 /10/ 01		ESTIMATED COMPLETION DATE:		2022 /03/ 31	
4. ESTIMATED TOTAL PROJECT COSTS		\$ 103,000			
5. AMOUNT REQUESTED FROM THE ATLANTIC CANADA OPPORTUNITIES AGENCY (ACOA):		\$ 90,000			
6. APPLICANT FISCAL YEAR START (YYYY/MM/DD): 2021 /04/ 01		END (YYYY/MM/DD):		2022 /03/ 31	
7. HAS THE APPLICANT RECEIVED ASSISTANCE FROM ACOA PREVIOUSLY?			YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	
8. HAS THE APPLICANT MADE ANY FINANCIAL OR LEGAL COMMITMENTS FOR THE PROJECT?			YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	
9. IF YES, PROVIDE DETAILS :					
10. PROVIDE A DESCRIPTION OF THE PROJECT AND THE KEY ACTIVITIES TO BE UNDERTAKEN: The engagement of architectural and engineering consultants to develop plans and specifications for the renovation of a building at the Fort Anne National Historic Site that will house a future Center for Acadian Families. See attached Summary of Project					
11. DESCRIBE THE MEASURABLE ECONOMIC BENEFITS OF THE PROJECT: The proposed Center will receive the visit of numerous descendants of the original Acadian families that had settled since 1636 in what was then called Port-Royal.					
OWNERSHIP (Section reserved for companies and partnerships. Other applicants, go directly to section Required Information and Documents.)					
1. PROVIDE INFORMATION ABOUT THE PRINCIPAL OWNERS OF THE APPLICANT:					
SURNAME	GIVEN NAME	PERCENTAGE OF OWNERSHIP	IS THE PERSON ACTIVE IN THE COMPANY?		IF YES, IN WHAT POSITION/ROLE?
			YES	NO	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
2. PROVIDE THE NAME(S) OF ANY PARENT COMPANY, SUBSIDIARIES AND ANY APPLICATED OR RELATED BUSINESS ENTITIES					
NAME OF BUSINESS	CITY/TOWN	NATURE OF RELATIONSHIP	CONTACT PERSON	TELEPHONE NO.	
It is the responsibility of the applicant to complete all required sections as accurately and as completely as possible. Failure to do so may preclude the Atlantic Canada Opportunities Agency (ACOA) from considering the application.					
ACOA has adopted <a href="#">service standards</a> with respect to its response time for processing a duly completed application.					
PROGRAM (FOR OFFICIAL USE)					
BUSINESS DEVELOPMENT PROGRAM	INNOVATIVE COMMUNITIES FUND	ATLANTIC INNOVATION FUND	REGIONAL ECONOMIC GROWTH THROUGH INNOVATION	OTHER PROGRAMS	





**REQUIRED INFORMATION AND DOCUMENTS (Please check the ones that are attached to this application.)**

	YES	N/A
<b>COMMERCIAL APPLICANTS</b>		
INCORPORATION DOCUMENTS AND INFORMATION ON OWNERSHIP (NAMES AND PERCENTAGE OF OWNERSHIP)	<input type="checkbox"/>	<input type="checkbox"/>
FINANCIAL STATEMENTS (CURRENT AND LAST TWO YEARS)	<input type="checkbox"/>	<input type="checkbox"/>
RESEARCH AND DEVELOPMENT (R&D) PROJECT PLAN, BUSINESS PLAN AND/OR MARKETING PLAN	<input type="checkbox"/>	<input type="checkbox"/>
SUPPLIER QUOTES	<input type="checkbox"/>	<input type="checkbox"/>
COPIES OF RELEVANT PERMITS AND LICENCES	<input type="checkbox"/>	<input type="checkbox"/>
OTHER RELEVANT DOCUMENTS (SPECIFY):	<input type="checkbox"/>	<input type="checkbox"/>

This [information](#) may be useful to assist you with your application.

	YES	N/A
<b>NOT-FOR-PROFIT AND OTHER APPLICANTS</b>		
CONSTITUTING / INCORPORATING DOCUMENTS AND LIST OF DIRECTORS/MEMBERS OF THE BOARD	<input checked="" type="checkbox"/>	<input type="checkbox"/>
FINANCIAL STATEMENTS (CURRENT AND LAST FISCAL YEAR)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DESCRIPTION AND MANDATE OF THE APPLICANT, INCLUDING THE MANAGEMENT AND QUALIFICATIONS OF KEY PERSONNEL	<input type="checkbox"/>	<input type="checkbox"/>
HST REBATE INFORMATION (I.E. REBATE RATE)	<input type="checkbox"/>	<input type="checkbox"/>
<b><u>ONE OF THE FOLLOWING TWO ITEMS IS REQUIRED:</u></b>		
RESEARCH AND DEVELOPMENT (R&D) PROJECT PLAN	<input type="checkbox"/>	<input type="checkbox"/>
<b>OR</b>	<b>OR</b>	
DETAILED PROJECT DESCRIPTION, INCLUDING MILESTONES, COSTS, FINANCING, KEY PARTNERSHIPS ESTABLISHED AND EVIDENCE OF SUPPORT FROM THE COMMUNITY	<input checked="" type="checkbox"/>	<input type="checkbox"/>
SUPPLIER QUOTES	<input type="checkbox"/>	<input type="checkbox"/>
COPIES OF RELEVANT PERMITS AND LICENCES	<input type="checkbox"/>	<input type="checkbox"/>
OTHER RELEVANT DOCUMENTS (SPECIFY):	<input type="checkbox"/>	<input type="checkbox"/>

**IMPORTANT NOTICE:**

ACOA may require further information about the applicant to fulfill requirements. ACOA may also need to obtain consent to collect personal information from officials associated with the applicant. Failure to provide these, if requested, may preclude ACOA from finalizing the assessment of the application.

<b>DISCLOSURES</b>	YES	NO
<b>1) ENVIRONMENT</b>		
IS THE APPLICANT CURRENTLY OPERATING IN CONFORMITY WITH ENVIRONMENTAL LEGISLATION?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
WILL THE PROPOSED PROJECT CONFORM TO ENVIRONMENTAL LEGISLATION?	<input type="checkbox"/>	<input type="checkbox"/>
<b>2) DUTY TO CONSULT</b>		
ARE THERE ABORIGINAL GROUPS OR COMMUNITIES IN OR NEAR THE PROJECT AREA?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
COULD THE PROJECT POTENTIALLY IMPACT NEARBY ABORIGINAL GROUPS OR COMMUNITIES?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>3) LITIGATION</b>		
IS THE APPLICANT INVOLVED IN ANY LITIGATION, LEGAL ACTION, SUIT OR CLAIM PENDING, UNDER WAY OR LOOMING, OR ARE THERE ANY PROCEEDINGS BEFORE ANY COURT, TRIBUNAL, GOVERNMENT BOARD OR AGENCY?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
ARE THERE ANY JUDGMENTS OUTSTANDING AGAINST THE APPLICANT?	<input type="checkbox"/>	<input type="checkbox"/>
<b>4) MATERIAL CONTRACTS</b>		
IS THE APPLICANT IN DEFAULT UNDER ANY SIGNIFICANT CONTRACT OR ANY FINANCING ARRANGEMENT?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>5) TAXES</b>		
IS THE APPLICANT IN ARREARS IN THE PAYMENT OF ANY INCOME, BUSINESS OR PROPERTY TAXES, SALES TAXES, PAYROLL DEDUCTIONS, ETC.?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>6) OTHER GOVERNMENT FUNDING</b>		
HAS THE APPLICANT RECEIVED, OR SOUGHT, ANY OTHER GOVERNMENT FUNDING FOR THIS PROJECT?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>IF YOU ANSWERED "NO" TO QUESTION 1 OR "YES" TO ANY OTHER QUESTION, PLEASE PROVIDE DETAILS:</b>		
Duty to consult - The project would only have an impact once Parks Canada proceeds to the construction phase. This agency will be responsible for consulting with the First Nation of Bear River,		



**CONSENT AND CERTIFICATION**

- 1) The information entered here and on all attached documents, as well as any other information collected by or on behalf of the Atlantic Canada Opportunities Agency (ACOA) to process applications for grants and contributions, is collected pursuant to the [Atlantic Canada Opportunities Agency Act](#) and the [Financial Administration Act](#).
- 2) There is no obligation to provide the requested information but failure to do so may prevent ACOA from considering the application.
- 3) A project determined to be a designated project under the [Impact Assessment Act](#) may be subject to an impact assessment. For the purpose of compliance with this act, project information provided to ACOA, including scientific information, may be shared with the Impact Assessment Agency of Canada and made publicly available through the Canadian Impact Assessment Registry. In addition a representative from Public Services and Procurement Canada may contact you to discuss the project.
- 4) The names of successful applicants, the amount of funding approved and a description of the project are included in public records and disclosed on ACOA's website in accordance with the government's proactive disclosure practices.
- 5) ACOA may contact any person listed in this application to inquire about the applicant.
- 6) I certify that the information provided is, to the best of my knowledge and ability, complete, true and correct, and that this will apply to all information provided in the future in connection with the assessment of the project. Furthermore, I will promptly notify ACOA if any of the information changes.
- 7) I certify that financial assistance from ACOA is a significant factor in the decision to proceed with this project.
- 8) I authorize ACOA to make any inquiries required, including obtaining corporate and business information about the applicant, to assess this application.
- 9) I authorize ACOA to make these inquiries of persons, firms, corporations, federal and provincial government departments, agencies, authorities, institutions and non-profit economic development organizations, and consent to the collection of information.
- 10) I consent to the sharing of the information collected with other federal and provincial departments and agencies for the administration of the grants and contributions programs.
- 11) I consent to the use of the information for policy analysis, research and/or evaluation of ACOA programs.
- 12) The applicant agrees to comply with [Official Languages Act](#), where applicable, depending on the nature of the project and the targeted clientele.
- 13) I have the authority to submit this application on behalf of the applicants and evidence of this authority will be provided on request.

I have read and understood the above Consent and Certification. I voluntarily consent to the collection, use and disclosure of information as described, make the certification as stated and authorize the actions indicated.

(Please keep a signed copy of this form for your records.)

SIGNED AT (LOCATION): Pointe-du-Chêne, N.B.

SIGNATURE OF AUTHORIZED OFFICIAL

Donald Boudreau

ON THIS 24 DAY OF June, 2021

PRINT NAME AND TITLE OF AUTHORIZED OFFICIAL

**ATLANTIC CANADA OPPORTUNITIES AGENCY (ACOA) REGIONAL OFFICES**

**ACOA – NEW BRUNSWICK OFFICE**

570 Queen Street, P.O. Box 578, Fredericton, New Brunswick E3B 5A6  
Toll Free: 1-800-561-4030 • Telephone: 506-452-3184 • Fax: 506-452-3285

**ACOA – NEWFOUNDLAND AND LABRADOR OFFICE**

The John Cabot Building, 10 Barter's Hill, 11<sup>th</sup> Floor, P.O. Box 1060, Station "C", St. John's, Newfoundland A1C 5M5  
Toll Free: 1-800-668-1010 • Telephone: 709-772-2751 • Fax: 709-772-2712

**ACOA – NOVA SCOTIA OFFICE**

Suite 700, 1801 Hollis Street, P.O. Box 2284, Station "C", Halifax, Nova Scotia B3J 3C8  
Toll Free: 1-800-565-1228 • Telephone: 902-426-6743 • Fax: 902-426-2054

**ACOA – PRINCE EDWARD ISLAND OFFICE**

100 Sydney Street, 3<sup>rd</sup> Floor, Royal Bank Building, P.O. Box 40, Charlottetown, Prince Edward Island C1A 7K2  
Toll Free: 1-800-871-2596 • Telephone: 902-566-7492 • Fax: 902-566-7098

**ACOA – CAPE BRETON OFFICE**

Silicon Island, 70 Crescent Street, P.O. Box 1750, Sydney, Nova Scotia B1P 6T7  
Telephone: 902-564-3600 • Fax: 902-564-3825

## Harmony Park Concept

*Council has already expressed interest in creating a picnic park in Upper Clements adjacent to the former Upper Clements Park – let's extend this project to become a legacy project with a high level of community participation - let's create a "Harmony Park" as our remediation project.*

Here are some of my "seed ideas:"

- Carry out the project in such a way that it is in harmony in all aspects – environmentally and culturally, a healthy and safe space for people of all backgrounds to explore
- Re-cycle materials from former Upper Clements Park they cannot otherwise be used – for example, wood from the roller coaster / recycle materials from other sites or projects such as spools from the internet project to create benches
- Everything in the park should be recycled or recyclable
- Use solar lighting / solar power
- Invite naturalist to identify "at risk" species – both flora and fauna - in the park and undertake projects to protect them (e.g., use wood from the roller coaster to construct nesting boxes for turtles, nesting boxes or platforms for large birds species)
- Bring brush from other sites to create den spaces for foxes or skunks in a safe but viewable space
- Create a waste management system in the park that is a demonstration project for what "works" in an environment where wildlife is present
- Invite schools or community groups to carry out their own project at the park – environmental, cultural, heritage or wildlife projects?
- Do a poster contest for elementary school children to create environmental signs for the park
- Mimic nature in the design of the park so as to protect the area's ecological splendour and to reduce environmental impact
- Invite class at community college or university (?environmental design?) to develop the build plan
- Invite "Hope for Wildlife" animal rescue to release animals at the site
- Create a photographers program
- Rainwater / grey water system
- Environmentally friendly washrooms / eco-friendly outhouses / vermicomposting






COUNTY of ANNAPOLIS  
NATURALLY WORKS

## RECOMMENDATION REPORT

**To:** Committee of the Whole

**Submitted by:**   
David Dick, Chief Administrative Officer

**Date:** July 13, 2021

**Subject:** West Paradise Community Hall – Application for Heritage Registration

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### ORIGIN

Heritage Property Registration Application Received June 1, 2021.

### LEGISLATIVE AUTHORITY

C5 (ss: 5) - Heritage Property By-law

### RECOMMENDATION

That Committee of the Whole (COTW) recommend to Municipal Council to refer the West Paradise Community Hall Heritage Property Application to the Heritage Advisory Committee for review/recommendation for inclusion in the Registry of Heritage Properties.

### BACKGROUND/DISCUSSION

June 1, 2021 Susan Saunders, Vice-President of the West Paradise Community Hall, submitted an application requesting Council include 5154 Highway 201 (PID 05140421), in the community of West Paradise (circa 1886 in the Annapolis County Registry of Heritage Properties.

