MUNICIPALITY OF THE COUNTY OF ANNAPOLIS POLICY AND ADMINISTRATION MANUAL	AM – 2.6.1
Section	Subject
Achievement and Recognition	Awards of Recognition Policy

1.0 Purpose

1.1 The purpose of this policy is to provide formal recognition of long service by councillors and employees to the County of Annapolis.

2.0 Authority

2.1 This policy is enacted pursuant to Sections 23, 31 and 65 of the *Municipal Government Act*, as amended.

3.0 General Provisions

- 3.1 The County of Annapolis shall annually in December recognize those councillors and employees who:
 - a) Have retired during the past twelve months;
 - b) Have attained the following years of service (cumulative) during the past twelve months:
 - 10 Years of Service
 - 20 Years of Service
 - 25 Years of Service
 - 30 Years of Service
 - 35 Years of Service
- 3.2 Awards of recognition shall be based upon a guideline of \$10 for year of service to a maximum of \$300.
- 3.2 In accordance with Canada Revenue Agency Guidelines, cash or near-cash (easily converted to cash) awards shall be considered a taxable benefit.
- 3.3 Non-cash awards shall not be considered a taxable benefit.

Municipal Clerk's Annotation for Official Policy Book	
I certify that this policy was adopted by Municipal Council as indicated below:	
Seven (7) Day Notice	
Council Approval	
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<u>Carolyn Young</u>

November 20, 2013

Municipal Clerk Date

At Annapolis Royal Nova Scotia