### FINANCIAL IMPLICATIONS – n/a

### POLICY/LEGAL IMPLICATIONS –n/a

### ATTACHMENT – see site map

Report Prepared by: Linda Bent  
Linda Bent, Acting Manager of Inspection Services


Report Reviewed by: Albert Dunphy  
Albert Dunphy, Director of Community Development



COUNTY of ANNAPOLIS  
WATER WALKS ANNETT

## RECOMMENDATION REPORT

**To:** **Committee of the Whole**

**Submitted by:**   
David Dick, Chief Administrative Officer

**Date:** July 2, 2021

**Subject:** **Bridgetown Elementary School Redevelopment – Possible Compatible Neighborhood Land Uses**

### Recommendation

It is recommended that no rezoning action be undertaken until such time our real estate agent or a developer brings a proposal forward for consideration.

### Alternatives Considered

When reviewing the existing Bridgetown land use by-law zones, there isn't one that stands out as being the model the properties should be rezoned to. The existing zones either would not permit an economical redevelopment of the property without a building tear down or there are existing uses permitted that could be incompatible with the existing neighborhood. Two approaches that should be considered is creating a new redevelopment zone for the properties identifying exact permitted uses Council would be prepared to accept as compatible or create a new policy that would see the development of the property by way of a development agreement.



The focus of the Bridgetown Elementary School Redevelopment Project is to identify compatible land uses for the former elementary school and its adjacent vacant properties.

The former school is located at 7 Park Street (PID 05144787) on a

1.75 acre parcel of land. The two adjacent vacant properties are PID No. 05114293, a 26,155.73 sq. ft. property and PID No. 05005475, a 10,333.13 sq. ft. property.





The former school property is located on the south side of Highway 1 in a predominantly residential area. Other than the school property the only other non-residential land use is the cemetery located behind and south of the school building.

The school building property is zoned Institutional (I1) and the other two properties are zoned Open Space (O1).

### Compatible Land Use

Speaking in terms of the redevelopment of the former Bridgetown Elementary School and two adjacent vacant lots, a compatible land use would be a proposed use that can co-exist with the existing neighboring residential area, without creating adverse effects.

### The Residential Neighborhood

The neighborhood the former school is located in is included in the Bridgetown Residential Light Density Zone (R1) Zone. R1 zoned permitted uses are limited to, single detached dwellings, duplex dwellings (meaning a single structure that contains two dwelling units one on top of the other), semi-detached dwellings (meaning a single structure in which the two dwelling units are constructed side by side each other), children day-care facilities, parks & playgrounds and funeral parlours with an owner's single dwelling.

The Bridgetown Land Use By-law also makes provisions that in the Residential Light Density Zone (R1) Zone a bed and breakfast establishment can be permitted provided it does not exceed three rental units and a small residential care facility may be considered by development agreement. By the Land Use By-law definition, a small residential care facility is limited to providing care to a maximum of three patients.

### The Institutional (I1) Zone

A property can only be developed in an Institutional (I1) Zone if it is served by municipal sewer and water. The only two noted exemption to this requirement are parks and playgrounds and cemeteries. The following is a list of the permitted uses for the Bridgetown Institutional (I1) Zone:

- Cemeteries, Community centres, Town Hall and Town offices
- Charitable and non-profit clubs and organizations
- Churches, places of worship and religious institutions
- Colleges, universities and schools other than commercial schools

Day-care facilities, Government offices, hospitals and medical clinics, Libraries, museums and art galleries, mental health clinics  
Nursery facilities, parks & playgrounds, post offices  
Royal Canadian Legion branches  
Royal Canadian Mounted Police offices

### **The Open Space (O1) Zone**

Properties in the Open Space (O1) Zone are not limited by additional development criteria, such as the requirement for municipal sewer and water as in the Institutional (I1) Zone. Parking requirements are also exempted for the Curling Club, the Lawn Bowling Club, the arena and the tennis courts. The only limitation for track is that they cannot be used for the racing of animals or any form of motorized vehicles. The following is a list of the permitted uses for the Bridgetown Open Space (O1) Zone:

Parks, Tennis courts, Lawn bowling greens, Camps  
Indoor and outdoor curling and skating rinks  
Athletic fields, golf courses, bowling alleys  
Picnic areas, swimming pools, tanning salons  
Gymnasiums, fitness, health & nutrition centres  
Trails, bicycle paths and multi-purpose corridors  
Public/private commercial recreation  
Community centres & Municipal recreation facilities

### **The Land Use By-law and Rezoning**

The three former school properties are included in the Future Land Use Map, RESIDENTIAL DESIGNATION. The implication of this is that while the current I1 or O1 Zoning allows for the development as of right, Council, could consider applications to rezone the properties to either the Residential Light Density Zone (R1) Zone or the Residential Multiple Density (R2) Zone. Along with parks and playgrounds, new developments permitted the R2 Zone include the following.

#### **Residential Uses:**

All uses permitted in the R1 zone subject to the R1 zone requirements  
Double duplex dwellings and triplex dwellings  
Rowhouses dwellings (less than 6 attached but more than one on a lot)  
Converted dwellings (max 4 dwellings)  
Apartment dwellings (less than 6 units – collector street limitation)

#### **Commercial/Institutional Uses**

Inns (up to 20 rooms), Bed and breakfasts (up to 10 rooms)  
Boarding houses and rooming houses  
Homes for special care (includes a transition home)  
Homes for the aged, Nursing homes  
Senior citizen complexes and administrative offices  
Funeral homes with one dwelling unit  
Grouped dwellings by development agreement

## **Suggested Compatible Uses**

The former school existing residential area can be generally characterized a low level in terms of development as show by the area's fairly large lots, wide streets and walkable areas. Compatible uses are uses that could fit into that neighbourhood with little negative impacts. Other single detached dwellings are an example of such. However, rather than demolishing, the repurposing of the former school building should be encouraged.

**NEW RESIDENTIAL USES:** As per the Residential Light Density (R1) Zone, single detached dwellings, duplex dwellings and semi-detached dwellings on individual lots can be considered compatible uses. As per the Residential Multiple Density (R2) Zone, compatible new residential uses include double duplex dwellings, triplex dwellings, rowhouses dwellings (less than 6 attached but more than one on a lot), converted dwellings (to a maximum of four dwellings) and apartment dwellings with less than 6 units.

**INSTITUTIONAL USES:** As per the Institutional (I1) Zone, cemeteries, community centres, charitable and non-profit clubs and organizations, churches, places of worship and religious institutions, schools (other than commercial schools), government offices, medical clinics, libraries, museums and art galleries all can be considered relatively low impact compatible uses.

**OPEN SPACE USES:** many uses listed in the Open Space (O1) Zone would be considered compatible uses such as parks and playgrounds and their ancillary structures such as band stands and pavilions as well as public or privately operated indoor recreational facilities can be considered compatible uses.

**COMMERCIAL USES:** in each of the zones considered there are some commercial uses included such as a children day care nursery or funeral home. The following are some commercial types of uses at can be considered compatible, especially if reuse the former school building:

- Colleges, universities and schools (not commercial schools)
- Day-care and nursery facilities (child and senior)
- Mental health clinics, Bed and breakfasts (up to 10 rooms)
- Boarding houses and rooming houses
- Homes for the aged and nursing and special care homes
- Senior citizen complexes and administrative offices
- Banks and financial institutions
- Business and professional offices (no outside storage/equipment)
- Restaurants and eating establishments (dine in only)
- Indoor farm markets

**Report Prepared by:** \_\_\_\_\_  
**Albert Dunphy, Director of Community Development**



COUNTY OF ANNAPOLIS

## RECOMMENDATION REPORT

**To:** Committee of the Whole

**Submitted by:**   
David Dick, Chief Administrative Officer

**Date:** June 30, 2021

**Subject:** **Entertainment House Heritage Property – Request to Deregister a Property Portion**

### ORIGIN

Planning Staff received an email from John Brittain, President of Jay Properties Ltd. and owner of PID No. 05108956 requesting Municipal Council deregister his vacant property located along North Street in the Community of Granville Ferry. The entire 3.26 acre property was included in the Annapolis County Registry of Heritage Properties on September 19, 1991. The property was subsequently subdivided on March 29, 1994 creating two lots, one being the lot the Entertainment House was located on and the other, a vacant 2.26 acre lot. Mr. Brittain discovered the Heritage Registration was applied to his vacant lot when he purchased it November 10, 2020.

As per Section 16 of the Heritage Property Act, upon application of a property owner Council may deregister a municipal heritage property where (b) the continued registration of the property appears to Council to be inappropriate after holding a public hearing to consider the proposed deregistration.

### STAFF RECOMMENDATION

That Council hold a public hearing at 11:00 am on August 17, 2021 to consider the deregistration of vacant lot PID No. 05108956.

Attachments: Deregistration Application, Warranty Deed, Notice of Registration, Site Map

**Report Prepared by:**   
**Albert Dunphy, Director of Community Development**



RECEIVED JUN 28 2021

Jay Properties Limited  
C/O John Brittain  
5344 Granville Road  
Granville Ferry N.S.  
B05 1A0

June 28 2021

Linda A. Bent  
Acting Manager of Inspection Services/  
Development Officer Community Development  
Municipality of the County of Annapolis  
Annapolis Royal N.S.

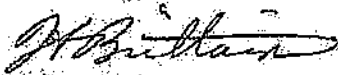
Re: Pid No. 05108956

Dear Ms Bent

I would like to apply for removal of the heritage designation for a 2.25-acre vacant lot on North Street Granville Ferry owned by Jay Properties Limited. The property was subdivided from a heritage home in 1994. It is assumed that it was an oversight that the heritage designation was attached to the newly created severed vacant lot.

I am anxious to resolve this as soon as possible.

Yours truly,



John Brittain  
President  
Jay Properties Ltd.

THIS WARRANTY DEED made this 16 day of November, 2020

BETWEEN:

SARAH M. WHITAKER of Orlando, Florida, in the United States of America

hereinafter called the "GRANTOR"

OF THE ONE PART

- and -

JAY PROPERTIES LIMITED, a body corporate, with Head Office at Granville Ferry, in the County of Annapolis and Province of Nova Scotia

hereinafter called the "GRANTEE"

OF THE OTHER PART

WITNESSETH that in consideration of One Dollar (\$1.00) and other valuable consideration, the Grantor hereby conveys to the Grantee the lands known as PID: 05108956 and described in Schedule "A" to this Warranty Deed, and hereby consents to this disposition, pursuant to the Matrimonial Property Act of Nova Scotia.

THE GRANTOR COVENANTS WITH THE GRANTEES:

1. THAT the Grantee shall have quiet enjoyment of the lands;
2. THAT the Grantor has a good title in fee simple to the lands;
3. THAT the Grantor has the right to convey the lands as hereby conveyed;
4. THAT the lands are free from encumbrances; and
5. THAT the Grantor will procure such further assurances as may be reasonably required.

IN THIS WARRANTY DEED the singular shall include the plural and the masculine shall include the feminine and neuter genders with the intent that this Warranty Deed shall be read with all appropriate changes of number and gender.

**PARCEL DESCRIPTION REPORT**

**Schedule "A"**

2020-11-10 13:27:16

**PID:** 5108956  
**CURRENT STATUS:** ACTIVE  
**EFFECTIVE DATE/TIME:** 2020-11-06 10:20:36

**Place Name:** North Street, Granville Ferry  
**Municipality/County:** Municipality of the County of Annapolis/County of Annapolis  
**Designation of Parcel on Plan:** Remaining Lands of Sarah M. Whitaker  
**Title of Plan:** PLAN OF SUBDIVISION SHOWING SURVEY LOT 94-1 OF LANDS OF SARAH M. WHITAKER, GRANVILLE ROAD, GRANVILLE FERRY, ANNAPOLIS COUNTY, NOVA SCOTIA.  
**Registration County:** Annapolis County  
**Registration Number of Plan:** 5103  
**Registration Date of Plan:** 1994-03-30

**SUBJECT TO** a Heritage Property Designation as more particularly detailed in the Indenture on file at the Annapolis County Land Registration Office by document No. 5226 in Book 477 at Page 174.

\*\*\* Municipal Government Act, Part IX Compliance \*\*\*

**Compliance:**

The parcel is created by a subdivision (details below) that has been filed under the Registry Act or registered under the Land Registration Act.

**Registration District:** ANNAPOLIS COUNTY  
**Registration Year:** 1994  
**Plan or Document Number:** 5103

**External Comments:**

**Description Change Details:**

**Reason:**

**Author of New or**

**Changed Description:**

**Name:**

**Registered Instruments:**

**Comments:**

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

Pursuant to Section 14 of the Heritage Property Act, R.S.N.S. 1989, c. 199, the MUNICIPALITY OF THE COUNTY OF ANNAPOLIS hereby gives notice that the property of Sarah M. Whitaker of Maitland, in the State of Florida, United States of America, owner of 3.26 acres of land and a building commonly known as the Entertainment House, west of Lettney Lane in Granville Ferry, Annapolis County, described in Schedule "A" hereto annexed, and in a deed recorded in Book 424 at Page 633-637 in the Registry of Deeds for the County of Annapolis, has been registered in the registry of heritage property for the Municipality of the County of Annapolis.

The Heritage Property Act provides that where a property is registered is a municipal heritage property:

- 1) The property shall not be substantially altered in exterior appearance or be demolished without the approval of the Municipality;
- 2) An application for permission to substantially alter the exterior appearance or to demolish the property may be made to the Municipality;
- 3) The Heritage Advisory Committee shall be given an opportunity to comment on any application;
- 4) The Municipality may grant or refuse permission or attach conditions;
- 5) If the application is not approved the alteration or demolition may take place at least one year but not more than two years after the date of the application;
- 6) Penalties for violation of the Act are a maximum fine of \$10,000.00 for individuals and \$100,000.00 for corporations, with the further right for the Municipality to apply for an order directing the restoration of the property.

For further information refer to the Heritage Property Act.

A copy of this notice has been recorded at the Registry of Deeds for the County of Annapolis pursuant to s. 15(3) of the Act.



SCHEDULE "A"

All that certain lot, piece or parcel of land and premises situate, lying and being at Granville Ferry, in the County of Annapolis and Province of Nova Scotia, being more particularly bounded and described as follows:

COMMENCING at a survey marker found in the southern boundary of North Street, at Granville Ferry, aforesaid, N 12° 27' 17" W a distance of One Thousand Eighty-Four decimal Eight Six (1084.86) Feet from Nova Scotia Control Monument Number 14893;

THENCE along the western boundary of lands of Hazel Mary Bryan and John Henry Bryan S23° 35' 54" E a distance of Four Hundred Ninety-one decimal Three One (491.31) Feet to a survey marker set;

THENCE along the northern boundary of lands of Fred Leslie Fields S56° 22' 45" W a distance of Eighty-Four decimal One Five (84.15) Feet to a survey marker set;

THENCE along the western boundary of lands of Fred Leslie Fields, S32° 18' 05" E a distance of One Hundred Ninety-three decimal Seven One (193.71) Feet to a survey marker set;

THENCE S 01° 18' 05" E a distance of Sixteen decimal Five Zero (16.50) Feet to a survey marker set;

THENCE S48° 27' 13" E a distance of One Hundred Twenty-Five decimal Seven Six (125.76) Feet to a survey marker set in the western boundary of Granville Road, at Granville Ferry, aforesaid;

THENCE along the western boundary of the Granville Road, aforesaid, S18° 07' 13" W a distance of Ninety-Nine decimal Three Six (99.36) Feet to a survey marker set;

THENCE N49° 02' 47" W a distance of Eighty-Nine decimal Five two (89.52) Feet to a survey marker set;

THENCE N34° 45' 29" W a distance of One Hundred Fifteen decimal Nine (115.99) Feet to a survey marker set;

THENCE S51° 45' 25" W a distance of Twenty-Eight decimal Nine Eight (28.98) Feet to a survey marker set;

THENCE S69° 10' 58" W a distance of Seventy-one decimal Four Seven (71.47) feet to a survey marker set;

THENCE N 23° 09' 21" W a distance of Three Hundred Ninety-Two decimal Six Four (392.64) Feet to a survey marker set in the southern boundary of North Street, aforesaid;

THENCE continuing along the southern boundary of North Street, N60° 35' 11" E a distance of Two Hundred Thirty-Two decimal Eight Nine (232.89) Feet to a survey marker set being the point of commencement.

CONTAINING IN AREA three decimal Two Six (3.26) acres more or less.

177

#5226

Province of Nova Scotia  
County of Annapolis

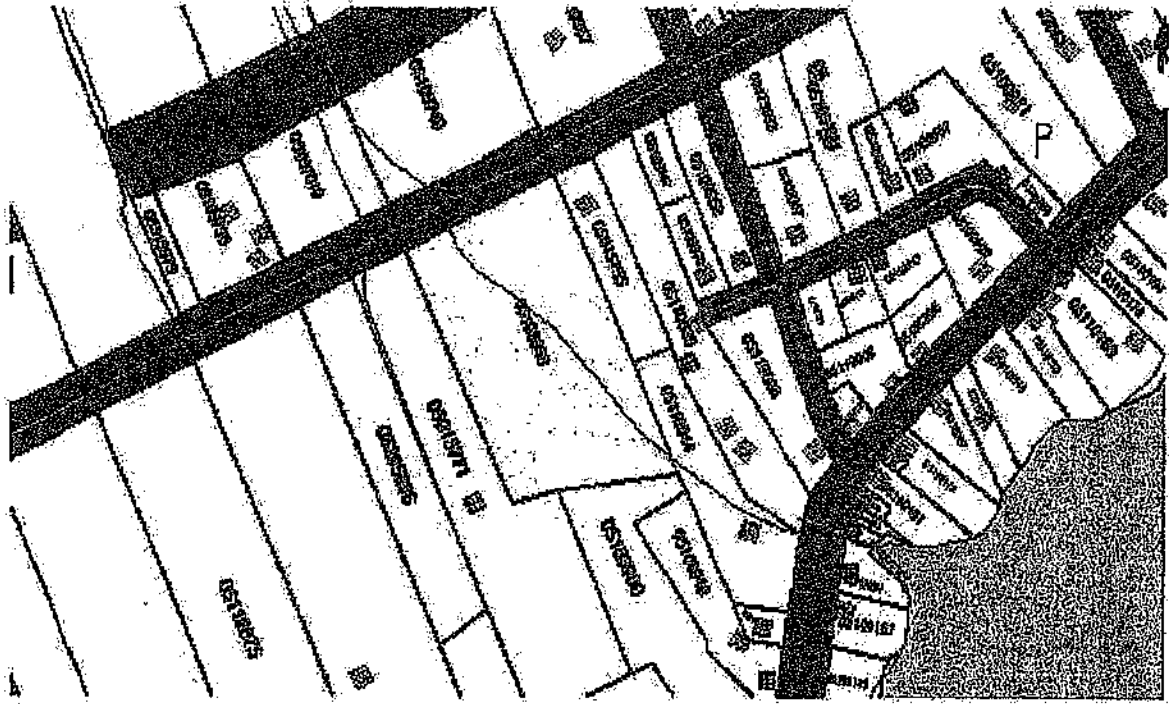
I hereby certify that the within instrument  
was recorded in the Registry of Deeds Office  
at Annapolis in the County of Annapolis, N.S.  
at 10 o'clock A.M. on the 23<sup>rd</sup>  
day of Sept A.D., 19 91 in  
Book No. 477 at pages 174-177  
as Locant Number 5226

*Catherine Jones*  
Registrar of Deeds for the Registration  
District of Annapolis County

Jay Properties Ltd

North Street, Granville Ferry

PID #05108956





1. BEING TO THE SOUTH OF THE CRANVILLE ROAD, ANNAPOLIS, MARYLAND, AS SHOWN ON THE PLAN OF SUBDIVISION SHOWING LOT 94-1 OF LANDS OF SARAH M. WHITAKER, PLAN NO. 388, DATED MARCH 10, 1964.

2. BEING TO THE NORTH OF THE CRANVILLE ROAD, ANNAPOLIS, MARYLAND, AS SHOWN ON THE PLAN OF SUBDIVISION SHOWING LOT 94-1 OF LANDS OF SARAH M. WHITAKER, PLAN NO. 388, DATED MARCH 10, 1964.

3. BEING TO THE EAST OF THE CRANVILLE ROAD, ANNAPOLIS, MARYLAND, AS SHOWN ON THE PLAN OF SUBDIVISION SHOWING LOT 94-1 OF LANDS OF SARAH M. WHITAKER, PLAN NO. 388, DATED MARCH 10, 1964.

4. BEING TO THE WEST OF THE CRANVILLE ROAD, ANNAPOLIS, MARYLAND, AS SHOWN ON THE PLAN OF SUBDIVISION SHOWING LOT 94-1 OF LANDS OF SARAH M. WHITAKER, PLAN NO. 388, DATED MARCH 10, 1964.

5. BEING TO THE SOUTH OF THE CRANVILLE ROAD, ANNAPOLIS, MARYLAND, AS SHOWN ON THE PLAN OF SUBDIVISION SHOWING LOT 94-1 OF LANDS OF SARAH M. WHITAKER, PLAN NO. 388, DATED MARCH 10, 1964.

**NOTES:**  
 1. THE LOTS ARE TO BE SUBDIVIDED INTO TWO LOTS, ONE TO BE KNOWN AS LOT 94-1 AND THE OTHER AS LOT 94-2.

2. THE LOTS ARE TO BE BOUND BY THE CRANVILLE ROAD TO THE NORTH AND WEST, AND BY THE CRANVILLE ROAD TO THE SOUTH AND EAST.

3. THE LOTS ARE TO BE BOUND BY THE CRANVILLE ROAD TO THE NORTH AND WEST, AND BY THE CRANVILLE ROAD TO THE SOUTH AND EAST.

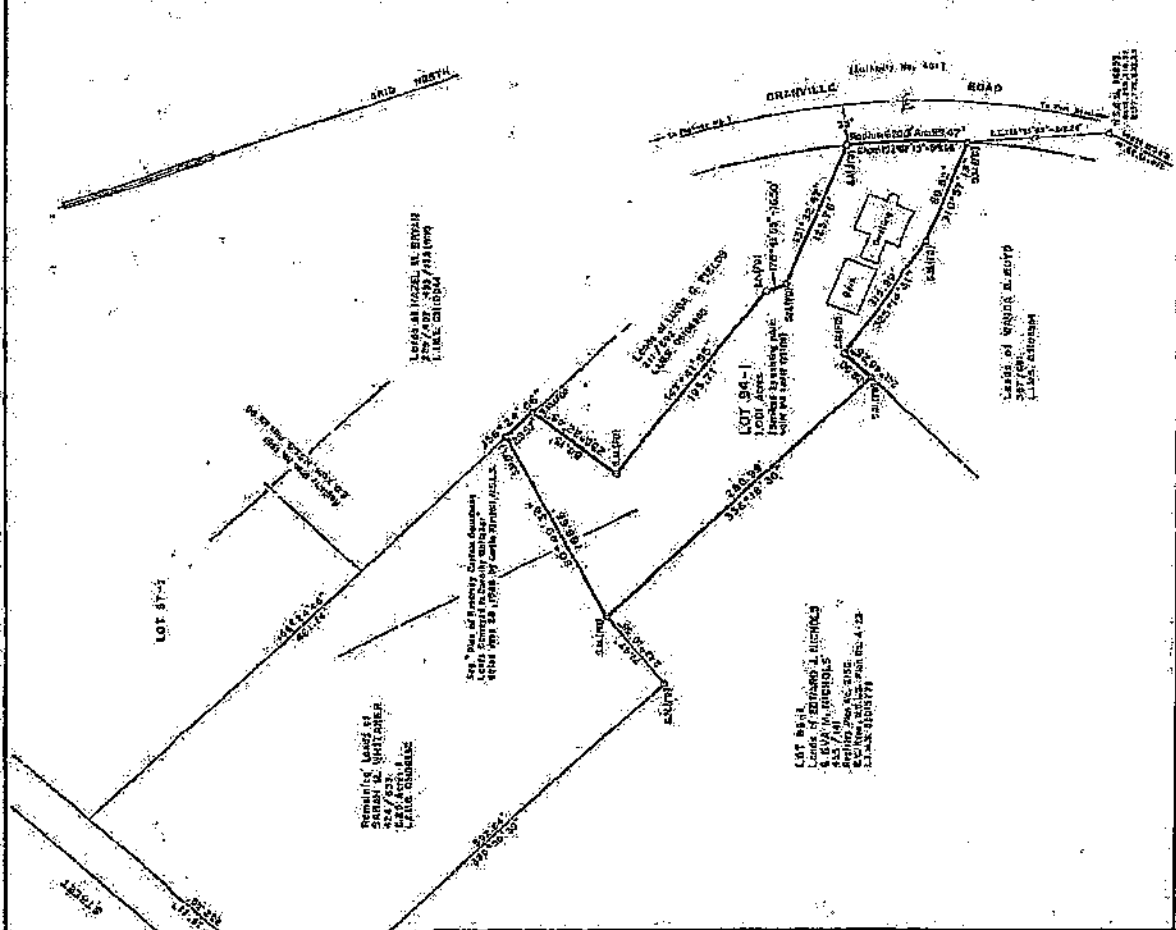
4. THE LOTS ARE TO BE BOUND BY THE CRANVILLE ROAD TO THE NORTH AND WEST, AND BY THE CRANVILLE ROAD TO THE SOUTH AND EAST.

5. THE LOTS ARE TO BE BOUND BY THE CRANVILLE ROAD TO THE NORTH AND WEST, AND BY THE CRANVILLE ROAD TO THE SOUTH AND EAST.

**PLAN OF SUBDIVISION SHOWING LOT 94-1 OF LANDS OF SARAH M. WHITAKER**

GRANVILLE ROAD  
 ANNAPOLIS, MARYLAND  
 PLAN NO. 388

E. C. KEEN LAND SURVEYING LTD.  
 BARRETT 500  
 PLAN NO. 388



APPROVED BY:	DATE:
SUBDIVISION:	PLAT NO.:
OWNER:	FILE NO.:
DATE OF SUBMISSION:	
DATE OF APPROVAL:	
DATE OF RECORDING:	
DATE OF CLOSURE:	
DATE OF CANCELLATION:	

E. C. KEEN LAND SURVEYING LTD.  
 BARRETT 500  
 PLAN NO. 388



COUNTY of ANNAPOLIS  
NATURALLY REVIVED

## RECOMMENDATION REPORT

**To:** Council

**Submitted by:**   
David Dick, Chief Administrative Officer

**Date:** July 13, 2021

**Subject:** Community Grants Policy.

---

### ORIGIN

Municipal Council annually supports community groups and organizations through the Community Grants Policy to help maintain services, programs, events and community halls throughout the county.

### LEGISLATIVE AUTHORITY

Municipal Government Act Section 65

### RECOMMENDATION

Motion

I move to recommend that municipal council approve the allocation of grants as presented in Appendix B from the 2021-22 Community Grants Program, in accordance with *AM-1.4.9 Community Grants Policy*.

### BACKGROUND

### DISCUSSION

The community grants program policy AM 1.4.9 allows charitable and not for profit organizations to apply for funding to support their services, programs and initiatives. There are several sections under which they can apply and each section outlines the criteria for the application. Applications in Appendix B are in compliance with the policy and subject to the discretion and approval of municipal council.

Approved applications will be divided into districts for the applicable councillor to distribute the funding.

## FINANCIAL IMPLICATIONS

Summary of Grant Applications by Category (See Appendix B for details)

Grant Category	Total Project Cost	Amount Recommended IAW Policy
Community Programs Assistance Fund	\$168,323.00	\$14,675.00
Marketing and Promotion Partnership Programs	\$11,374.60	\$6,000.00
Capital Projects Assistance Program	\$332,903.00	\$77,000.00
Community Heritage Grants for Lighthouses & Museums	\$3,989.26	\$500.00
Community Halls and Centres Assistance Program	\$61,302.16	\$23,998.00
Trails Assistance Program	\$194,100.00	\$15,000.00
Total amount of recommended contribution from Council's Community Grants Program.		<u>\$137,173.00</u>
Total amount of projects/programs being completed in and around Annapolis County requesting funding.	<u>\$771,992.02</u>	

The AM 1.4.9 Grants to Community Organizations budget currently has \$218,624.00 allocated in the current fiscal year. If this recommendation is approved for the allocation of the grant applications listed in Appendix B there will be \$81,451.00 remaining in the community grants policy for the rest of this fiscal year.

## POLICY IMPLICATIONS

The requested funding is in accordance with the Community Grants Policy (AM 1.4.9).

## ALTERNATIVES

To not approve the recommendation; or to approve a lesser/greater amount.

## NEXT STEPS

1. If approved, Continue on with issuance of the Grant Funding in accordance with policy AM 1.4.9;
2. Allocate approved grants into district for distribution by applicable Councillor;
3. Inform applicants of Council's decision regarding their application; and
4. Recommend policy revisions and updates to council to address updates as per the N.S. Municipal Government Act, deadlines, evaluation, etc.

**ATTACHMENTS**

Appendix A: Grant Program Presentation; and  
Appendix B: List of processed Grant Applications as of June 2021.

**Report Prepared by:** Nancy Chisholm, Recreation and Programs Officer

Report Reviewed by: Albert Dunphy  
Albert Dunphy, Director of Community Development

Report Reviewed by: Holly Orde  
Holly Orde, Director of Finance

Report Approved by: \_\_\_\_\_  
David Dick, Chief Administrative Officer





COUNTY *of* ANNAPOLIS

NATURALLY ROOTED

**Council Gives Back to the Community**

July 2021

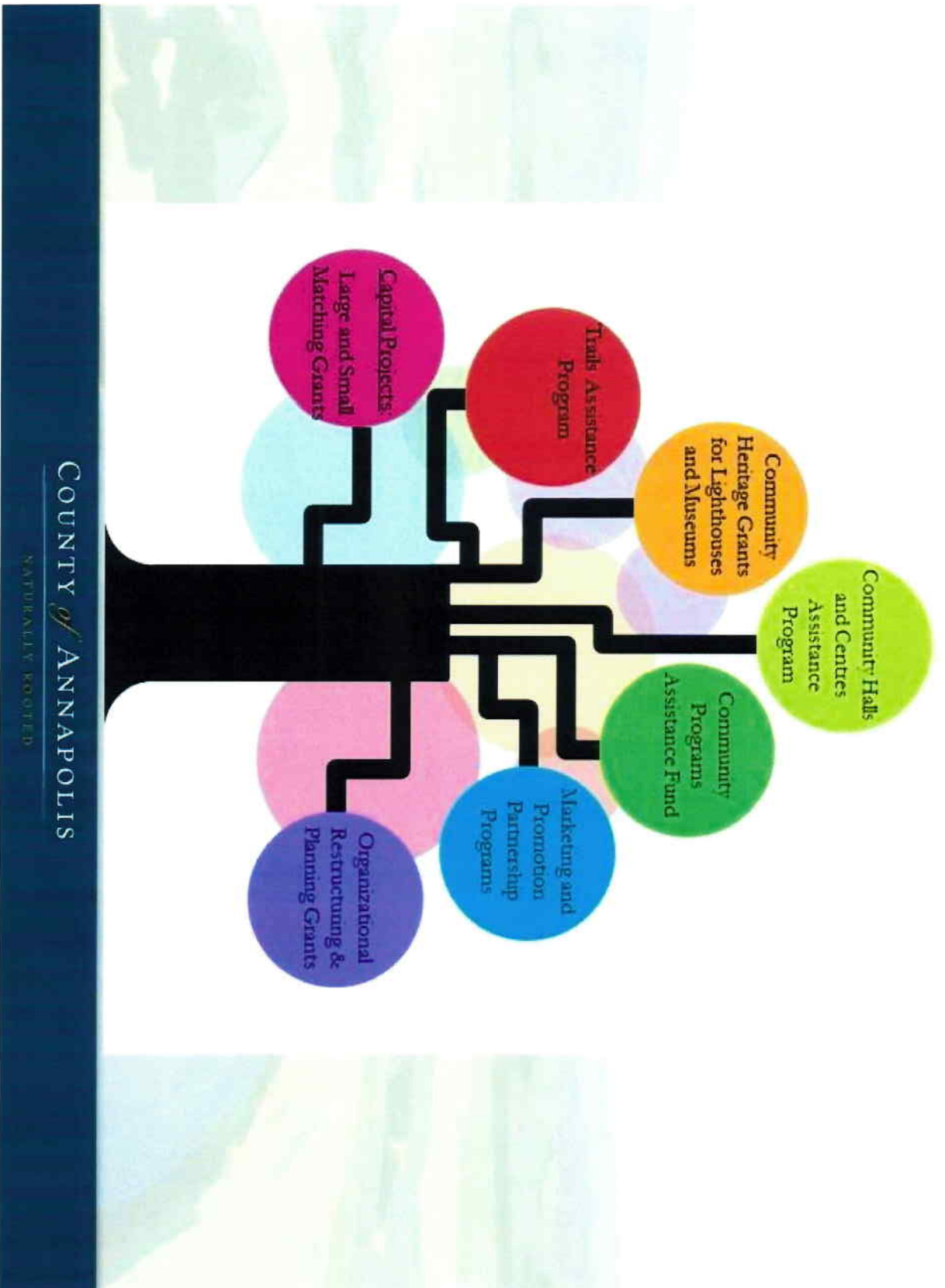


We have amazing volunteers and community groups that support our communities everyday!



Every year municipal council provides valuable funding to assist these groups to maintain programs and services for our residents and visitors.

COUNTY of ANNAPOLIS  
NATURALLY ROOTED



# Community Programs Assistance Fund

Supporting the delivery of community programs and enhancing community wellbeing.



COUNTY of ANNAPOLIS  
NATURALLY ROOTED



# Community Halls and Centres Assistance Program

Community halls and centres are frequently referred to as the heart of the community and Municipal Council is proud to be a supporter!



Kitchen upgrades and accessible washrooms!



New roof!



Thank you to the many volunteers who keep these operating so efficiently.

COUNTY of ANNAPOLIS  
NATURALLY ROOTED

# Marketing and Promotion Partnership Programs

Port George Jambouree



CARP – River Festival



Margaretsville Shore Line Development



COUNTY of ANNAPOLIS  
NATURALLY ROOTED



# Capital Projects Assistance Program

Creating partnerships in the community.



**MAPANNAPOLIS**  
Mapping Our Stories / Discovering Ourselves

Supporting organizations with infrastructure upgrades and special projects that benefit the county.





# Community Heritage Grants for Lighthouses and Museums

Supporting our Culture and Heritage  
of Annapolis County!



COUNTY *of* ANNAPOLIS  
NATURALLY ROOTED





# Trails Assistance Program

Helping our trails organizations to develop and operate public trails.



COUNTY of ANNAPOLIS  
NATURALLY ROOTED



**Thank you to all our volunteers and  
community groups for the hard work and  
dedication.**



**thank  
you!**

**Municipal Council is very proud to be a  
supporter!**

**COUNTY of ANNAPOLIS**  
NATURALLY ROOTED

**Community Programs Assistance Fund (\$500-\$1000 range, \$2,000 max)**

<b>Total Project</b>			
<b>Group</b>	<b>Cost</b>	<b>Recommended</b>	<b>Identified Project / Need</b>
Annapolis County Cops n' Kids Association	\$2,230.00	\$1,000.00	Wits and leads anti bullying program. Costs associated with program. Educational / promotional material and supplies.
Fundy Dental Community Association	\$83,175.00	\$2,000.00	Fundy Dental Community Project support. The association helps low income individuals gain control of their dental health. Basic dental services are provided at a significantly reduced cost to eligible and motivated patients. They have indicated that 16.9% of applicants are from the County of Annapolis. They rely on government grants, corporate sponsorship, donations and other available grants.

<p>AVRCE - Annapolis Valley Farm to School Committee</p>	<p>\$19,977.00</p>	<p>\$2,000.00</p>	<p>Farm to School Snack program. The program provides free locally grown vegetables and fruit from Annapolis Valley farms to participating schools in the Annapolis Valley Regional Centre of Education (AVRCE). They also provide along with the fresh food, information sheets on the local farm, and fun facts for students and curriculum links for teachers. In Annapolis County three schools have participated so far, and one of their goals is to continue to increase the number of participating schools. They receive funding from the community health boards, and have applied to the school board and the three municipal units included in their catchment area.</p>
<p>King's County Family Resource Centre - Valley Doulas</p>	<p>\$23,275.00</p>	<p>\$2,000.00</p>	<p>Community Prenatal Education and Postpartum Support. The Valley Doulas is a partner of the Kings County Resource Centre, they are also current in discussions with the Family Matters Resource Centre in Lawrencetown to create a more formal partnership with them as well. Families that attend the prenatal programming are located in all three municipalities (West Hants, Kings and Annapolis). The program is designed to provide free support to women and</p>



			<p>families, followed by accessible and timely postpartum support. They are seeking funding from all municipal units, the Town of Kentville and the local Rotary Clubs.</p>
<p>Annapolis Valley Chapter of Autism Nova Scotia</p>	<p>\$3,575.00</p>	<p>\$1,675.00</p>	<p>Spectrum Respite and Recreation summer program. The Annapolis Valley Chapter of Autism Nova Scotia is requesting funding in the amount of \$1,675.00 to assist with Camp Spectrum, a summer program for children and youth with Autism is a day camp that provides participants with various activities indoors and out. The program is highly structured and they employ methods such as picture schedules, social stories and adaptive communication to reinforce routine and reduce anxiety. They will fund the remaining costs through camper fees, have applied for another local grant (Parker Mtn. Cove Wind Turbine Society) and organizational fundraising.</p>

Annapolis Royal Football Club	\$16,100.00	\$2,000.00	To assist with costs associated with their 2021 soccer season. The Town of Annapolis Royal is funding a portable toilet for the season and they need new COVID 19 related signage and sanitizers. The club supports many youth in our county and they indicated that over 90% of registrations are from the county versus 9% from the local town. They have applied for funding from the federal student grant program, support from the Town of Annapolis Royal, community volunteers and will rely on registration fees to cover the remaining costs of the program.
Friends of the Annapolis Pool Society	\$9,991.00	\$2,000.00	Annapolis Pool Day Camp Program 2021 (day camps). Swimming and other activities with the Town of Annapolis Royal Recreation department. They will rely on registrations, fundraised money from the society and in kind donations and labour to fund the remaining costs.



Annapolis Valley Frugal Mom's Society	\$10,000.00	\$2,000.00	Bridging the Gap - Emergency Food program. The society provides outreach, support, resources and emergency food support. They obtain food to "rescue" produce and bread from going into landfills and provide it to people at no cost. They also provide clothing and housewares as well with a different program. They are continuing to build relationships with community members and businesses for donations. The request is focused on providing a space, fridge and freezer located in the Bear River and Torbrook areas.
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**Note:** The Annapolis Valley Frugal Mom's Society: The amount recommended is less than the request, based on the policy: "Maximum grants shall not normally exceed \$2,000". The applicant is requesting \$7,500.00 towards the project. They have been informed that grants approved do not normally exceed \$2,000 at council's discretion.

<b>Totals</b>	<b>\$168,323.00</b>	<b>\$14,675.00</b>	
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**Marketing & Promotion Partnership Programs (not to exceed \$5000)**

<b>Group</b>	<b>Total project cost</b>	<b>Recommended</b>	<b>Identified Project/Need</b>
Clean Annapolis River Project	\$10,374.60	\$5,000.00	Annapolis River Guardians is a water quality monitoring program. The goal is to track the health of the Annapolis River over time, and to detect water quality issues as they emerge. They have five (5) monitoring sites in Annapolis County which improvements were made last year with help from a county grant. They plan on increasing public awareness of results by erecting signage at the sights and additional publications in the future. They indicated this would be a beneficial partnership with the county supporting council's goal to "remediate, manage, and ensure clean water" as outlined in the county's Economic Development Strategy 2050. They also promoted the county's support by displaying the county logo on new signage. They have applied for



			<p>funding from the Municipality of the County of Kings to fund their portion of the River.</p>
<p><b>Note:</b> The Clean Annapolis River Project: The amount recommended is less than the request, based on the policy: "Maximum grants shall not normally exceed \$5,000". The applicant is requesting \$6,447.25 towards the project. They have been informed that grants approved do not normally exceed \$5,000 at council's discretion and would like council to consider their request as applied for.</p>			
Hampton Lighthouse and Historical Society	\$1,000.00	\$1,000.00	<p>Providing a portable toilet for the Hampton Beach for residents and tourists. The county has supported this request for the past several years and the access to a toilet is greatly appreciated and well received for this popular and protected beach. Volunteers also maintain the lighthouse and provide tours.</p>
<b>Totals</b>	<b><u>\$11,374.60</u></b>	<b><u>\$6,000.00</u></b>	

**Capital Projects Assistance Program - Small Project Matching Grants (shall not normally exceed \$5000)**

<b>Group</b>	<b>Total Project Cost</b>	<b>Recommended</b>	<b>Identified Project/Need</b>
South West Nova Biosphere Reserve Association	\$34,449.00	\$2,000.00	<p>The Southwest Nova Biosphere Reserve Association in partnership with the Nova Scotia Community College applied geomatics Research Group and the Government of Nova Scotia is continuing to developing an on-line interactive GIS bases science atlas for the Southwest Nova Biosphere region. Municipal Council has received previous presentations from the association about the project and has supported the project over the past several years. They are continuing to work on the “Amazing Places” project, and promoting their initiatives. Last year they received funding for the Interactive Science Atlas. They are also in the process of applying for funding from other municipalities, and the federal summer jobs grant program.</p>



Clarence United Baptist Church	\$14,800.00	\$2,000.00	<p>New Steel roof on an 1891 addition to the back of the church. The addition pertains to the building's architectural significance and will be in accordance with Municipal Heritage Property Guidelines. The have provided the applicable section of their heritage report. They have also developed a multiyear plan as well. They are seeking funding from the department of Communities, Culture and Heritage, the Heritage Trust and have secured church funds, donations and in kind labour to complete the project. They applied last fiscal year to Council's Community Grant program however were unsuccessful with the application as funds were no longer available in the program and they were encourage to apply this year.</p>
The Age Advantage Association	\$30,000.00	\$5,000.00	<p>Assist with costs associated with building on the tourism development project for MapAnnapolis. They are specifically developing additional content, marketing initiatives, targeted blog</p>



			posts, and partnership development. Detailed projects are listed in the application. We also worked with this group in partnership this year to promote Black Loyalists of Annapolis County. They have applied for funding from the department of Communities, Culture and Heritage and have received large portions of the costs in in-kind support and donations from Parks Canada, Boreas Heritage Consulting and NSCC/COGS.
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**Capital Projects Assistance Program - Large Capital Grants (shall not normally exceed \$25,000)**

<b>Group</b>	<b>Total Project Cost</b>	<b>Recommended</b>	<b>Identified Project / Need</b>
Soldiers Memorial Hospital Foundation		\$10,000.00	The Soldiers Memorial Hospital Foundation requested a pledge of \$50,000 from Council to support their Primary Health Care Centre fundraising campaign last fiscal year. Council previously approved a multi-year grant funding allocation: five (5) \$10,000 payments over five (5) years beginning in the 2020-21 fiscal year. This

			<p>recommendation is intended to be year two of five.</p>
<p>Margarettsville Shore Society</p>	<p>\$3,900.00</p>	<p>\$2,700.00</p>	<p>The Margarettsville Shore Society has been re-developing the waterfront and wharf area over the past several years. They have grown to become a popular tourist destination for locals and visitors each year. They are responsible for the preservation of not only the wharf but also the historic ship building shed and smoke house and a portion of the shoreline adjacent to the dock and buildings. With the assistance of the County of Annapolis, ACOA and local sponsors and community volunteers over recent years they have been able to accomplish many upgrades. This funding request is focused on the purchase and installation of BBQ grills and portable toilets for the season. They have indicated that the society will pay for the remaining costs, along with other improvement projects.</p>

<p>Bear River Community Craft &amp; Recreation Facility Society</p>	<p>\$88,772.00</p>	<p>\$10,000.00</p>	<p>Assist with costs to replace the old single pane windows on the Oakdene Centre. The society has developed a multi-year plan to reduce energy costs. This first year is a focus on the windows. The society provides space for the community with a focus on musicians and artists and houses a museum. Despite the current restrictions they have been hosting yoga, music practices and other initiatives. Along with a contribution from the society, they have applied for funding support from ACOA, the province of Nova Scotia, and the neighbouring municipality of Digby.</p>
<p>Annapolis Valley Exhibition Society</p>	<p>\$34,482.00</p>	<p>\$20,000.00</p>	<p>Steel roof infrastructure maintenance. The exhibition society promotes and supports local agriculture and traditionally hosts many events that draws locals and visitors to the region. They have developed plans to continue to provide events more individually considering the current restrictions. They are continuing to maintain the aging infrastructures and are focusing on the steel roofs of several buildings this year. They are also</p>



			seeking funding from the department of agriculture, have secured in kind labour and will use fundraising efforts to fund the remaining cost.
Middleton & District Rink Commission	\$25,000.00	\$7,000.00	Rink Renovation Project. They are planning to conduct required repairs to their Olympic ice cleaner, water and sewer lines, installing heat pump cable coverings and repairs to the ice-pad. They are seeking funding from the Province of Nova Scotia, The Town of Middleton and the commission will support the remaining costs.
Annapolis County Federation of Agriculture	\$11,500.00	\$8,500.00	Renovations to the cattle sale office. The federation assists Annapolis County by providing services, education and resources. One of their major services is providing cattle sales. They have been making improvements to their area on the exhibition grounds over the past few years. They have secured in kind labour and the federation will support the remaining costs.



Lawrencetown Education Centre	\$90,000.00	\$9,800.00	Development of a multi-use court for the Lawrencetown schools and community, specifically the cost of fencing for the project. The school has identified that there is a need for increased recreational opportunities for students and youth in the community. They have received many letters of support and are planning on building a multi-use court to include bicycle and skate board ramps, a basketball court, pickle ball nets and equipment, benches, and enclosed fencing. They have provided their provincial funding application for more details on the project and are requesting a contribution from council for the fencing. They have secured funding from the provincial Active Communities Fund, Active Kids Healthy Kids Annapolis County, The Rotary Club, and the Annapolis Valley Regional Centre for Education and the school will fund \$25,000.00.
<b>Totals</b>	<b>\$332,903.00</b>	<b>\$77,000.00</b>	

**Community Heritage Grants for Lighthouses & Museums (not to exceed \$500)**

<b>Group</b>	<b>Total Project Cost</b>	<b>Recommended</b>	
Mount Handley and District Schoolhouse Museum Society	\$3,989.26	\$500.00	Painting and new steps for the building. The recommended amount of \$500.00 is based on Council's policy which has a funding category directly related to Museums and Lighthouses, which states: "Maximum grants shall not normally exceed \$500." In past Council has exceeded this amount for support. The association indicated they will support the remaining costs and have secured in kind labour as well.
<b>Totals</b>	<b>\$3,989.26</b>	<b>\$500.00</b>	

**Note:** The Mount Handley and District Schoolhouse Museum Society: The amount recommended is less than the request, based on the policy: "Maximum grants shall not normally exceed \$500". The applicant is requesting \$1,000 towards the project. Council has in the past exceeded this amount to assist with costly projects.



## Community Halls & Centres Assistance Program

Group	Total Project Cost	Recommended	Description
Upper Clements & District Community Association	\$2,079.93	\$1,200.00	Generator, Propane tank, UV system. The hall is a converted school house and was originally built in 1892. They rent the hall out to the community and is also used by the Annapolis AA and a crafters groups. They are continuing on with upgrades this year and are installing a generator, propane tank and UV system. The project is intended for the hall to become a “full relief REMO centre capability”. They have indicated that the society will be installing the UV system and have secured an in kind contribution as well.
West Paradise Community Hall	\$4,895.81	\$1,200.00	Improvements for more efficient heating and comfort for users. The hall is a converted school house and was originally built in 1886. They use the hall as a meeting area, hosting groups and fundraisers for the community. They would like

			to insulate the ceiling and walls this year. They have indicated that the society will be funding the remaining costs.
Moschelle Community Hall Society	\$1,400.00	\$1,200.00	Wheelchair Accessible door and frame. They provides space for social events, health and wellness and recreational activities and also cultural activities like painting workshops. Currently the hall does not have proper wheelchair accessible doors and the current ramp needs to be updated. They have provided a three phase plan to meet the new accessibility provincial standards, working on phase one this year. They have in kind donation and funds to provide the remaining costs.
Three Rivers Community Association	\$4,096.00	\$2,400.00	Replacing the chairs and dollies for the hall. The association provides the hall for a wide range of community activities, rentals, events and special occasions. It has also been used for elections and community meetings. The



			association indicated they will fundraise to support the remaining costs.
RCL Branch 122 Clementsport	\$7,020.75	\$2,400.00	Upgrade to kitchen. They are installing a grease trap to handle kitchen waste and installing a new floor covering and connecting the dishwasher to a separate waste receptacle that would divert grease and minimize build up. The legion supports many functions including weekly suppers mainly attended by seniors that enjoy an affordable meal and social time. They will support the remaining costs.
Centrelea Community Hall	\$2,500.00	\$1,200.00	Chimney Replacement. The hall has been shut done since November due to excessive corrosion in the oil furnace's metal chimney. The community hall supports the Centrelea area providing space for community and social activities. The group will fund the remaining cost with their cash on hand.

Cornwallis Park Community Association	\$1,647.81	\$1,648.00	Prepare and repaint the ceiling and walls of the Felker Hall. The hall supports the Cornwallis and many surrounding communities with events taking place on a regular basis. They have completed many upgrades over the past several years and maintain an active membership and partnerships in the community.
Middleton & District Lions Club	\$17,710.00	\$2,400.00	Replacing the roof on the community hall. The roof has been leaking for a few years and is need of replacement. The Middleton & District Lions Club supports the community in many different ways and helps individuals, families and supports various other groups in the community. The hall is used for meetings, social gatherings, fundraising events and information sessions. They have applied for a provincial grant and will budget the remaining costs.

<p>Forest Glade Community Club</p>	<p>\$2,500.00</p>	<p>\$1,200.00</p>	<p>Purchasing a pump for a new well. The club has developed prioritized plans for renovations this year. They have already starting clearing the area of trees to enable a drill well to be installed. They have plans to eventually repurpose the outhouse into a fully accessible washroom. The club has a great volunteer base and they have committed to painting the hall inside and out and other smaller repairs. They will fund the remaining costs with cash on hand. They have also received in kind labour and machine donation to dig the trench and are fundraising to be able to hire an electrician.</p>
<p>Litchfield and Delap's Cove Community Hall</p>	<p>\$1,200.00</p>	<p>\$1,200.00</p>	<p>Repair Driveway and Parking area. The community hall is making improvements to the parking area as it has not had maintenance in the last several years. They provide space for the community to host gatherings and events (game nights, music jams, and luncheons). They have donated equipment and labour to level and spread the gravel. They will use any grant</p>



			money received towards the purchase of class A gravel.
Melvern Square Community Centre	\$7,370.30	\$2,400.00	Fossil Fuel Elimination Program. They are planning to purchase and install a heat pump and on-demand water heater. They are finding ways to reduce operating costs and have completed other renovations to the hall for improvements. They provide low rental costs to the surrounding communities and host many groups in the area. The Melvern Square Community Centre does exceed 2,000 square feet. They have secured in kind labour from volunteers and will fund the remaining costs through the community centre.
Paradise Community Hall	\$4,231.56	\$2,400.00	Constructing a fence on the east side of the building and painting the front of the hall. The hall supports the community and groups that use it for a variety of activities such as parties, senior fitness, art groups and more. They also plan on supporting PAHLS in their efforts to



			create a children's play area in the proposed fenced in area. They have secured in kind labour and equipment donations and will fund the remainder of the project with fundraising and any grant money received.
Habitation New Horizons Club	\$2,450.00	\$1,950.00	Kitchen upgrade. They have been operating since 1976 and provide low membership rates and provide the hall for community events with a focus on seniors and creating opportunities for them. They will fundraise for the remaining costs.
Port Lorne Community Centre	\$2,200.00	\$1,200.00	Purchase and installation of a washing machine cabinet and plumbing. One of the functions of the hall is that they provide fresh drinking water from their well via an outdoor spigot at the side of the building. Last year they identified that some community members were in need of a place to wash clothes for various reasons. They fundraised last year and purchased a washing machine and are requesting funding to build a cabinet for it and install plumbing. They have

			fundraised and purchase the machine and the plumbing supplies have been donated.
<b>Totals</b>	<b>\$61,302.16</b>	<b>\$23,998.00</b>	

## Trails Assistance Program

		<i>Total</i>	
<i>Group</i>	<i>Project Cost</i>	<i>Recommended</i>	<i>Column1</i>
South Shore Annapolis Valley Trails Association	\$48,100.00	\$5,000.00	<p>The South Shore Annapolis Valley Recreational Trail Association is requesting funding in the amount of \$15,000.00 to assist with repairs and maintenance to take place along the Annapolis County portion of the trail (brush cutting, culvert replacement, trail grading, surface repairs, and ditching). They are responsible for 120kms of trail, and 70kms of which are located in Annapolis County.</p> <p>The association indicated they will receive funding in the amount of \$33,100.00 from the NS Recreational Trail Expansion Grant.</p>
<p><b>Note:</b> The South Shore Annapolis Valley Trails Association: The amount recommended is less than the request, based on the policy: "Maximum grants shall not normally exceed \$5,000". The applicant is requesting \$15,000 towards the project. Council has in the past funded above the recommended amount and/or like requests with the Culture and Recreation Reserve.</p>			



Annapolis County Trails Society	\$46,000.00	\$5,000.00	Trail Maintenance 2021. The Society is requesting funding to assist with costs to repair and maintain the Annapolis County section of the Harvest Moon Trailway. The majority of the work planned for this year is the installation of six (6) kiosks, enhanced parking and 3km of tread stabilization.  The society is continuing with their current Trail Maintenance Agreement with Annapolis Valley Trails Coalition and they are continuing to work with the province on a joint website to enhance branding and promotion of a destination trail.  They have funding support from the province of Nova Scotia, the OHVI fund and society funds.
Annapolis Valley Trails Coalition	\$100,000.00	\$5,000.00	Trail Maintenance 2021. They are requesting \$8,000.00 to assist with their mandate of enhancing the development of the trails system and facilitate hiring and management of the Trails Coordinator.



			<p>They are continuing their work in Annapolis County and the valley coordinating the Western Loop development and assist trail groups in all counties. They have provided a detailed plan and spreadsheet of identified projects and a budget. They rely on revenue from municipal grants, provincial funding programs, trail groups and other funding sources that apply to them.</p>
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**Note:** The Annapolis Valley Trails Coalition: The amount recommended is less than the request, based on the policy: "Maximum grants shall not normally exceed \$5,000". The applicant is requesting \$8,000 towards the project/Annapolis County sections of the trail. Council has in the past funded above the recommended amount and/or like requests with the Culture and Recreation Reserve.

<b>Totals</b>	<b>\$94,100.00</b>	<b>\$15,000.00</b>	
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**Summary totals**

Below are the total amounts for the projects/programs that applied for a Community Grant, the total amount recommended for the applications and the remaining balance in the Community Grants Program if approved for the rest of the fiscal year.

Total Amount for Projects/Programs: \$771,992.02

Total Recommended Amount:	\$137,173.00
Community Grants Budget:	\$218,624.00
Difference:	\$81,451.00



COUNTY of ANNAPOLIS  
WATERWAYS BODILY

## RECOMMENDATION REPORT

**To:** Committee of the Whole  
**Submitted by:** Doug Patterson, Contracts and Procurement Coordinator  
**Date:** July 5, 2021  
**Subject:** Application for Canada Community Revitalization Fund

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### ORIGIN

A new grant has been launched providing funding for revitalization projects via the Atlantic Canada Opportunities Agency. The parameters of the fund ideally support the renovation and building of washroom and storage facilities located at the Bridgetown Sports Hub.

### LEGISLATIVE AUTHORITY

na

### RECOMMENDATION

Approve Funding Application to the Canada Community Revitalization Fund for Bridgetown Sports Hub Facility new washroom facility and equipment storage space.

### BACKGROUND

A council resolution supporting the funding application is a required step in applying for the grant.

### DISCUSSION

na

### FINANCIAL IMPLICATIONS

The grant is an opportunity to receive up to 75% of the funding for the building and revitalization of the washroom and storage areas at the Bridgetown Sports Hub.



**POLICY IMPLICATIONS**

na

**ALTERNATIVES**

na

**NEXT STEPS**

The resolution will be included with a funding request application completed by staff

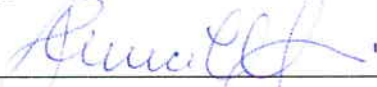
**ATTACHMENTS**

na

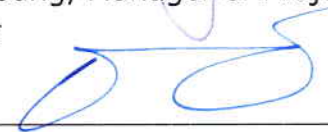


**Report Prepared by:** \_\_\_\_\_

**Doug Patterson, Contracts and Procurement Coordinator**

Report Reviewed by: \_\_\_\_\_  


Janice Young, Manager of Projects/Acting Municipal Services  
Manager

Report Approved by: \_\_\_\_\_  


David Dick, CAO



COUNTY of ANNAPOLIS

## REQUEST FOR DECISION

**To:** Committee of the Whole or Council

**Submitted by:** Cheryl Mason  
Cheryl Mason, Manager of Protective Services/Fire Services Coordinator

**Date:** July 13, 2021

**Subject:** Release of Funds, North Queens Fire Association

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### ORIGIN

North Queens Fire Association Fire Chief

### LEGISLATIVE AUTHORITY

Municipal Government Act Section 65

### REQUEST FOR DECISION

That Committee of the Whole recommend that Municipal Council authorize a withdrawal of \$70,000 from the Fire Services Capital Reserve to the North Queens Fire Association in the 2021-22 fiscal year to assist in pay out of the loan for the 2018 Pumper/Tanker.

### BACKGROUND

Municipal Council approved the original request on December 19, 2017 to assist in the build and purchase of a new pumper/tanker valued at approximately \$627,495. The department does not have a large Capital Fund to draw from:

Cost of Pumper Tanker -	\$627,495
Less 2018 withdrawal request -	\$40,000
Less 2019 withdrawal request -	\$50,000
Less 2021 withdrawal request -	\$70,000
Less Own funds -	<u>\$467,495</u> (including sale of old pumper tanker funds)
Remaining loan balance -	\$0.00

### DISCUSSION

By approving the release, it would mean a great savings in interest to the department over the next three years.

**FINANCIAL IMPLICATIONS**

Confirmation with Finance Department concurs there is sufficient funds available to release \$70,000.

**POLICY IMPLICATIONS**

Fire Response Services Policy 1.4.2.1 - Authority to release funds from the Fire Services Capital Fund for purposes that meet the intent of the Policy which in this case pays out the loan ahead of schedule.

**ALTERNATIVES**


There is no reason by this request should be denied. The Department has provided all their documentation for their annual registration.

**ATTACHMENTS**

- 1 - Copy of Motions from original approval and subsequent Request
- 2 - Request from Department
- 3 - Motion made at North Queens Fire Association general meeting to request release of funds
- 4 - Letter from Annapolis County Fire Services Association confirming awareness of the request

Report Prepared by:   
Cheryl Mason, Manager of Protective Services

Report Reviewed by:   
Dawn Campbell, Director of Legislative Services

Report Approved by:   
Holly Orde, Director of Finance Services





**Attachment #1**

REQUEST FOR DECISION  
Committee of the Whole  
July 13, 2021  
RE: North Queens Fire Association

**MUNICIPAL COUNCIL**

**December 19, 2017**

- North Queens Fire Association Withdrawal from Fire Services Capital Reserve

**MOTION 171219.11** North Queens Fire Assoc. Withdrawal from Fire Services Capital Reserve It was moved by Deputy Warden Roberts, seconded by Councillor McNeil, pursuant to the recommendation of Committee of the Whole, that Municipal Council authorize the release of \$40,000 to the North Queens Fire Association from the Fire Services Capital Reserve to assist with the purchase of a new Pumper/Tanker to be built. Future withdrawal to assist with loan payments will be submitted for approval at a later date. Motion carried unanimously.

**MUNICIPAL COUNCIL**

**FEBRUARY 19, 2019**

- Release of Funds to North Queens Volunteer Fire Department

**MOTION 190219.14** Release \$50,000 From Fire Capital Reserve to North Queens VFD In accordance with the recommendation of Committee of the Whole, Deputy Warden Roberts moved, seconded by Councillor McNeil, that municipal council authorize the release \$50,000 from the Fire Services Capital Reserve to North Queens Volunteer Fire Department as a loan payment on the 2019 tanker as requested January 29, 2019. Motion carried unanimously.

**Attachment #2**

REQUEST FOR DECISION  
Committee of the Whole  
July 13, 2021  
RE: North Queens Fire Association

**North Queens Fire Association**

Po Box 166 Caledonia N.S B0T 1B0

June,13,2021

On behalf of the North Queens Fire Association, I am requesting the withdrawal of \$70,000 from our capital funding at the county of Annapolis. This money will be put towards the pay off of the pumper/Tanker that was purchased in 2018 from Metalfab Fire trucks in New Brunswick. This money will allow us to pay the \$650,000 truck off 3 years earlier than expected and save us paying a lot more interest.

Thanks  
Chief Christopher Wolfe  
North Queens Fire Association

**Attachment #3**

REQUEST FOR DECISION  
Committee of the Whole  
July 13, 2021  
RE: North Queens Fire Association

2021-06-17 15:05

North Queens Fire 9026822871 >> 9025843939

P 2/2

Track Reports

~~# 11 - good # 21 - good # 61 - good~~  
~~# 12 - good # 22 - good~~  
~~# 31 - good # 51 - good~~

- ~~Dep. Chief report & summary fines, 1 bench, 2 SHS assigns 3 minutes~~  
~~10hrs alone + Medical Aid for a total of 10 calls~~
- ~~Pastor Smith gave a short sacred talk & and visiting members~~  
~~who are sick~~
- ~~No Correspondence~~


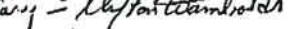
Old Business

- ~~Moved by Karl Gower sec. Lisa WEARE we purchase~~  
~~medical supplies carried~~
- ~~Reserve Bank - Moved by Robert sec. by Allison Smith, we~~  
~~pay balance work done, all parts & labor \$5301.50 at New Elm Marine Service~~

New Business

- ~~Head Blocker~~
- ~~Moved by Murray sec. by Robert that the club room be cleaned~~  
~~by the Janitor, carried~~
- ~~Stuff has gone missing from fire hall. Two cameras take~~  
~~infrared in truck bay~~
- ~~Moved by Lisa Weare sec. by Rev. Carol Smith we change~~  
~~banks from RBC to Citizens Credit union, carried~~
- ~~Looking to pay off 2<sup>nd</sup>. Moved by Johnny sec. by Murray we contact~~  
~~Annapolis Municipality to access Capital funds. 74,000 carried~~

With no further business the meeting adjourned at 8:05 pm  
with a motion from the floor.

Chief -   
Secretary - 

Nomination Committee, see Report.



## Attachment #4

REQUEST FOR DECISION  
Committee of the Whole  
July 13, 2021  
RE: North Queens Fire Association



## Annapolis County Fire Service Association

Email: [president@acfsa.info](mailto:president@acfsa.info)

Phone: 902-840-0235

June 15, 2021

Annapolis County Council,

This is a letter of awareness to state that the Chiefs of the ACFSA are aware that the **North Queens Fire Association** has identified their intention to withdraw funds from their capital reserve to assist with the payment of their Pumper/Tanker approved and purchased in 2018. The withdrawal amount request will be for \$70000.00. There may be future withdraws to assist with loan payments.

On behalf of the eleven Fire Departments of the Annapolis County Fire Service Association.

Rob Brown, President ACFSA



COUNTY of ANNAPOLIS

**To:** Committee of the Whole

**Submitted by:**

Albert Dunphy, Director of Community Development

**Date:** July 13, 2021

**Subject:** Monthly Report – Community Development

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## PLANNING

1. **D'Aubin Development Agreement Application:** The applicants have submitted a request to withdraw their application for amendment to the existing development agreement to re-develop and expand their retail store in Bridgetown.
2. **Treeline Project Management Ltd Land Use Bylaw Amendment Application:** Staff is processing an application from John Ray Lawrence representing Treeline Project Management Ltd in an application to amend the Bridgetown Land Use Bylaw to rezone 431 Granville Street, Bridgetown from the Residential Light Density (R1) Zone to the Highway Commercial (C2) Zone to permit the development of construction equipment and trailer rentals facility. Bridgetown Area Advisory Meeting and Planning Advisory Committee meeting have been postponed due to Covid-19 province wide shut down.
3. **Bear River Greenhouse:** File has been sent to solicitor office to transfer ownership to the Bear River Board of Trade.
4. **Karsdale Property:** Awaiting installation of rock barrier across trail head.
5. **River Pines Estates Trail Easement:** Work order has been submitted to remove the sub-standard foot bridge.
6. **Municipal Grants:** Staff have been working with the CAO in regards to the delivery of grants in a new format for 2021 and will work on a new policy for the future as requested by the CAO.

## **ACCESSIBILITY PLAN:**

1. Accessibility Committee is in place and the first meeting is July 8, 2021.

## **HERITAGE:**

1. **Paradise School:** Received a request to repair window frames and repaint front of the school with same white plate and black trim. Staff determined this was a non-substantial alteration to the building. A report was sent to the Clerk.
2. **Easson House:** Referred to HAC, meeting date TBA.
3. **West Paradise School:** Received an application for registration of property in the Annapolis County Registry of Municipal Heritage Properties. Recommendation report has been prepared for COTW.

## **RECREATION**

1. **Canada Day:** House Decorating/Canada Proud Contest is planned for this year. In addition, we will be hosting the 2nd Annual Virtual Canada Day concert via Facebook live. We will encourage the listening audience to wear orange this year instead of the normal red for Canada Day to acknowledge the abuses at the former residential schools and to honour the memory of those deceased.
2. **Raven Haven Beachside Family Park:** Raven Haven is open as a day use park from mid-June to Labour Day. Due to Covid-19 there are no overnight rentals or canteen service. Staff will be on site from 10 am to 6 pm for washroom and touch surface cleaning.
3. **Annapolis County Parks:** We have created postcards for promoting Annapolis County parks including Upper Clements Picnic Park. They will be featured in July on the county Facebook page.
4. **Annapolis County Adopt a Parks & Open Space and Annapolis County Parks & Open Space Watch:** Staff has been developing new programs as it relates to the parks. Launched date will be July. Stay tuned.
5. **Bridgetown Regional Outdoor Sports Hub:** Due to the province wide lockdown most of the bookings at the Sports Hub were cancelled. Staff continues to monitor the use of the facility and adherence to the Covid gathering limit protocols. New signs have been posted advising people of the rules. Emails have been sent out to user groups reminding them of their obligations to enforce the health protocols at practices and matches. The current limit is 25 per field and it is anticipated that in late June these numbers will increase.
6. **Walking Program:** A new 6 week walking program is commencing.
7. **Canoes & Kayaks:** Free use will be available at Jubilee Park and Raven Haven this summer and staff are developing a "Try It" program at Lake Pleasant Park.

8. **Promoting Hiking in Annapolis County:** Hike Nova Scotia and Annapolis County are happy to announce the launch of the new Annapolis County Badge as part of Hike NS Hiker Challenge. The new badge challenges you to hike between 11 and 15 km throughout the year on specific Annapolis County trails.

### **BUILDING INSPECTION**

46 building permits were issued; 166 building inspections were carried out this month  
*See attached Building & Development Report*

Stop Work Order – a property dispute between co-owners, one party started constructing a building without permit and other party did not agree to the construction. Owners are working on resolution. Stop Work Order will stay in place.

Stop Work Order – construction of an addition to single family unit – 30 day notice sent to owner. Update: permit application received and approval granted.

### **FIRE INSPECTION**

County – 0 initial inspections, 10 re-inspections, 3 follow up, 8 completed.

### **DEVELOPMENT CONTROL / SUBDIVISION APPROVALS**

1. 14 development permits issued – 2 Upper Clements, 5 Bridgetown & 7 East End
2. Zoning Confirmation Letters: 1
3. Subdivision approvals: 6
4. Update: Notice of Violation Bridgetown: chickens in the C1 Zone – 30 day letter sent to owners. Chickens have been removed from the property.
5. Update: Notice of Violation East End: accessory building located in R-1 Zone, development permit application received and approved.
6. Update: Notice of Violation Upper Clements – accessory building & deck addition in R-2 Zone, development permits application received and review progress.
7. Update: Notice of Violation, Upper Clements – accessory buildings located in R-2 Zone, development permits received and approved.
8. Update: Notice of Violation – Upper Clements – accessory building located in R-2 Zone – 30 day letter sent. Staff in contact with owner and working towards resolution.
9. Notice of Violation Bridgetown – 30 day letter sent for operating a business in the C-1 Zone.
10. Notice of Violation Bridgetown – 30 day letter sent for operating a home occupation in R-1 Zone. Owners have made application and received approval.
11. Notice of Violation East End – 30 day letter sent for location of accessory building in R-1 zone. Owner will make application soon.
12. Notice of Violation Cornwallis Park – 30 day letter sent for location of accessory building in R-1 Zone.

### **CIVIC ADDRESS MAINTENANCE**

1. 11 new civic addresses assigned, 2 revised and 2 deleted



2. Longley Mountain Road update – staff has surveyed residents on both sections of the Longley Mountain Road and consulted with emergency response. The two sections of road have caused confusion and staff will be working with the resident on the Longley Mountain Road section in Upper Granville to find a new road name for this section, thereby eliminating a duplication of road names. Once a new name is selected it will be provided to council for approval.
3. Support services from the Nova Scotia Civic Address File (NSCAF) Team are being offered free of charge to municipal units to help with maintenance and fixing any anomalies within the civic addressing system. Their mandate is to ensure the most up-to-date and accurate information is being provided to emergency response. Staff will work with the contractors hired by the NSCAF Team to ensure the civic addressing database for the county and the NSCAF are consistent.

Report Approved by: \_\_\_\_\_  
David Dick, Chief Administrative Officer

**MUNICIPALITY OF ANNAPOLIS COUNTY**

**DEVELOPMENT & BUILDING PERMIT REPORT**

June 2021

PAGE 1 of 2

Total Est. Value for June 2021: \$ 1,859,896.00 Total Permits for June 2021: 63 Total Est. Value YTD 2021/22: \$ 9,631,093.00 Total Permits YTD 2021/22: 141 Total Permit Fees Rec'd June 2021: \$ 3,286.42  
 Total Est. Value for June 2020: \$ 770,846.28 Total Permits for June 2020: 31 Total Est. Value YTD 2020/21: \$ 3,459,884.28 Total Permits YTD 2020/21: 83 Total Permit Fees Rec'd June 2020: \$ 1,859.25  
 Total Permit Fees Rec'd YTD 2021/22: \$ 13,295.31

Month:	#Permits		Estimated Value		#Permits		Estimated Value		#Permits		Estimated Value	
	New SFU	New MFU	New SFU	New MFU	New Cottages	Add/All Res.	New SFU	Add/All Res.	Res. Access	Other	New SFU	Add/All Res.
Year to date 2/1/22:	23	0	\$ 4,987,600.00	\$ 300,000.00	4	12	\$ 449,196.00	\$ 1,175,696.00	14	7	\$ 244,000.00	\$ 10,500.00
Year to date 20/21:	13	1	\$ 1,777,000.00	\$ 385,000.00	3	36	\$ 899,000.00	\$ 500,884.28	31	15	\$ 829,197.00	\$ 55,100.00
						22	\$ 500,884.28		26	6	\$ 642,500.00	\$ 25,000.00

Month:	#Permit	Estimated Value	#Permits	Estimated Value	#Permits	Estimated Value	#Permits	Estimated Value	#Permits	Estimated Value	Mobile/Mini	Estimated Value
Year to date 2/1/22:	0	\$ 0.00	1	\$ 2,000.00	0	\$ 0.00	7	\$ 27,000.00	3	\$ 90,000.00	0	\$ 0.00
Year to date 20/21:	5	\$ 1,150,000.00	1	\$ 2,000.00	0	\$ 0.00	8	\$ 27,000.00	8	\$ 205,500.00	2	\$ 100,000.00
Year to date 20/21:	2	\$ 24,000.00	0	\$ 0.00	2	\$ 28,000.00	5	\$ 3,000.00	3	\$ 52,000.00	4	\$ 120,000.00

**File Name Location Construction Date Permit Issued Permit Fee Rec'd Estimated Value**

**District 1:**  
 LB/DW/2021-136 Stacy Fritz-Pilgrim 89 Bridge Street, Melvem Square New/Agricultural June 3, 2021 \$82.88 \$20,000.00  
 DW/ 2021-195 Robert & Susan Davis 7 Cameron Drive, Melvem Square Add/SFU June 18, 2021 \$38.44 \$8,000.00  
 YEAR TO DATE: 8

**District 2:**  
 DW/ 2021-138 Pam Eakin & Michael Kaminski 100 Bay View Drive, Margaretsville New/Cottage June 1, 2021 \$106.80 \$120,000.00  
 DW/ 2021-163 Wayne & Margaret Mackenzie 1339 Stronach Min. Rd. Forest Glade New/Accessory June 9, 2021 \$72.04 \$40,000.00  
 DW/ 2021-166 Terry & Lisa Taylor 1196 Highway 362, Victoria Vale New/SFU June 3, 2021 \$291.98 \$325,000.00  
 DW/ 2021-168 Sonia Broom 429 Gates Min. Rd. Washers Corner New/Agricultural June 11, 2021 \$98.80 \$50,000.00  
 RM/ 2021-190 Brit Roscoe & Elijah Mackenzie 598 Douglas Road, Port George New/SFU June 16, 2021 \$196.40 \$100,000.00  
 LB/DW/2021-220 Alain Boulet & Elaine Cloutier 421 Victoria Road, Spa Springs New/Accessory June 28, 2021 \$66.68 \$30,000.00  
 YEAR TO DATE: 15

**District 3:**  
 RM/ 2021-154 Keith Whalley 2968 Clarence Road, Clarence East Demolition (Barr) June 11, 2021 \$25.00 \$0.00  
 RM/ 2021-158 V. Gordon & K. Joyce-Jackson 3675 Clarence Road, Clarence East Demolition (SFU) June 1, 2021 \$25.00 \$4,000.00  
 RM/ 2021-180 James & Joanne Shields 3675 Clarence Road, Clarence East Demolition (Accessory) June 1, 2021 \$25.00 \$7,000.00  
 RM/ 2021-175 Eric LeBlanc & Bruce McKinnon 1913 Clarence Road, Clarence Local/Accessory June 7, 2021 \$50.00 \$8,000.00  
 RM/ 2021-196 John Gornley & Wendy Benedict 7396 Highway 1, Upper Granville New/Accessory June 16, 2021 \$53.80 \$35,000.00  
 RM/ 2021-213 John Gornley & Wendy Benedict 1563 Clarence Road, Clarence New/SFU June 23, 2021 \$73.00 \$50,000.00  
 4B 2021-224 Ralph & Jennifer D'Aubin 607 Granville Street, Bridgetown Development Permit June 28, 2021 \$10.00 \$4,000.00  
 YEAR TO DATE: 29

**District 4:**  
 DW/ 2021-177 Matthew & Holly Mellow 3025 Highway 201, Tupperville AU/SFU June 18, 2021 \$35.00 \$10,000.00  
 4RM/ 2021-180 Yane & Richard Pelley-Jones 5472 Granville Rd, Granville Ferry Add/SFU June 25, 2021 \$108.67 \$200,000.00  
 YEAR TO DATE: 8

**District 5:**  
 RM/ 2021-167 Jill Pillsworth & Jacqueline Stafford 2440 Granville Road, Karsdale AU/SFU June 7, 2021 \$50.00 \$25,000.00  
 RM/ 2021-171 George Duncan 2701 Shore Road, Delaps Cove New/SFU June 21, 2021 \$87.52 \$60,000.00  
 RM/ 2021-173 F.M. Developments Ltd. 4527 Shore Road, Parkers Cove Demolition (SFU) June 11, 2021 \$25.00 \$7,000.00  
 RM/ 2021-189 Robert & Debra White 115 Longley Min Rd, Youngs Cove Add/Cottage June 15, 2021 \$44.20 \$10,000.00  
 RM/ 2021-206 Eric & Barbara Rafuse Shore Road West, Hillsburn Add/Accessory June 17, 2021 \$50.50 \$10,000.00  
 YEAR TO DATE: 9

DEVELOPMENT & BUILDING PERMIT REPORT continued

June 2021

PAGE 2 of 2

File	Name	Location	Construction	Date Permit Issued	Permit Fee Rec'd	Estimated Value
<b>District 6:</b>						
RM 2021-153	Raoul & Christiane Lefebvre	1345 Waldeck Line Road, Waldeck	AI/SFU (Solar Panels)	June 3, 2021	\$49.08	\$24,085.00
DW 2021-165	Stacey & Neville Frail	31 Guinea Road, Guinea	New/Accessory	June 3, 2021	\$53.80	\$5,000.00
LB/RM2021-178	Terry & Patricia Gallery	533 Wallacey Drive, Upper Clements	AI/SFU (Wheelchair ramp)	June 7, 2021	\$43.00	\$8,000.00
LB 2021-222	Jeff Mooney & Megan McKay	97 Twin Cove Road, Clementsport	Development Permit	June 24, 2021	\$10.00	\$6,500.00
<b>YEAR TO DATE: 14</b>						
<b>District 7:</b>						
RM 2021-161	Buckler, John	64 Spurr Road, West Dahouse	New/SFU	June 14, 2021	\$146.60	\$280,000.00
DW 2021-162	Mervin Clayton & Teresa Hannam	271 Wyrhigs Lake Rd, Wyrhigs Lake	Add/SFU	June 7, 2021	\$68.20	\$40,000.00
*LB 2021-187	Colette McMurrin & David Ramnoux	66 Queen Street, Bridgetown	Development Permit	June 9, 2021	\$10.00	\$0.00
*LB 2021-188	Colette McMurrin & David Ramnoux	66 Queen Street, Bridgetown	Development Permit	June 9, 2021	\$10.00	\$0.00
RM 2021-201	Nigel & Elizabeth Bewiss	3885 Highway 201, Carleton Corner	New/Agricultural	June 24, 2021	\$175.00	\$20,000.00
RM 2021-202	Nigel & Elizabeth Bewiss	3885 Highway 201, Carleton Corner	New/Accessory	June 24, 2021	\$53.80	\$5,000.00
*LB 2021-225	Janelle Walker/James Van Roessele	26 Middle Street, Bridgetown	Development Permit	June 28, 2021	\$10.00	0.00
*LB 2021-226	Janelle Walker/James Van Roessele	26 Middle Street, Bridgetown	Development Permit	June 28, 2021	\$10.00	0.00
<b>YEAR TO DATE: 13</b>						
<b>District 8:</b>						
RM 2021-186	Troy Prieziaw	7892 Highway 8, Graywood	New/Accessory	June 11, 2021	\$75.76	\$50,000.00
DW 2021-200	Donald Cameron	5448 Highway 8, South Milford	Demolition (Cottage)	June 18, 2021	\$25.00	\$0.00
DW 2021-204	Masahiro & Rhonda Terada	700 Grand Lake Rd, Virginia East	Add/Cottage	June 21, 2021	\$31.24	\$5,000.00
<b>YEAR TO DATE: 10</b>						
<b>District 9:</b>						
RM 2021-065	Alexander Johnson	40 Mount Hanley Rd, S. Williamston	AI/SFU (Solar panels)	June 3, 2021	\$51.61	\$26,611.00
*RM 2021-156	Ryan Caldwell	8542 Highway 10, Nictaux South	Add/SFU	June 4, 2021	\$126.70	\$90,000.00
*LB 2021-179	Brian Lewis	9414 Highway 10, Nictaux	Development Permit	May 31, 2021	\$10.00	\$0.00
RM 2021-184	Jacob Daniels	470 Middle Road, North Williamston	AI/SFU	June 14, 2021	\$27.50	\$2,500.00
<b>YEAR TO DATE: 9</b>						
<b>District 10:</b>						
RM 2020-270	Mathew & Ashley Whynot	11760 Highway 1, Brickton	New/Accessory	June 4, 2021	\$94.10	\$6,000.00
RM 2021-142	Darren & Sharon Harty	577 Eddy Drive, East/Dalhousie	New/Cottage	June 14, 2021	\$73.42	\$12,000.00
DW 2021-147	Les Blackmore	717 Waterloo Lake Ave, Waterloo Lake	New/Cottage	June 11, 2021	\$98.70	\$100,000.00
DW 2021-176	Christian Community Council of NS	7639 W. Dalhousie Rd, Albany Cross	Add/Assembly	June 16, 2021	\$95.00	\$2,000.00
DW 2021-181	Charles & Andrea Aldridge	237 Inglisville Road, W. Inglisville	Demolition/SFU	June 9, 2021	\$25.00	\$7,000.00
DW 2021-183	Hillard & Tammy Ewing	1586 Crisp Road, Inglisville	Demolition/SFU	June 10, 2021	\$25.00	\$2,000.00
RM 2021-185	Almon Boullier & Karim Mousseau	1674 Inglisville Road, Inglisville	New/Accessory	June 25, 2021	\$59.56	\$20,000.00
RM 2021-203	Jennifer & Patrick Rice	1301 Treeline Drive, New Albany	Change of Use/Cabin	June 25, 2021	\$50.00	\$0.00
<b>YEAR TO DATE: 18</b>						
<b>District 11:</b>						
LB/DW2021-109	Joseph Oliver & Julie Schimp	124 Easy Street, Meadowvale	New/Accessory	June 10, 2021	\$50.36	\$5,000.00
LB/DW2021-172	Tracy & James Cooper	10362 Highway 201, Meadowvale	New/Accessory	June 16, 2021	\$59.00	\$20,000.00
LB/DW2021-192	Ben Dominic & Janet Hollett	58 Poplar Drive, Meadowvale	Add/Accessory	June 22, 2021	\$52.28	\$3,000.00
LB/DW2021-205	R L Stronach Contracting Ltd	34 Easy Street, Meadowvale	Locater/Accessory	June 24, 2021	\$60.00	\$7,000.00
<b>YEAR TO DATE: 6</b>						

\* Permits Issued in Water/Sewer Served Areas



COUNTY of ANNAPOLIS  
NATURALLY ROOTED

**To:** Committee of the Whole  
**Submitted by:** *Dawn M Campbell*  
Dawn Campbell, Director of HR and Legislative Services  
**Date:** June 29, 2021  
**Subject:** Department Monthly Report

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### **HUMAN RESOURCES AND SAFETY**

In addition to payroll duties, the HR and Compensation Coordinator has worked on hiring and recruitment for Director of Municipal Operations; Raven Haven Park Attendants, Recreation Intern, Recreation Intern (Parks), .

Although the HR Safety Coordinator continues to focus on priorities related to his role as Regional Emergency Management Coordinator, he also:

- Carried out Safety Training for new employees;
- Assisted with First Aid training for staff;
- Researched / provided information to senior staff relating to COVID-19 protocols.

The Director carried out activities relating to employee performance / progressive discipline, hiring plan and job description development, and staff benefits. In consultation with the CAO, the job description review seeks to ensure promotion of the County and community consultation.

Legal advice regarding HR matters has been sought from newly-appointed labour lawyer Noella Martin. As with previous work done on behalf of the County, Noella's responses are prompt and comprehensive.

### **INFORMATION TECHNOLOGY**

In addition to routine user support tasks, over this past month Information Technology employees have carried out activities related to:

- Point of Presence (POP) and generator installation at the Annapolis Royal Office;
- Decommissioning of equipment and systems at the Bridgetown Office (debit machine, photocopier, internet, landline phones, network gear);
- Relocating Bridgetown network users;
- Editing and posting County Videos;
- Providing equipment / network training for new and term employees;
- Setting up equipment at Raven Haven site;
- Researching records management software;
- Research water / wastewater management and monitoring systems;
- Launched BridgetownSportsHub.com.



**REGIONAL EMERGENCY MANAGEMENT ORGANIZATION**

Interpreting and distributing information regarding COVID protocols / reopening plans continues to be ongoing. Over the past month he additionally worked on:

- REMO Annapolis Plan revisions;
- Arrangements for provincial funding for potable water to Granville Ferry residents (ongoing utility repairs);
- Ordering and coordinating delivery of bottled water;
- NS EMO professional training / briefings / exercises (i.e., wildfire, hurricanes, WebEOC online system, exercise handshake);
- Facilities evacuation plans.

**PROTECTIVE SERVICES**

*Separate service group report attached.*

**FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY (FOIPOP)**

No requests – annual report to the Province completed

**BYLAWS AND POLICIES**

Ongoing research and development - possible changes to processes for policy and bylaw development under discussion



Report Approved by: \_\_\_\_\_  
David Dick, Chief Administrative Officer

**Subject: Protective Services Department Monthly Report  
Attachment to Director of HR & Legislative Services Report**  
**Period: June 1 - 30, 2021**

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- 1- **Dangerous and Unsightly Premises:** Compliance inspections ongoing:  
2018/19 - 2 files ongoing and expected to be completed by end of summer; 65 completed  
2019/20 - 7 files ongoing awaiting restriction ease due to COVID-19; 45 completed  
2020/21 - 12 files ongoing; 24 completed (One outstanding from recent tax sale)  
2021/22 - 12 files opened; 5 already completed  
Note: No files require Committee of the Whole actions
- 2- **Fire Services:**  
A - Fire Department registrations ongoing - Delay in financial reports from auditors due to COVID-19  
B- North Queens Fire Association Request for Decision processed and attached for recommendation to release funds - Note this department has provided all necessary registration documentation.
- 3- **Bylaw Enforcement/Animal Control**  
A- Ongoing bylaw compliance;  
(1) 15 Dogs complaints ongoing out of 136 files [2020/21 & 2021/22] (One awaiting court)  
(2) 16 Cats complaints ongoing out of 96 files [2020/21 & 2021/22]  
(3) 15 Livestock at Large complaints ongoing out of 27 [2020/21 & 2021/22] (Note Seven of the outstanding are for the same issue from previous year and awaiting court)
- 4- **S1 Waste Management:** 19 ongoing bylaw investigations; 67 completed [2020/21 & 2021/22] (One awaiting court)
- 5- **Trap-Neuter-Return Program:** Program availability ongoing
- 6 - **S5 Noise Bylaw:** No outstanding complaints
- 7 - **Other**  
First Aid on-line re-training completed. In-person to be completed in the fall.



Submitted by C. Mason  
Manager of Protective Services



Report approved by D. Campbell  
Director HR & Legislative Services



COUNTY of ANNAPOLIS  
NATURALLY BUILT

## Monthly Report

**To:** Committee of the Whole

**Submitted by:** **Holly A. Orde, Director of Finance**

**Date:** **July 13, 2021**

**Subject:** **Monthly Report – Finance Services**

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### ACCOUNTS RECEIVABLE – REVENUE

The former Britex property, owned by E. Caldwell Holdings Limited, tender opening was on June 3, 2021. The successful tender bid was \$15,100 submitted by 4132144 Nova Scotia Limited, the owner has committed to securing the facility. A deed will be issued in six months.

The first successful bidder received was eventually pulled by the bidder due to environmental concerns.

### Deed Transfer Tax

	BUDGET	ACTUAL	ACTUAL 2020
MAY	\$121,128	\$230,658	\$ 93,248
To Date (April & May)	\$242,256	\$379,264	\$165,548

### Property Tax Due Date

Property taxes were due June 30, 2021.

### ACCOUNTS PAYABLE – FOR GENERAL OPERATING, CAPITAL PROJECTS, AND 2 WATER UTILITIES



Completed all asset and liability general ledger account reconciliations for general operating 2020-2021. Such as project holdbacks; accrued liabilities; accrued payables; and due to from for each water utility.

**TREASURY MANAGEMENT AND ACCOUNTING**

**Short-term borrowing**

PROJECT	APPROVED	BORROWED TO DATE	INTEREST
Internet	\$13,000,000	\$8,523,487	\$54,594
Gordonstoun	\$ 7,000,000	\$1,884,119	\$33,071

Continue to work on year-end (2020-2021) journal entries for all funds in addition to financial statements. Audit Engagement letter has been signed. We should be ready for the auditors to arrive the first week of August.

The following are outstanding loans for the former Town of Bridgetown:

Municipal Finance Corporation (MFC)	Bridgetown Water-Wells	Maturing in 2022
MFC	Bridgetown Water	Maturing in 2026
MFC	Bridgetown Water	Maturing in 2021
MFC	Various (water, building, streets, recreation)	Maturing in 2021
MFC	Streets and Sidewalks	Maturing in 2023
MFC	Town Hall Renovations	Maturing in 2024
MFC	Bridgetown Fire Hall	Maturing in 2029
MFC	2011 Plow Truck	Maturing in 2021
MFC	Buildings	Maturing in 2022
MFC	Sewer System	Maturing in 2022
MFC	Bridgetown Fire Hall	Maturing in 2022
MFC	Bridgetown Fire Truck	Maturing in 2025
Canada Mortgage and Housing	Church Street Upgrades	Maturing in 2029

Report Approved by:  \_\_\_\_\_  
 David Dick, Chief Administrative Officer





COUNTY of ANNAPOLIS  
NATURALLY PROUD

## Monthly Report

**To:** Committee of the Whole

**Submitted By:** David Dick, CPA, CA  
Chief Administrative Officer

**Date:** July 5, 2021

**Subject:** Chief Administrative Officer Monthly Report for June

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It, as expected, has been a very quiet month since the last CAO Report.

As with previous reports, significant time has been spent with lawyers on a variety of issues.

With the closing of the Basinview Centre due to lack of insurance, we have been dealing with community concerns over the change in available amenities. On a positive note, the transition to new ownership and the expected service offerings has provided a level of encouragement to the community. We are still dealing with the YMCA and social media discussions but are preparing for mediation, which is tentatively set for the fall.

We are also continuing to work on internet issues from dealing with connectivity to costing to issuing an RFP.

Of course a great deal of staff time is being spent on the water situation affecting both the County and the Town. I want to personally thank the team (all County staff) for the tremendous effort expended in trying to get the water system back up and running. We may be a few weeks away but the effort has been admirable and clearly deserve the thanks from the residents. I'd also like to thank the elected officials who have visited the site. County staff are very appreciative of your concern.

We have also reorganized operations at the administration building with the permanent closing of the Bridgetown office. Public Works staff have been relocated to Annapolis and Recreation staff have moved to Lawrencetown. Along with this move, a new department has been created. We believe this will provide enhanced community outreach and allow for expanded tourism opportunities.

The management team has met to discuss further operational changes that council and taxpayers will see over the coming weeks.

We did receive bad news with the announcement that the engineer recently hired has decided to forego this job opportunity. We have reviewed our current needs, which includes having interviewed another candidate, as well as posting for a new technician in the engineering division, as well as for a fore-person to assist with the day to day operations and scheduling of staff. Both of these positions have been approved in the 2021/22 budget. We have also posted the two planning positions council recently approved in the 2021/22 budget.



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David Dick, Chief Administrative Officer

<b>Action</b>	<b>Motion Ref #</b>	<b>Direction/Action</b>	<b>Ownership</b>	<b>Status</b>
<b>41</b>	210615.01	minutes regular 2021-05-18 approved	Clerk	posted to website
<b>42</b>	210615.02	Acc Adv Comm - Waive Restriction Citizen appointment - Caelin Lloyd	Warden/Dep Clerk	Letters sent
<b>43</b>	210615.03	Acc Adv Comm - Citizen appointments	Warden/Dep Clerk	Letters sent
<b>44</b>	210615.04	Promotion & Dev of Commerce - Refer to Ec Dev Committee	CAO	meeting date set
<b>45</b>	210615.05	NS GSAR Wilderness Survival Guide - purchase ad	Clerk	ad purchased
<b>46</b>	210615.06	Heritage Registration application Easson House - Refer to HAC	L Bent	
<b>47</b>	210615.07	Rental Fees discontinued for kayak/canoe/paddleboards	Dir Comm Dev	
<b>48</b>	210615.08	Bridgetown LUB Amendment Application - Treeline - council to consider	Dir Comm Dev	
<b>49</b>	210615.09	Accessibility Plan and Timeline - approved	D. Ryan	
<b>50</b>	210615.1	AM-1.4.12 Tax Exemption Policy Amend	Dir Legislative Services	
<b>51</b>	210615.11	2021 Bridgetown School Trust Expenditures - approve	Warden/Clerk	Letters sent
<b>52</b>	210615.12	Town AR Animal Control Contract - renewed for 2 years	Mgr Protective Services	
<b>53</b>	210615.13	County PID 04102785 - County not selling	Dir Comm Dev	
<b>54</b>	210615.14	DeWolfe Morse Lease Agreement - Warden and Clerk to sign	Warden/Clerk	document signed

**Recommendations from  
2021-06-29 Forestry Advisory Committee  
To  
2021-07-13 Committee of the Whole**

- ***Identify Possible Bylaw Infractions on County-Owned Forest Lands***

In accordance with the recommendation of the Forestry Advisory Committee, I move to recommend that municipal council direct the CAO to appoint bylaw enforcement personnel to locate, visually inspect, and identify possible bylaw infractions on County-owned forest lands that exceed 20 acres, and that this exercise be completed annually.

- ***Assessment of County-Owned Woodlots Greater Than 20 Acres***

Pursuant to the recommendation of the Forestry Advisory Committee, I move to recommend that municipal council direct the CAO to contact the Western Woodlot Forest Cooperative regarding assessing selected woodlots owned by the municipality that are over 20 acres with the goal of providing recommendations for forest management to council.



**Recommendation from  
2021-06-29 Glyphosate Advisory Committee Adhoc  
To  
2021-07-13 Committee of the Whole**

• ***Solicit Information from County Residents Regarding Use of Glyphosate in Annapolis County***

In accordance with the recommendation of the Glyphosate Advisory Committee Adhoc, I move to recommend that municipal council solicit information from county residents on the use of glyphosate in Annapolis County through its website and the Bridgetown Reader, and that the text be:

*The Municipality of the County of Annapolis is aware of the steps being taken by communities and countries around the world to ban the use of glyphosate. While there are hundreds of examples to study, we would like your input on this issue. Please respond to these three questions:*

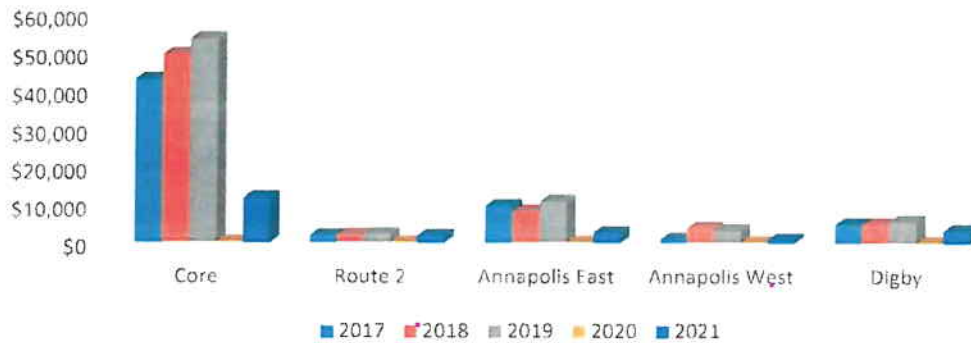
- 1. How is glyphosate used in the County (residentially, agriculturally, etc.)?;*
- 2. What effective alternatives are there to using glyphosate products?; and*
- 3. Would you support a ban on glyphosate use in our public spaces to protect humans, animals (domestic and wild), and ecosystems from exposure?*

*We greatly appreciate your thoughts and interest.*

### 5 year Fare Revenue History for the month of May

	Core	Route 2	Annapolis East	Annapolis West	Digby
<b>2017</b>	\$ 42,869	\$ 1,931	\$ 9,849	\$ 918	\$ 4,943
<b>2018</b>	\$ 49,439	\$ 1,988	\$ 8,308	\$ 3,865	\$ 4,962
<b>2019</b>	\$ 53,545	\$ 2,272	\$ 10,981	\$ 3,341	\$ 5,757
<b>2020</b>	\$ 116	\$ -	\$ -	\$ -	\$ -
<b>2021</b>	\$ 11,935	\$ 1,820	\$ 2,679	\$ 728	\$ 3,272

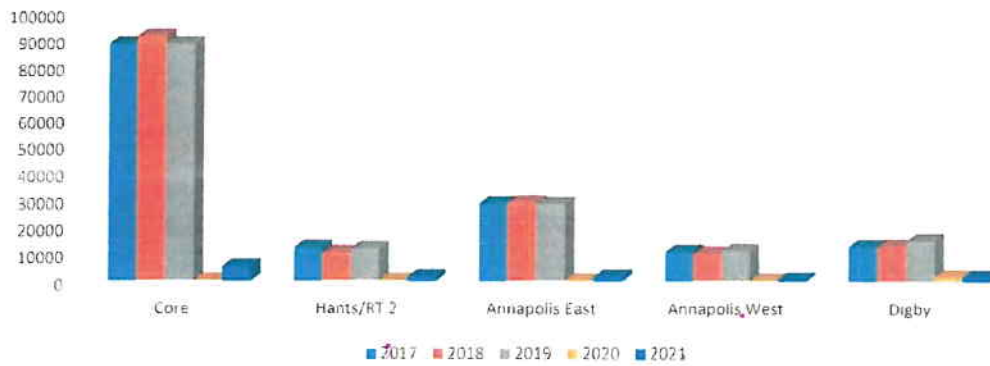
5 Year Fare Revenue History for the month of May



5 year Ridership History to Date May 2021

	Core	Hants/RT 2	Annapolis East	Annapolis West	Digby
2017	87927	12346	28673	10792	12792
2018	90752	10206	28948	10091	12838
2019	88059	11896	28449	11093	14949
2020	0	0	0	0	1378
2021	5150	1404	1447	530	1449

5 year Ridership History to Date  
May 2021



**PURCHASES**

Kings Transit Authority  
ANNAPOLIS Capital Budget 2021/2022

	Year	KM	Budget	Projected	BUDGET	PLANNED							Total
			2020/21	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	Purchases	
<b>Current Bus Inventory - Annapolis</b>													
Bus 46	Vicinity	2014	803,000	630,000	630,000								630,000
Bus 57	Eldorado EZ Rider	2007	1,635,000	630,000	40,000			650,000					650,000
Bus 62	New Flyer D40LF	2005	747,000	630,000	630,000								40,000
<b>Total Buses Annapolis</b>				630,000	670,000			650,000					1,320,000
<b>Equipment - Annapolis</b>				630,000	670,000			650,000					1,320,000
<b>FUNDING</b>													
Capital Reserve - KT on behalf of Annapolis Co													
Opening Capital Reserve			444,865	444,865	540,490	596,115	691,740	137,365	232,990	328,615	424,240	424,240	519,865
Public Transit Assistance Program (PTAP Grant) *					95,625	95,625	95,625	95,625	95,625	95,625	95,625	95,625	95,625
Public Transit Infrastructure fund (PTIF Grant) (at 50%)					95,625	95,625	95,625	95,625	95,625	95,625	95,625	95,625	95,625
Partner Grant (Base)					630,000								
Partner Grant (Extra)													
Purchases					(670,000)			(650,000)					
Closing Capital Reserve			540,490	540,490	596,115	691,740	137,365	232,990	328,615	424,240	424,240	519,865	

\* Assumes continuation of grants from this program with distribution of \$375,000: CORE \$243,750, ANNAP \$95,625, DIGBY \$35,625



## Carolyn Young

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**From:** Bruce Prout  
**Sent:** July 5, 2021 9:56 AM  
**To:** Carolyn Young  
**Subject:** TCTS Report

Good Morning Carolyn,

Could you please put this item on the agenda for our July COTW meeting under Council, Committee & Organizational Reports?

The Monthly Board Meeting of the Trans County Transportation Society, (TCTS ), took place on Wednesday, June 16th at 10:30 am via ZOOM. While I was unfortunately not able to attend due to a medical appointment, I have read the meeting reports and information and as well have spoken with TCTS general manger Nicole Hackenschmidt. The following items comprise highlights of the meeting:

1. Dialysis trips to Yarmouth, this client is now able to receive dialysis in Digby.
2. There have been a number of booking increases to the Central Region in June, with numbers expected to continue to rise over the summer.
3. Long Term Care Facilities are now permitted to start having outings, with a few charters already booked for the months of June and July.
4. TCTS has continued to receive calls from clients who have received notification to get their second dose of COVID 19 vaccine. Funding has continued to be provided to help subsidize the cost of this program.
5. Policy And Procedures/ Drivers Handbook/ Board Bylaws, were discussed and approved.
6. AGM date was set for September 15, 2021.
7. TCTS Financial Statements to March 31, 2021 were presented and discussed. It was moved and seconded to accept the report.
8. The date of the next meeting is September 15, 2021, followed by the AGM.

Respectfully Submitted,

Bruce Prout  
Councillor for District 1  
Phone (902) 765-2911  
Email: bprout@annapoliscounty.ca  
www.AnnapolisCounty.ca

## Carolyn Young

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**From:** Bruce Prout  
**Sent:** July 5, 2021 11:09 AM  
**To:** Carolyn Young  
**Subject:** Physician Recruitment and Retention Meetings

Good Morning Carolyn,

Could you please put this item on the agenda for the July COTW Meeting under Council, Committee & Organizational Reports?

The Committee has met twice recently.

On May 31st a ZOOM Meeting was held at 3:00pm.

-in attendance were the Committee members along with a number of members of the public.

-the Committee received a presentation from Western Zone Physician Recruitment consultants Karma Chickoski and Patti Smith. The link to the NSHA Toolkit can be found at [recruitment.nshealth.ca/toolkit](http://recruitment.nshealth.ca/toolkit). (A copy of the Toolkit will be provided to Council at the July COTW Meeting).

On June 28th the Committee met in Council Chambers at 3:00pm

- in attendance were the Committee members along with our two presenters and one member of the public.

- the committee received a presentation from Ms. Jackie Holborn and Ms. Rosanne Peach regarding the Annapolis Community Health Centre Auxiliary which described the roles and responsibilities of the organization.

- following the presentation there was Q and A session / discussion.

Respectfully Submitted,

Bruce Prout  
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